

TOWNSHIP COMMITTEE MEETING
November 5, 2018

The Township Committee Meeting of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: Mike Ferrante, Dan Mulligan, Matt Scott and Mayor Glenn Johnson. Jay Taylor was absent. Also present were Denise Marabello, Township Administrator/CFO and Debra Rubin, Municipal Clerk. Mayor Johnson led in the salute to the flag, and Ms. Rubin gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on December 4, 2017 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 4, 2017.

Filed on December 4, 2017 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.

Sent to those individuals who have requested personal notice.

--Township Committee Closed Session Meeting Minutes of October 22, 2018

The Township Committee Closed Session Meeting Minutes of October 22, 2018 on a motion by Mr. Mulligan, seconded by Mr. Ferrante, and unanimously carried by a roll call vote of all members present; the Township Committee Closed Session Meeting Minutes of October 22, 2018 were adopted.

--Township Committee Regular Meeting Minutes of October 22, 2018

The Township Committee Regular Meeting Minutes of October 22, 2018 on a motion by Mr. Mulligan, seconded by Mr. Taylor, and unanimously carried by a roll call vote of all members present; the Township Committee Regular Meeting Minutes of October 22, 2018 were adopted.

--Reports and Communications

--Mayor – Mayor Johnson attended two (2) Planning Board meetings.

Mayor Johnson reported that a response was received from both Assemblymen Benson and DeAngelo offices requesting the directing of the New Jersey Department of Transportation to prevent a lapse of at least a portion of \$12 Million in Transportation Alternatives Set-Aside (TA) funds.

--Reports and Communications

--Members of Committee

--Mr. Scott

Mr. Scott requested clarification from Ms. Marabello between the DOT grant and the Local Freight Impact Fund grant.

-- Mr. Mulligan

Mr. Mulligan attended two (2) Planning Board meetings. He reported that High Point Development was on the agenda for the residential and retail build. The discrepancies in the residential build will continue to be closely monitored and the latest plans for the retail build are under review.

Mr. Mulligan addressed his concerns for the current crosswalk near the firehouse and suggested it be removed. Discussion amongst the entire committee regarding how to address the safety of the crosswalk and, if any, changes can be made to it. Ms. Marabello added that she has spoken to County, as it is located on a County road, and advised that they are not willing to provide any maintenance if changes are made to it (e.g.; add bump-outs, pedestrian lighting, etc.). Other members agreed that it should be addressed in a larger review and plan of the entire township's infrastructure.

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--Mr. Ferrante

Mr. Ferrante reported that the Halloween celebration was a safe and nice evening for participants. There was a great police presence with officers both on foot and in vehicles. He expressed his gratitude to the department for making the night a safe and fun evening for all. The other committee members agreed that the Police Department did a great job. Feedback from the residents was very positive. Mr. Mulligan added that his concern that evening was jaywalking along Main Street.

Mr. Ferrante added that the Presbyterian Church, with their the youth group and the Boy & Cub Scouts, passed out fliers and collected food, cosmetics and personal hygiene products for the Skeets Pantry.

--Subcommittees

There were no reports from Subcommittees.

--Environmental Commission Report –

Barbara Rogers, Chairperson, and Theresa Vaccaro, Environmental Commission member, gave the Environmental Commission update. They discussed the activities review and the 2018/2019 goals. Ms. Rogers reported on the Open Space Management and Initiatives, Education Activities, Application and Environmental Initiatives.

Ms. Rogers further discussed the 2019 Sustainable Jersey Recertification. She addressed the need to have the Township Committee support moving forward and collaborate with the Green Team. Ms. Rogers advised that Cranbury Township is 1 of 210 participating municipalities in New Jersey that are certified for Sustainable Jersey and only 1 of 7 in Middlesex County. She also explained various grants and funding available through Sustainable Jersey.

She suggested a future work session in order to work together to achieve the recertification. The committee members agreed on the importance of supporting the recertification and asked for the item to be placed as a follow up item for a January work session. They asked that Ms. Rogers provide a list of items designated by priority. Some of these action items may address Master Plan items and may overlap with other transportation concerns previously addressed by residents.

--Departments Heads –

There were no reports from Department Heads.

--Public Comment (For Items on the Agenda) –

Mayor Johnson opened the meeting to public comment.

Brian Deverin – Crosswalk located on Plainsboro Road is within a 40-mph zone. He noted Plainsboro Police Department has utilized plain clothed officers in the past to address and utilize enforcement. He added the success of Halloween was full enforcement of the Police Department

Mr. Deverin requested clarification on the interpretation for the responsibility of the township's Department of Public Works regarding the maintenance of county roadways when the county does not. He stated that the residents in the area of Cranbury Neck Road have been maintaining the mowing of weeds since the county has not provided any maintenance. He feels the residents should not have the responsibility of providing maintenance in the area when the county does not and wants a resolution of the township providing the maintenance or furthering a discussion with the county to address the scheduling of the maintenance. He stated he has spoken to Ms. Marabello and Mr. Thorne in the past and was not satisfied with their actions or responses.

The Committee asked for "Cranbury Neck Road – Mowing" to be placed on the November 26th meeting as a follow up item.

Nick Moraldo – Questioned if any application or determination has been brought to the township regarding the property on Halsey Reed Road. He believes the application is beginning to move as he has recently spoke to NJDEP. Mr. Moraldo discussed the direct impact the warehouse would have on traffic and the quality of life for the immediate residents in the area. He wanted to make the committee

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aware that the developer was beginning to take action on this application and he will keep the committee informed of the status.

Mayor Johnson closed the portion to public comment.

