

TOWNSHIP COMMITTEE REGULAR MEETING
January 10, 2022

The Township Committee Regular Meeting of the Township of Cranbury commenced at 7:03 p.m. by remote access videoconferencing in response to COVID-19 and the updated Open Public Meeting Act guidelines. Answering present to roll call were Township Committee members: Eman El-Badawi, Michael Ferrante, Evelyn Spann, and Mayor Barbara Rogers. Matthew Scott was absent. Also present were Denise Marabello, Township Administrator/CFO; and Debra Rubin, Municipal Clerk. Mayor Rogers led in the salute to the flag, and Ms. Rubin read the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune and Trenton Times on January 5, 2022.

Filed on January 5, 2022 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection. Township website was previously updated with remote access information on April 24, 2020, and updated June 18, 2020.

Sent to those individuals who have requested personal notice.

Ms. Rubin read the following additional statement:

Cranbury Township

Statement on Public Comment during Remote Meeting

The public may electronically submit questions or comments to twpcclerk@cranbury-nj.com or in written letter form via mail to Cranbury Township Town Hall no later than 4:00 p.m. the day of the scheduled Committee Meeting. Name, address and phone or email must be included. Timely submitted questions or public comment shall be read aloud and addressed during the public meeting. Duplicate written comments may be summarized and noted for the record in a consistent manner.

To eliminate background noise so that all meeting participants may hear, please mute your microphone and remain in listening mode only. The Clerk will place all remote attendees on this platform on mute as well and will manage the order of the remote participant's comments. During public comment period(s), the Clerk will make an announcement that any remote participant seeking to comment must signify their intent by using the "raise hand" feature on Zoom. The Clerk will then unmute each participant individually when it is their designated time to speak. If you do not have a question or comment, please keep your microphone muted. Please unmute yourself only at the direction of the Clerk. All remote users must state their name and address at the beginning of his/her public comment.

Should a member of the public using the Zoom platform become disruptive, that individual will be kept on mute and receive a warning that continued disruption may result in their being prevented from speaking or removed from the meeting entirely. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to speak.

The Township Committee will facilitate a dialogue with all commenters to the extent permitted by Zoom technology.

Approval of Minutes: None for review.

TOWNSHIP COMMITTEE REGULAR MEETING
January 10, 2022

**Reports and Communications
Members of Committee**

- Mr. Ferrante – Mr. Ferrante reported on his attendance at the Board of Education meeting and Planning Board meeting where he was sworn in as Mayor's Representative (Class I). Mr. Ferrante stated the Library Board meeting was scheduled for January 13th and he plans to attend. He reported the new library construction is ongoing.
 - Mr. Ferrante added the township is hosting a Picture Contest for Cranbury's 325th Anniversary. All entries will be sent directly to him for future website posting. He also announced there is a new BSA Girl Troop being formed in Cranbury Township.
- Mrs. Spann – Mrs. Spann reported on her attendance at the Planning Board Reorganizational meeting. She reported on the change in Chairperson to Michael Kaiser. Also, the DRC appointments were made.
- Mrs. El-Badawi – Mrs. El-Badawi reported on her attendance at an EDAC meeting where Mr. Scott has offered his assistance in the transition of committee liaison responsibilities. She reported a vacancy on EDAC.

Mayor

Mayor Rogers – Mayor Rogers reported the Brainerd Lake Dredging, Library construction and events for the township's 325th Anniversary. Mayor Rogers discussed the Mayor's Wellness Campaign where residents will be receiving a survey to complete. She announced the township is currently working on its Silver Certification in regards to sustainability. She will work with staff to complete the Municipal Energy Audit by NJ Clean Energy program. Mayor Rogers added she received a response from the County regarding the Bike Network Plan which will be a priority for the upcoming year. She also attended the FEMA Regional II Risk Analysis Branch webinar which covered identifying and prioritizing streams for future flood insurance studies. A follow up work shop is scheduled for January.

