

TOWNSHIP COMMITTEE MEETING
JANUARY 28, 2008

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were: Township Committee members: Richard Stannard, Pari Stave, Wayne Wittman and Mayor David J. Stout. Mr. Panconi was absent. Also present was: Trishka Waterbury, Esquire, Attorney, Christine Smeltzer, Administrator and Kathleen R. Cunningham, Clerk. Mayor Stout led in the salute to the flag and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 3, 2007 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 3, 2007.
- (3) Was filed on December 3, 2007 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection, and
- (4) Sent to those individuals who have requested personal notice.

Reports and Communications

--Mayor

Mayor Stout reported the 2008 Budget process continues. On Saturday, January 26th a public meeting was held from 8:00 a.m. until Noon. Requests were heard from the Township's Police and Recreation Departments as well as the Municipal Alliance on Drug and Alcohol Abuse Commission. There will be another meeting on Saturday, February 2, 2008 at 8:30 a.m. Mayor Stout encouraged taxpayers to attend and participate in the transparent budget process as the Township Committee discusses the Township's spending. Mayor Stout stated at this point in the process, after a lot of preparation since October by the Finance Department and after ten (10) hours of open public meetings, the Township is looking at an estimate for a municipal operating budget of about approximately \$ 11.3 million. Mayor Stout indicated there would most likely be an increase in the tax rate this year. As with every municipal budget before, the budget for 2008 involves operating costs over services which the Township has control and costs for items which are driven by Statute. The size of the change again will hinge on further deliberation as well as how the Township wishes to restructure or make payments to the Township's debt service. On the plus side, the Township had received notice from Middlesex County that the Township has received a \$100,000 grant for improvements to Millstone Park entrance for safety improvements along Old Trenton Road (an issue the Township Committee worked hard on last year) and overdue improvements to the Township's little league fields in Village Park that serve more than 500 children in a form of shared services agreement with Plainsboro. The Township will be scheduling a meeting with the Board of Directors of the Cranbury-Plainsboro Little League to discuss on how to move forward with those improvements. The Township had also received a notice from Middlesex County that a design will begin to replace the bridge over the Millstone River on John White Road. Mayor Stout reported no time table had been given on the project.

--Members of Committee

--Subcommittees

Mr. Wittman reported the COAH subcommittee had met earlier in the evening. The subcommittee will be reconvening on the 11th of February to review some current options the Township has and also need to address some of the issues that are in the ruling presently and come up with a strategy letter by March 22, 2008 (the

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--Members of Committee
--Subcommittees (Continued)
Mr. Wittman (cont'd)

deadline to do so) to express the Township's view on the new proposed rules from COAH.

Agenda Additions/Changes

Mayor Stout stated the Township would not be discussing item a. under the Work Session, "Cranbury Brook Preserve" and explained that the discussion, at a later date, will entail discussion and evaluation of all Township-owned properties. The purpose will be to determine what their best use (in the long term) would be and how it will sustain the Township in conjunction with its Master Plan goals. Mayor Stout indicated the Township Committee will be discussing the issue in the first quarter of the year.

Regular Committee Minutes for January 7, 2008

On motion by Ms. Stave, seconded by Mr. Stannard and unanimously carried, the Regular Committee Minutes for January 7, 2008 were adopted.

On motion by Mr. Stannard, seconded by Ms. Stave and unanimously carried, the Regular Committee Minutes for January 12, 2008 (Special Budget Meeting) were adopted.

On motion by Mr. Wittman, seconded by Ms. Stave and unanimously carried, the Closed Session minutes of January 7, 2008 were adopted.

Resolutions

On motion offered by Ms. Stave, seconded by Mr. Stannard, the following resolution was adopted by vote:

Ayes:	Abstain: (None
(Stannard	Absent: (Panconi
(Stave	
(Stout	
(Wittman	

Nays: (None

Cranbury Township Resolution # R 01-08-025

WHEREAS, the applicant has determined they will not be performing the work

WHEREAS, the Construction Official has recommended that the following Permit fees be refunded:

<u>Name</u>	<u>Permit #</u>	<u>Block</u>	<u>Lot</u>	<u>Refund Amount</u>
ADT Security	07-370	24	2.08	\$92.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, that the above permit payments be refunded.

