

**MINUTES
OF THE
CRANBURY TOWNSHIP
ZONING BOARD OF ADJUSTMENT
CRANBURY, NEW JERSEY
MIDDLESEX COUNTY**

**MINUTES JANUARY 3, 2018
APPROVED APRIL 4, 2018**

TIME AND PLACE OF MEETING

The regular meeting of the Cranbury Township Zoning Board of Adjustment was held at the Cranbury Township Hall Municipal Building, 23-A North Main Street, Cranbury, New Jersey, Middlesex County on January 3, 2018, at 7:30 p.m.

CALL TO ORDER

Ms. Josette C. Kratz called the meeting to order and presided over the meeting until a Chairman was appointed.

STATEMENT OF ADEQUATE NOTICE

Pursuant with the Sunshine Law, adequate notice by the Open Public Meeting Act was provided of this meeting's date, time, place and agenda were mailed to the news media, posted on the Township bulletin board, mailed to those personal requesting notice, and filed with the Municipal Clerk.

MEMBERS IN ATTENDANCE

- ☒ Joseph Buonavolonta
- ☒ Sean Deverin
- ☒ Robert Diamond
- ☒ Michael Dulin
- ☒ John Hoffman
- ☒ David Nissen
- ☐ Frank McGovern (Alternate #1)
- ☒ Richard Kallan (Alternate #2)
- ☒ Marilee Meacock

PROFESSIONALS IN ATTENDANCE

- ☐ Andrew Feranda, Traffic Consultant
- ☐ David Hoder, P.E., Board Engineer
- ☒ Trishka Cecil, Zoning Board of Adjustment Attorney
- ☒ Josette C. Kratz, Secretary
- ☐ Richard Preiss, P.P., Board Planner
- ☐ Virginia Guinta, Court Reporter

NOMINATIONS AND ELECTIONS/APPOINTMENTS

CHAIRPERSON – Merilee Meacock

MOTIONED BY: Mr. Dulin
SECONDED BY: Mr. Nissen

VOTE ROLL CALL

AYES: Mr. Buonavolonta, Mr. Deverin, Mr. Diamond, Mr. Dulin, Mr. Hoffman, Mr. Nissen,
Mr. Kallan, Ms. Meacock
NAYS: None
ABSTAIN: None
ABSENT: Mr. McGovern

MOTION CARRIED

Ms. Meacock chaired the meeting thereafter.

VICE CHAIRPERSON – Michael Dulin

MOTIONED BY: Mr. Nissen
SECONDED BY:

VOTE ROLL CALL

AYES: Mr. Buonavolonta, Mr. Deverin, Mr. Diamond, Mr. Dulin, Mr. Hoffman, Mr. Nissen,
Mr. Kallan, Ms. Meacock
NAYS: None
ABSTAIN: None
ABSENT: Mr. McGovern

MOTION CARRIED

BOARD PROFESSIONALS AND STAFF

Josette C Kratz, as Board Secretary, Trishka Waterbury Cecil, Esquire as Board Attorney;
Richard Preiss as Board Planner; Janice Talley as Board Conflict Planner, David Hoder, P.E. as

Board Engineer, Andrew Feranda as Traffic Consultant, Virginia Guinta as Court Reporter, Glenn Gerken, P.E., Conflict Engineer

Upon a motion made, seconded and carried the board professionals and staff were appointed.

CALENDAR MEETING DATES

Regular Public Meetings - to be held on the First Wednesday of every month at 7:30 p.m. in the Township Municipal Building, 23-A North Main Street, Cranbury, New Jersey as shall be deemed necessary (***exceptions noted**):

January 3	July 11
February 7	August 1
March 7	September 5
April 4	October 3
May 2	November 1
June 6	December 5

Upon a motion duly made, seconded and carried the motion to approve the 2018 calendar dates was made.

DESIGNATION OF DRC REPRESENTATIVES

Upon a motion made, seconded, and carried Mr. Sean Deverin was appointed as the DRC representative. Chair or Vice-Chair would stand as an alternative if needed.

DESIGNATION OF AN OFFICIAL NEWSPAPER

Approval of designation of Official Notice for Meetings in Cranbury Press and Trenton Times upon a motion duly made, seconded, and carried was approved.

ANNUAL REPORT – Board carried until next meeting because they did not realize it was several years of reports.

ADJOURNMENT OF MEETING

There being no further business, on motion duly made, seconded, and carried, the meeting was thereupon adjourned.

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify;

That I am duly elected and acting secretary of the Cranbury Township Zoning Board of Adjustment and, that the foregoing minutes of the Zoning Board of Adjustment, held on January 3, 2018, consisting of 9 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name of said Zoning Board of Adjustment this April 4, 2018.

Josette C. Kratz, Secretary

/jck