

TOWNSHIP COMMITTEE MEETING
February 13, 2017

The Township Committee Meeting of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: Susan Goetz, Glenn Johnson, Dan Mulligan, Jay Taylor and Mayor Dave Cook. Also present were Denise Marabello, Township Administrator/Director of Finance; and Kathleen R. Cunningham, Municipal Clerk/Assistant Administrator. Mayor Cook led in the salute to the flag, and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 5, 2016 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 5, 2016.
- (3) Filed on December 5, 2016 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.
- (4) Sent to those individuals who have requested personal notice.

Resolution

Mayor Cook recognized the Boy Scouts attending the meeting for a Citizen in the Community badge requirement. He also recognized Mr. Tom Harvey and his many contributions to the Township, stating many of the actions taken during Mr. Harvey's 30 plus years on the Planning Board have had significant impact on how the Township is today and how it will be in the future. Specifically, Mayor Cook referenced zoning increasing from one (1) acre zoning to six (6) acre zoning. Mayor Cook commended Mr. Harvey, stating he made a difference in Cranbury. Mr. Harvey stated when farmland zoning was adopted, the meetings were held in the School Cafeteria and the room was jammed with many people committed to preserving Cranbury. He acknowledged the citizens of Cranbury and their commitment and involvement. Mayor Cook read Mr. Harvey's Resolution into record. Mr. Johnson remarked that Mr. Harvey's tenure on the Planning Board represents an enormous amount of time and thanked Mr. Harvey for his leadership. Ms. Goetz thanked Mr. Harvey on behalf of herself and the Town. Mr. Mulligan stated he receives compliments about Cranbury and stated he is always quick to point out it was because of people making great decisions 25 or 30 years ago. He stated Mr. Harvey was a key part of those decisions. Mr. Mulligan stated as he navigated the affordable housing process, he was very grateful to obtain Mr. Harvey's perspective. Mr. Taylor thanked Mr. Harvey for his service. On motion by Ms. Goetz, seconded by Mr. Mulligan and unanimously carried, the following Resolution was adopted by vote:

Ayes:	(Goetz	Abstain:	(None
	(Johnson		
	(Mulligan	Absent:	(None
	(Taylor		
	(Cook		
Nays:	(None		

TOWNSHIP COMMITTEE MEETING
February 13, 2017

CRANBURY TOWNSHIP RESOLUTION # R 02-17-027

WHEREAS, Thomas Harvey ("Tom") and his wife Archer, moved to Cranbury Township in 1976; and

WHEREAS, shortly thereafter Tom agreed to serve as a member of the Cranbury Township Planning Board; and

WHEREAS, Tom was then chosen to be the Chairman of the Planning Board in 1985; and

WHEREAS, Tom made significant contributions to the Master Plan for Cranbury Township, through his guidance and recommendations, contributing to the unique status of our community within the State of New Jersey in the preservation of historic resources, the preservation of farmland, the allocation of park space and recreation resources, and the well-managed growth of industrial parks; and

WHEREAS, Tom gave tirelessly of his time, knowledge, experience, intelligence, integrity and loyalty to the Township of Cranbury; and

WHEREAS, Tom's guidance and decisions made while on the Planning Board will have far-reaching benefits to Cranbury Township and its residents for many years to come;

NOW, THEREFORE BE IT RESOLVED, the Township of Cranbury hereby extends heartfelt wishes to Tom and his wife, Archer for good health, happiness and prosperity in the future.

Township Committee Minutes of January 23, 2017

On motion by Mr. Taylor, seconded by Ms. Goetz and unanimously carried, the Township Committee Minutes of January 23, 2017 were adopted.

Budget Minutes of January 28, 2017

On motion by Mr. Taylor seconded by Mr. Johnson and unanimously carried, the Budget Minutes of January 28, 2017 were adopted.

