

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 4, 2021

The Re-organization Meeting of the Township Committee of the Township of Cranbury was held remotely at 6:00 p.m. using the Zoom platform. Denise Marabello, Township Administrator/Director of Finance opened the meeting, and Ms. Rubin gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Notice of the date and time of the Re-org Meeting was communicated to the Cranbury Press, Home News Tribune and Trenton Times, posted on the Township's web site and bulletin board on December 30, 2020.

Sent to those individuals who have requested personal notice.

Ms. Marabello thanked the honorable guests and the public for attending the 2021 Reorganization Meeting.

Ms. Rubin administered the Oath of Office to Mr. Matthew Scott, Township Committee.

Answering present to the roll call were Township Committee members: Michael Ferrante, Barbara Rogers, Evelyn Spann, Matthew Scott and Jay Taylor. Also present were Denise Marabello, Township Administrator/Director of Finance; Steven Goodell, Township Attorney; and Debra Rubin, Municipal Clerk.

Agenda Additions/Changes

Ms. Rubin reported there were no additions or changes to the Agenda. Mr. Ferrante requested adding "Action Items" after "Public Comment".

Election of Mayor

Ms. Marabello requested nominations for Mayor. On a nomination by Mr. Scott, seconded by Dr. Rogers, and unanimously carried, Mr. Michael Ferrante was nominated as Mayor by vote:

Ayes:	(Ferrante	Abstain: (None
	(Rogers	Absent: (None
	(Spann	
	(Scott	
	(Taylor	

Nays: (None

Ms. Rubin administered the Oath of Office to Michael Ferrante, Mayor.

Mayor Ferrante thanked everyone for attending. Mr. Ferrante's prepared stated is attached.

On a nomination by Mayor Ferrante, seconded by Mr. Scott, and unanimously carried, Dr. Rogers was nominated as Deputy Mayor by vote:

Ayes:	(Ferrante	Abstain: (None
	(Rogers	Absent: (None
	(Spann	
	(Scott	
	(Taylor	

Nays: (None

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 4, 2021

Mayoral Appointments

Paul Mullen	Member, Environmental Commission (Expires 12/31/23)
Paul Mullen	Chairperson , Environmental Commission (Expires 12/31/21)
Becky Mathers-Lowery	Member, Environmental Commission (Expires: 12/31/23)
Theresa Vaccaro	Member, Environmental Commission (Expires: 12/31/23)
James Gallagher	Member, Environmental Commission (Expires: 12/31/23)
John Krasting	2nd Alternate, Environmental Comm. (Expires: 12/31/22)
Jenniffer Suttmeier	Member, Class B, Historic Preservation Commission (Expires: 12/31/24)
David Szabo	1 st Alternate, Class C, Historic Preservation Commission (Expires: 12/31/22)
<u>VACANT</u>	2 nd Alternate, Class C, Historic Preservation Commission (Expires: 12/31/21)
Debra Rubin	Mayor's Rep. Housing & Comm. Development Comm. (Expires 12/31/21)
Michael Ferrante	Mayor or Mayor's Rep. – Library Board of Trustees (Expires 12/31/21)
Kirstie Venanzi	Member, Library Board of Trustees (Expires 12/31/25)
Dr. Susan Genco	Member, Library Board of Trustees (Expires 12/31/21) BOE Rep
Sally O'Grady	Member, Parks Commission (Expires 12/31/23)
Brendan Hanson	Member, Parks Commission (Expires 12/31/23)
Michelle Kemper	1 st Alternate Member, Parks Commission (Expires 12/31/21)
Robert Bolger	2 nd Alternate Member, Parks Commission (Expires 12/31/21)
Matt Scott	Mayor or Designee, Class I , Planning Board (Expires 12/31/21)
Karen Callahan	BOE REP, Class II , Planning Board, (Expires: 12/31/23)
James Gallagher	EC REP, Class IV , Planning Board, (Expires: 12/31/23)
Jason Stewart	Class IV , Planning Board, (Expires: 12/31/24)
VACANT	Member, Recreation Board, (Expires 12/31/25)
Courtney Kohut	Member, Recreation Board, (Expires 12/31/25)
Jerry Thorne	Township's Representative to the Middlesex County Solid Waste Advisory Council (12/31/21)

Mayor Ferrante read the list of Township Committee liaisons. This information is posted on the Township website for the public.

