

TOWNSHIP COMMITTEE REGULAR MEETING  
May 22, 2023

The Township Committee Meeting of the Township of Cranbury was held at 7:00 p.m. in the Meeting Room of Town Hall. Answering present to roll call were Township Committee members: Eman El-Badawi, Lisa Knierim, Dr. Barbara Rogers, Matthew Scott and Mayor Michael Ferrante. Also present were Denise Marabello, Township Administrator/CFO, Chief Michael Owens and Debra Rubin, Municipal Clerk. Mayor Ferrante led in the salute to the flag, and Ms. Rubin read the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune and Trenton Times on January 6, 2023.

Filed on January 6, 2023 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.

Sent to those individuals who have requested personal notice.

**Approval of Minutes:** Mayor Ferrante asked if any members of the Township Committee would like to address changes or amendments to the following minutes. Hearing none, Mayor Ferrante asked for a motion to adopt the following minutes as amended:

**-- Township Committee Regular Meeting Minutes May 8, 2023**

On a motion by Ms. El-Badawi, seconded by Ms. Knierim, along with the following roll call vote of the members of the Township Committee;

Ayes: (El-Badawi  
(Knierim  
(Rogers  
(Scott  
(Ferrante

Abstain: (None  
Absent: (None

Nays: (None

the Township Committee Regular Meeting Minutes of May 8, 2023 were unanimously adopted by members present.

**Cranbury Township Resolution - # R 05-23-062 – In Appreciation of Gregory Farrington**

Mayor Ferrante read the following Resolution in its entirety. After reading, he asked the Township Committee if there were any questions or comments on Cranbury Township Resolution # R 05-23-062. Members of the Township Committee thanked Mr. Farrington for his service and dedication to the Township of Cranbury. On a motion by Mr. Scott, seconded by Dr. Rogers the following Resolution was adopted by the following vote:

Ayes: (El-Badawi  
(Knierim  
(Rogers  
(Scott  
(Ferrante

Abstain: (None  
Absent: (None

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Nays: (None

**CRANBURY TOWNSHIP RESOLUTION # R 05-23-062**

**A RESOLUTION IN APPRECIATION OF GREGORY FARRINGTON**

**WHEREAS**, Gregory Farrington ("Greg") has decided to retire from his position as Construction Official of Cranbury Township; and

**WHEREAS**, Greg began his service at Cranbury Township on August 6, 1998, serving with dedication and distinction; and

**WHEREAS**, during those years, Greg personified the highest ideals of public service, and earned the admiration and respect of his Township Committee members, peers, and countless residents; and

**WHEREAS**, Greg was instrumental in making sure the warehouse district was built to conform with the Township's Master Plan; and

**WHEREAS**, Greg was always willing to lend a helping hand to repair things in the township buildings; and

**WHEREAS**, Greg has given of his time, knowledge, experience, intelligence, integrity, and loyalty to the Township of Cranbury; and

**NOW, THEREFORE BE IT RESOLVED**, the Township Committee of the Township of Cranbury expresses its appreciation and thanks to Greg for his service to guide and direct the applicants; and

**BE IT FURTHER RESOLVED**, the Township of Cranbury hereby extends heartfelt wishes to Greg and his wife, Kim, for good health, happiness, and prosperity in the future; and

**BE IT FURTHER RESOLVED**, a copy of this Resolution be presented to Greg Farrington with heartfelt thanks.

Public Comment – In Appreciation of Gregory Farrington

- Richard Kallen – Mr. Kallen thanked Mr. Farrington for addressing clocktower concerns while he was on the Clock Winding Committee.

Mr. Farrington thanked the Township Committee, the people of the Township of Cranbury and members in his office. He stated that Cranbury was a good town to spend his career at.

**Reports and Communications:**

**Members of Committee**

- Mr. Scott – Mr. Scott reported on his attendance at the Parks Commission meeting as well as the subcommittee meetings for Inclusive Playground and Pickleball Courts projects. He reported on his anticipated attendance at the upcoming Recreation Commission meeting.
- Ms. Knierim – Ms. Knierim reported on her attendance at the Historic Preservation Commission meeting. She reported on her anticipated attendance at the upcoming EDAC and Board of Health meetings.
- Dr. Rogers – Dr. Rogers reported on her attendance at the Board of Education and Environmental Commission meetings.
- Ms. El-Badawi – Ms. El-Badawi has had no liaison meetings scheduled since her last report as the Municipal Alliance meeting was cancelled.

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**Mayor**

Mayor Ferrante – Mayor Ferrante reported that he was able to officiate a wedding earlier in the day. He reported on his attendance to multiple events around town. He additionally reported on the website posting request process. He also attended the Library Board of Trustees meeting.

**Reminders:**

- **May 25<sup>th</sup>** – “Meet the Artist” at the Cranbury Public Library
- **May 29<sup>th</sup>** – Memorial Day Parade
- **May 30<sup>th</sup>** – K-2 Art Night
- **June 3<sup>rd</sup>** – The 30<sup>th</sup> Annual Health and Wellness Fair
- **June 10<sup>th</sup>** – Strawberry Festival
- **July 5<sup>th</sup>** – Fireworks at Village Park
- **September 9<sup>th</sup>** – Cranbury Day
- **September 23<sup>rd</sup>** – Rabies Clinic
- **TBD** – Arts in the Park/Walking Trail Celebration Event

**Department Heads:**

**Police Department**

Chief Michael Owens, Chief of Police, gave his April report. He reported on traffic numbers from the State Chief’s meeting and Dr. Rogers read an email thanking Chief Owens and the Cranbury Police Department for their help during the Tour de Cranbury bike event.

