

TOWNSHIP COMMITTEE REGULAR MEETING
May 23, 2022

The Township Committee Regular Meeting of the Township of Cranbury commenced at 7:00 p.m. by remote access videoconferencing in response to COVID-19 and the updated Open Public Meeting Act guidelines. Answering present to roll call were Township Committee members: Eman El-Badawi, Michael Scott, Evelyn Spann, and Mayor Barbara Rogers. Michael Ferrante was absent. Also present were Denise Marabello, Township Administrator/CFO, Chief Michael Owens, Chief of Police and Debra Rubin, Municipal Clerk. Mayor Rogers led in the salute to the flag, and Ms. Rubin read the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune and Trenton Times on January 5, 2022.

Filed on January 5, 2022 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection. Township website was previously updated with remote access information on April 24, 2020, and updated June 18, 2020.

Sent to those individuals who have requested personal notice.

Ms. Rubin read the following additional statement:

Cranbury Township

Statement on Public Comment during Remote Meeting

The public may electronically submit questions or comments to twpcclerk@cranbury-nj.com or in written letter form via mail to Cranbury Township Town Hall no later than 4:00 p.m. the day of the scheduled Committee Meeting. Name, address and phone or email must be included. Timely submitted questions or public comment shall be read aloud and addressed during the public meeting. Duplicate written comments may be summarized and noted for the record in a consistent manner.

To eliminate background noise so that all meeting participants may hear, please mute your microphone and remain in listening mode only. The Clerk will place all remote attendees on this platform on mute as well and will manage the order of the remote participant's comments. During public comment period(s), the Clerk will make an announcement that any remote participant seeking to comment must signify their intent by using the "raise hand" feature on Zoom. The Clerk will then unmute each participant individually when it is their designated time to speak. If you do not have a question or comment, please keep your microphone muted. Please unmute yourself only at the direction of the Clerk. All remote users must state their name and address at the beginning of his/her public comment.

Should a member of the public using the Zoom platform become disruptive, that individual will be kept on mute and receive a warning that continued disruption may result in their being prevented from speaking or removed from the meeting entirely. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to speak.

The Township Committee will facilitate a dialogue with all commenters to the extent permitted by Zoom technology.

Approval of Minutes: Mayor Rogers asked if any members of the Township Committee would like to address changes or amendments to the following minutes. Hearing none, Mayor Rogers asked for a motion to adopt the following minutes:

-- Township Committee Regular Meeting Minutes May 9, 2022;

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On a motion by Mrs. Spann, seconded by Mrs. El-Badawi, along with the following roll call vote of the members of the Township Committee;

Ayes: (El-Badawi
(Scott
(Spann
(Rogers

Abstain: (None
Absent: (Ferrante

Nays: (None

the Township Committee Regular Meeting Minutes of May 9, 2022 were adopted.

**Reports and Communications
Members of Committee**

- Mrs. El-Badawi – Mrs. El-Badawi reported that none of her boards have met since the previous Township Committee meeting. She thanked Joann Charwin and the members of Municipal Alliance on a job well done at the Health and Wellness Fair. She added that the Parks Commission has received letters in support of inclusive playgrounds and thanked residents for their desire to volunteer.
- Mr. Ferrante – Mayor Rogers reported on his behalf, Mr. Ferrante attended the Board of Education meeting. He also attended the grand opening of the new Penske Truck Rental facility on behalf of the Township.
- Mr. Scott – Mr. Scott reported on his attendance at the Recreation Commission, Environmental Commission and Historic Preservation Commission meetings. He provided an update to the volleyball and basketball court projects. Mr. Scott added the Township Committee should consider new updated historic signage in the near future.
- Mrs. Spann – Mrs. Spann reported on her attendance to the Municipal Alliance meeting. She commended the members of Municipal Alliance for their work on the Health and Wellness Fair. She reported on an upcoming special meeting for Planning Board. She stated that Shade Tree is now reviewing Planning Board applications to confirm proposed plants and trees are in line with Township Code. Mrs. Spann also reported that she is researching and watching potential legislative S2103 with respect to zoning and variance changes.