Resolutions

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 4, 2021

Consent Agenda

Mayor Ferrante asked the Committee if there were any questions or if any items on the Consent Agenda should be addressed separately. Hearing none, Mayor Ferrante asked for a motion to approve the Consent Agenda. On motion by Mrs. Spann, seconded by Mr. Scott, the following Resolutions were passed by vote:

Ayes: (Ferrante
(Rogers Abstain: (None
(Spann Absent: (None
(Scott
(Taylor

Nays: (None

CRANBURY TOWNSHIP RESOLUTION # R 01-21-001

WHEREAS, it is necessary to make the following appointments,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individuals are appointed to the positions and terms noted effective January 4, 2021:

TOWNSHIP COMMITTEE APPOINTMENTS

NAME	APPOINTMENT	TERM ENDING
Laura Zurfluh	Board of Health	12/31/23
Roopinder Grewal	Board of Health	12/31/23
Kevin Van Hise, Esquire, Atty.	Board of Health	12/31/21
Laura Zurfluh, DVM Township Vet.	Board of Health	12/31/21
Michael Lupovici, M.D. Township Physician	Board of Health	12/31/21
Jiten Joshi	Citizens' Committee on Cable TV	12/31/23
Daniel Harshbarger	Clock Winding Committee	12/31/21
Guangliang He	Clock Winding Committee	12/31/21
Edward Durner Jr.	Clock Winding Committee	12/31/21
Greg Pulz	Clock Winding Committee	12/31/21
William Kanawyer	Clock Winding Committee	12/31/21
Rob McMahon	Clock Winding Committee	12/31/21
Paul Mullen (Chairman)	Clock Winding Committee	12/31/21
Sharon Pulz	Clock Winding Committee	12/31/21
Robert Rogers	Clock Winding Committee	12/31/21
Robert Zurfluh	Clock Winding Committee	12/31/21
Lisa Beach	Clock Winding Committee	12/31/21
Omar Mobin-Uddin	Clock Winding Committee	12/31/21
<u>Audrey Smith</u>	Cultural & Heritage Comm. Township Historian	12/31/21
Jean Golisano, Deputy Clerk	Housing & Community Dev. (Alternate)	12/31/21
Dr. Susan Genco	Municipal Alliance	12/31/23

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 4, 2021

Walter Wright	Municipal Alliance	12/31/23
Rev. Hannah Lovaglio	Municipal Alliance	12/31/23
Robyn Skeete, 1 st Alternate	Municipal Alliance	12/31/21
VACANCY , 2 nd Alternate	Municipal Alliance	12/31/21
Evelyn Spann (TC Rep.)	Planning Board, Class III	12/31/21
Merilee Meacock	Zoning Board of Adjustment	12/31/24
David Nissen	Zoning Board of Adjustment	12/31/24
Sean Deverin	Zoning Board of Adjustment	12/31/24
Francis McGovern, 1st Alternate	Zoning Board of Adjustment	12/31/22

CRANBURY TOWNSHIP RESOLUTION # R-01-21-002

WHEREAS, it is necessary to reopen Petty Cash Funds and Cash Boxes which have been closed at the end of 2020;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the following Petty Cash Funds be opened:

Clerk's Petty Cash Fund
Recreation Petty Cash Fund
Public Works Petty Cash Fund
Police Petty Cash Fund
Tax Collector's Cash Box
Clerk's Cash Box

CRANBURY TOWNSHIP RESOLUTION #R-01-21-003

WHEREAS, it is advisable to utilize the State Contract, Middlesex or Mercer County Contract, Cranford Police Cooperative Pricing System, Educational Services Commission of New Jersey and National Joint Power Alliance (NJPA) to procure goods and services at a low price. These services will include, but not be limited to;

Vehicle Fuel
Rock Salt
Police Vehicles
Vehicles/Equipment
Electricity
Office Supplies
Maintenance Service & Materials
Gas (Natural & Propane)
Port-A-Potty
Tree Service
Road Materials
Police Equipment

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the Township departments are authorized to purchase goods and services using the entities mentioned above when it appears that these means provide for the least expenses.