Resolutions

On motion offered by Mr. Stannard, seconded by Ms. Stave, the following resolution was adopted by vote:

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Ayes: (Stannard
(Stave
(Stout
(Wittman

Abstain: (None
Absent: (Panconi

Nays: (None

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

Cranbury Township Resolution # R 01-08-026

WHEREAS, the Township of Cranbury applies for a grant every year through Middlesex County's "Community Development Block Grant Program"; and

WHEREAS, pursuant to the requirements of the Program, the Township is required to appoint members every year to the Cranbury Township Citizen Advisory Committee;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following members are hereby appointed to the Cranbury Township Citizen Advisory Committee for 2008:

Mark Berkowsky
Elizabeth Silverman
Mike Kaiser
Helene Hughes

BE IT FURTHER RESOLVED, a certified copy of this Resolution be sent to Middlesex County, Public Housing Agency, Housing and Community Development, and to the appointed members of the Advisory Committee.

Resolutions

On motion offered by Mr. Wittman, seconded by Ms. Stave, the following resolution was adopted by vote:

Ayes: (Stannard
(Stave
(Stout
(Wittman

Abstain: (None
Absent: (Panconi

Nays: (None

Township of Cranbury
County of Middlesex

Cranbury Township Resolution #R-01-08-028

ADOPTING TEMPORARY CAPITAL BUDGET FOR 2008

WHEREAS, the Township of Cranbury desires to constitute the 2008 Temporary Capital Budget of said municipality,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury as follows:

TOWNSHIP COMMITTEE MEETING
JANUARY 28, 2008

Cranbury Township Resolution # R 01-08-028
(Continued)

SECTION 1. The 2008 Temporary Capital Budget of the Township of Cranbury is hereby constituted by the adoption of the following schedule:

PROJECTS SCHEDULED FOR 2008

Project	Estimated Costs	Method of Financing	COAH Trust	Debt Authorized
		Capital Improvement Fund		
Old Cranbury Road Affordable Housing	\$1,710,000		\$85,500	\$1,624,500

SECTION 2. The Clerk be and is authorized and directed to file a certified copy of this Resolution with the Division of Local Government Services, Department of Community Affairs, State of New Jersey, within three days after adoption of these projects for the 2008 Temporary Capital Budget, to be included in the 2008 Permanent Capital Budget as adopted.

Resolutions

On motion offered by Mr. Wittman, seconded by Ms. Stave, the following resolution was adopted by vote:

Ayes:	Abstain: (None
(Stannard	Absent: (Panconi
(Stave	
(Stout	
(Wittman	

Nays: (None

Cranbury Township Resolution # R 01-08-029

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

WHEREAS, the Middlesex County Board of Chosen Freeholders has previously established the "Open space, Recreation and Farmland and Historic Preservation Trust Fund" (N.J.S.A. 40:12-12-15.1 et seq.); and

WHEREAS, pursuant to N.J.S.A. 40:12-15.6, the governing body of any county which has established an "Open Space, Recreation and Farmland and Historic Preservation Trust Fund" may, by resolution, distribute monies deposited therein to municipalities within the County to be used for purposes for which the Fund was established; and

WHEREAS, various municipalities have submitted proposal to the County for the improvement and/or development of municipal recreation facilities; and

WHEREAS, by letter dated January 10, 2008, the Middlesex County Director of Parks and Recreation, after reviewing the various proposal submitted, has recommended that the proposal of the Township of Cranbury be accepted as follows:

TOWNSHIP COMMITTEE MEETING
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Cranbury Township Resolution # R 01-08-029
(Continued)

