

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
JANUARY 7, 2008

The Re-organizational meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were: Township Committee members: Thomas F. Panconi, Jr., Pari Stave and Wayne Wittman. Also present were: Christine Smeltzer, Township Administrator and Kathleen R. Cunningham, Clerk. Ms. Smeltzer led in the salute to the flag and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 3, 2007 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 3, 2007.
- (3) Was posted on the Cranbury Township website on December 3, 2007 and Bulletin Board at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey and remains on file for public inspection, and
- (4) Sent to those individuals who have requested personal notice.

Ms. Smeltzer thanked everyone for joining the Township for the 136th Re-organization of the Township Committee of Cranbury Township.

Ms. Smeltzer announced Mr. Thomas Weidner was in the audience and welcomed him.

Ms. Smeltzer asked Mr. Stannard to be sworn in by Mr. Weidner. Mr. Weidner administered the Oath of Office of Township Committeeman to Mr. Stannard.

Ms. Smeltzer asked Ms. Cunningham, Clerk, to swear in Mr. Stout. Ms. Cunningham administered the Oath of Office of Township Committeeman to Mr. Stout.

Ms. Smeltzer asked the Clerk to call the roll:

Present: Mr. Panconi, Ms. Stave, Mr. Stannard, Mr. Stout and Mr. Wittman. Ms. Cunningham, Clerk, reported a quorum was present.

Agenda/Additions or Changes

Ms. Cunningham reported she has been contacted by Mr. Tom Weidner, Chair of the Parks Commission, who requested, under Mayoral Appointments, an Alternate Member be added.

Ms. Smeltzer asked for nominations for Mayor. Ms. Stave made a motion, nominating Mr. David Stout for Mayor. Mr. Stannard seconded the motion.

Ms. Smeltzer then asked if there were any other nominations for Mayor and hearing none, closed the nominations and asked the Clerk to call the roll for Mr. Stout as Mayor:

| | | | |
|-------|-----------|----------|-------|
| Ayes: | (Panconi | Abstain: | (None |
| | (Stannard | Absent: | (None |
| | (Stave | | |
| | (Stout | | |

Nays: (Wittman

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Ms. Cunningham, Clerk, announced Mr. Stout had been elected Mayor, having four (4) votes in the affirmative and one (1) in the negative.

Ms. Cunningham, Clerk, administered the Oath of Office of Mayor to Mr. Stout.

Mayor Stout made the following remarks after being sworn in as Mayor:

"Thank You. Honestly, this is not a vision I had when I moved to Cranbury more than 15 years ago with my wife Rebecca. Nevertheless, it is my honor and privilege to serve on this Committee and as Mayor. I want to thank the residents of Cranbury as well as my family, both of whom gave me this opportunity to again serve our Community, putting their faith in me. And in the case of my family—they made a personal sacrifice to allow me to do this again and, as I said, it is my honor and privilege to do so. More importantly we have made a lot of progress and we want to continue along that track. This Committee must continue to work as a team for the greater good of Cranbury. We need our citizens to continue to be involved. One of the aspects of what we do at our re-organization meeting is to discuss those people who really do a lot of the good for Cranbury—our volunteers who sit on our Boards and Commissions. They do not stand up here and take oaths, but at the same time, without them progress does not occur. This Committee and our Boards and Commissions must continue to work for the greater good of Cranbury and do so with honesty, integrity, transparency and, most importantly, a little 'ol good Cranbury humility. I think the words of Woodrow Wilson are appropriate (I was looking for some words from someone from New Jersey; I later learned he was schooled in New Jersey and born in Virginia)---" I pray God I may be given the wisdom and the prudence to do my duty in the true spirit of this Great People". I think those were good words to think about, not in the context of the Office, but in the context of the responsibility that we are given as a Committee. With that, Thank You and we will move on"