BE IT FURTHER RESOLVED that this policy shall continue, for the entirety of 2021.

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 4, 2021

CRANBURY TOWNSHIP RESOLUTION #R 01-21-004

**A RESOLUTION AUTHORIZING FINANCE
DIRECTOR TO PAY REQUIRED BILLS**

BE IT RESOLVED by the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey, that the Finance Director is hereby authorized to pay the following required bills prior to the approval of the bill list:

Debt Service, School Taxes, County Taxes, Utilities, Payroll, Cell Phone Payments, Payment to Professionals, Insurance Premiums, Reimbursement of Petty Cash, Contracts, Recreation Program Payments and other statutory obligations.

BE IT FURTHER RESOLVED, that this resolution be effective as of January 1, 2021.

CRANBURY TOWNSHIP RESOLUTION # R 01-21-005

WHEREAS, pursuant to N.J.S.A. 40A:9-139, a municipality must appoint a municipal attorney for a term of one (1) year; and

WHEREAS, the Township of Cranbury has a need to appoint a COAH Attorney as well as COAH Consultant for a term of one (1) year; and

WHEREAS, pursuant to N.J.S.A. 40A:5-4, the governing body of every local unit shall cause an annual audit of its books, accounts and financial transactions to be made and completed within six months after the close of its fiscal year by a Registered Municipal Accountant; and

WHEREAS, the Township of Cranbury has a need to appoint a Bond Counsel, Labor Attorney; and

WHEREAS, the governing body is required to appoint a Commissioner to the Joint Insurance Fund ("JIF") as well as an Alternate Commissioner;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individuals be appointed:

Township Attorney, Steven Goodell, Esquire; Parker McKay (Expiration Date: 12/31/21);

Kevin Van Hise, Esquire and Mason, Griffin & Pierson, Township Attorney for COAH and Board of Health (Expiration Date: 12/31/21);

Clarke, Caton Hintz and Mary Beth Lonergan, COAH Consultants (Expiration Date: 12/31/21);

Township Auditor, Holt, McNally & Associates (Expiration Date: 12/31/21);

Karen Baldino, C.P.A., R.M.A., Financial Consultant (Expiration Date: 12/31/21);

McManimon, Scotland and Baumann, LLC, Bond Counsel (Expiration Date: 12/31/21);

Ruderman & Roth, LLC, Labor Counsel (Expiration Date: 12/31/21);

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 4, 2021

Debra A. Rubin, Joint Insurance Fund Commissioner (Expiration Date: 12/31/21);

Jean Golisano, Alternate Joint Insurance Fund Commissioner, (Expiration Date: 12/31/21); and

Toni Mullen, Tax Search Officer (Expiration Date: 12/31/21);

Harry Haushalter, Esquire – Tax Assessment Appeal Attorney (Expiration Date: 12/31/21);

BE IT FURTHER RESOLVED that a copy of this resolution be given to the above-named individuals.

CRANBURY TOWNSHIP RESOLUTION # R 01-20-006

WHEREAS, it is necessary each year to designate a Public Agency Compliance Officer who is charged with ensuring Affirmative Action compliance in public contracts; and

WHEREAS, it is necessary each year to designate a Public Compliance Officer who is charged with ensuring Affirmative Action compliance for personnel matters;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that Erin Lysy, is hereby appointed as the Public Agency Compliance Officer charged with ensuring Affirmative Action compliance in public contracts; and

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Cranbury, that Denise Marabello, is hereby appointed as the Public Compliance Officer who is charged with ensuring Affirmative Action compliance for personnel matters.

CRANBURY TOWNSHIP RESOLUTION # R 01-21-007

CRANBURY TOWNSHIP CASH MANAGEMENT PLAN

The following items do hereby constitute the cash management plan of the Township of Cranbury:

Deposits and Depositories

All Township depositories must be FDIC insured and show a current certificate of conformance with the New Jersey Government Unit Deposit Protection Act (GUDPA)

The authorized Township Depositories as currently:

PNC Bank
Berkshire Bank

New qualifying depositories may be added to the above list by a resolution of the Township Committee.

