

TOWNSHIP COMMITTEE REGULAR MEETING  
August 24, 2020

The Township Committee Regular Meeting of the Township of Cranbury was held at 7:00 pm. by remote access videoconferencing in response to COVID-19 and the updated Open Public Meeting Act guidelines. Answering present to roll call were Township Committee members: Michael Ferrante, Barbara Rogers, Evelyn Spann, Jay Taylor and Mayor Matthew Scott. Also present were Denise Marabello, Township Administrator/CFO; and Debra Rubin, Municipal Clerk. Mayor Scott called the meeting to order and Ms. Rubin read the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune and Trenton Times on January 10, 2020 and remote access information added on April 24, 2020, updated on June 18, 2020.

Filed on January 10, 2020 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection. Township website was updated with remote access information on April 24, 2020, updated June 18, 2020.

Sent to those individuals who have requested personal notice.

--Township Committee Regular Meeting Minutes of August 10, 2020

The Township Committee Regular Meeting Minutes of August 10, 2020 were presented on a motion by Mr. Ferrante., seconded by Mrs. Spann. On a roll call vote of the members of the Township Committee;

Ayes:           (Ferrante  
                  (Rogers  
                  (Spann  
                  (SCott  
                  Abstain: (Taylor  
                  Absent: (None

Nays:   (None

the Township Committee Regular Meeting Minutes of August 10, 2020 were adopted.

--Township Committee Closed Session Minutes of August 10, 2020

The Township Committee Closed Session Minutes of August 10, 2020 were presented on a motion by Mr. Ferrante., seconded by Mrs. Spann. On a roll call vote of the members of the Township Committee;

Ayes:           (Ferrante  
                  (Rogers  
                  (Spann  
                  (SCott  
                  Abstain: (Taylor  
                  Absent: (None

Nays:   (None

the Township Committee Closed Session Minutes of August 10, 2020 were adopted.



TOWNSHIP COMMITTEE REGULAR MEETING  
August 24, 2020

**Reports and Communications**

- Mr. Ferrante – Mr. Ferrante noted the Board of Education decided to follow the virtual learning module as Princeton Township.  
Communication Subcommittee – Mr. Ferrante reported the Economic Development Advisory Committee survey received over 500 responses. He added this shows a strong commitment from the community moving forward. He thanked Ms. Marabello, Ms. Rubin and Mrs. Golisano for their work with the committee to have the survey available through the township website.
- Dr. Rogers – No Parks Commission nor Shade Tree Commission meetings scheduled to attend, however, she reported they are working on invasive species listings. She reported the Bicycle Network Plan will have a draft complete within next few weeks.  
She welcomed the 5-Boro Bike Club which met at Village Park to begin a 44-mile route. Mayor Scott requested the contact information for the Bike Club.
- Mrs. Spann – Mrs. Spann advised that PSE&G has offered to reimburse customers who were affected by the recent power outage due to the storm for more than 72 hours or more for food and medicine reimbursement.  
She reported on her attendance at the recent Planning Board regular and special meetings and the Zoning Committee meeting. Upcoming Zoning Committee meetings will focus on the sign ordinance and stormwater ordinance. Both will have professionals in attendance for discussions.
- Jay Taylor – Mr. Taylor added his support for the upcoming appointment of David Nissen to the Zoning Committee. Mr. Taylor thanked the Department of Public Works for the outstanding job they performed after the recent storm and subsequent clean up efforts. He addressed the topic of the Library and their current stance of utilizing a trailer to assist in services.  
Mr. Taylor began discussion on the upcoming change in the appointment of the OEM Coordinator for Cranbury Township once Chief Varga retires. Mayor Scott – Mayor Scott advised that the filling of the OEM Coordinator was discussed with the Police Chief and Township Administrator and the Township Code specifies as a Mayoral Appointment. He explained the incoming Police Chief is not a resident of Cranbury and neither is the Deputy OEM Coordinator. Therefore, satisfying the resident qualification, along with his full support, Mayor Scott announced he was appointing Susan Goetz as OEM Coordinator for a term beginning September 1<sup>st</sup>, 2020 and ending August 31<sup>st</sup>, 2023.