Mayoral Appointments:

| | |
|-----------------------|---|
| Mario Fiorentini | Board of Recreation Commissioners (5-year term) |
| Christine Smeltzer | Housing & Community Development Committee (1-year term) |
| James Gallagher | Chair, Environmental Commission (1-year term as Chair, 3-year term as a regular member) |
| Vacancy | 1 st Alternate, Environmental Commission |
| Vacancy | 2 nd Alternate, Environmental Commission |
| Paul Mullen | Member, Environmental Commission (3-year term) |
| Barbara Rogers | Member, Environmental Commission (2-year term) |
| Vacancy | 1 st Alternate, Class C, HPC |
| Vacancy | 2 nd Alternate, Class C, HPC |
| Harry H. Williams | Member, Class A, HPC (5-year term) |
| Linda S. Scott | Administrative Officer, HPC (1-year term) |
| Betty Conover | Member, Human Services Board (unexpired term, 3 -years) |
| Arlene Durane | Member, Human Services Board (unexpired term, 4- years) |
| Anna (Cookie) Johnson | Member, Human Services Board (unexpired term, 4- years) |
| Marilynn Mullen | Member, Human Services Board (1-year term) |
| Pamela Parseghian | Mayor's Rep, Library Board of Trustees |

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
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Mayoral Appointments (Continued)

| | |
|-----------------------|---|
| Frank J. Brennan, Jr. | Member, Library Board of Trustees (5-year term) |
| Christine Parker | Member, Park Planning Commission (3-year term) |
| William Schraudenbach | Member, Park Planning Commission (3-year term) |
| Joan Smith | Member, Park Planning Commission (1-year term) |
| Norma Swale | Member, Park Planning Commission (1-year term) |
| Beth Veghte | Member, Park Planning Commission (3-year term) |
| Kathy Wasson | Member, Park Planning Commission (1-year term) |
| Tom Weidner | Member, Park Planning Commission (3-year term) |
| Patricia Scott | Alternate Member, Park Planning Commission (1-year term) |
| Planning Board | James Golubieski, Class IV (3-year term) Joan Weidner, Class IV (3-year term, expiring 4/30/10) Pari Stave, Mayor's Rep (1-year term) |
| Vacancy | Member, Shade Tree Commission |
| Vacancy | Member, Shade Tree Commission |

Appointment of Planning Board Members (Class III) by Township Committee
Ms. Stave nominated Mr. Stannard, Mr. Panconi seconded the nomination:

| | |
|----------------|----------------|
| Ayes: (Panconi | Abstain: (None |
| (Stannard | Absent: (None |
| (Stave | |
| (Stout | |
| (Wittman | |

Nays: (None

Mr. Stannard unanimously was appointed as a Class III Planning Board Member, term expiring 12/31/08.

Resolutions

On motion offered by Ms. Stave, seconded by Mr. Stannard, the following resolution was adopted by vote:

Cranbury Township Resolution # R 01-08-001

| | |
|----------------|----------------|
| Ayes: (Panconi | Abstain: (None |
| (Stannard | Absent: (None |
| (Stave | |
| (Stout | |
| (Wittman | |

Nays: (None

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

WHEREAS, pursuant to N.J.S.A. 40A:9-139, a municipality must appoint a municipal attorney for a term of one (1) year; and

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
JANUARY 7, 2008

Cranbury Township Resolution # R 01-08-001
(Continued)

WHEREAS, pursuant to N.J.S.A. 40A:9-140, a municipality must appoint a municipal engineer for a term of three (3) years; and

WHEREAS, pursuant to N.J.S.A. 40A:5-4, the governing body of every local unit shall cause an annual audit of its books, accounts and financial transactions to be made and completed within six months after the close of its fiscal year by a Registered Municipal Accountant;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individuals be appointed for the following terms:

Trishka Waterbury, Esquire, & Mason, Griffin & Pierson, P.C., Township Attorney
(Expiration Date: 12/31/08)

Cathleen Marcelli, P.E., & Hatch Mott MacDonald, Township Engineer, three-year term
(Expiration Date: 12/31/10)

John J. Maley, Jr., C.P.A., R.M.A., Auditor (Expiration Date: 12/31/08);

BE IT FURTHER RESOLVED that a copy of this resolution be given to the above-named individuals.

Resolution

On motion offered by Ms. Stave, seconded by Mr. Stannard, the following resolution was adopted by vote:

| | | |
|-------|-----------|----------------|
| Ayes: | (Panconi | Abstain: (None |
| | (Stannard | Absent: (None |
| | (Stave | |
| | (Stout | |
| | (Wittman | |

Nays: (None

Cranbury Township Resolution # R 01-08-002

WHEREAS, it is necessary to make the following appointments,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individuals are appointed to the positions and terms noted effective January 7, 2008:

TOWNSHIP COMMITTEE APPOINTMENTS

| NAME | APPOINTMENT | TERM ENDING |
|-------------------|-------------------------|--------------------|
| Beverly Gerberich | Board of Health | 12/31/08 |
| Vacancy | Clock Winding Committee | 12/31/08 |
| George Arpajian | Clock Winding Committee | 12/31/08 |
| Richard Kallan | Clock Winding Committee | 12/31/08 |
| William Kanawyer | Clock Winding Committee | 12/31/08 |
| Sara Kleinman | Clock Winding Committee | 12/31/08 |

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
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Cranbury Township Resolution # R 01-08-002
(Continued)

| | | |
|-------------------------------|--|----------|
| Timothy Norland | Clock Winding Committee | 12/31/08 |
| Anita O'Meara | Clock Winding Committee | 12/31/08 |
| Robert O'Meara | Clock Winding Committee | 12/31/08 |
| Robert Rogers | Clock Winding Committee | 12/31/08 |
| Craig Steir | Clock Winding Committee | 12/31/08 |
| Donna Steir | Clock Winding Committee | 12/31/08 |
| Paul Venanzi | Clock Winding Committee | 12/31/08 |
| | | |
| Betty Wagner | Cultural & Heritage Comm./ Township Historian | 12/31/08 |
| | | |
| Greg Farrington | Housing & Community Dev. | 12/31/08 |
| | | |
| Captain Ed Kahler | Municipal Alliance Comm. | 12/31/10 |
| Vacancy | Municipal Alliance Comm. | 12/31/10 |
| Joann Charwin | Alternate, Municipal Alliance Com. | 12/31/08 |
| John Haney | Municipal Alliance Comm. | 12/31/10 |
| Vacancy | Alternate, Municipal Alliance Com. | 12/31/08 |
| | | |
| Richard Stannard | Class III, Planning Board | 12/31/08 |
| | | |
| Alain Herbert | Zoning Board of Adjustment | 12/13/11 |
| Mel Lehr 2 nd Alt. | Zoning Board of Adjustment | 12/31/09 |

Resolution

On motion offered by Ms. Stave, seconded by Mr. Panconi, the following resolution was adopted by vote:

| | |
|----------------|----------------|
| Ayes: (Panconi | Abstain: (None |
| (Stannard | Absent: (None |
| (Stave | |
| (Stout | |
| (Wittman | |

Nays: (None

Cranbury Township Resolution # R 01-08-003

TOWNSHIP OF CRANBURY
MIDDLESEX COUNTY, NEW JERSEY

A RESOLUTION AWARDING PROFESSIONAL SERVICES AGREEMENTS

WHEREAS, the Township wishes to hire the following individuals and firms (collectively "Professionals") to provide professional services to the Township during the calendar year 2008 and as follows:

- a). Cathleen Marcelli, P.E. & Hatch Mott MacDonald – Township Engineer (3-year term)
- b). Trishka Waterbury, Esquire & Mason, Griffin & Pierson, P.C. (1-year term)
- c). Ruderman & Glickman, P.C. – Labor Relations Counsel (1-year term)
- d). Law Offices of Ellen O'Connell, LLC – Special Counsel (1-year term)
- e). McManimon & Scotland, LLC – Bond Counsel (1-year term)

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
JANUARY 7, 2008

Cranbury Township Resolution # R 01-08-003
(Continued)

- f). Ronald A. Ghrist, C.P.A., Financial Consultant (1-year term)
- g). John J. Maley, CPA – Township Auditor (1-year term)
- h). Mary Beth Lonergan, PP, AICP & Clarke, Caton Hintz – Housing Plan Implementation (1-year term)
- i). Shropshire Associates, LLC – Traffic Consulting Services (1-year term)

WHEREAS, the costs for the services to be provided by the Professionals are set forth in their respective proposals submitted to the Township, which are incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "fair and open process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professionals have completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, authorizes the award of these contracts without public bidding on the basis that they are professional services agreements; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for these purposes

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby appoints the following individuals and firms to provide professional services to the Township during the calendar year 2008:

- a). Cathleen Marcelli, P.E. & Hatch Mott MacDonald – Township Engineer (3-year term)
- b). Trishka Waterbury, Esquire & Mason, Griffin & Pierson, P.C. (1-year term)
- c). Ruderman & Glickman, P.C. – Labor Relations Counsel (1-year term)
- d). Law Offices of Ellen O'Connell, LLC – Special Counsel (1-year term)
- e). McManimon & Scotland, LLC – Bond Counsel (1-year term)
- f). Ronald A. Ghrist, C.P.A., Financial Consultant (1-year term)
- g). John J. Maley, CPA – Township Auditor (1-year term)
- h). Mary Beth Lonergan, PP, AICP & Clarke, Caton Hintz – Housing Plan Implementation (1-year term)
- i). Shropshire Associates, LLC – Traffic Consulting Services (1-year term)

2. The Mayor and Clerk are hereby authorized and directed to enter into Professional Services Agreements with the aforementioned professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* These contracts are being awarded without competitive bidding as Professional Services Agreements under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons authorized by law to practice recognized professions and whose practice is regulated by law.