Investments

It is desirable to maximize the interest earnings on idle funds of the Township through a safe investment program.

Township funds may be invested in any type of investment approved for municipalities by the State of New Jersey such as:

U.S. Obligations (Treasury Bills, Notes and Bonds)
Certificates of Deposit
Statement Savings Accounts

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 4, 2021

Bonds or other obligations of counties, municipalities and school districts
New Jersey Cash Management Fund

Those authorized to make investments on behalf of the Township are the Director of Finance and Treasurer.

Expenditures

The Township follows the purchasing system required by the New Jersey Fiscal Affairs Law.

Current and Capital Funds

Expenditures must first be authorized by a purchase order signed by the Administrator, Director of Finance, Treasurer, Chief Financial Officer or Purchasing Official. Upon certification on a voucher by the department head and vendor that goods or services have been received and the bill is in the correct amount, the bill may be listed for approval by the Township Committee at any meeting. Upon approval of the Township Committee a check with not less than two signatures will be issued for payment of a claim. Those authorized to sign checks are the Mayor, designated members of Township Committee, the Director of Finance, Administrator, Assistant Administrator and Treasurer.

Other Funds and Accounts

Payroll account checks which do not require a voucher need only one signature by the Director of Finance, Payroll Clerk or Payroll Supervisor.

All inter-fund transfer checks or bank transfers require one signature or one authorization by the Director of Finance or Treasurer.

Departmental Accounts including:

- All Current Accounts
- All Capital Accounts
- All Trust Accounts
- All Petty Cash Fund Accounts
- Clerk's Account
- Dog License Account
- Registrar Account
- Construction Official Accounts including the Construction Trust Fund
- Tax Collector Account
- Sewer Fee Collector Accounts
- Fire Official Trust Account

Expenditures can be made with a check with one signature as noted on the attached list.

Reporting

A quarterly report shall be submitted to the governing body by the Director of Finance by the 20th of the month following the end of a quarter. The report at a minimum shall include the following:
Capital and Current Budget Balances, Revenue Balances

Insurance

The Treasurer, Chief Financial Officer, Tax Collector and Sewer Collector and any other employee noted by the Auditor must be bonded in an amount indicated by the auditor

The auditor must list the employees required to be individually bonded and the minimum amount of their bond after each year's audit is completed or no later than July 10th.

All other employees must be insured by an "Employee Dishonesty Blanket Bond"
In the amount of \$25,000 or more.

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 4, 2021

CRANBURY TOWNSHIP RESOLUTION # R 01-21-008

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the attached schedule of meetings with times, dates and locations be authorized for 2021 (**See Addendum Page A**).

CRANBURY TOWNSHIP RESOLUTION # R 01-21-009

WHEREAS, it is necessary to designate the official newspaper of the Township of Cranbury, in which meetings and Land Use Development Application notices will be published;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the following be designated as the official newspaper:

The Times of Trenton

CRANBURY TOWNSHIP RESOLUTION # R 01-21-010

WHEREAS, it is necessary to authorize an official to file Treatment Works Application Forms, or equivalent forms required by NJDEP, each year;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the Township Engineer, Thomas Decker, P.E., is so authorized.

CRANBURY TOWNSHIP RESOLUTION # R 01-21-011

RESOLUTION TO CANCEL TAX AND SEWER REFUNDS OR DELINQUENCIES UNDER TEN DOLLARS

WHEREAS, pursuant to N.J.S.A. 40A:5-17.1, the governing body of a municipality may adopt a resolution authorizing a municipal employee chosen by the governing body to process without further action on the part of the governing body, the cancellation of any property tax or sewer tax refund or delinquency of less than ten dollars (\$10.00); and

WHEREAS, it is the recommendation that the Tax Collector be designated to perform the above; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey that the Tax Collector be authorized to process, without further action on the part of the governing body, the cancellation of any property tax refund or delinquency of less than ten dollars (\$10.00).

