

TOWNSHIP COMMITTEE MEETING
February 10, 2020

The Township Committee Meeting of the Township of Cranbury was held at 7:00 p.m. in the Meeting Room of Town Hall. Answering present to roll call were Township Committee members: Michael Ferrante, Barbara Rogers, Evelyn Spann, and Mayor Matthew Scott. Absent were: Jay Taylor. Also present were Denise Marabello, Township Administrator/CFO; Steven Goodell, Township Attorney; Thomas Decker, Township Attorney and Debra Rubin, Municipal Clerk. Mayor Scott led in the salute to the flag and Debra Rubin gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune and Trenton Times on January 10, 2020.

Filed on January 10, 2020 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.

Sent to those individuals who have requested personal notice.

--Township Committee Regular Meeting Minutes of January 27, 2020

The Township Committee Regular Meeting Minutes of January 27, 2020 on a motion by Mr. Ferrante, seconded by Mrs. Spann. On a roll call vote of the members of the Township Committee;

Ayes:	(Ferrante	
	(Rogers	
	(Spann	
	(Scott	
	Absent: (Taylor	
	Abstain: (None	
	Nays: (None	

the Township Committee Regular Meeting Minutes of January 27, 2020 were adopted.

Reports and Communications

- **Demystifying Local Government – Encore Presentation** – Mr. Ferrante –

Mr. Ferrante began with thanking Boy Scout 52 for their attendance at the meeting. Mr. Ferrante gave an encore presentation of the "Demystifying Local Government" presentation for the public. Mr. Ferrante began with the disclaimer that the presentation was to be used as an educational guide and not a legal document. The presentation covered many common questions asked regarding local government. He opened the floor to members of the audience for any questions. A member of the audience asked what the age limit was for volunteers on the boards and commissions, which was answered with 18 years of age. A Cub Scout asked that the Cub Scouts also be recognized as being in attendance along with the Boys Scouts. Another member of the audience questioned if when the Mayor speaks, whether publicly or written, does he have the authority to represent the Township Committee as a whole? Is he publicly speaking for the Township Committee? Mr. Goodell, Township Attorney, answered that due to the current form of government, the Mayor is considered one of five members and all have equal voting powers. The committee members vote amongst themselves to elect a Mayor annually and the Mayor then leads and sets the agendas, however, all are equal. When any Mayor is speaking in public it should be viewed as their opinion only and may not represent the views of the other members of the committee. Mr. Ferrante advised the audience that the

TOWNSHIP COMMITTEE MEETING
February 10, 2020

presentation would be available on the township website for additional viewing. Ms. Betty Conover ended public comment with her thanks to Mr. Ferrante for the presentation.

- **Members of Committee –**

- **Dr. Rogers –**

Dr. Rogers reported on the Cranbury Historical Preservation Society. She stated the society has requested information regarding the Danser property. Dr. Rogers conveyed information from Shade Tree Commission regarding Arbor Day on April 24th and “Shade Tree’s focus on tree healthcare and planting”. She stated they are currently trying to locate a special area for the planting of a Salem Oak sapling on Main Street that was supplied to all municipalities from a historic tree. Dr. Rogers reported the Sustainability Subcommittee met and the Wellness Fair is scheduled for May 16th at the Cranbury School. Dr. Rogers added later in the meeting that the Communication Subcommittee is waiting for the new sound system to be installed to move forward with recording committee meetings in order to have the video placed on a site such as YouTube for viewing. Ms. Marabello advised the sound system has been ordered and is planned for installation in the Spring.

- **Mr. Ferrante –**

Mr. Ferrante reported there were four (4) candidates to fill the vacancy on the Board of Education left by Mrs. Spann’s election to the township committee. The replacement has been chosen.

Mr. Ferrante shared a story regarding the strong sense of community in Cranbury for helping a local family after their loss of a family member.

- **Mrs. Spann –**

Mrs. Spann met with the Fire Department as Building and Grounds and discussed improvements that were requested to be made at the station. She also completed a walkthrough of the History Center. She attended the last Historic Preservation Committee meeting and reported the next Planning Board meeting had a change in date.

- **Mayor Scott –**

Mayor Scott reported on the most recent Coffee with the Mayor and Police Chief at Teddy’s. He reported that many residents discussed concerns with truck traffic and intersections (no right turn on red). Their concerns have been referred to the Traffic Subcommittee for review.