EDAC – Mayor Scott expressed how the committee is performing past his highest expectations. He added the results of over 500 responses to the survey and how the committee reached out to both businesses and residents for input.

Library Services – He explained they are moving forward with site plans for trailer for approval for temporary use. All are waiting on decision for grant which should be given in September.

**Department Heads -**

- Ms. Marabello stated Mr. Andrew Feranda is currently working on the pedestrian crosswalk on Westminster Avenue. This location proves more difficult as it cannot use solar, however, it is moving forward.

**Follow up Items –**

- Economic Development Advisory Committee Presentation September – Mayor Scott advised that EDAC will be scheduled on the September 28<sup>th</sup> meeting agenda.
- PSE&G Wynnewood Outage Follow-up- Mayor Scott advised that he has not received an answer to date. He is to follow up directly.
- Chamberlin & Barclay Ownership – Ms. Marabello spoke with owners and the property is currently under contract to be sold. They did not want to provide any further information.

**Boards and Commission – Vacancies: None**

**Ordinances –**

**First Reading - None**



TOWNSHIP COMMITTEE REGULAR MEETING  
August 24, 2020

**Second Reading –**

Ms. Rubin read the following ordinance by title only.

Mayor Scott opened for public comment on the ordinance only. No public comment. Mr. Ferrante made a motion to close public comment, Dr. Rogers seconded the motion. On a voice vote, the motion passed unanimously.

Dr. Rogers made a motion to adopt the following ordinance. Mr. Ferrante seconded the motion. On a roll call vote, the ordinance was adopted.

Ayes:	(Ferrante (Rogers (Spann (Taylor (Scott	Abstain: (None Absent: (None	Nays: (None
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**TOWNSHIP OF CRANBURY**  
**COUNTY OF MIDDLESEX, STATE OF NEW JERSEY**

**ORDINANCE NO. 08-20-010**

AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, IN MIDDLESEX COUNTY,  
NEW JERSEY, EXCLUDING VEHICLES OVER CERTAIN WEIGHTS FROM CERTAIN  
STREETS

WHEREAS, the township previously adopted Ordinance 08-17-12 excluding vehicles over 4 tons from Station Road between Main Street and Route US 130 and Main Street between Cranbury Neck Road and Station Road; and

WHEREAS, Middlesex County and the New Jersey Department of Traffic approved these road sections; and

WHEREAS, the New Jersey Department of Transportation has only recently deemed the format of Ordinance 08-17-12 unacceptable;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey, as follows:

SECTION 1. The recitals contained in the foregoing preamble are incorporated herein as if fully restated.

Vehicles over Certain Weights Excluded from Certain Streets

Commercial vehicles over the gross vehicle weight (GVW) indicated are hereby excluded from the streets or parts of streets described except for the pick-up and delivery of materials on such streets.

<u>Name of Street</u>	<u>Weight Limit</u>	<u>Location</u>
Station Road (CR 615)	4 Tons	Between Main Street (CR 535) and Route US 130
Main Street (CR 535) Station Road	4 Tons	Between Cranbury Neck Road (CR 615) and (CR 615)



TOWNSHIP COMMITTEE REGULAR MEETING  
August 24, 2020

SECTION 2. Repealer Clause. All ordinances or parts of Ordinances in conflict with or inconsistent with the provisions of this Ordinance are hereby repealed.