CRANBURY TOWNSHIP RESOLUTION # R 01-21-012

RESOLUTION SETTING INTEREST AND PENALTIES FOR DELINQUENT TAXES UNDER N.J.S.A. 54:4-67

WHEREAS, N.J.S.A. 54:4-67 authorizes and permits a municipality to set penalties and rates of interest to be charged for non-payment of delinquent taxes and other municipal liens and charges; and

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 4, 2021

WHEREAS, N.J.S.A. 54:4-67 has been amended to allow for a 6% penalty on all amounts owed in excess of \$10,000.00 at the end of the year; and

WHEREAS, in accordance with N.J.S.A. 54:5-61 when the tax title certificate amount shall exceed the sum of two hundred dollars, the holder of the tax title shall be entitled to collect from the owner or other person having an interest in the lands an additional sum equal to two percent of the amount so paid for the tax title certificate. When the amount shall exceed the sum of \$5,000, such additional sum shall be equal to 4% of such amount paid; and when the tax title certificate exceeds \$10,000, such additional sum shall be equal to 6% of such amount paid. This section shall also apply to all existing certificates held by municipalities on the effective date of this act; and

WHEREAS, in accordance with N.J.S.A 54:4-66.3d, the third installment of current year taxes shall not be subject to interest until the later of August 1, the additional interest-free period authorized pursuant to R.S. 54:4-67, or the twenty-fifth calendar day after the date that the tax bill or estimated tax bill for the third quarter installment was mailed or otherwise delivered. Any payment received after the later of August 1st, the additional interest-free period authorized pursuant to R.S. 54:4-67, or the twenty-fifth calendar day after the date that the tax bill or estimated tax bill for the third installment was mailed or otherwise delivered may be charged interest back to August 1. The tax bill shall contain a notice specifying the date on which the interest may begin to accrue;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, County of Middlesex, State of N.J., that:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any sum in excess of \$1,500.00
2. The Tax Collector is hereby authorized and directed to charge the 6%-year end penalty on delinquent taxes greater than \$10,000.00
3. Effective January 1, 2021 there shall be a ten (10) calendar day grace period after the due date of each quarterly tax installment in which payments will not be subject to interest charges.
4. Any tax payment not made in accordance with paragraph 3 of this resolution shall be charged interest from the due date.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the charges on account of delinquent properties as set forth herein remain in effect from year to year until such time as the Township Committee adopts a new resolution setting forth new or different rates.

CRANBURY TOWNSHIP RESOLUTION # R 01-21-013

WHEREAS, in accordance with N.J.S.A 54:5-54 the tax collector shall provide to any party entitled to redeem at certificate two calculations of the amount required for redemption within a calendar year at no cost. For each subsequent calculation requested from the tax collector there shall be a fifty-dollar (\$50.00) fee. A request for a redemption calculation shall be in writing to the tax collector; and

WHEREAS, in accordance with N.J.S.A 54:5-97.1 the tax collector may charge a lien holder of a tax lien \$50.00 for the calculation of the amount due to redeem the tax lien. Any request for a redemption calculation shall specify the date to be used for the calculation, which shall be the date of the notice, and shall be made in writing to the tax collector. Neither the tax collector nor the municipality shall be liable for an incorrect calculation. The fee paid to the municipality shall not become a part of the lien and shall not be passed on to any party entitled to redeem pursuant to N.J.S.A 54:5-54; and

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 4, 2021

WHEREAS, in accordance with N.J.S.A 54:5-26 the tax collector may charge for mailing in lieu of advertising for tax liens, with a maximum of twenty-five dollar (\$25.00) per mailing;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the tax collector is authorized to collect the above-mentioned fees.

**2021 TEMPORARY BUDGET RESOLUTION
R 01-21-014**

WHEREAS, NJSA 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2021 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2021; and

WHEREAS, THE TOTAL APPROPRIATIONS IN THE 2019 Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2020 budget is the sum of \$10,493,949.71; and

WHEREAS, 26.25% of the total appropriations in the 2020 Budget exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2020 budget is the sum of \$2,754,661.80.