Improvements to Millstone Park and Village Park Little League Field -
Improvements to athletic playing fields at Millstone Park and Little League Field
Improvements at Village Park, for a total of \$100,000; and

WHEREAS, said Director advises that said project must be completed within two (2) years from the date of the execution of a grant contract; and

WHEREAS, the Board of Chosen Freeholders, after reviewing said recommendation, wishes to approve said agreement with the Township of Cranbury;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury that the Township of Cranbury is hereby authorized to enter into a grant agreement in the amount of \$100,000.00, in a form acceptable to the County Counsel, with the Township of Cranbury in connection with the construction and/or improvements of municipal recreational facilities as described above, under the "Open Space, Recreation and Farmland and Historic Preservation Trust Fund";

BE IT FURTHER RESOLVED that the Mayor and Clerk shall be and is hereby authorized to execute said agreement on behalf of the Township of Cranbury;

BE IT FURTHER RESOLVED that said project shall be completed within two (2) years from the date of the execution of the grant agreement;

BE IT FURTHER RESOLVED that the Clerk of the Township of Cranbury shall forward a certified copy of this resolution to the County of Middlesex.

Resolution
Consent Agenda

On motion offered by Ms. Stave, seconded by Mr. Stannard, the following Consent Agenda Resolutions were adopted by vote:

Ayes:	Abstain: (None
(Stannard	Absent: (Panconi
(Stave	
(Stout	
(Wittman	

Nays: (None

Cranbury Township Resolution # R 01-08-027

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

Ordinances
First Reading

Cranbury Township Ordinance # 01-08-03

An Ordinance entitled, "CRANBURY TOWNSHIP ORDINANCE # 01-08-03, A
BOND ORDINANCE PROVIDING FOR ACQUISITION AND CONSTRUCTION

TOWNSHIP COMMITTEE MEETING
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Cranbury Township Ordinance # 01-08-03
(Continued)

OF BUILDINGS FOR AFFORDABLE HOUSING IN AND BY THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$1,710,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,624,500 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF", was introduced for first reading. On motion by Ms. Stave, seconded by Mr. Wittman, the Ordinance was passed on first reading by vote:

Ayes:	Abstain: (None
(Stannard	Absent: (Panconi
(Stave	
(Stout	
(Wittman	

Nays: (None

Public Hearing: February 11, 2008

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

The improvement described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Cranbury, New Jersey (the "Township") as a general improvement. For the improvement or purpose described in Section 3, there is hereby appropriated the sum of \$1,710,000, including the sum of \$85,500 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$1,624,500 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

(a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is for the acquisition and construction of buildings, structures or other improvements necessary or useful for the provisions of low and moderate income housing on the site designated on the Township tax maps as Block 20, Lot 10.01, situated on Old Cranbury Road, including all work and materials necessary therefor and incidental thereto and in accordance with the plans and specifications therefor on file in the office of the Clerk, which plans are hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's

TOWNSHIP COMMITTEE MEETING
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Cranbury Township Ordinance # 01-08-03
(Continued)

signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,624,500, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$10,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking

TOWNSHIP COMMITTEE MEETING
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Cranbury Township Ordinance # 01-08-03
(Continued)

from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 9. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance.

The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinances
First Reading

Cranbury Township Ordinance # 01-08-04

An Ordinance entitled, "Cranbury Township Ordinance # 01-08-04, AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, CONCERNING USAGE RULES AND FEES FOR ATHLETIC FIELDS AND AMENDING CHAPTER 108 OF THE CODE OF THE TOWNSHIP OF CRANBURY", was introduced for first reading. Mayor Stout explained the Ordinance represents a culmination of hard work by the Board of Recreation Commissioners and it was his understanding the Ordinance would give priority to Cranbury residents and would offset maintenance costs for the Township's various fields. Ms. Waterbury, Township Attorney, asked Ms. Beth Veghte, Commissioner of the Board of Recreation Commissioners to explain how the Board arrived at the fees. Ms. Waterbury added, she had reviewed the ordinance and the fees would be instituted by the adoption of a resolution at the next meeting on February 11, 2008. Mr. Wittman stated he had taken himself out of the loop so that the Township Attorney and Ms. Veghte could work together on the creation of the Ordinance. Ms. Veghte thanked Ms. Waterbury for her hard work on the Ordinance and explained the Rec Board had been working on the Ordinance for a very long time. The purpose of the Ordinance is to make it a smoother transition and prevent someone from questioning why the Township would be giving priorities to certain groups, etc. and put a system in place. On motion by Ms. Stave, seconded by Mr. Wittman, the Ordinance was passed on first reading by vote:

Ayes:	Abstain: (None
(Stannard	Absent: (Panconi
(Stave	
(Stout	
(Wittman	

Nays: (None

Public Hearing: February 11, 2008

**TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY**

TOWNSHIP COMMITTEE MEETING
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Cranbury Township Ordinance # 01-08-04
(Continued)

WHEREAS, to address the ever-increasing demand for the use of Cranbury Township's playing fields (including soccer, lacrosse and field hockey fields, softball fields, and baseball fields), the Cranbury Township Recreation Commission has recommended that the Township establish a priority list and fee structure for the reservation and use of Cranbury's playing fields; and

WHEREAS, under the regulations promulgated by the New Jersey Department of Environmental Protection, Green Acres Program, N.J.A.C. 7:36-25.11, municipalities may adopt fees and schedule the use of their recreation facilities on unfunded parkland at their discretion; and

WHEREAS, all of Cranbury's playing fields are located on unfunded parkland; and

WHEREAS, the Township Committee has reviewed the recommendations of the Recreation Commission and seeks to update and revise Chapter 108 of the Code consistent therewith;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The title of Chapter 108 of the "Code of the Township of Cranbury" ("Code") is hereby changed from "Parks" to "Parks and Recreation".

2. Subsection 108-2.B of Chapter 108 is hereby amended to read as follows (deletions are in [brackets] and additions are underlined):

B. Reservation of park areas and facilities and athletic fields.

1. Generally.

- a. Reservation of park areas and facilities must be made in advance through the Recreation Department and in accordance with the requirements set forth herein below.
- b. All individuals and groups are permitted to use reserved facilities until those who have reservations arrive.
- c. No one individual, group or organization other than the Township may reserve any Township park in its entirety.

2. Park facilities that may be reserved.

- a. [Pavilion(s) – A pavilion may be reserved by a group of ten or more persons.] Picnic grove – Up to three tables may be reserved in the picnic grove by a group of ten or more persons.
- b. Tennis courts – Tennis courts may be reserved only as set forth in section 108-3 below.
- c. Gazebo(s) – A gazebo may be reserved by any individual, organization or group.

TOWNSHIP COMMITTEE MEETING
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Cranbury Township Ordinance # 01-08-04
(Continued)

- d. Softball fields – Softball fields may be reserved by any individual, organization or group, except that no one individual, organization or group may reserve a field more than four times Mondays through Saturdays.]

3. Park facilities that must be reserved.

- a. Athletic fields. No individual, organization or group may use the Township's athletic fields without first securing a permit and paying the applicable fee, as set forth in sections 108-3.1 and 108-6 below.
- b. Pavilion. Groups of ten or more persons may not use the pavilion without first securing a permit.

3. There is hereby added to Chapter 108 new Section 108-3.1, entitled "Athletic fields," which shall read as follows:

§ 108-3.1. Athletic fields.

