

TOWNSHIP COMMITTEE REGULAR MEETING
January 25, 2021

The Township Committee Regular Meeting of the Township of Cranbury was held at 7:00 pm. by remote access videoconferencing in response to COVID-19 and the updated Open Public Meeting Act guidelines. Answering present to roll call were Township Committee members: Barbara Rogers, Evelyn Spann, Matthew Scott, Jay Taylor and Mayor Michael Ferrante. Also present were Denise Marabello, Township Administrator/CFO; Scott Miccio, Township Attorney; and Debra Rubin, Municipal Clerk. Mayor Ferrante led in the salute to the flag, and Ms. Rubin read the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune and Trenton Times on January 8, 2020 and remote access information added on April 24, 2020, updated on June 18, 2020.

Filed on January 8, 2021 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection. Township website was updated with remote access information on April 24, 2020, updated June 18, 2020.

Sent to those individuals who have requested personal notice.

Ms. Rubin read the following additional statement:

Cranbury Township

Statement on Public Comment during Remote Meeting

The public may electronically submit questions or comments to twpcclerk@cranbury-nj.com or in written letter form via mail to Cranbury Township Town Hall no later than 4:00 p.m. the day of the scheduled Committee Meeting. Name, address and phone or email must be included. Timely submitted questions or public comment shall be read aloud and addressed during the public meeting. Duplicate written comments may be summarized and noted for the record in a consistent manner.

To eliminate background noise so that all meeting participants may hear, please mute your microphone and remain in listening mode only. The Clerk will place all remote attendees on this platform on mute as well and will manage the order of the remote participant's comments. During public comment period(s), the Clerk will make an announcement that any remote participant seeking to comment must signify their intent by using the "raise hand" feature on Zoom. The Clerk will then unmute each participant individually when it is their designated time to speak. If you do not have a question or comment, please keep your microphone muted. Please unmute yourself only at the direction of the Clerk. All remote users must state their name and address at the beginning of his/her public comment.

Should a member of the public using the Zoom platform become disruptive, that individual will be kept on mute and receive a warning that continued disruption may result in their being prevented from speaking or removed from the meeting entirely. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to speak.

The Township Committee will facilitate a dialogue with all commenters to the extent permitted by Zoom technology.

- Before the start of the meeting, Mayor Ferrante welcomed Boy Scout Troop 52, which were present for the meeting in an effort to complete their "Community Merit Badge".

Approval of Minutes: Mayor Ferrante asked if any members of the Township Committee would like to address changes or amendments to the following minutes. Hearing none, Mayor Ferrante asked for a motion to adopt the following minutes as presented:

--Township Committee Regular Meeting Minutes of January 11, 2021

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On a motion by Mrs. Spann, seconded by Mr. Taylor, along with the following roll call vote of the members of the Township Committee;

Ayes: (Rogers
(Scott
(Spann
(Taylor
(Ferrante

Abstain: (None
Absent: (None

Nays: (None

the Township Committee Regular Meeting Minutes of January 11, 2021 were adopted.

Reports and Communications
Members of Committee

- Dr. Rogers – Dr. Rogers attended the Municipal Alliance meeting. Though unable to attend the Board of Health meeting due to conflict with Township Committee meeting, Dr. Rogers reported on their collaboration with the Board of Recreation Commissioners for the Mayor's Wellness Program. Dr. Rogers also attended the Cranbury Housing Association annual meeting and explained their role in managing affordable housing within the township.
Dr. Rogers provided a presentation to aid in her report for the Sustainability Subcommittee. The presentation provided explanations for the goal of the Sustainable Jersey Silver status, as the township is currently at Bronze level. The presentation further explained various action items to be considered and which items were completed. The presentation also highlighted collaborating with Keep Middlesex Moving and the annual "Mayors Walks to Schools".
- Mr. Scott – Mr. Scott also met with the Cranbury Housing Association and reported on the renovations to the dwelling at Old Cranbury Road have been completed and will be used in conjunction with Eden Autism Services. He also reported that EDAC hosted two brainstorming sessions, which included Mayor Ferrante and Dr. Rogers, along with members of the Cranbury Business Association. Mr. Darek Hahn provided budget requests to Mr. Scott for discussion at the upcoming budget meeting.
- Mrs. Spann – Mrs. Spann also welcomed Boy Scout Troop 52 to the meeting. She reported on her attendance at the recent 6.5-hour course for new and re-elected officials through the New Jersey League of Municipalities which Mayor Ferrante and Dr. Rogers previously attended as well.
Mrs. Spann added the developer of Cranbury Commons has been impacted by COVID where many leases were food establishments that are now not able to open in the future. She requested that Cranbury Business Association and/or EDAC attempt to assist.
- Mr. Taylor – Mr. Taylor attended the Board of Recreation Commissioners meeting. Mr. Taylor discussed his inspections of township buildings with Greg Farrington, Construction Official and Michael Kaiser. He discussed the repairs needed and further explained the necessary repairs will be discussed at upcoming budget meeting. Both Police and Public Works buildings were still pending inspection but would be completed prior to the budget meeting.