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
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Cranbury Township Resolution # R 01-08-003
(Continued)

3. A copy of this Resolution, the pay to play forms, and the executed Agreements shall be placed on file in the office of the Township Clerk.
4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Resolution
Consent Agenda

On motion offered by Ms. Stave, seconded by Mr. Panconi, the following Consent Agenda Resolutions were adopted by vote:

| | | | |
|-------|-----------|----------|-------|
| Ayes: | (Panconi | Abstain: | (None |
| | (Stannard | Absent: | (None |
| | (Stave | | |
| | (Stout | | |
| | (Wittman | | |

Nays: (None

Cranbury Township Resolution # R 01-08-004

WHEREAS, it is necessary to reopen Petty Cash Funds which have been closed at the end of 2007,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the following Petty Cash Funds be opened:

Clerk's Petty Cash Fund
Recreation Petty Cash Fund
Public Works Petty Cash Fund
Public Assistance Petty Cash Fund
Municipal Alliance Petty Cash Fund

Cranbury Township Resolution # R 1-08-005

CRANBURY TOWNSHIP CASH MANAGEMENT PLAN

The following items do hereby constitute the cash management plan of the Township of Cranbury:

Deposits and Depositories

All Township depositories must be FDIC insured and show a current certificate of conformance with the New Jersey Government Unit Deposit Protection Act (GUDPA)

The authorized Township Depositories as currently:

PNC Bank
1st Constitution Bank
Summit Bank
NJ CLASS

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
JANUARY 7, 2008

Cranbury Township Resolution # R 01-08-005
(Continued)

New qualifying depositories may be added to the above list by a resolution of the Township Committee.

Investments

It is desirable to maximize the interest earnings on idle funds of the Township through a safe investment program.

Township funds may be invested in any type of investment approved for municipalities by the State of New Jersey such as:

- U.S. Obligations (Treasury Bills, Notes and Bonds)
- Certificates of Deposit
- Statement Savings Accounts
- Bonds or other obligations of counties, municipalities and school districts
- New Jersey Cash Management Fund

Those authorized to make investments on behalf of the Township are the Chief Financial Officer, and Treasurer.

Expenditures

The Township follows the purchasing system required by the New Jersey Fiscal Affairs Law.

Current and Capital Funds

Expenditures must first be authorized by a purchase order signed by the Treasurer, Chief Financial Officer or Purchasing Official. Upon certification on a voucher by the department head and vendor that goods or services have been received and the bill is in the correct amount, the bill may be listed for approval by the Township Committee at any meeting. Upon approval of the Township Committee a check with not less than two signatures will be issued for payment of a claim. Those authorized to sign checks are the Mayor, designated members of Township Committee, the Chief Financial Officer, and Treasurer.

Other Funds and Accounts

Payroll account checks which do not require a voucher need only one signature by the Payroll Clerk.

All inter-fund transfer checks or bank transfers require one signature or one authorization by the Treasurer or Chief Financial Officer.

Departmental Accounts including:

- All Petty Cash Fund Accounts
- Clerk's Account
- Dog License Account
- Registrar Account
- Construction Official Accounts including the Construction Trust Fund
- Tax Collector Account
- Sewer Fee Collector Accounts
- Fire Official Trust Account

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
JANUARY 7, 2008

Cranbury Township Resolution # R 01-08-005
(Continued)

Expenditures can be made with a check with one signature as noted on the attached list.

Reporting

A quarterly report shall be submitted to the governing body by the Chief Financial Officer by the 20th of the month following the end of a Quarter. The report at a minimum shall include the following:

Capital and Current Budget Balances

Insurance

The Treasurer, Chief Financial Officer, Tax Collector and Sewer Collector and any other employee noted by the Auditor must be bonded in an amount indicated by the auditor

The auditor must list the employees required to be individually bonded and the minimum amount of their bond after each year's audit is completed or no later than July 10th.