**Boards – Municipal Alliance**

Joann Charwin, Chairperson of the Municipal Alliance Committee, presented their 2022 Accomplishments and 2023 Goals.

**Follow-up Items:** None.

**Agenda Additions/Changes:** None.

**Boards and Commissions** – Mayoral Appointments/Vacancies

**Mayoral Appointments:**

- **Environmental Commission:**
  - John Reinfelder to Member, expiring 12/31/23

**Vacancies:**

- **Parks Commission:**
  - 2<sup>nd</sup> Alternate, expiring 12/31/23

**Ordinances:**

**First Reading – None.**

**Second Reading – None.**

**Work Session – Volunteer Service Project Form**

Mayor Ferrante explained the last time the volunteer service project requirements were updated was 2004. The Township Committee streamlined to create a fillable form and downsized the original application from

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eight pages to three. The Township Committee members all agreed to the implementation of the updated application. Mayor Ferrante thanked the Township Committee members for their feedback.

**Resolutions – Consent**

Mayor Ferrante asked the Committee if there were any questions or if any items on the Consent Agenda should be addressed separately. Hearing none, Mayor Ferrante asked for a motion to approve the Consent Agenda. On motion by Ms. El-Badawi, seconded by Dr. Rogers, the Consent Resolutions were passed unanimously by Township Committee members present.

Ayes: (El-Badawi  
(Knierim  
(Rogers  
(Scott  
(Ferrante

Abstain: (None  
Absent: (None

Nays: (None

**CRANBURY TOWNSHIP RESOLUTION # R 05-23-063**

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid;

**CRANBURY TOWNSHIP RESOLUTION # R 05-23-064**

WHEREAS, it is necessary to make the following appointments,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individual(s) are appointed to the positions and terms noted effective May 22, 2023:

**TOWNSHIP COMMITTEE APPOINTMENTS**

NAME	APPOINTMENT	TERM ENDING
Thomas Szcsar Member	Economic Development Advisory Committee	12/31/24

**CRANBURY TOWNSHIP RESOLUTION # R 05-23-065**

**RESOLUTION AMENDING THE CRANBURY TOWNSHIP VOLUNTEER SERVICE PROJECT  
GUIDELINES AND FORM**

**WHEREAS**, any individual or organization who seeks to undertake volunteer service projects on Township property must first obtain approval from the Township Committee; and

**WHEREAS**, volunteer service project guidelines must be adhered to and a form must be completed; and

**WHEREAS**, the Township Committee wishes to amend the existing volunteer service project guidelines and form.

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**NOW, THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey, hereby amends the Volunteer Service Project Guidelines and Form.

**CRANBURY TOWNSHIP # R 05-23-066**

**RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE  
MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY PURSUANT TO N.J.S.A. 40A:4-87  
(CHAPTER 159, P.L. 1948)**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$13,147.62 which item is now available as a revenue from the County of Middlesex to the provision of statute, and

Section 2

BE IT FURTHER RESOLVED that a like sum of \$13,147.62 is hereby appropriated under the caption "Clean Communities 2023".

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services
- (b) Township Chief Financial Officer

**CRANBURY TOWNSHIP # R 05-23-067**

**RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE  
MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY PURSUANT TO N.J.S.A. 40A:4-87  
(CHAPTER 159, P.L. 1948)**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$25,000.00 which item is now available as a revenue from the State of New Jersey to the provision of statute, and

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Section 2

BE IT FURTHER RESOLVED that a like sum of \$25,000.00 is hereby appropriated under the caption "Stormwater Assistance Grant".

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services
- (b) Township Chief Financial Officer

**Public Comment**

Mayor Ferrante reminded the public of the three (3) minute time limit for public comment. Mayor Ferrante then opened the meeting to public questions and comment.

- Frank Kropf – Mr. Kropf reported on increased traffic at Bunker Hill. He is unsure of the cause for the increase and added his report on speeding drivers in the area.
- Elaine Rusche – Ms. Rusche requested an update on the walking path between Birchwood and Ingberman. She also reported residents have concerns on the safety of the building.

Hearing and seeing no one else, Mayor Ferrante closed public comment.

Mayor Ferrante responded to Mr. Kropf and suggested that google maps might be directing drivers the incorrect way through Bunker Hill. He also explained that the Township cannot implement signage for a private driveway. Mayor Ferrante also discussed the progress regarding the walking path between Birchwood and Ingberman. Ms. Marabello addressed resident safety concerns and explained that when the property was built, it was built to plan. It is the property management's responsibility for the maintenance and upkeep of the building. Residents should address their concerns with management.

**Action Items –**

- Traffic Subcommittee to look at brush placement and parking for bike lanes.
- Request for HPC Work Session meeting regarding the signage project.
- EDAC vacancy begins as of July 1<sup>st</sup>. Appointment to be made.

**Adjourn**

Mayor Ferrante requested a motion to adjourn. On a motion by Ms. Knierim, seconded by Mr. Scott and unanimously carried, the meeting adjourned at 8:15 p.m.

*Debra A. Rubin*  
Debra A. Rubin, RMC  
Municipal Clerk