NOW THEREFORE, BE IT RESOLVED that to constitute the 2021 Temporary Budget the following appropriations be made:

20-100-011	Administrative & Executive - S & W	\$80,000.00
20-100-025	Administrative & Executive - OE	\$25,695.00
20-110-011	Mayor & Council - S & W	\$6,500.00
20-130-011	Finance Administration - S & W	\$78,000.00
20-130-025	Finance Administration - OE	\$41,970.95
20-145-011	Tax Collection - S & W	\$5,240.00
20-145-025	Tax Collection - OE	\$2,400.00
20-150-011	Tax Assessment - S & W	\$20,000.00
20-150-310	Tax Assessment - OE	\$5,000.00
20-151-025	Tax Map - OE	\$3,000.00
20-155-025	Legal - OE	\$36,480.00
20-165-310	Engineering - OE	\$34,500.00
21-180-	Planning - S & W	\$15,000.00

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 4, 2021

011		
21-180-025	Planning - OE	\$34,187.00
21-185-011	Zoning - S & W	\$10,000.00
21-185-025	Zoning - OE	\$4,000.00
21-190-011	Affordable Housing - S&W	\$45,000.00
21-190-025	Affordable Housing - OE	\$8,316.00
22-200-011	Fire Official - S & W	\$16,000.00
22-200-025	Fire Official - OE	\$5,000.00
22-205-011	HPC - S & W	\$5,000.00
22-205-025	HPC - OE	\$550.00
23-210-652	Other Insurance - OE	\$34,897.00
23-215-651	Worker's Comp - OE	\$29,221.00
23-220-655	Group Insurance - OE	\$275,000.00
26-315-201	Vehicle Maintenance - OE	\$500.00
26-315-240	Vehicle Maintenance - OE	\$16,333.00
26-315-301	Vehicle Maintenance - OE	\$16,167.00
25-240-011	Police - S & W	\$625,000.00
25-240-025	Police - OE	\$65,080.00
25-250-011	911 S&W	\$45,000.00
25-252-025	Emergency Management - OE	\$1,000.00
25-256-025	LOSAP - OE	\$45,000.00
25-265-600	Fire - OE	\$57,300.00
25-310-320	Police Public Buildings - OE	\$ 8,333.00
26-290-011	Roads - S & W	\$107,000.00
26-290-025	Roads - OE	\$60,000.00
26-295-025	Shade Tree - OE	\$5,000.00
26-305-025	Garbage & Trash - OE	\$8,833.00
26-306-011	Recycling - S & W	\$16,000.00
26-306-025	Recycling - OE	\$2,400.00

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 4, 2021

26-310-011	Buildings & Grounds - S & W	\$11,000.00
26-310-025	Buildings & Grounds - OE	\$24,166.00
27-330-025	Health - OE	\$667.00
27-335-025	Environmental Commission - OE	\$2,617.00
27-340-025	Animal Control - OE	\$6,917.00
28-370-011	Board of Recreation - S&W	\$10,000.00
28-375-011	Parks - S & W	\$20,000.00
28-375-025	Parks - OE	\$7,833.00
41-703-021	Municipal Alliance - Local	\$10,780.00
29-390-030	Library - S & W	\$75,000.00
29-390-025	Library - OE	\$7,761.00
31-430-310	Electric - OE	\$26,500.00
31-435-600	Street Lighting - OE	\$32,333.00
31-440-310	Telephone - Public Buildings	\$19,004.00
31-445-310	Water - OE	\$4,000.00
31-446-310	Gas - OE	\$10,000.00
31-455-011	Sewer - S & W	\$35,000.00
31-455-025	Sewer - OE	\$118,860.00
31-460-290	Motor Fuel - PW	\$27,100.00
36-472-670	Social Security - OE	\$83,000.00
36-477-025	DCRP - OE	\$600.00
42-250-025	911 Project - OE	\$45,101.00
42-306-011	Recycling MCIA - S&W	\$6,000.00
42-306-025	Recycling MCIA - OE	\$30,000.00
42-331-025	County Health Contract - OE	\$22,523.91
42-455-025	MCUA - OE	\$136,034.47
42-456-027	East Windsor - OE	\$44,461.47
43-490-320	Municipal Court - OE	\$37,500.00

