

TOWNSHIP COMMITTEE REGULAR MEETING
June 26, 2023

The Township Committee Meeting of the Township of Cranbury was held at 7:00 p.m. in the Meeting Room of Town Hall. Answering present to roll call were Township Committee members: Eman El-Badawi, Lisa Knierim, Dr. Barbara Rogers, Matthew Scott and Mayor Michael Ferrante. Also present were Denise Marabello, Township Administrator/CFO and Debra Rubin, Municipal Clerk. Mayor Ferrante led in the salute to the flag, and Ms. Rubin read the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune and Trenton Times on January 6, 2023.

Filed on January 6, 2023 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.

Sent to those individuals who have requested personal notice.

Agenda Additions/Changes: None.

Approval of Minutes: Mayor Ferrante asked if any members of the Township Committee would like to address changes or amendments to the following minutes. Hearing none, Mayor Ferrante asked for a motion to adopt the following minutes as amended:

-- Township Committee Regular Meeting Minutes June 12, 2023

On a motion by Ms. Knierim, seconded by Ms. El-Badawi, along with the following roll call vote of the members of the Township Committee;

Ayes: (El-Badawi
(Knierim
(Ferrante

Abstain: (Rogers
(Scott

Absent: (None

Nays: (None

the Township Committee Regular Meeting Minutes of June 12, 2023 were adopted by the majority of members present.

Reports and Communications:

Members of Committee

- Mr. Scott – Mr. Scott reported he was unable to attend the Parks Committee meeting. He reported on his anticipated attendance at the upcoming Recreation Commission meeting.
- Ms. Knierim – Ms. Knierim reported on her attendance at the EDAC meeting. The Historic Preservation Commission did not meet.
- Dr. Rogers – Dr. Rogers reported she was unable to attend the Shade Tree or Environmental Commission meetings but provided a synopsis of the Shade Tree Commission meeting provided to her by the Chair.
- Ms. El-Badawi – Ms. El-Badawi reported she was unable to attend the Municipal Alliance Meeting but provided a synopsis of the meeting which was provided to her by the Chair.

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June 26, 2023

Mayor

Mayor Ferrante – Mayor Ferrante reported on his attendance at the Environmental Commission meeting to assist with the Eagle Scout kiosk project presentation. He reported on the Plainsboro Road and Petty Road re-paving projects, a Senior Survey to be distributed by the Mayor's Wellness Committee and upcoming library events. He also reported on recently officiating a wedding and is scheduled to officiate an upcoming wedding.

Reminders:

- **July 5th** – Fireworks at Village Park
- **August 1st** – National Night Out
- **August 12th** – Historical Baseball Game at Village Park and Walking Trail Ribbon Cutting Ceremony
- **September 9th** – Helene Cody 5K and Fun Run
- **September 9th** – Cranbury Day
- **September 23rd** – Rabies Clinic
- **Free Narcan Training every month**

Department Heads:

Police Department

Chief Michael Owens was unable to present his May report. Mayor Ferrante reported on his behalf.

Follow-up Items: None.

Boards and Commissions – Mayoral Appointments/Vacancies

Mayoral Appointments:

- Recreation Commission:
 - Fallon Szcur to Member, expiring 12/31/24;
 - Desiree Abad to 1st Alternate, expiring 12/31/23

Vacancies:

- Recreation Commission:
 - 2nd Alternate, expiring 12/31/24

Ordinances:

First Reading – None.

Second Reading – None.

Resolutions – Consent

Mayor Ferrante asked the Committee if there were any questions or if any items on the Consent Agenda should be addressed separately. Hearing none, Mayor Ferrante asked for a motion to approve the Consent Agenda. On motion by Dr. Rogers, seconded by Ms. El-Badawi, the Consent Resolutions were passed unanimously by Township Committee members present.

Ayes: (El-Badawi
(Knierim
(Rogers
(Scott
(Ferrante

Abstain: (None

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June 26, 2023

Absent: (None

Nays: (None

CRANBURY TOWNSHIP RESOLUTION # R 06-23-073

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid;

CRANBURY TOWNSHIP # R 06-23-074

APPOINTMENT TO ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

WHEREAS, it is necessary to make the following appointment,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individual(s) is appointed to the position(s) and unexpired term(s) noted effective July 1st, 2023:

TOWNSHIP COMMITTEE APPOINTMENTS

NAME	APPOINTMENT	TERM ENDING
Ania Khislavskiy	Economic Development Advisory Committee	12/31/23

Work Session – Construction Office Fee Increase & Department Upgrades

Gary Junkroft, Acting Construction Official, offered his suggestions to increase fees within the Construction Department. The department fees have not increased in over twenty years. The fees would be on par with neighboring towns and continue to fund the Construction department. He also reported on the upcoming need for new equipment and software as the State plans to implement electronic permitting and filing. Ms. Marabello confirmed to the Township Committee that the newer software, equipment and fees will be needed to fund the department and comply with State requirements. The Township Committee inquired about the history of the fees and the department, along with any additional costs that may be associated with the new equipment. The Township Committee agreed to have the introduction of the proposed fee change ordinance scheduled for the next Township Committee meeting.

Public Comment

Mayor Ferrante reminded the public of the three (3) minute time limit for public comment. Mayor Ferrante then opened the meeting to public comment.

Hearing and seeing none, Mayor Ferrante closed public comment.

Action Items –

- Introduction of Amending Construction Fee Ordinance at next Township Committee Meeting

Adjourn

Mayor Ferrante requested a motion to adjourn. On a motion by Ms. El-Badawi, seconded by Dr. Rogers and unanimously carried, the meeting adjourned at 7:43 p.m.

Debra A. Rubin
Debra A. Rubin, RMC
Municipal Clerk