The following items were covered under the Mayor's Updates and Upcoming Events;

- Upcoming Events Schedule
 - Jan 10 – 26:** Gourgaud Gallery "Connected" by Cranbury Arts Council
 - Jan 14:** Recycle Shed Open 9 am–12 pm -DPW
 - Jan 19:** Mayor's Wellness Campaign: 7 pm "Tips and Tricks for Weight Loss"
 - Jan 22:** Rabies Clinic 1 – 2 pm @ Firehouse
 - Jan 31:** Deadline for pet licenses (cats & dogs)
 - 2022:** Cranbury's 325th Anniversary Events
- Calendar of upcoming Board/Commission meetings and Township events visit can be found at: <https://www.cranburytownship.org/>

Follow-up Items

- Mr. Decker will be scheduled on next meeting agenda.

Agenda Additions/Changes – Resolution #R 01-22-021 was added to the Consent Agenda.

Boards and Commissions – Vacancies: Mayor Rogers announced vacancies on both Municipal Alliance, EDAC and Parks Commission.

Ordinances –

First Reading – None

Second Reading – None

TOWNSHIP COMMITTEE REGULAR MEETING
January 10, 2022

Resolutions – Consent

Mayor Rogers asked the Township Committee if there were any questions or comments on the Consent Agenda items. Hearing none, Mayor Rogers asked for a motion to approve the Consent Agenda resolution(s). On a motion by Mr. Ferrante, seconded by Mrs. El-Badawi the following Consent Agenda Resolution(s) were adopted unanimously by the following vote:

Ayes: (El-Badawi
(Ferrante
(Scott
(Spann
(Rogers

Abstain: (None
Absent: (None
Nays: (None

CRANBURY TOWNSHIP RESOLUTION #R 01-22-018

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid;

CRANBURY TOWNSHIP RESOLUTION R 01-22-019

A RESOLUTION AUTHORIZING THE RELEASE OF ESCROW

WHEREAS, ADJ Developers has deposited engineering and planning escrow with Cranbury Township

WHEREAS, ADJ has requested the release of the balance of said escrow in the amount of \$287.14.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranbury authorizes the release of the above escrow deposit.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy and forwarded to each of the following:

- (a) Township Director of Finance

Cranbury Township Resolution # R 01-22-020

RESOLUTION OF THE TOWNSHIP OF CRANBURY, NJ

A RESOLUTION AUTHORIZING THE RELEASE OF EXTRA DUTY ESCROW

WHEREAS, Z Bros has outstanding credits of \$1712.50 in their Extra Duty escrow account previously posted with the Township.

WHEREAS, the Police Department has no outstanding bills

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury that the Township of Cranbury release outstanding credits in Z Bros' extra duty escrow account.

BE IT FUTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Township Director of Finance
- (b) Z Bros

TOWNSHIP COMMITTEE REGULAR MEETING
January 10, 2022

Cranbury Township Resolution # R 01-22-021

RESOLUTION OF THE TOWNSHIP OF CRANBURY, NJ

The Governing Body of Township of Cranbury desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$25,000 to fund the following project:

Historic Properties Survey for Master Plan Update: Streetscape Integrity and Context Development

Therefore, the governing body resolves that Denise Marabello or the successor to the title of Township Administrator is authorized (a) to make application for such a grant; (b) if awarded, to execute a grant agreement with the State for a grant in an amount not less than \$15,000.00 and not more than \$50,000.00 and (c) to execute any amendments thereto. The Grantee agrees to comply with all applicable federal, State and municipal laws, rules and regulations in its performance pursuant to the agreement.

Public Comment

Mayor Rogers advised the following comment or general correspondence was submitted via email by the deadline to be addressed during public comment.

- James Fahey - Sidewalks that are usually blocked were cleared after snow storm. He thanked the committee as it may have been a direct correlation to the recent adoption of the updated snow removal ordinance.

Mayor Rogers then opened the meeting to general public comment. Seeing none, Mayor Rogers closed the public comment portion at 7:35 p.m.

Action Items:

- EDAC – to be scheduled for future TC meeting
- Tom Decker to be placed on agenda for next TC meeting.
- De-Mystify presentation – M. Ferrante to present at an upcoming meeting.
- Art competition – photos – M. Ferrante and B. Rogers

Adjourn

Mayor Rogers requested a motion to adjourn. On motion by Mr. Ferrante, seconded by Mrs. Spann and unanimously carried, the meeting adjourned at 7:35 p.m.

Debra A. Rubin, RMC
Municipal Clerk