Mayor Scott advised that he met with PSE&G regarding the implementation of lighting across from Heritage Park. Their discussion covered partial changing of existing lights and/or adding light fixtures and he reported on monetary differences of the two options. The members were in agreement to move forward with the installation of new lights and the replacement of what was recommended in the contracts.

Mayor Scott reported on his meet and greet with the township employees at Town Hall. Ms. Marabello coordinated a time for the Mayor to be available for all employees to meet him and become acquainted with employees from each department.

Mayor Scott explained the reasoning for having the Zoning Committee resolution on the Consent Agenda for adoption. He explained they are an ad hoc committee which will aid the members of the township committee in making decisions on how to move forward.

Follow Up Items:

- Dr. Rogers added that she will compile the insignias of various groups for accolades that need to be added to the township website. Once complete, she will provide to Ms. Rubin for placement on the township website.

TOWNSHIP COMMITTEE MEETING
February 10, 2020

Agenda Additions/Changes – None

Boards and Commissions Vacancies:

- Municipal Alliance
- Parks Commission
- Recreation Board

--Ordinances

Second Reading

Ms. Rubin read the following ordinance by title:

Mr. Ferrante made a motion to adopt the following ordinance. Dr. Rogers seconded the motion. Mayor Scott opened the public hearing on the ordinance. Hearing none, Mayor Scott closed the public portion. On a roll call vote, the ordinance was adopted by the following vote:

Ayes:	(Ferrante (Rogers (Spann (Scott	Abstain: (None Absent: (Taylor	Nays: (None
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Cranbury Township Ordinance # 01-20-02

BOND ORDINANCE AUTHORIZING THE DREDGING OF BRAINERD
LAKE APPROPRIATING \$4,000,000 THEREFORE AND FUNDING
\$1,600,000 FROM CAPITAL IMPROVEMENT FUND AND \$200,000
FROM CAPITAL SURPLUS AND AUTHORIZING THE ISSUANCE OF
\$2,200,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE
PART OF THE COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, IN
THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof
affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance is hereby
authorized to be undertaken by the Township of Cranbury, in the County of Middlesex, New Jersey (the
"Township") as a general improvement. For the several improvements or purposes described in Section
3, there is hereby appropriated the sum of \$4,000,000, including the sum of \$1,600,000 as the down

TOWNSHIP COMMITTEE MEETING
February 10, 2020

payment required by the Local Bond Law. The down payment is available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$2,200,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for financing of which the bonds are to be issued for the dredging of Brainerd Lake.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefore.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby

TOWNSHIP COMMITTEE MEETING
February 10, 2020

amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$2,200,000 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$100,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection

TOWNSHIP COMMITTEE MEETING
February 10, 2020

with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 9. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

On a roll call vote, the ordinance passed for introduction. Mrs. Spann made a motion to adopt the following ordinance. Mr. Ferrante seconded the motion. Mayor Scott opened the public hearing on the ordinance. Hearing none, Mayor Scott closed the public portion. On a roll call vote, the ordinance was adopted by the following vote:

Ayes: (Ferrante
(Rogers
(Spann
(Scott

Abstain: (None

Absent: (Taylor

Nays: (None

Cranbury Township Ordinance # 01-20-03

CALENDAR YEAR 2020
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH
A CAP BANK (N.J.S.A. 40A: 4-45.14)

TOWNSHIP COMMITTEE MEETING
February 10, 2020

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the governing body of the Township of Cranbury in the County of Middlesex finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the governing body hereby determines that a 1% increase in the budget for said year, amounting to \$78,785.25 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the governing body hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the governing body of the Township of Cranbury, in the County of Middlesex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Township of Cranbury shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$275,748.40, and that the CY 2020 municipal budget for the Township of Cranbury be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

ORDINANCES
FIRST READING - NONE

Resolutions
Consent Agenda

Mayor Scott asked the Township Committee if there were any questions or comments on the Consent Agenda. Dr. Rogers asked for item f. "Cranbury Township Resolution # R 02-20-033 Township Committee – Appointments to the Zoning Committee" be removed from the Consent Agenda and be discussed separately. Mayor Scott requested a motion to adopt Consent Resolutions **a-e** and **g-o**. On a motion by Mr. Ferrante, seconded by Dr. Rogers and unanimously carried, the following Resolutions adopted by vote:

Ayes: (Ferrante
(Rogers
(Spann
(Scott

TOWNSHIP COMMITTEE MEETING
February 10, 2020

Abstain: (None
Absent: (Taylor Nays: (None

Cranbury Township Resolution #R 02-20-028

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid;

Cranbury Township Resolution # R 02-20-029

WHEREAS, it is necessary to make the following appointments,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individual is appointed to the position and term noted effective February 10, 2020:

TOWNSHIP COMMITTEE APPOINTMENT

NAME	APPOINTMENT	TERM ENDING
Krista Santoro	Municipal Alliance Committee	12/31/22

Cranbury Township Resolution # R 02-20-030

RESOLUTION AUTHORIZING THE EXECUTION OF A
SUBGRANT AGREEMENT BETWEEN THE MIDDLESEX COUNTY COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM – E WAGNER GROUP HOME
AND THE TOWNSHIP OF CRANBURY

BE IT RESOLVED, by the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey, that the Township is authorized to enter into a Subgrant Agreement with THE MIDDLESEX COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, regarding the E WAGNER GROUP HOME housing rehabilitation

BE IT FURTHER RESOLVED that the Mayor and Clerk are authorized and directed to execute the Subgrant Agreement.

Cranbury Township Resolution # R 02-20-031

RESOLUTION OF THE TOWNSHIP OF CRANBURY, NJ

A RESOLUTION AUTHORIZING THE RELEASE OF A PERFORMANCE GUARANTEE FOR
COMPASS AT CRANBURY

WHEREAS, by letter Compass at Cranbury has requested the release of their performance guarantee previously posted with the Township in accordance with Planning Board approval and

WHEREAS, the Township Engineer has, in a letter dated January 27, 2020 (attached hereto as "Exhibit A") recommended that the following performance guarantee be released:

Cash Deposit	\$ 9226.22
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TOWNSHIP COMMITTEE MEETING
February 10, 2020

Bond

\$83,036.02

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury as follows:

It has reviewed, agrees with and hereby accepts all recommendations of the Township Engineer as set forth in "Exhibit A".

1. It hereby authorizes the release of performance guarantees set forth in the Township Engineer's letter referenced above.
2. The Township hereby accepts the public improvements, if any so designated pursuant to the Planning Board's approval.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy and forwarded to each of the following:

- (a) Van Cleef, Tom Decker
- (b) Township Chief Financial Officer
- (c) Compass at Cranbury

Cranbury Township Resolution # R 02-20-032

WHEREAS, in 1999 the Township of Cranbury established the annual Length of Service Award Program (LOSAP) for the Cranbury Township Fire Company and First Aid Squad to enhance the municipality's ability to retain and recruit new members; and

WHEREAS, LOSAP shall provide for annual contributions for each eligible member,

NOW, THEREFORE, BE IT RESOLVED, BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, that the Township agrees to make an annual LOSAP contribution of \$1,705.00 per eligible Fire Company and First Aid Squad member and that the total LOSAP contribution will be funded by virtue of adoption of the annual municipal operating budget

Cranbury Township Resolution # R 02-20-034

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2020 as follows:

- a). Mason Griffin & Pierson, PC for Planning and Zoning Legal Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

TOWNSHIP COMMITTEE MEETING
February 10, 2020

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$29,060.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2020:

a). Mason Griffin & Pierson, PC for Planning and Zoning Legal Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 02-20-035

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professionals") to provide professional services to the Township during the calendar year 2020 as follows:

a). Parker McCay PA – Legal Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$114,440.00;

TOWNSHIP COMMITTEE MEETING
February 10, 2020

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

2. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2020:

a). Parker McCay, PA – Legal Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 02-20-036

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2020 as follows:

a). Hoder Associates- Planning and Zoning Engineering Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$12,000.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

3. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2020:

a). Hoder Associates- Planning and Zoning Engineering Services

TOWNSHIP COMMITTEE MEETING
February 10, 2020

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 02-20-037

A RESOLUTION AWARDING AN INDIVIDUAL PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following individual ("Professional") to provide professional services to the Township during the calendar year 2020 as follows:

a). Harry Haushalter, Esquire - Tax Appeal Legal Services

WHEREAS, the costs for the service to be provided by the Professional is set forth in his respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that he has not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that it is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$45,000.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