Mayor

Mayor Rogers – The following items were covered under the Mayor's Updates and Upcoming Events;

- **Brainerd Lake:** Dredging has been completed. Mayor Rogers reported that she contacted New Jersey Fish & Wildlife and spoke directly with the Bureau Chief who confirmed they will restock Brainerd Lake.
- **Cranbury Neck Road:** Milling/repaving project has begun and is the responsibility of the County as it is a County Road. Mayor Rogers contacted the County as the road falls onto Cranbury's bike network plan. She asked for traffic calming measures for additional safety measures.
- **Southern Middlesex Flood Mitigation and Resiliency Virtual Working Session:** Mayor Rogers attended this webinar in which Cranbury Township is one of ten towns within Middlesex County that will address flood mitigation and resiliency.

Sustainability:

- **Sustainable Jersey Recertification:** Initial application has been submitted. Cranbury Township currently ranks as bronze and the Township is hoping to obtain silver status

325 Anniversary Events:

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- **Health & Wellness Fair** - May 21st, Mayor Rogers commended Municipal Alliance on a well-done event. Mayor Rogers highlighted the Department of Public Safety and Health from the County as with their Anti-Idling program.
- **September: Library & CHPS events**; check websites for current information
- **Tour de Cranbury**: Fall biking event w/stops at farm stands – Troop 52 Eagle Scout Project
- Send Cranbury iconic photos to mferrante@cranbury-nj.com

Reminders:

- **May**: Gourgaud Gallery– Thelma Fried Art Exhibit (Found Objects)
- **May 30 - Memorial Day Parade**: Sponsored by the Lions Club and begins promptly at 1:00 pm
- **June 3**: Recycle Shed 9am-12pm at the DPW yard (1st Friday of the month)
- **Summer**: Cranbury Recreation Camp; Cranbury Arts Council: Art & Stem Camps
- **July 5**: Fireworks
- **July 14**: Line Dancing, 4pm-8 pm organized by Rec Dept

Department Heads:

Chief Michael Owens, Chief of Police, gave his April report. Mrs. Spann questioned how many miles are being patrolled along Route 130 in Cranbury and Chief Owens responded there are four miles of Route 130 that fall into Cranbury jurisdiction. Chief Owens also reported on the LEAD (Law Enforcement Against Drugs) Graduation for Cranbury Township 5th Graders. Chief Owens additionally reported on coyote sightings within Cranbury Township and stated that he has been in contact with New Jersey Fish and Wildlife and advised the public to contact the Police Department if the coyote is seen attacking livestock.

Boards – No presentations

Agenda Additions/Changes – None

Boards and Commissions – Mayoral Appointments/Vacancies: Mayor Rogers announced two (2) vacancies on Municipal Alliance.

Ordinances –

First Reading – None

Second Reading:

– Mayor Rogers read the following ordinance by title only:

Cranbury Township Ordinance #05-22-06

AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AMENDING CHAPTER 5.8, “PRIVATE DUTY SERVICE”.

BE IT ORDAINED by the Township Committee of the Township of Cranbury, Middlesex County, State of New Jersey, that the “Code of the Township of Cranbury (“Code”) be amended as follows:

5.8 “PRIVATE DUTY SERVICE” (Additions are underlined and deletions are [bracketed])

- A. Police officers of the Cranbury Township Police Department shall be available for private duty service for special events, road closings, traffic duties, security at private parties or events or similar functions. Payment for services shall be as follows:

- (1) The fee to be paid to the Township for such services shall be \$90 per hour [\$80 per hour]. Of this amount, \$75 per hour [\$65 per hour] shall be paid to the

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- police officer providing the service and \$15 per hour shall be retained by the Township
- (2) The minimum amount of time for which police officers may be hired shall be four hours per officer, except that the minimum shall only be three hours per officer for services rendered on behalf of the Cranbury School. Employees who work in excess of eight hours per day for the same person shall be paid 1 ½ times the rate for hours worked in excess of eight hours.
 - (3) A request for a marked or unmarked Police vehicle is \$50.00 per day up to eight hours and an additional \$25.00 for over eight hours.
- B. A four-hour charge at \$90.00 per hour [\$80 per hour] will be assessed if a job cancellation notice is not received and time stamped by the Cranbury Township Police Headquarters at least three hours prior to the scheduled starting time, except that the Cranbury School shall only be responsible for the payment of the three-hour minimum per officer in such instances.
- C. The scheduling of officers for private duty shall be subject to the approval of the Chief, Captain or Lieutenant.

This ordinance shall be effective upon adoption and publication, as provided by the law.

-- Mayor Rogers opened for township committee members comment on the ordinance only. Hearing none, Mayor Rogers closed the township committee comment on the ordinance.

Mayor Rogers opened for public comment on the ordinance only. Hearing none, Mayor Rogers closed the public comment on the ordinance.