- A. No individual, organization or group may use the Township's athletic fields for any purpose, including games and practices, without first obtaining a permit in accordance with the provisions hereof and of section 108-6 below and paying the applicable fee.
- B. For the purposes of this chapter, the term "athletic field" shall refer to the following:
 - 1. Small sided game field, Millstone Park
 - 2. Small sided practice fields, Millstone Park
 - 3. Large sided soccer/lacrosse/field hockey fields, West property
 - 4. Little League field – C1, Village Park
 - 5. Baseball field – C2, Village Park
 - 6. Baseball field, Millstone Park
 - 7. Softball field, Village Park
 - 8. Such other playing fields, including baseball fields, softball fields, soccer fields, lacrosse fields and/or field hockey fields as may be hereafter owned or controlled by the Township
- C. The specific usage regulations and fee structure applicable to each of the Township's athletic fields shall be as adopted from time to time by resolution of the Township Committee acting in consultation with the Cranbury Township Recreation Commission and/or Parks Commission.
- D. In addition to the penalties set forth in section 108-7 below, any person, organization or group who violates or fails to comply with the provisions of this section or the usage rules promulgated hereunder shall be subject to the following:

Cranbury Township Ordinance 01-08-04
(Continued)

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1. First offense: Written or verbal warning
2. Second offense: Loss of use of practice and game fields for one week
3. Third offense: Loss of use of all practice and game fields for the remainder of the season, based upon a majority vote by the Cranbury Township Board of Recreation Commission

E. All field usage fees collected shall be used exclusively for the improvement, maintenance and operation of the Township's athletic fields and other recreational facilities.

4. The title of existing Section 108-4 of the Code shall be changed from "Regulations" to "Regulations applicable to parks and other public lands."

5. The headings "Article I Parks" and "Article II Provisions Applicable to Parks and Other Lands" shall be deleted in their entirety from chapter 108.

6. This Ordinance shall take effect upon its passage and publication, as required by law.

Resolution

**Cranbury Township Resolution # R 02-08-028
(AMENDED)**

Mayor Stout announced the Township Committee needed to re-consider Cranbury Township Resolution # R 01-08-028, as the numbers had been incorrect; the Resolution should read the amounts of: \$1,710,000 as the estimated costs, COAH amount of \$85,500 and \$1,624,500 as the amount of debt authorized. The Township Committee members then voted on the amended resolution; Mr. Wittman making the motion and Ms. Stave seconding the motion: (numbers were corrected in said Resolution # R 01-08-028 on page 3 of minutes:

**Ayes: Ms. Stave
Mr. Stannard
Mr. Stout
Mr. Wittman**

**Abstain: (None
Absent: (Mr. Panconi**

**Ordinances
Second Reading**

Cranbury Township Ordinance # 01-08-01

A motion to enter an Ordinance entitled, "Cranbury Township Ordinance # 01-08-01, AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, IN MIDDLESEX COUNTY, NEW JERSEY, ESTABLISHING A "NO PASSING ZONE" FOR MIDDLESEX COUNTY ROUTE 615/ CRANBURY NECK ROAD", was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township Bulletin Board and copies were available to the public. The Mayor led a discussion, explaining the idea had begun

**Cranbury Township Ordinance # 01-08-01
(Continued)**

TOWNSHIP COMMITTEE MEETING
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with input from residents. Ms. Waterbury, Township Attorney, brought to the Township's attention, after the Township Committee had introduced the Ordinance; her office had brought it to the attention of the County Engineer's Office by submitting a copy of the Ordinance to the County Engineers' Office. The County Engineer then requested changes be made to the Ordinance. In Ms. Waterbury's staff's opinion, those changes were not of a substantive nature and therefore the Township Committee could proceed with the public hearing and adoption. Said changes are all in the first paragraph of the Ordinance; rather than "the Township hereby consents to a No Passing Zone" it would read, "the Township hereby establishes a No Passing Zone". In addition, the sentence for both the eastbound and westbound lane from Symmes Court to Wynnewood Drive had been deleted and replaced with: "from South Main Street to the Township's border with Plainsboro Township". Also, language had been added, "as set forth in drawing NPZ – 3350-A, bearing the revision date of December 26, 2007". To date, Township Committee members had not received nor reviewed the map. The Township Committee unanimously decided this Ordinance would be tabled until the February 11, 2008 Township Committee meeting and until it had time to review the map from the County.