All other employees must be insured by an "Employee Dishonesty Blanket Bond" in the amount of \$25,000 or more.

Cranbury Township Resolution #R 01-08-006

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

A RESOLUTION AUTHORIZING CHIEF FINANCIAL OFFICER TO PAY REQUIRED BILLS

BE IT RESOLVED by the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey, that the Chief Financial Officer is hereby authorized to pay the following required bills prior to the approval of the bill list:

Debt Service, School Taxes, County Taxes, Utilities, Payroll, Cell Phone Payments,
Payment to Professionals, Insurance Premiums, Reimbursement of Petty Cash,
Contracts, Recreation Program Payments and other statutory obligations.

BE IT FURTHER RESOLVED, that this resolution be effective as of January 1, 2008.

Cranbury Township Resolution # R 01-08-007

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

WHEREAS, it is necessary to designate the official newspapers of the Township of Cranbury, in which meetings and Land Use Development Application notices will be published;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the following be designated as the official newspapers:

The Cranbury Press
The Home News & Tribune
The Trenton Times

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
JANUARY 7, 2008

Cranbury Township Resolution # R 01-08-008

FOR THIS RESOLUTION, PLEASE SEE ADDENDUM A

Cranbury Township Resolution # R 01-08-009

WHEREAS, it is necessary to authorize an official to file Treatment Works Application Forms, or equivalent forms required by NJDEP, every year;

NOW, THEREFORE, BE IT RESOVLED, by the Township Committee of the Township of Cranbury, that Cathleen Marcelli, Township Engineer, is so authorized.

Cranbury Township Resolution # R 01-08-010

WHEREAS, it is necessary each year to designate a Public Agency Compliance Officer who is charged with ensuring Affirmative Action compliance in public contracts,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that Kathleen R. Cunningham, is so designated.

Cranbury Township Resolution # R 01-08-011

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the Township does hereby fix a penalty of 6% to be charged to any tax payer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year; and

BE IT FURTHER RESOLVED that this policy shall continue, for the entirety of 2008.

Cranbury Township Resolution # R 01-08-012

WHEREAS, it is advisable to utilize the State Contract awards to procure goods and services at a low price,

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the Township departments are authorized to purchase goods and services using the State Contract when it appears that these means provide for the least expenses.

Cranbury Township Resolution # R 01-08-013

FOR THIS RESOLUTION, PLEASE SEE ADDENDUM B

Public Comment (For any items not on the agenda)

The Mayor opened the meeting to public questions and comments on those items not on the agenda. There being no comments, the Mayor closed the public part of the meeting.

Mayor's Notes

Mayor Stout reported the Third Round Revised COAH Rules had been issued and will require a lot of effort by both the staff and Township Committee members. Also, NJDOT had notified the Township it would not be granting any monies for 2008 for the Liberty Way Bridge, however, they did approve the County to re-strip the portion of Cranbury Neck Road, from Symmes Court to Wynnewood Drive, making it a No Passing Zone. Mayor Stout stated, likewise, there has been some correspondence between Senator-elect Bill Baroni and the NJDOT regarding Old Trenton Road and its issues; the Township should be hearing soon regarding those issues.

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
JANUARY 7, 2008

Resolution

On motion offered by Ms. Stave, seconded by Mr. Stannard, the following resolution was adopted by vote:

| | | | |
|-------|-----------|----------|-------|
| Ayes: | (Panconi | Abstain: | (None |
| | (Stannard | Absent: | (None |
| | (Stave | | |
| | (Stout | | |
| | (Wittman | | |

Nays: (None

Cranbury Township Resolution # R 01-08-014

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

RESOLUTION TO CLOSE MEETING TO THE PUBLIC

BE IT RESOLVED, by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey as follows:

The general nature of the subject to be discussed in this session is as follows:

--- Litigation; Discussion of the status of real property tax appeal litigation.

It is unknown at this time precisely when the matters discussed in this session will be disclosed to the public. Matters involving contract negotiations or the acquisition of land will be disclosed upon conclusion of the negotiations or upon approval of the acquisition. Matters involving personnel will be disclosed when the need for confidentiality no longer exists. Matters concerning litigation will be announced upon the conclusion of trial or settlement of that litigation or when the need for confidentiality no longer exists.