Resolutions

Consent Agenda

Mayor Johnson asked the Township Committee if there were any questions or comments on the existing Consent Agenda. Hearing no questions or comments, Mayor Johnson requested a motion to adopt the existing Consent Resolutions. On a motion by Mr. Mulligan, seconded by Mr. Ferrante and unanimously carried, the following Resolutions adopted by vote:

Ayes:	(Ferrante (Mulligan (Scott (Johnson	Abstain: (None Absent: (Taylor
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Nays: (None

Cranbury Township Resolution #R 11-18-144

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid;

Cranbury Township Resolution #R 10-18-145

RESOLUTION OF THE TOWNSHIP OF CRANBURY, NJ

A RESOLUTION AUTHORIZING YEAR 2018 BUDGET TRANSFERS.

WHEREAS, there are 2018 Budget Accounts which require more funding due to circumstances not known at the beginning of the year; and

WHEREAS, there will be excess balances in budget accounts in which the expenditures will be less than projected at the beginning of the year; and

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranbury, that the following year 2018 Budget Transfers be authorized and made on the records and accounts of the Township:

	<u>Budget Account</u>	<u>From</u>	<u>To</u>
8-01-20-150-800	Tax Assessment - OE	\$45,000.00	
8-01-42-456-027	Sewer Shared Service		\$4,000.00
8-01-20-130-200	Finance – Consultant		\$10,000.00
8-01-26-315-301	Vehicles - Roads		\$10,000.00
8-01-26-310-320	Public Bldgs. - OE		\$10,000.00
8-01-20-151-025	Tax Map – OE		\$2,000.00
8-01-27-330-310	Board of Health – Legal		\$1,250.00
8-01-26-290-410	Roads – Salt and Sand		\$7,750.00

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

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Protection Act of 2006, final Treasury Regulation §1.457-4, the Heroes Earnings Assistance and Relief Tax Act of 2008 , the Worker, Retiree and Employer Recovery Act of 2008 and the Small Business Act of 2010 amended sections of the Internal Revenue Code (the "Code") and the rules and/or regulations issued thereunder affecting Section 457 Deferred Compensation Plans (cumulatively referred to as the "Acts and Regulations");

WHEREAS, the Employer desires its Plan to conform with the changes in the Code and Treasury regulations brought about by the Acts and Regulations;

WHEREAS, the Employer desires to adopt a restated Plan that conforms with the changes in the Code and Treasury regulations resulting from the Acts and Regulations;

WHEREAS, such revised Plan shall supersede the previously adopted Plan;

NOW, THEREFORE BE IT RESOLVED that the Employer hereby adopts a revised Plan 92-PD-Lincoln-121316.

BE IT FURTHER RESOLVED that Lincoln Retirement Services, LLC (hereinafter referred to as "Lincoln") has agreed to continue to be the provider of the Deferred Compensation Program for employees and elected officials; and

BE IT FURTHER RESOLVED that Lincoln will continue to provide, for the benefit of the participants the Multi-Fund Variable Annuity contract; and

BE IT FURTHER RESOLVED that there has been no collusion, or evidence or appearance of collusion, between any local official and a representative of Lincoln in the selection of a provider pursuant to N.J.A.C. 5:37 - 5.7.

BE IT FURTHER RESOLVED that the Township Administrator/Director of Finance is authorized to execute an Administrative Services Agreement with Lincoln (94-SA-Lincoln-110217) and such other agreements as are necessary to implement the Deferred Compensation Program. It is implicitly understood that there is to be no cost or contribution by the Employer to the program; and

BE IT FURTHER RESOLVED that the Township Administrator/Director of Finance is authorized to serve as the "Administrator" of the plan, represent the Employer, and execute individual deferred compensation agreements with each said employee; and

BE IT FURTHER RESOLVED by the Employer that the Clerk forward a certified true copy of this resolution to the Township Administrator/Director of Finance; and

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the Director of the Division of Local Government Services at P.O. Box 803; Trenton, NJ 08625-0803.

--Reports from Township Staff and Professionals
Review of "Best Practices Check List" for 2018

The Township Committee reviewed and discussed the "Best Practices Check List" for 2018 with Ms. Denise Marabello, Township Administrator/Chief Financial Officer. Ms. Marabello explained this review must be conducted every year and stated this year the number of questions has been increased. She reported it is becoming more difficult for municipalities to receive 100% of their energy receipts back; however, she reported Cranbury will receive 100% of the energy receipts.

Any Township Committee member may address any questions with Ms. Marabello, if necessary.

Work Session

Discussion of Possible Changes to Township Code Chapter 167 Entitled Smoking –

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Mr. Mulligan asked the members of the Committee if they were in agreement to refer the expansion of the ordinance to cover all parks, all open spaces, all Municipal buildings, and all township properties. He also asked that they discuss a change in the enforcement from the Health Officer to the Police Department, or its designee.

The members agreed to have Ms. Marabello refer the suggested changes to the Board of Health and amend the existing ordinance. She will ask to have the Board of Health send the draft ordinance to the committee for their review and discussion prior to introduction. This item will be tabled for further discussion until the Board of Health supplies draft ordinance for review.

--Public Comment

Mayor Johnson opened the meeting to public comment.
No public comment.

Mayor Johnson closed the meeting to public comment.

--Mayor's Notes -

Mayor Johnson stated he had no additional information.

--Township Committee Members' Notes

Mayor Johnson requested a motion to adjourn. On motion by Mr. Mulligan, seconded by Mr. Ferrante and unanimously carried, the meeting adjourned at 8:35 p.m.

Debra A. Rubin, RMC
Municipal Clerk