Reports and Communications

--Mayor

Mayor Cook reported last week he attended the Mayors' Legislative Day hosted by the League of Municipalities in Trenton. He reported a bill concerning affordable housing and how it will be perceived in the future was brought up for discussion. He stated the bill, generated out of East Windsor and submitted by Senator Linda Greenstein, addresses affordable housing and bringing back the "RCA," (Regional Contribution Agreement) which would allow one Township through a funding mechanism give another township its allocation to build affordable house. Mayor Cook reported Speaker Sweeney is not a fan of the RCA in the classic sense; however the new RCA would be a combination of two (2) items: funding for actual structures and housing and also a portion that would go to social services that surround the families that would most likely occupy affordable housing.

Reports and Communications

--Members of Committee

--Mr. Taylor

Mr. Taylor addressed the 11-year old Boy Scouts in the audience, stating he hoped to see them sign up as junior firefighters when they are 14.

Mr. Taylor reported he met the Cranbury Business Association and stated the "Touch-a-Truck" will be held in June this year and they would like to have Public Works trucks there. Mr. Taylor reported the Fire Company did rescue training over the past weekend. He stated Cranbury attended the event with

TOWNSHIP COMMITTEE MEETING
February 13, 2017

Reports and Communications

--Members of Committee

Mr. Taylor (cont'd.)

Hightstown and Plainsboro. Some of the training was on Brainerd Lake, and Mr. Taylor stated there is a real need to dredge the Lake. Mr. Taylor stated the Fire Company was drilling this evening on bus extrication in the event of a bus accident.

--Mr. Mulligan

Mr. Mulligan gave an update on the capital expense of a new server for the Police Station. He reported he met with Ms. Marabello, Lt. DeChiara and Abdul Hasan, the Township's IT consultant, to discuss the issue. He recommended approving the capital expenditure; however he stated it would not be used this year unless necessary. He stated next year the Township will have to spend funds to upgrade the infrastructure. Mr. Mulligan stated he is very comfortable with how the IT system is configured, including redundancy at both sites as well as cloud backup. Ms. Goetz inquired what would happen if one server failed, and Mr. Mulligan stated it could be replaced within a number of days. He stated that is why the funds should be available in case a server needs to be replaced this year. Mr. Mulligan stated there was also discussion about changing the Township's e-mail service next year.

--Ms. Goetz

Ms. Goetz reported she was invited to talk to the Presbyterian Seniors at their monthly breakfast. She stated there was a great turnout at the Cranbury Inn and stated there was a lot of interest in the development projects. She stated there was also interest in the budget.

--Mr. Johnson

Mr. Johnson reported most of his regularly-scheduled meetings over the last two (2) weeks were cancelled. He reported he attended the Princeton School Board Meeting, and there was discussion about the Princeton Charter School. Mr. Johnson stated the only update he could provide was that there are talks underway between the Princeton School Board and the Board of Directors of the Charter School to try to find a way to co-exist, and future funding requests will be a part of that effort. Mr. Johnson reported a decision concerning the funding should come from the Education Commissioner in the next few weeks.

--Subcommittees

There were no reports from Subcommittees.

--Department Heads

There were no reports from Department Heads.

Follow-up Items

There were no follow-up items for this evening.

Agenda Additions/Changes

Ms. Cunningham reported for Item # 14 on the Agenda, neither Mr. Tom Weidner nor Ms. Audrey Smith will be giving reports for their respective Boards this evening. She stated they will be giving their reports at the next Township Committee Meeting on February 27th.

Public Comment (For Items on Agenda)

Mayor Cook opened the meeting to public comment for items on the Agenda. Hearing no comments or questions, Mayor Cook closed the public comment portion of the meeting.

TOWNSHIP COMMITTEE MEETING
February 13, 2017

Public Hearing
Community Development Block Grant

Mayor Cook officially opened the Public Hearing on the 2017 Community Development Block Grant of \$22,737.00. Ms. Cunningham announced, for the record, that this public hearing was advertised in the Trenton Times, posted in the Senior Room at Town Hall, posted at the Township's senior housing, posted on the Township's website, and posted on the Bulletin Board.

Mr. Mark Berkowsky, President of Cranbury Housing Associates, described for the public that the Community Development Block Grant Program is a federal program that flows through the County and the County administers the money. He reported when he first started the annual funding was approximately \$40,000 a year and that has now dwindled down to a little less than \$23,000 a year, which has remained fairly constant the last several years. Mr. Berkowsky explained that money comes to Township through an application grant program. He stated an application is completed every year, the details of the program are explained to the public and they propose what the funds should be used for each year. He stated in the past HVAC system and water heaters have been replaced. He stated they are hoping to use this year's funds to offset site engineering costs. He reported to date, the Township has received approximately \$100,000 in total under this grant.