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 4, 2021

2021 Temporary Budget Subtotal	\$2,754,661.80
---------------------------------------	-----------------------

Debt Service:

2021 Temporary Budget Total	\$2,754,661.80
------------------------------------	-----------------------

CRANBURY TOWNSHIP RESOLUTION # R 01-21-015

**Appointing Cranbury Housing Associates to provide services relating to affordable housing units
(Pursuant to NJSA 52:27D-324)**

WHEREAS, pursuant to NJSA 52:27D-324 (the "New Jersey Fair Housing Act"), municipalities are allowed to enter agreements with other entities to provide services relating to affordable housing units; and

WHEREAS, under the State's COAH regulations, municipalities that have created affordable housing programs may designate one or more administrative agent(s) to administer the affordable housing program (NJAC 5:96-18.1); and

WHEREAS, under the Cranbury Township Code (Section 44-26), the Township Committee has the authority to appoint, by resolution, an administrative agent to administer the Township's affordable housing program and said resolution being subject to the approval of COAH;

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Cranbury hereby appoint (pending approval from COAH) Cranbury Housing Associates is the Township's designated agent for its affordable housing program.

BE IT FURTHER RESOLVED the Municipal Clerk is hereby directed to send a copy of this resolution to COAH "or its successor" for its approval.

CRANBURY TOWNSHIP RESOLUTION # R 01-21-016

Appointing Deputy OEM Coordinator – Lt. Ryan Dworzanski

WHEREAS, Cranbury Township Police Chief Michael Owens is the designated "Office of Emergency Management's Coordinator ("OEM"); and

WHEREAS, there is a need for a Deputy OEM Coordinator, which position is currently held by Lt. Ryan Dworzanski, and calls for reappointment to the two-year term;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury that Lt. Ryan Dworzanski is hereby reappointed, as Cranbury Township's Deputy OEM Coordinator;

BE IT FURTHER RESOLVED that a duly authenticated copy of this resolution be given to Lt. Dworzanski and Chief Michael Owens.

CRANBURY TOWNSHIP RESOLUTION # R 01-21-017

**A RESOLUTION AUTHORIZING THE TOWNSHIP OF CRANBURY TO ENTER INTO A
COOPERATIVE PRICING AGREEMENT**

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 4, 2021

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Township of Woodbridge, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on January 4, 2021 the governing body of the Township of Cranbury, County of Middlesex, State of New Jersey duly consider participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as Cooperative Pricing Resolution of the Township of Cranbury

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A: 11-11(5) Denise Marabello, Director of Finance, is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

(End of Consent Agenda)

Public Comment

Mayor Ferrante opened the meeting to public questions and comment.

1. Assemblyman Daniel Benson – Assemblyman Benson congratulated Mayor Ferrante and Deputy Mayor Rogers in their new roles as Mayor and Deputy Mayor. He offered his services to the Township Committee and the residents of Cranbury Township.
2. Karen Callahan – Ms. Callahan began by congratulating Mayor Ferrante and Deputy Mayor Rogers and expressed that she looked forward to continuing working together with Mr. Scott and Mrs. Spann. Ms. Callahan then requested information on the recent COVID-19 vaccination. She asked if the township had information on when the public would be receiving vaccinations and the locations for administering of the vaccinations.
3. Senator Linda Greenstein – Senator Greenstein offered her congratulations to Mayor Ferrante and Deputy Mayor Rogers and thanked the public for their attendance. She offered her assistance to her constituents within Cranbury Township.
4. Kevin Dunshee – Solar Landscape – Mr. Dunshee explained to the public and Township Committee his companies pending projects within Cranbury Township. He promoted the various savings to residents, including low and moderate subscribers. He added his purpose was to get information to the Township Committee.

Seeing no further public comment, Mayor Ferrante closed public comment.

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 4, 2021

Mr. Scott thanked the residents of Cranbury for their support over the past year as Mayor. He extended his thanks to Ms. Marabello, Ms. Rubin and the entire staff for their dedication in keeping the township running over the past year of 2020 during the pandemic.