Mayor

- Mayor Ferrante – Mr. Ferrante reported that the Library construction project is moving forward and included plans for a bid opening scheduled in March. He reported that the Traffic Subcommittee has an upcoming meeting scheduled for February 5th. He will give a report at next township committee meeting in February.

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Mayor Ferrante added a "Shout Out" to the scouts for performing a virtual "Court of Order" where nine (9) scouts earned ranks and twenty-two (22) earned merit badges. Congratulations to the scouts!

Department Head –

- Denise Marabello, Township Administrator/CFO – advised that the Middlesex County COVID-19 Vaccine Talking Points link and pertinent information had been posted on the township website for residents' information.
- Chief Michael Owens – Police Chief – Chief Owens gave the department's monthly report covering December 2020 through January 8th 2021. His report included COVID-19 updates and information for COVID-19 testing and vaccine. Chief Owens reported that two (2) new officers have been placed into the rotation with their Field Training Officers. Det. Sgt. Pfremmer is providing the LEAD Program for 5th grade students.

Follow up Items – None

Agenda Additions/Changes – Mayoral Appointment to Board of Recreation Commissioners

Mayor Ferrante appointed Katie Harmon to the Board of Recreation Commissioners with term expiration of December 31, 2025.

Boards and Commission – Vacancies

- Historic Preservation Commission – Alternate
- Municipal Alliance

Ordinances –

First Reading –

– Ms. Rubin read the following ordinance by title only.

Mr. Scott made a motion to introduce the following ordinance. Dr. Rogers seconded the motion. On a roll call vote, the ordinance passed for introduction.

Ayes: (Rogers
(Scott
(Spann
(Taylor
(Ferrante

Abstain: (None

Absent: (None

Nays: (None

**TOWNSHIP OF CRANBURY
ORDINANCE # 01-21-02**

**CALENDAR YEAR 2021
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 1% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

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WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the governing body of the Township of Cranbury in the County of Middlesex finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the governing body hereby determines that a 2.5% increase in the budget for said year, amounting to \$202,713.59 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the governing body hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the governing body of the Township of Cranbury, in the County of Middlesex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2021 budget year, the final appropriations of the Township of Cranbury shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$283,799.02, and that the CY 2021 municipal budget for the Township of Cranbury be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Second Reading –

– Ms. Rubin read the following ordinance by title only.

Mayor Ferrante opened for public comment on the ordinance only. Hearing no public comment, Mayor Ferrante closed public comment for the ordinance.

Hearing no additional discussion from the Township Committee members, Mayor Ferrante requested a motion to adopt Ordinance #01-21-01. Mr. Scott made a motion to adopt Ordinance # #01-21-01. Dr. Rogers seconded the motion. On a roll call vote, the ordinance was adopted.

Ayes: (Rogers
(Scott
(Spann
(Taylor
(Ferrante

Abstain: (None
Absent: (None

Nays: (None

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TOWNSHIP OF CRANBURY
ORDINANCE # 01-21-01

AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, MIDDLESEX COUNTY,
NEW JERSEY, ESTABLISHING THE ECONOMIC DEVELOPMENT
ADVISORY COMMITTEE

WHEREAS, the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey, adopted Resolution # R-06-20-077 on June 8, 2020, establishing an ad hoc Economic Development Advisory Committee for the remainder of the 2020 calendar year;

WHEREAS, the Township Committee reviewed the year-end report of the ad hoc Economic Development Advisory Committee and determined their efforts to be insightful and valuable;

WHEREAS, the Township Committee continues to recognize that the Township of Cranbury has a strong business presence which can be made stronger with the formal input of the Township's business leaders;

WHEREAS, Section 2-8 of the Cranbury Township Code enables the Township Committee to establish standing committees for various purposes, and requires that the powers and duties of any such committees be set forth in the Cranbury Township Code;

WHEREAS, the Township Committee desires to formalize and codify the Economic Development Advisory Committee;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Cranbury, as follows:

Section 1. Chapter 42, entitled "Economic Development Advisory Committee," shall be added to the Cranbury Township Code, as follows:

§ 42-1 Establishment. The "Economic Development Advisory Committee" is hereby established to advise the Township Committee on issues related to economic development in the Township.