**Resolutions – Consent**

Mayor Scott asked the Township Committee if there were any questions or comments on the Consent Agenda items. Dr. Rogers requested that Item “f” be removed from the Consent Agenda and discussed separately. Mayor Scott requested a motion to adopt the existing following Resolutions. On a motion by Mr. Ferrante, seconded by Dr. Rogers the following Consent Resolutions were adopted by the following vote:

Ayes: (Ferrante  
(Rogers  
(Spann  
(Scott

Abstain: (None  
Absent: (Taylor

Nays: (None

**Cranbury Township Resolution #R 08-20-098**

**NOW, THEREFORE, BE IT RESOLVED**, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid;

**Cranbury Township Resolution # R 08-20-099**

**Authorizing the Township Committee to Appoint  
Members to the Board of Recreation Commissioners**

WHEREAS, it is necessary to make the following appointments to the Board of Recreation Commissioners;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individuals are appointed to the Board of Recreation Commissioners as the following;

<b>NAME</b>	<b>MEMBERSHIP</b>	<b>TERM ENDING</b>
Robert Berner	Full Member	12/31/24
Kevin Bobetich	1 <sup>st</sup> Alternate	12/31/23

**Cranbury Township Resolution # R 08-20-100**

**Authorizing the Township Committee to Appoint  
Members to the Municipal Alliance Committee**

WHEREAS, it is necessary to make the following appointments to the Board of Recreation Commissioners;



TOWNSHIP COMMITTEE REGULAR MEETING  
August 24, 2020

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individual is appointed to the Municipal Alliance Committee as the following;

NAME	MEMBERSHIP	TERM ENDING
Erin Santise	Full Member	12/31/21

**CRANBURY TOWNSHIP # R 8-20-101**

**RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$3,273.27 which item is now available as a revenue from the County of Middlesex pursuant to the provision of statute, and

Section 2

BE IT FURTHER RESOLVED that a like sum of \$3,273.27 is hereby appropriated under the caption "CARES Act-COVID".

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services
- (b) Township Chief Financial Officer

**Cranbury Township Resolution # R 08-20-102**

**Authorizing the Township Committee to Appoint  
Members to the Zoning Committee**

WHEREAS, it is necessary to make the following appointments to the Zoning Committee,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individual is appointed to the Zoning Committee as member to fill an unexpired term ending 12/31/20;



TOWNSHIP COMMITTEE REGULAR MEETING  
August 24, 2020

NAME	MEMBERSHIP	TERM ENDING
David Nissen	Zoning Board of Adjustment	12/31/20

**Cranbury Township Resolution #R 08-20-103**

RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF TAXES  
ON 33 NORTH MAIN STREET (BLOCK 23 LOT 57)

WHEREAS, a tax overpayment in the amount of \$2,497.34, has resulted from a payment from the prior owner of the property owner being applied to property located at 33 North Main Street (Block 23, Lot 57); and

WHEREAS, the Tax Collector has confirmed that a refund of this overpayment is in order;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Cranbury Township that a refund of the overpayment of taxes, in the amount of \$2,497.34, be made payable to Claire Morris and mailed to Claire Morris, 7425 Byrons Way, Naples, FL 34113; and

BE IT FURTHER RESOLVED that the appropriate Township officials are authorized to take action in accordance with this resolution.

**Public Comment**

Mayor Scott opened the meeting to general public comment.

- Eman El-Badawi - Questioned who the contractor was that was responsible for the paving on Main Street. Ms. Marabello explained the County is responsible as it is a County road. The Township has no control over the contractors or timeframes for completion. Eman requested contact information at the County level regarding issues with the roadway during the paving project. Ms. Marabello referred her to the Middlesex County Road Department.
- Susan Goetz – Thanked Mayor Scott for the recent appointment to OEM Coordinator. She will work with the Chief of Police during the transition and has already met with the Deputy OEM Coordinator. She added she hopes she can rely on Mr. Taylor as well during the transition. Mr. Taylor suggested she meet with Fire and EMS and contact Middlesex County Task Force for ICS 400 training.

Hearing no other public comment, Mayor Scott closed the meeting to public comment.

**Action Items:**

- Economic Development Advisory Committee Presentation September 28th – Mayor Scott
- PSE&G Wynnewood Outage Follow-up – Mayor Scott

**Adjourn**

Mayor Scott requested a motion to adjourn. On motion by Dr. Rogers, seconded by Mr. Ferrante and unanimously carried, the meeting adjourned at 7:57 p.m.

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Debra A. Rubin, RMC  
Municipal Clerk