Mayor Cook asked if there were any questions or comments from the public, and having none, closed the public portion of the hearing. He thanked Mr. Berkowsky for all of his time and hard work with affordable housing. Mayor Cook requested a motion to adopt the Resolution.

Resolution

On motion by Mr. Taylor, seconded by Mr. Mulligan and unanimously carried, the following Resolution was passed by vote:

Ayes:	(Goetz	Abstain:	(None
	(Johnson	Absent:	(None
	(Mulligan		
	(Taylor		
	(Cook		
Nays:	(None		

Cranbury Township Resolution # R 02-17-028

WHEREAS, Cranbury Township has applied for \$22,737.00 from the Community Development Block Grant (CDBG) earmarked to be used for its Third Round Affordable Housing Program; and

WHEREAS, Cranbury Township has submitted its Third Round Affordable Housing Plan;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury it hereby requests the \$22,737.00 in grant monies be used to defray some of the costs related to assist in the development of or rehabilitation of low-to-moderate income housing in the Township of Cranbury.

Update on Applewood Court by Mr. Mark Berkowsky

Mr. Mark Berkowsky, President of Cranbury Housing Associates, provided an update on the Applewood Court Project to the Township Committee. He stated what is on the record right now is that the funding is not to exceed \$4 million. He stated they are at the \$4 million number right now. He stated the biggest expense has been bringing water to the site. Mr. Berkowsky stated the construction has just started and there is some potential savings there. He stated the "soft" costs are eating up the budget. He stated it will be

TOWNSHIP COMMITTEE MEETING
February 13, 2017

Update on Applewood Court by Mr. Mark Berkowsky (cont'd.)

important to get the apartments rented so the construction loan, which is expensive, can be converted to permanent loan, which is much cheaper. Mr. Berkowsky estimates funding will be needed around the June timeframe. Mayor Cook clarified that the water was the only item that was above and beyond what the budget called for.

Mr. Berkowsky stated CHA will start advertising for pre-applications for tenants on February 17th. He stated that period is for 90 days, which satisfies a requirement for veterans. After that 90-day period, there will be a lottery called a "random prioritization" because it is how the applications are viewed. He stated that process will be done in public in the Meeting Room where names will be picked and numbers assigned. Around May 24th applications will be put in different "buckets" according to family size and income to see who is qualified. Mr. Berkowsky stated final applications will be mailed on May 30th and on June 1st they will start showing the property. He stated occupancy should be between June and September. Mr. Berkowsky stated it is essential to obtain the easement to proceed with the Project. Ms. Marabello stated she spoke with the attorney earlier who reported a Judge still had not been assigned to the case and also the courts were backlogged. She emphasized to the attorney that this was high priority; however, the attorney cannot force the case to be scheduled. Ms. Goetz inquired about applicants currently on the affordable housing waiting list. Mr. Berkowsky explained this will be a separate list, and applicants will have to reapply to be considered for the Applewood Court lottery. He stated the units should be fully occupied within the three-month period. Ms. Goetz inquired if there is a demand and would a lottery be necessary. Mr. Berkowsky stated there is demand.

Mr. Berkowsky stated CHA submitted a document as a request to the Court to allow the income levels to be updated on an annual basis. He stated COAH has not adjusted the levels over the past several years. The Township Committee thanked Mr. Berkowsky for his report.