§ 42-2 Purpose.

- A. Maintain a baseline snapshot of the current state of Cranbury's businesses and industries.
- B. Explore ways to stimulate sustainable economic growth in the Township of Cranbury.
- C. Study and analyze various businesses, industries and professions with a view toward ascertaining the opportunities for expansion of such businesses and industries within the Township.
- D. Collaborate with local business associations and the Middlesex County Office of Economic Development and Business Engagement.
- E. Research the availability of and prepare applications for grants and/or funding, subject to the approval of the Township Committee, which would help facilitate economic development.
- F. Report semi-annually to the Township Committee on the state of the Township's business community with recommendations for improvement.

§ 42-3 Membership; terms; vacancies.

- A. The Cranbury Economic Development Advisory Committee shall consist of seven persons, each of whom shall be a Cranbury Township resident and/or a business owner in the Township of Cranbury, to be appointed by the Township Committee. At least one member shall also be a member of the Cranbury Business Association. The members shall be appointed for terms of two years, except that three of the seven members of the Economic Development Advisory Committee first appointed shall serve one year terms.
- B. The Township Committee shall designate one of its members to act as one of the seven members of the Economic Development Advisory Committee, who shall also serve as the Committee's chairperson.

§ 42-4 Meetings; bylaws; quorum.

- A. The Economic Development Advisory Committee shall meet at the request of the chairperson.

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- B. All meetings of the Economic Development Advisory Committee shall be informal and shall not require a quorum or notice.
- C. The advice, work product or decisions of the Economic Development Advisory Committee shall not be binding and shall be provided to the Township Committee on a strictly advisory basis.
- D. No formal record or minutes of the Economic Development Advisory Committee are required, but may be kept at the request of the chairperson.
- E. The Economic Development Advisory Committee shall have the authority, in its discretion, to request information from outside sources, including residents and members of the business community, provided that no cost shall inure to the Township as a result.

§ 42-5 Semi-Annual Report. The Economic Development Advisory Committee shall report on a semi-annual basis to the Township Committee on its works and the extent to which it is carrying out the purposes set forth in this Chapter.

Section 2. Repealer. All ordinances or parts thereof inconsistent herewith are repealed as to such inconsistencies.

Section 3. Severability. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 4. Effective date. This ordinance shall take effect from and after its adoption in any publication as required by law.

This Ordinance was introduced on First Reading on January 11, 2021 at a meeting of the governing body of the Township of Cranbury, in the County of Middlesex, State of New Jersey. It will be further considered for final passage, after public hearing thereon, at a regular meeting of the Township Committee to be held on Monday, January 25, 2021 at 7:00 p.m.

Resolutions – Consent

Mayor Ferrante asked the Township Committee if there were any questions or comments on the Consent Agenda items. Mr. Taylor requested item “C” - **“Cranbury Township Resolution #R 01-21-030”** be removed from Consent and voted on separately. Mayor Ferrante therefore requested a motion to adopt the existing Resolutions. On a motion by Mr. Taylor, seconded by Mrs. Spann the following Consent Resolutions were adopted by the following vote:

Ayes: (Ferrante
(Rogers
(Spann
(Scott
(Taylor

Abstain: (None
Absent: (None

Nays: (None

Cranbury Township Resolution #R 01-21-028

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid;

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Cranbury Township Resolution # R 01-21-029

**Authorizing the Township Committee to Appoint
Members to the Zoning Committee**

WHEREAS, it is necessary to make the following appointments to the Zoning Committee,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individuals are appointed to the Zoning Committee as members for a term of one year effective as of January 1st, 2021:

NAME	MEMBERSHIP	TERM ENDING
Evelyn Spann, Chairperson	Class III, Planning Board	12/31/21
Michael Kaiser	Class IV, Planning Board	12/31/21
Paul Mullen	Environmental Commission	12/31/21
Richard Kallan	Zoning Board of Adjustment	12/31/21

