

TOWNSHIP COMMITTEE REGULAR MEETING
October 12, 2020

The Township Committee Regular Meeting of the Township of Cranbury was held at 7:00 pm. by remote access videoconferencing in response to COVID-19 and the updated Open Public Meeting Act guidelines. Answering present to roll call were Township Committee members: Michael Ferrante, Barbara Rogers, Evelyn Spann, Jay Taylor and Mayor Matthew Scott. Also present were Denise Marabello, Township Administrator/CFO; Steven Goodell, Township Attorney; Thomas Decker, Township Engineer; and Debra Rubin, Municipal Clerk. Mayor Scott called the meeting to order and Ms. Rubin read the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune and Trenton Times on January 10, 2020 and remote access information added on April 24, 2020, updated on June 18, 2020.

Filed on January 10, 2020 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection. Township website was updated with remote access information on April 24, 2020, updated June 18, 2020.

Sent to those individuals who have requested personal notice.

--Township Committee Regular Meeting Minutes of September 28, 2020

The Township Committee Regular Meeting Minutes of September 28, 2020 were presented on a motion by Mr. Ferrante as amended, seconded by Mr. Taylor. On a roll call vote of the members of the Township Committee;

Ayes: (Ferrante
 (Rogers
 (Spann
 (Taylor
 (SCott
 Abstain: None
 Absent: (None

Nays: (None

the Township Committee Regular Meeting Minutes of September 28, 2020 were adopted as amended.

Mayor Scott read the following Proclamation in its entirety. Mayor Scott requested a motion to adopt the following Proclamation. On a motion by Mr. Ferrante, seconded by Dr. Rogers and unanimously carried, the following Proclamation was adopted by a vote:

Ayes: (Ferrante
 (Rogers
 (Spann
 (Taylor
 (SCott
 Absent: (None
 Abstain: (None
Nays: (None

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**PROCLAMATION
MAYOR'S WELLNESS CAMPAIGN
CRANBURY TOWNSHIP**

WHEREAS, across New Jersey, the conditions in which we live, work, and age in combination with wellness, particularly rising obesity rates and decreasing physical activity, impacts our overall health; and

WHEREAS, the New Jersey Health Care Quality Institute's Mayors Wellness Campaign, in partnership with the New Jersey League of Municipalities, recognizes that Mayors and other local leaders can be effective champions of community health and wellness; and

WHEREAS, the goal of the Mayors Wellness Campaign is to improve the health and wellness of New Jersey communities; and

WHEREAS, the Mayors Wellness Campaign provides communities with technical assistance, evident-based resources. And other support to implement community health and wellness improvement initiatives; and

WHEREAS, Cranbury Township cares deeply about all of its residents and the future health and wellness of its community members; and

WHEREAS, the Mayors Wellness Campaign will work to implement a comprehensive program to create and sustain local activities to improve wellness in Cranbury Township; and

NOW THEREFORE BE IT RESOLVED, the I, Mayor Matthew Scott, ask that all residents of this community join me in supporting and actively engaging in our local Mayors Wellness Campaign; and

BE IT FURTHER RESOLVED, that I encourage the residents of Cranbury Township to participate in Mayors Wellness Campaign activities as we work towards living healthier lives and improving the health and wellness of our community.

Reports and Communications

- Debra Rubin, Township Clerk announced to the public that the Township Committee would be going into a Closed Session after the "Public Comment" portion on the agenda
- Mr. Ferrante – Mr. Ferrante attended the recent Board of Health meeting. Mr. Ferrante also reported that he and Dr. Rogers met with the Economic Development Advisory Committee Communications group.
- Dr. Rogers – Dr. Rogers shared that she planned to attend the upcoming Parks Commission meeting. She reported that the Bicycle Network Plan is under internal review and is hopeful the draft will be completed in the next few weeks.
Dr. Rogers also reported on meeting with the Economic Development Advisory Committee Communications Group along with Mr. Ferrante.
- Mrs. Spann – Mrs. Spann began with reporting on her attendance at the swearing in of the incoming Chief of Police, Michael Owens on October 1st by Debra Rubin, Township Clerk. She added that Chief Owens participated in the recent Torch Run. She also attended the Planning Board and Historic Preservation Commission meetings. he ended her report with acknowledging "World Mental Health Day" and the walk that took place in Heritage Park.
- Mr. Taylor – Mr. Taylor thanked the Department of Public Works for their work on Clean Up Day in the township. He reported that the Fire Department has cancelled their annual Open House due to COVID 19 guidelines. He ended his report by thanking the candidates for participating in the recent "Candidates Night" held virtually.
- Mayor Scott – Mayor Scott announced that "Candidates Night" was a success. He stated that the Library has been encouraged to find a semi-permanent location to use during this transitional time. Mayor Scott reported that he met with Chief Owens and a decision was made to close Main Street on Halloween between Station Road and Westminster Place. He requested that the community, and fellow committee members, not publish this information on social media. It is meant to be for the local community. He ended his report advising that he met the new County Prosecutor also.