Ordinance
Second Reading

Cranbury Township Ordinance # 01-17-01

A motion to enter an Ordinance entitled, # 01-17-01, "CALENDAR YEAR 2017 MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP (N.J.S.A. 40A:4-45.14)," was presented for second reading and final adoption. Ms. Marabello gave an explanation of the Ordinance. The Ordinance was published in the Trenton Times, posted on the Township's website, posted on the Township Bulletin Board and copies were available to the public. The Mayor opened the public hearing on the Ordinance. No one present wished to speak, so the hearing was declared closed. On motion by Mr. Mulligan, seconded by Mr. Taylor, the Ordinance was adopted by a vote:

Ayes:	(Goetz	Abstain:	(None
	(Johnson	Absent:	(None
	(Mulligan		
	(Taylor		
	(Cook		

Nays: (None

TOWNSHIP COMMITTEE MEETING
February 13, 2017

Resolution

Ms. Cunningham announced the Public Hearing for the 2017 Municipal Budget will be on Monday, March 13, 2017 at 7:00 p.m. Ms. Cunningham stated the Budget will be posted on line and can be obtained from the Clerk's Office. On motion by Mr. Mulligan, seconded by Mr. Taylor and unanimously carried, the following Resolution was passed by vote:

Ayes:	(Goetz (Johnson (Mulligan (Taylor (Cook	Abstain: (None Absent: (None
Nays:	(None	

CRANBURY TOWNSHIP RESOLUTION R 02-17-028
2016 MUNICIPAL BUDGET

of the Township of Cranbury, county of Middlesex for the fiscal year 2017.

Revenue and Appropriation Summaries

	Anticipated	
<u>Summary of Revenues</u>	<u>2017</u>	<u>2016</u>
1. Surplus	\$572,450.00	\$1,099,400.00
2. Total Miscellaneous Revenues	\$3,107,783.98	\$3,035,514.71
3. Receipts from Delinquent Taxes	\$178,128.67	\$120,422.00
4. a) Local Tax for Municipal Purposes	\$7,147,260.73	\$6,784,838.14
b) Addition to Local District School Tax		
c) Minimum Library Tax	\$493,828.30	\$514,388.44
Tot Amt to be Raised by Taxes for Mun Budget	\$7,641,089.03	\$7,299,226.58
Total General Revenues	\$11,499,451.68	\$11,554,563.29
<u>Summary of Appropriations</u>	<u>2017 Budget</u>	<u>Final 2016 Budget</u>
1. Operating Expenses: S&W	\$3,204,837.06	\$3,249,852.32
Other Expenses	\$4,983,140.20	\$5,179,450.28
2. Deferred Charges & Other Appropriations	\$836,184.00	\$830,853.93

TOWNSHIP COMMITTEE MEETING
February 13, 2017

3. Capital Improvements	\$304,850.00	\$94,555.00
-------------------------	--------------	-------------

CRANBURY TOWNSHIP RESOLUTION R 02-17-028
2016 MUNICIPAL BUDGET
(Continued)

4. Debt Service (include for School Purposes)	\$1,987,440.42	\$2,054,010.67
5. Reserve for Uncollected Taxes	\$183,000.00	\$145,841.09
Total General Appropriations	\$11,499,451.68	\$11,554,563.29
Total Number of Employees	71	72

Balance of Outstanding Debt

Interest Payments in 2017	\$460,027.50
Principal Payments in 2017	\$1,527,412.92
Outstanding Balance	\$15,217,022.30

(12/31/16)

Notice is hereby given that the budget and tax resolution was approved by the Township Committee of the Township of Cranbury, County of Middlesex on February 13, 2017.

A hearing on the budget and tax resolution will be held in the Committee Meeting Room, Town Hall, 23A North Main St, on March 13, 2017 at 7:00 o'clock PM at which time and place objections to the Budget and Tax Resolution for the year 2017 may be presented by taxpayers or other interested persons.

Copies of the budget are available in the office of the Township Clerk at the Municipal Building, 23A North Main St Cranbury, NJ, (609) 395-0900 ext *234 during the hours of 8:00 AM to 4:00 PM, Monday through Friday.