Cranbury Township Resolution # R 01-21-031

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2021 as follows:

- a). Horner & Canter Associates – Conflict Traffic Consultant Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will be available by virtue of Planning Escrow;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2021:

- a). Horner & Canter Associates - Conflict Traffic Consultant Services

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2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 01-21-032

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2021 as follows:

a). Hoder Associates- Planning and Zoning Engineering Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$9,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

2. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2021:

a). Hoder Associates- Planning and Zoning Engineering Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

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4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 01-21-033

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2021 as follows:

- a). T&M Associates – Engineering Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose by virtue of Engineering Escrow;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

3. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2021:

- a). T&M Associates – Engineering Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 01-21-034

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2021 as follows:

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a). Mason Griffin & Pierson, PC for Planning and Zoning Legal Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$27,000.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

4. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2021:

a). Mason Griffin & Pierson, PC for Planning and Zoning Legal Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 01-21-035

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2021 as follows:

a). Phillips Preiss Gryciel, LLC – For Township Planning Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

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WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$45,000.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

5. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2021:

a). Phillips Preiss Gryciel, LLC – For Township Planning Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 01-21-036

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2021 as follows:

a). Shropshire Associates, LLC- Planning and Zoning Traffic Consultant

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

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WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$17,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

6. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2021:

a). Shropshire Associates, LLC- Planning and Zoning Traffic Consultant

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 01-21-037

A RESOLUTION AWARDING PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2021 as follows:

a). Kevin Van Hise, Esquire and Mason, Griffin & Pierson, PC

WHEREAS, the costs for the services to be provided by the Professional are set forth in the respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that she has not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that it is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of the Agreement will exceed \$4,550;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

7. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2021:

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a). Kevin Van Hise, Esquire and Mason, Griffin & Pierson, PC

2. The Mayor and Clerk are hereby authorized and directed to enter into Professional Services Agreement with the aforementioned professional pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

**Cranbury Township Resolution # R 01-21-038
SELF-EXAMINATION OF BUDGET RESOLUTION**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the *Township of Cranbury* has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2021 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the *Township of Cranbury* that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:

- a. Payment of interest and debt redemption charges
- b. Deferred charges and statutory expenditures
- c. Cash deficit of preceding year
- d. Reserve for uncollected taxes
- e. Other reserves and non-disbursement items
- f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 *et seq.*, are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate and correctly stated,
- b. Items of appropriation are properly set forth
- c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

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5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Mayor Ferrante therefore requested a motion to adopt the following Resolution. On a motion by Dr. Rogers, seconded by Mr. Scott the following Consent Resolution was adopted by the following vote:

Ayes: (Rogers
(Scott
(Spann
(Ferrante

Abstain: (Taylor
Absent: (None

Nays: (None

Cranbury Township Resolution # R 01-21-030

WHEREAS, in 1999 the Township of Cranbury established the annual Length of Service Award Program (LOSAP) for the Cranbury Township Fire Company and First Aid Squad to enhance the municipality's ability to retain and recruit new members; and

WHEREAS, LOSAP shall provide for annual contributions for each eligible member,

NOW, THEREFORE, BE IT RESOLVED, BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, that the Township agrees to make an annual LOSAP contribution of \$1,718.00 per eligible Fire Company and First Aid Squad member and that the total LOSAP contribution will be funded by virtue of adoption of the annual municipal operating budget.

Public Comment

Mayor Ferrante opened the meeting to general public comment.

- Darek Hahn – Mr. Hahn thanked Chief Owens for his department's efforts regarding speeding enforcement on Cranbury Neck Road although he has not personally seen an increased police presence. He suggested a crosswalk near Liedtke Drive. Even though it crosses into a field that goes nowhere, he believes the crosswalk presence will assist in slowing down motorists in this area of Cranbury Neck Road.

Mr. Scott suggested Mr. Hahn's concerns be discussed further at the upcoming Traffic Subcommittee meeting.

Hearing no other public comment, Mayor Ferrante closed the meeting to public comment.

Action Items:

- EDAC Members – Matt Scott – Provide names of (7) members for resolution
- Crosswalk Wynnewood – Traffic Subcommittee

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Adjourn

Mayor Ferrante requested a motion to adjourn. On motion by Mr. Scott, seconded by Mr. Taylor and unanimously carried, the meeting adjourned at 7:53 p.m.

Debra A. Rubin, RMC
Municipal Clerk