4. The Township of Cranbury hereby approves the following individual to provide a professional service to the Township during the calendar year 2020:

a). Harry Haushalter, Esquire - Tax Appeal Legal Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professional pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

TOWNSHIP COMMITTEE MEETING
February 10, 2020

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 02-20-038

**RESOLUTION OF THE TOWNSHIP OF CRANBURY
MIDDLESEX COUNTY, NEW JERSEY**

WHEREAS, the Township of Cranbury is in need for animal impoundment services; and

WHEREAS, "Save, A Friend to Homeless Animals" (SAVE) complies with all New Jersey State Health Department regulations and Mercer County and Middlesex County Health Department regulations; and

WHEREAS, SAVE has agreed to provide to Cranbury Township full-time kennel services at their Shelter for the term of the Agreement; and

WHEREAS, SAVE will bill the Township on a monthly basis for services provided to the Township based upon the fee schedule as outlined in the Agreement (attached herewith); and

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranbury it hereby directs the Mayor and Clerk to execute an Agreement with SAVE for animal impoundment services;

BE IT FURTHER RESOLVED, a duly authenticated copy of this Resolution to be sent to SAVE along with a fully-executed Agreement.

Cranbury Township Resolution # R 02-20-039

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2020 as follows:

- a). Phillips Preiss Gryciel, LLC – For Township Planning Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$43,000.00;

TOWNSHIP COMMITTEE MEETING
February 10, 2020

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

5. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2020:

a). Phillips Preiss Gryciel, LLC – For Township Planning Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 02-20-040

A RESOLUTION AWARDING PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2020 as follows:

a). Kevin Van Hise, Esquire and Mason, Griffin & Pierson, PC

WHEREAS, the costs for the services to be provided by the Professional are set forth in the respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that she has not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that it is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of the Agreement will exceed \$4,550;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

6. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2020:

a). Kevin Van Hise, Esquire and Mason, Griffin & Pierson, PC

TOWNSHIP COMMITTEE MEETING
February 10, 2020

2. The Mayor and Clerk are hereby authorized and directed to enter into Professional Services Agreement with the aforementioned professional pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R 02-20-041

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2020 as follows:

a). T&M Associates – Engineering Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose by virtue of Engineering Escrow;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

7. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2020:

a). T&M Associates – Engineering Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

TOWNSHIP COMMITTEE MEETING
February 10, 2020

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township # R 2-20-042

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$6,769.00 which item is now available as a revenue from the County of Middlesex pursuant to the provision of statute, and

Section 2

BE IT FURTHER RESOLVED that a like sum of \$6,769.00 is hereby appropriated under the caption "Community Development Block Grant 2019"

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services
- (b) Township Chief Financial Officer

(Resolution removed earlier from Consent Agenda):

Dr. Rogers requested the following resolution be removed from Consent Agenda to be discussed and voted on separately. Dr. Rogers requested clarification on how the Township Committee may have a say in the decision process. Mayor Scott advised the committee is to serve as only advisory. Mrs. Spann advised the goal is prioritize what the planner has already presented to the township committee. Mr. Goodell advised on the classification of the membership and their responsibilities. They are to make recommendations, additions and amendments and send to the Township Committee and also draft ordinances and send to the Township Committee. The Township Committee has the final word in the decision making. Upon conclusion of the discussion, Mayor Scott requested a motion to adopt the following resolution. Mr. Ferrante made a motion to adopt, seconded by Mrs. Spann and unanimously carried, the following Resolution was adopted by a vote:

Ayes: (Ferrante
(Rogers

TOWNSHIP COMMITTEE MEETING
February 10, 2020

(Spann
(Scott

Abstain: (None
Absent: (Taylor Nays: (None

Cranbury Township Resolution # R 02-20-033

**Authorizing the Township Committee to Appoint
Members to the Zoning Committee**

WHEREAS, it is necessary to make the following appointments to the Zoning Committee,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individuals are appointed to the Zoning Committee as members for a term of one year effective as of January 1st, 2020:

NAME	MEMBERSHIP	TERM ENDING
Evelyn Spann, Chairperson	Class III, Planning Board	12/31/20
Michael Kaiser	Class IV, Planning Board	12/31/20
Paul Mullen	Environmental Commission	12/31/20
Sean Deverin	Zoning Board of Adjustment	12/31/20

WORK SESSION

- Village Park – Thomas Decker

Mr. Decker replied to the request for installing a gravel pathway from Village Park to the existing pathway at Bennet's Place. Currently the park does not have lighting for the existing walkway. He suggested installing bollard lights (solar) along the pathway. The developer's obligation for the pathway was met by installing the stone. The township would be responsible to pave the walkway if they decide to move forward with paving. He also discussed the need for a crosswalk to be installed. Mr. Decker fielded questions from the committee members regarding whether drainage was addressed if paved, the curfew of the parks closing at dusk, and a need for a crosswalk. Mr. Decker also advised a need to discuss with Cranbury Housing Authority since part of the pathway is on their property. Mr. Decker supplied rough estimates on light installation and paving. Mayor Scott, Mr. Decker and Ms. Marabello to contact Cranbury Housing Authority to discuss further. Dr. Rogers to contact Parks Commission regarding pathway through Village Park.

Public Comment

Mayor Scott opened the meeting to general public comment.

Richard Kallan: Mr. Kallan questioned why the maps for the work session topic were not on the tv monitor for the audience to view during the discussion. He stated it should be made standard policy.

Bud Jackson: Mr. Jackson reported that the Lions Club is interested in donating a bench in recognition of Judson Hagerty. Ms. Marabello advised that he should discuss with Parks Commission if they are requesting the bench be placed in one of the township's parks. Mr. Jackson to discuss further with Hagerty family for specifications. Dr. Rogers added that the Preserves are under the jurisdiction of the Environmental Commission. All other areas should be brought to the Township Committee for consideration and discussion.

TOWNSHIP COMMITTEE MEETING
February 10, 2020

Lorraine Morris: Ms. Morris asked if the builder can be held responsible for the pathway lighting issues. Ms. Marabello advised that the builder met the requirements of the Planning Board. The school has become concerned with the lighting after the fact.

Mayor Scott closed the meeting to public comment.

Mayor Scott requested a motion to adopt the resolution to move into Closed Session. On a motion by Mrs. Spann, seconded by Mr. Ferrante and unanimously carried, the following Resolution was adopted by a vote:

Ayes: (Ferrante
(Rogers
(Spann
(Scott

Abstain: (None

Absent: (Taylor

Nays: (None

Cranbury Township Resolution # R 02-20-043

RESOLUTION TO CLOSE MEETING TO THE PUBLIC

BE IT RESOLVED, by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey as follows:

The general nature of the subject to be discussed in this session is as follows:

- N.J.S.A. 34:13A Contract Negotiations
- Library

It is unknown at this time precisely when the matters discussed in this session will be disclosed to the public. Matters involving contract negotiations or the acquisition of land will be disclosed upon conclusion of the negotiations or upon approval of the acquisition. Matters involving personnel will be disclosed when the need for confidentiality no longer exists. Matters concerning litigation will be announced upon the conclusion of trial or settlement of that litigation or when the need for confidentiality no longer exists.

The meeting moved to Closed Session.

Mayor Scott requested a motion to close the Closed Session and open the meeting to the public. The motion was made by Mrs. Spann and seconded by Mr. Ferrante. On a voice vote of all members present, the vote passed unanimously.

The meeting was re-opened to the public at 9:35 p.m.

Action Items:

Mr. Ferrante prepared the following list to be noted as "Action Items":

- Where possible, we need to project visual aids onto monitor in meeting room (All)
- Need student count of Ingerman Development from school (Mr. Ferrante)
- Meet with Cranbury Housing Associates regarding pathway and buildings (Mayor Scott, Mr. Decker and Ms. Marabello)
- Speak to Parks Commission regard pathway and lighting in Heritage Park (Dr. Rogers)

TOWNSHIP COMMITTEE MEETING
February 10, 2020

Mayor Scott requested a motion to adjourn. On motion by Mrs. Spann, seconded by Dr. Rogers and unanimously carried, the meeting adjourned at 9:40 p.m.

Debra A. Rubin, RMC
Municipal Clerk