Resolutions
Consent Agenda

Mayor Cook asked the Township Committee if there were any questions or comments on the Consent Agenda. Hearing no questions or comments, Mayor Cook requested a motion to adopt Consent Resolutions. On a motion by Mr. Taylor, seconded by Mr. Mulligan and unanimously carried, the following Resolutions were adopted by vote:

Ayes: (Goetz
(Johnson
(Mulligan
(Taylor
(Cook

Abstain: (None
Absent: (None

Nays: (None

TOWNSHIP COMMITTEE MEETING
February 13, 2017

Cranbury Township Resolution # R 02-17-030

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

Cranbury Township Resolution # R 02-17-031

A RESOLUTION APPOINTING AN INSURANCE FUND COMMISSIONER
AND AN ALTERNATE INSURANCE FUND COMMISSIONER
TO SERVE ON THE MID JERSEY MUNICIPAL JOINT INSURANCE FUND

BE IT RESOLVED, on this 13th day of February, 2017 by the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey, that the appointment of Kathleen R. Cunningham as Fund Commissioner and Jean Golisano as Alternate Fund Commissioner for the Township of Cranbury to serve on the Mid Jersey Municipal Joint Insurance fund be and is hereby authorized.

Cranbury Township Resolution # R 02-17-032
A RESOLUTION AWARDED PROFESSIONAL SERVICES AGREEMENTS

WHEREAS, the Township wishes to hire the following firms (collectively "Professionals") to provide professional services to the Township during the calendar year 2017 as follows:

- a). Glenn Gerken, P.E. & T&M Associates
- b). Andrew Feranda & Shropshire Associates, LLC
- c). IT Network Solutions

WHEREAS, the costs for the services to be provided by the Professionals are set forth in their respective proposals submitted to the Township, which are incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professionals have completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of these contracts without public bidding on the basis that they are professional services agreements; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for these purposes and that the value of each Agreement will exceed \$17,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby approves the following firms to provide professional services to the Township during the calendar year 2017:

- a). Glenn Gerken, P.E. & T&M Associates

TOWNSHIP COMMITTEE MEETING
February 13, 2017

- b). Andrew Feranda & Shropshire Associates, LLC
- c). IT Network Solutions

Cranbury Township Resolution # R 02-17-032
(Continued)

2. The Mayor and Clerk are hereby authorized and directed to enter into Professional Services Agreements with the aforementioned professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* These contracts are being awarded without competitive bidding as Professional Services Agreements under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice recognized professions and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreements and insurance certificates shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 02-17-033

Resolution to Submit a Grant Application and Execute a Grant Contract
With the New Jersey Department of Transportation for the John White Road Project

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranbury formally approves the grant application for the above-stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as "MA-2017-Resurfacing of John White Road Phase-00567" to the New Jersey Department of Transportation on behalf of the Township of Cranbury.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Cranbury Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Cranbury Township Resolution # R 02-17-034

CRANBURY TOWNSHIP CASH MANAGEMENT PLAN

The following items do hereby constitute the cash management plan of the Township of Cranbury:

Deposits and Depositories

All Township depositories must be FDIC insured and show a current certificate of conformance with the New Jersey Government Unit Deposit Protection Act (GUDPA)

The authorized Township Depositories as currently:

PNC Bank
Berkshire Bank
First Bank

New qualifying depositories may be added to the above list by a resolution of the Township Committee.

TOWNSHIP COMMITTEE MEETING
February 13, 2017

Cranbury Township Resolution # R 02-17-034
(Continued)

Investments

It is desirable to maximize the interest earnings on idle funds of the Township through a safe investment program.

Township funds may be invested in any type of investment approved for municipalities by the State of New Jersey such as:

- U.S. Obligations (Treasury Bills, Notes and Bonds)
- Certificates of Deposit
- Statement Savings Accounts
- Bonds or other obligations of counties, municipalities and school districts
- New Jersey Cash Management Fund

Those authorized to make investments on behalf of the Township are the Director of Finance and Treasurer.

Expenditures

The Township follows the purchasing system required by the New Jersey Fiscal Affairs Law.

Current and Capital Funds

Expenditures must first be authorized by a purchase order signed by the Administrator, Director of Finance, Treasurer, Chief Financial Officer or Purchasing Official. Upon certification on a voucher by the department head and vendor that goods or services have been received and the bill is in the correct amount, the bill may be listed for approval by the Township Committee at any meeting. Upon approval of the Township Committee a check with not less than two signatures will be issued for payment of a claim. Those authorized to sign checks are the Mayor, designated members of Township Committee, the Director of Finance, Administrator, Assistant Administrator and Treasurer.

Other Funds and Accounts

Payroll account checks which do not require a voucher need only one signature by the Director of Finance, Payroll Clerk or Payroll Supervisor.