Subcommittees –

Resident Communication Subcommittee-

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Discussion regarding activity for World Mental Health Day in Heritage Park not being publicized. Process explained how information is ultimately placed on the township website and sent to the residents via email blast.

Department Head –

Ms. Marabello, Township Administrator/Director of Finance, reviewed the “Best Practices Check List” for 2020 with the Township Committee. Ms. Marabello advised the township scored 21 points in order to receive 100% of the Energy Receipt Tax money. Ms. Marabello and Ms. Rubin will certify with the State.

Follow up Items –

- Bicycle Network – email blast to residents – Completed.
- Economic Development Advisory Committee – post survey results and presentation on township website – Completed.

Agenda Additions/Changes- Ms. Rubin advised that the Closed Session Resolution #R 10-20-119 will be added to the agenda in order for the Township Committee to move to Closed Session after Public Comment.

Boards and Commission – Vacancies:

Ms. Rubin announced the current vacancies as;

- Clock Winding Committee
- Board of Recreation Commissioners

Ordinances –

First Reading - None

Second Reading – None

Resolutions – Consent

Mayor Scott asked the Township Committee if there were any questions or comments on the Consent Agenda items. Hearing none, Mayor Scott requested a motion to adopt the existing Resolutions. On a motion by Mr. Ferrante, seconded by Dr. Rogers the following Consent Resolutions were adopted by the following vote:

Ayes: (Ferrante
(Rogers
(Spann
(Taylor
(Scott

Abstain: (None
Absent: (None

Nays: (None

Cranbury Township Resolution #R 09-20-117

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid;

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CRANBURY TOWNSHIP # R 9-20-111

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$22,737.00 which item is now available as a revenue from the County of Middlesex pursuant to the provision of statute, and

Section 2

BE IT FURTHER RESOLVED that a like sum of \$22,737.00 is hereby appropriated under the caption "Community Development Block Grant 2020".

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services
- (b) Township Chief Financial Officer

Cranbury Township Resolution # R 10-20-118

Appointment to Municipal Alliance Commission

WHEREAS, it is necessary to make the following appointments to the Municipal Alliance for the Township of Cranbury:

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individual is appointed to the position(s) and term(s)s noted effective October 12, 2020:

TOWNSHIP COMMITTEE APPOINTMENTS

NAME	APPOINTMENT	TERM ENDING
Robyn Skeete	Alternate #1 Member Municipal Alliance Committee	12/31/2020

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Public Comment

Mayor Scott opened the meeting to general public comment.

- Eman El-Badawi – Questioned a possible discrepancy in times posted for the Clean Up weekend. She stated the website states a different time than was posted at the site. Ms. El-Badawi suggested that if the Municipal Alliance Committee continues to be sparse in membership, that maybe it should be combined with another Committee. She then thanked the township for their efforts toward Halloween and the road closure.
- Glenn Johnson – Asked if a Work Session would be held in the future regarding the installation of the lighted crosswalk at the intersection of Westminster and Main Street. He questioned how the decision for the location was made. Mayor Scott responded that the Traffic Subcommittee decided on the locations and after two were installed there were funds for the third. Mr. Johnson reflected on his tenure as Mayor and the metrics used to decide upon the locations. After further discussion, it was suggested by Mr. Taylor that a work session be scheduled in the future to revisit the third location for the crosswalk.

Hearing no other public comment, Mayor Scott closed the meeting to public comment.

Action Items:

- Publication numbers – Cranbury Press – M. Ferrante
- Halloween Communication – M. Scott

Closed Session

Ms. Rubin read the following resolution by title. Mayor Scott requested a motion to adopt the following resolution. On a motion by Mr. Ferrante, seconded by Mrs. Spann and unanimously carried, the following Resolution was adopted by a vote:

Ayes: (Ferrante
(Rogers
(Spann
(Taylor
(Scott

Absent: (None
Abstain: (None

Nays: (None

Cranbury Township Resolution # R 10-20-119

RESOLUTION TO CLOSE MEETING TO THE PUBLIC

BE IT RESOLVED, by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey as follows:

The general nature of the subject to be discussed in this session is as follows:

--- N.J.S.A. 10:4-12b (7) Any pending or anticipated litigation or contract negotiation other than in subsection b. (4) herein in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

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It is unknown at this time precisely when the matters discussed in this session will be disclosed to the public. Matters involving contract negotiations or the acquisition of land will be disclosed upon conclusion of the negotiations or upon approval of the acquisition. Matters involving personnel will be disclosed when the need for confidentiality no longer exists. Matters concerning litigation will be announced upon the conclusion of trial or settlement of that litigation or when the need for confidentiality no longer exists.

The meeting moved into Closed Session at 7:59 p.m.

Mayor Scott made a motion to close the Closed Session and return to public session. Mrs. Spann seconded the motion. The motion passed unanimously on a voice vote of all members present. The meeting returned to public meeting at 9:01 p.m.

Adjourn

Mayor Scott requested a motion to adjourn. On motion by Mr. Taylor, seconded by Dr. Rogers and unanimously carried, the meeting adjourned at 9:03 p.m.

Debra A. Rubin, RMC
Municipal Clerk