Mayor Ferrante reported on the passing of Monroe Mayor Gerald Tamburro. He will extend condolences on behalf of the entire Township Committee to the family and the Township of Monroe.

Action Items:

- Ms. Marabello answered Ms. Callahan's request for vaccination information by sharing information received by the County of Middlesex. She explained that the first phase has begun which covers nursing homes, long term care facilities and medical personnel. She expects to receive more information after follow up call mid-January. Phase 2 will be the beginning of the vaccine being offered to the general public. This has been projected to begin in May.
- Ms. Marabello advised that the information was received from Solar Landscapes and has been forwarded to the Township Engineer and Township Planner for their review. Ms. Marabello will follow up with the professionals for comment.

With no further comments, Mayor Ferrante requested a motion to adjourn. On a motion by Mr. Scott, seconded by Dr. Rogers and unanimously carried, the meeting adjourned at 6:33 p.m.

Debra A. Rubin, RMC
Municipal Clerk

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 4, 2021

Mayor Ferrante's statement:

Thank you, Ms. Marabello and Ms. Rubin, for your consistent leadership of the township operations.

And, thank you to the staff of the township, both in Town Hall and at the DPW, for their effort to keep Cranbury running through everything that comes their way ---- and in 2020, there was a lot that came their way! Flexibility and a positive attitude were the keys to success. And of course, our amazing Fire, Police and First Aid teams.

Thank you to all our volunteers on the boards and commissions for their tireless behind-the-scenes work in running important committees for the Township. I am humbled and impressed with the level of professionalism and energy they bring to their roles.

And, last but not least, thank you to the residents of Cranbury, who have entrusted all five of us with the present and future of our town. Particularly this past year, I have witnessed your commitment to our community whether by supporting frontline workers and local businesses, or donating to Skeets Pantry, or starting a Facebook page to encourage acts of generosity among neighbors.

2020 was a tough year for our country and many in our community, and I'm grateful for the advances in science that have brought multiple efficacious vaccines to the market in nine months! Some felt the loss in 2020 more personally than others, but everyone had to adapt to a new and temporary reality. We had to pause town-wide traditions such as the Memorial Day Parade, PorchFest, July 5th Fireworks, and Cranbury Day, but we hope this next year brings a return to fun traditions.

In 2020, despite the pandemic and all its disruptions, we continued to make progress as a Township. We switched to Zoom TC meetings, which has had the side benefit of bringing a lot more transparency and engagement with our residents! The TC used the slowdown during COVID to engage our professionals and the Planning Board to make progress on an impressive seven of the ten Master Plan action items! Thanks to Ms. Spann for her leadership in driving that. In the spring, we initiated a lake dredging project that had to be paused before work began. Also in 2020, thanks to Dr. Rogers' effort, Cranbury was awarded a grant to do a Complete Streets bicycle audit of key roads in town, and we have a custom-built blueprint that we can use to make Cranbury safer, more pedestrian- and biker-friendly, and ensure our roads represent the integrated community that we are. We also found out that Cranbury was — at long last — awarded a matching grant from the NJ Library Construction Bond Act, in which \$2.4 Million in matching state funds will make the donations from residents over the past 10 years go twice as far to build a free-standing library and community center.

2021 is and will be an important year for Cranbury and the Township Committee to execute on these important projects, and to steward taxpayer funds wisely to support our community goals. We will restart and finish the lake dredging project, will break ground on a new library, and plan to start taking action on the bike network recommendations. These are all projects that will require good project management to stay on track and deliver in 2021. We will also make progress on the remaining Master Plan recommendations.

In addition to these important projects, my hope for 2021 is that we — TC members, volunteers, and members of the public — take a step back from the craziness of 2020 and 1) give each other the benefit of the doubt, 2) try not to take anything personally, and 3) remember that we are all working together to support our community. I will do my best to make sure there are no surprises whenever possible. I

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 4, 2021

hope we can give each other the grace and space to be civil and kind to each other. We'll make mistakes, we'll fail to communicate something, but I ask for your patience as we figure it all out.

Let's make 2021 a great year!

Michael Ferrante