All inter-fund transfer checks or bank transfers require one signature or one authorization by the Director of Finance or Treasurer.

Departmental Accounts including:

- All Current Accounts
- All Capital Accounts
- All Trust Accounts
- All Petty Cash Fund Accounts
- Clerk's Account
- Dog License Account

TOWNSHIP COMMITTEE MEETING
February 13, 2017

Registrar Account

Cranbury Township Resolution # R 02-17-034
(Continued)

Construction Official Accounts including the Construction Trust Fund

Tax Collector Account

Sewer Fee Collector Accounts

Fire Official Trust Account

Expenditures can be made with a check with one signature as noted on the attached list.

Reporting

A quarterly report shall be submitted to the governing body by the Director of Finance by the 20th of the month following the end of a Quarter. The report at a minimum shall include the following:

Capital and Current Budget Balances, Revenue Balances

Insurance

The Treasurer, Chief Financial Officer, Tax Collector and Sewer Collector and any other employee noted by the Auditor must be bonded in an amount indicated by the auditor

The auditor must list the employees required to be individually bonded and the minimum amount of their bond after each year's audit is completed or no later than July 10th.

All other employees must be insured by an "Employee Dishonesty Blanket Bond" in the amount of \$25,000 or more.

CRANBURY TOWNSHIP RESOLUTION # R 02-17-035

WHEREAS, Lyons Construction erroneously overpaid for a permit; and

WHEREAS, the Construction Official has recommended that the following Permit be refunded:

<u>Name</u>	<u>Permit #</u>	<u>Address</u>	<u>Refund Amount</u>
Lyons Construction	16-416+A	146 Meany Rd	\$103.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, that the above permit payment be refunded.

Cranbury Township Resolution # R 02-17-036

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

TOWNSHIP COMMITTEE MEETING
February 13, 2017

Cranbury Township Resolution # R 02-17-036
(Continued)

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2016 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of Township Committee of the Township of Cranbury to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranbury hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Linda M. Scott, Recycling Coordinator to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED, that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Reports from Township Staff and Professionals

--Administrator's Report

Ms. Marabello stated she had nothing to report.

--Assistant Administrator

Ms. Cunningham stated she had nothing to report.

Reports from Township Boards and Commissions

There were no reports from Township Boards and Commissions.

Public Comment

Mayor Cook opened the meeting to public comment.

Mr. Richard Kallan, Wynnewood Drive, inquired if there was any discussion at the Mayors' Conference in Trenton concerning reimbursement of utility taxes to towns. Mayor Cook stated the Mayor of Princeton did raise the question, and the parties concerned to hear the question were in attendance at the meeting. He stated there is no movement in either direction; however, there is an awareness that those monies should be returned although there is no timetable to do so. Mayor Cook stated there was discussion on the gas tax. Mayor Cook stated the Federal Government will match the tax dollar for dollar for the State's infrastructure.

Mr. Mulligan explained to the public that had the Township received its utility tax reimbursements over the past years, the Committee would not have had to raise taxes. Mr. Mulligan stated Cranbury receives no State aid, residents pay a large amount of personal income taxes, fund our own schools and do not receive the utility tax reimbursement. He stated he finds it very frustrating. Hearing no additional comments, Mayor Cook closed the public portion of the meeting.

TOWNSHIP COMMITTEE MEETING
February 13, 2017

Mayor's Notes

Mayor Cook stated he had nothing further to report.

Township Committee Members' Notes

Mr. Johnson reported he serves on a subcommittee that would like to streamline the DRC process, and stated they are ready to have Mr. Richard Preiss, Township Planner, to proceed. Mayor Cook inquired if the process would be modeled after another Township and asked if the changes would make the process more efficient. Mr. Johnson stated Princeton does some of their process more administratively by professionals employed by the Township. He stated Cranbury's professionals are contracted; however, he felt some changes could be done.

Mayor Cook requested a motion to adjourn. On motion by Mr. Taylor, seconded by Mr. Mulligan and unanimously carried, the meeting adjourned at 7:50 p.m.

Kathleen R. Cunningham
Municipal Clerk