Ordinances
Second Reading

Cranbury Township Ordinance # 01-08-02

A motion to enter an Ordinance entitled, "Cranbury Township Ordinance # 01-08-02, AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, MIDDLESEX COUNTY, NEW JERSEY, AMENDING CHAPTER 5 OF THE CODE OF THE TOWNSHIP OF CRANBURY, "POLICE DEPARTMENT," TO CREATE THE OFFICE OF EMERGENCY MANAGEMENT AND APPOINT AN EMERGENCY MANAGEMENT COORDINATOR", was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township Bulletin Board and copies were available to the public. The Mayor opened the public hearing on the Ordinance. No one present wished to speak, so the hearing was declared closed. On motion by Ms. Stave, seconded by Mr. Stannard, the Ordinance was adopted by a vote:

Ayes:	Abstain: (None
	Absent: (Panconi
(Stannard	
(Stave	
(Stout	
(Wittman	

Nays: (None

Reports from Township Staff and Professionals
There were no reports.

Reports from Township Boards and Commissions

Ms. Beth Veghte, 6 Bunker Hill, Chairperson of the Board of Recreation Commissioners, asked about the improvements to Millstone Park, i.e. safety improvements and asked if it had anything to do with re-organizing the fields. Mayor Stout responded the improvements would be only in reference to aligning the driveway with Washington Drive. Mayor Stout added things may shift as the re-alignment of the drive is located where soccer fields now exist and the Township has asked the County to work with the Township on the design as the County is also doing the design for improvements to Old Trenton Road.

Work Session

- a. Discussion of 2008 Subcommittee Assignments by Township Committee

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The Township Committee discussed its 2008 subcommittee assignments. The list includes: Unexcelled (Mr. Stout and Mr. Wittman), Personnel (Mr. Stout and Mr. Stannard), Recreation and Open Space (Mr. Wittman and Ms. Stave), Traffic (Ms. Stave and Mr. Stout), COAH (Mr. Wittman and Ms. Stave with Mr. Stannard as an Alternate), Cable TV Franchise (Mr. Panconi), Village Green (Mr. Stout and Ms. Stave). Ms. Stave recommended Mr. Preiss, Township Planner be in attendance at all future COAH subcommittee meetings and suggested the meetings be held on a Thursday, before Planning Board meetings and in addition, her schedule be given consideration. Ms. Stave indicated she could be available any evening from 6:30 p.m. on. Also mentioned was the on-going Sustainability/Alternative Energy Work Group, of which Mayor Stout is and will continue to be involved. Mayor Stout stated the Group will be reviewing the recent energy audit this Wednesday (January 30th) at its meeting.

b. Discussion of Township Committee's Goals for 2008

The Township Committee discussed its 2008 Goals. Mayor Stout stated, he had written down: to provide greater access to Township decision making through transparency, public involvement and most importantly—communication, to follow the Township's tradition of pursuit of open space acquisition, understanding the Township's COAH obligation as it evolves or changes to the Third Round Rules and work with the professionals and community to address its obligations in the best manner for both the present and future of Cranbury Township. Mayor Stout added, now that the revaluation process has been completed, to maintain a distribution of assessed values that represent market conditions and equitable distribution of our tax burden (pay close attention to the ever-changing housing market) as it evolves. Encourage all (residents, boards, committees, departments and commissions) to fund projects without alliance of municipal tax dollars; find other ways to fund things we wish to get done. Create a village green for public use and evaluate municipal properties for the best use in the long term for the sustainability of Cranbury. Mr. Stannard re-iterated the COAH issue as it will be one of the most important issues facing the Township. Mr. Stannard also mentioned traffic issues and the public's participation. Mr. Stannard asked that traffic issues be re-visited at least once during the year.