Mr. Scott made a motion to adopt the ordinance. Mrs. El-Badawi seconded the motion. On a roll call vote, the ordinance was adopted unanimously.

Ayes: (El-Badawi
(Scott
(Spann
(Rogers

Abstain: (None
Absent: (Ferrante
Nays: (None

Resolutions – Consent

Mayor Rogers asked the Township Committee if there were any questions or comments on the Consent Agenda items. Hearing none, the mayor asked for a motion to adopt the Consent Agenda items. On a motion by Mrs. El-Badawi, seconded by Mrs. Spann the following Consent Agenda Resolution(s) were adopted unanimously by the following vote:

Ayes: (El-Badawi
(Scott
(Spann
(Rogers

Abstain: (None
Absent: (Ferrante
Nays: (None

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NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid;

Cranbury Township Resolution # R 05-22-079

Appointment to Zoning Board of Adjustment

WHEREAS, it is necessary to make the following appointment(s) to fill a vacancy for a regular member position with an unexpired term;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individual(s) is appointed to the position(s) and term(s) noted effective May 23, 2022:

TOWNSHIP COMMITTEE APPOINTMENTS

NAME	APPOINTMENT	TERM ENDING
Steven Schwarz	Zoning Board of Adjustment	12/31/22
Saras Kothari 2 nd Alt. Member	Zoning Board of Adjustment	12/31/23

Public Comment

Mayor Rogers opened public comment to those in attendance:

- Mariann Geer – Ms. Geer stated that she missed returned calls from the Cranbury Township Police Department with respect to the noise complaint against Toll Brothers Construction on Petty Road. She appreciates the Department reaching out. She inquired as to a resolution with Toll Brothers Construction as she reported construction beginning as early as 5:45am. She hopes the towns can assist one another to resolve the noise complaints.
- Deanne Napurano – Ms. Napurano requested the Police Department's monthly reports return to sharing details. She questioned the amount of motor vehicle crashes and inquired if warehouse traffic was a contributing factor.

Mayor Rogers closed the public comment portion at 7:57 p.m.

Ms. Marabello responded regarding the Toll Bros. generators which are permitted to run all evening for a temporary portion of the project. The generators are needed to run to dewater the site for project completion. The generators have been changed to whisper generators which are quieter. She stated the Township Engineering Inspector went out in the evening and he confirmed he could not hear the generators from the road. Ms. Marabello additionally confirmed speaking with Toll Brothers with respect to vehicles fueling up and beginning construction too early in the morning. Toll Brothers has been extremely receptive and spoke with their subcontractors to remind them to follow the Township guidelines.

Action Items:

- Signage on Halsey Reed Road - Traffic Subcommittee
- Police Reports for Public to Access

Resolution – Closed Session

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Mayor Rogers asked for a motion to approve the Closed Session resolution(s). On a motion by Mr. Scott, seconded by Mrs. Spann the following Closed Session resolution (s) was adopted unanimously by the following vote:

Ayes: (El-Badawi
(Scott
(Spann
(Rogers

Abstain: (None

Absent: (Ferrante

Nays: (None

Cranbury Township Resolution # R 05-22-080

RESOLUTION TO CLOSE MEETING TO THE PUBLIC

BE IT RESOLVED, by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey as follows:

The general nature of the subject to be discussed in this session is as follows:

- **N.J.S.A. 10:4-12b** (8) Personnel matters related to the employment, appointment or termination of current of prospective employees, unless all individuals who could be adversely affected request, in writing, that the matter be discussed at a public meeting.

It is unknown at this time precisely when the matters discussed in this session will be disclosed to the public. Matters involving contract negotiations or the acquisition of land will be disclosed upon conclusion of the negotiations or upon approval of the acquisition. Matters involving personnel will be disclosed when the need for confidentiality no longer exists. Matters concerning litigation will be announced upon the conclusion of trial or settlement of that litigation or when the need for confidentiality no longer exists.

Closed Session:

Ms. Rubin announced to the public that the meeting would be going into Closed Session. She explained to the public they will be placed in the Zoom Waiting Room platform if they chose to wait for meeting to resume after Closed Session.

The Closed Session ended at 8:12 p.m.

Adjourn

Mayor Rogers requested a motion to adjourn. On motion by Mr. Ferrante, seconded by Mrs. Spann and unanimously carried, the meeting adjourned at 8:14 p.m.

Debra A. Rubin, RMC
Municipal Clerk