Public Comment

The Mayor opened the meeting to public questions and comments on those items not on the agenda. Mr. Richard Kallan, 10 Wynnewood Drive, stated the Township should check the drawing # referenced by the County for the earlier Ordinance, 01-08-01. Mayor Stout responded the Township Committee would be reviewing the drawing. Mr. Mark Berkowsky, North Main Street, stated he was following up on the issue of a potential truck stop on the Turnpike at Exit 8A and asked if the Township had taken any formal action. Mayor Stout responded other than the fact the Township had noted it as a concept that has been put forth in a newspaper article and letter, the Township had not taken a position on the issue, nor asked to do so. Mayor Stout indicated, in his opinion, there will be three (3) avenues to be pursued at a minimum: the public and their position, from a legal and planning perspective what it means and the third being government's position on it. The Township has not seen a plan yet—it is only a concept. Mr. Wittman and Mr. Stannard indicated they had requested and received from the Clerk, earlier correspondence (from the early 1990s) when a similar truck stop had been proposed. Ms. Smeltzer added, the Township Committee had recently authorized Ms. Marcelli, Township Engineer, to draft a letter to the North Jersey Planning & Transportation Authority (the author of the most-recent proposal) requesting them to come to the Township and open up dialogue concerning the issue. Mayor Stout indicated the Township in the future would be forming a subcommittee to deal with the issue. Mr. Edward Sekelsky, 42 Evans Drive, asked about the two (2) grants, one for Millstone Park and the other for Village Park. Specifically, Mr. Sekelsky asked about the nature of the grant for Village Park. Mayor Stout responded, the grant would be used

Public Comment (Continued)

for a series of projects, submitted by the Little League to update and improve the ball fields. The list had been submitted by the Little League. Mr. Sekelsky also asked if a signal was proposed

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for the entrance to Millstone Park. Mayor Stout responded that project is just for an alignment of the driveway. Ms. Beth Veghte, 6 Bunker Hill, Chairperson of the Board of Recreation Commissioners indicated she was curious about the contract for the regulation Babe Ruth Baseball Field. Ms. Veghte asked the status of the project. Mayor Stout responded the contract had been signed and the contractor has a schedule they need to meet and have deadlines. Ms. Stave indicated all the work has to be completed by June. Ms. Veghte also asked if the Village Green subcommittee was active yet. Ms. Stave responded presently there are no plans do anything yet. Ms. Veghte requested as the project moves forward, she would like to be involved. Ms. Stave requested Ms. Veghte be involved during Phase II of the ball field project—the design of the dugouts, etc. Mr. Richard Kallan, 10 Wynnewood Drive, stated he interpreted the new Ordinance, # 01-08-04 (the recreation rules) mandates residents would no longer be able to go to Township-owned fields to hit a ball with their children. Ms. Waterbury, Township Attorney, responded that would be the case, however, if the fields were not being used the residents would be allowed to use them. Ms. Veghte added if it were a team or a large group of individuals, they would need a permit from the Township. Mayor Stout stated the Ordinance was developed to give priority to groups that really have membership of Cranbury residents and give them the opportunity to use the fields that they pay taxes to maintain. Likewise, if it were a group that did not have Cranbury resident-based membership and the fields were available, they would have to pay a fee to use the fields and the Township then would not be subsidizing them in maintenance costs for the fields. Ms. Veghte, Chairperson of the Board of Recreation Commissioners, stated the main purpose of the Ordinance is not to keep an individual and child off of the fields but rather to control bringing in fifteen or plus individuals, relatives, friends and/or neighbors, etc. That group would have to then get a permit (if residents, there is no fee involved). There being no further comments the Mayor closed the public part of the meeting.

Mayor's Notes

Mayor Stout asked that Melanie Johnson be appointed to the Municipal Alliance (vacated by Ms. Joan Rue). The Township Committee unanimously agreed. Mayor Stout appointed Kathleen Kincaid to the Shade Tree Commission.

On motion by Mr. Stave, seconded by Mr. Stannard and unanimously carried, the meeting adjourned at 8:12 p.m.

Kathleen R. Cunningham, Clerk