Date: January 7, 2008

On motion by Ms. Stave, seconded by Mr. Stannard and unanimously carried, the meeting returned to Open Session:

| | | | |
|-------|-----------|----------|-------|
| Ayes: | (Panconi | Abstain: | (None |
| | (Stannard | Absent: | (None |
| | (Stave | | |
| | (Stout | | |
| | (Wittman | | |

Nays: (None

Mayor's Notes

On motion by Mr. Stannard, seconded by Mr. Panconi and unanimously carried, the meeting adjourned at 8.43 p.m.

Kathleen R. Cunningham, Clerk

Cranbury Township Resolution # R 01-08-008

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the attached schedule of meetings with times, dates and locations be authorized for 2008 (See Addendum Page A)

CERTIFICATION

I, Kathleen R. Cunningham, Clerk, hereby certify that the above is a true copy of a Resolution adopted by the Township Committee of the Township of Cranbury at a regular meeting held on January 7, 2008.

Kathleen R. Cunningham, Clerk

CRANBURY TOWNSHIP BOARDS, COMMITTEES AND COMMISSIONS MEETING
DATES FOR 2008

| Board of Health | Develop. Review Comm. | Environ Comm. | HPC | Library Board of Trustees | Park Planning | Planning Board | Zoning Board of Adjust. | Shade Tree Comm. | Board of Recreation | Human Services | Municipal Alliance Comm. | TOWNSHIP COMMITTEE |
|--------------------|-------------------------|--------------------|---------------------------|------------------------------------|-----------------------|----------------------------|-------------------------|---------------------|----------------------|---------------------|------------------------------------|---|
| 1st Monday 7:00 PM | 1st Thursday 5:00 PM | 3rd Monday 7:00 PM | 1st & 3rd Tuesday 7:30 PM | 2nd Thursday 7:30 PM | 2nd Wednesday 8:45 AM | 1st & 3rd Thursday 7:30 PM | 1st Wednesday 7:30 PM | 2nd Tuesday 7:30 PM | 4th Thursday 7:00 PM | 3rd Tuesday 1:00 PM | 2nd Thursday 8:15 AM | Agenda Mtg. 2nd Monday 7:00 PM Regular Mtg. 4th Monday 7:00 PM |
| Gourgaud Gallery | Planning/ Zoning Office | Gourgaud Gallery | Gourgaud Gallery | Library / Thomas Gambino Mtg. Room | Gourgaud Gallery | TC Mtg. Room | TC Mtg. Room | Gourgaud Gallery | Gourgaud Gallery | Gourgaud Gallery | Library / Thomas Gambino Mtg. Room | TC Mtg. Room TC Mtg. Room |

MONTH

| | | | | | | | | | | | | | | |
|-----------|--------|-----|-----|--------|-----------|---------|-----------|-----|---------|---------|---------|---------|----------|---------|
| JANUARY | 7 | 10* | 28* | 15 | 10 | 9 | 10* & 17* | 9* | No Mtg. | No Mtg. | 15 | 10 | 7** & 14 | 28 |
| FEBRUARY | 4 | 7 | 25* | 19 | 14 & 23** | 13 | 7 & 21 | 6 | 12 | 28 | 19 | 14 | 11 | 25 |
| MARCH | 3 | 6 | 17 | 4 & 18 | 13 | 12 | 6 & 20 | 5 | No Mtg. | 27 | 18 | 13 | 10 | 24 |
| APRIL | 7 | 3 | 21 | 1 & 15 | 10 | 9 | 3 & 17 | 2 | 8 | 24 | 15 | 10 | 7* | 28 |
| MAY | 5 | 1 | 19 | 6 & 20 | 8 | 14 | 1 & 15 | 7 | No Mtg. | 22 | 20 | 8 | 12 | 19* |
| JUNE | 2 | 5 | 16 | 3 & 17 | 12 | 11 | 5 & 19 | 4 | 10 | 26 | 17 | 12 | 9 | 23 |
| JULY | 7 | 3 | 21 | 1 & 15 | 10 | 9 | 3 & 17 | 2 | No Mtg. | No Mtg. | 15 | No Mtg. | 14* | 28 |
| AUGUST | No Mtg | 7 | 18 | 5 & 19 | 14 | No Mtg. | 7 & 21 | 6 | No Mtg. | 28 | No Mtg. | No Mtg. | 11 | No Mtg. |
| SEPTEMBER | 8* | 4 | 15 | 2 & 16 | 11 | 10 | 4 & 18 | 3 | 9 | 25 | 16 | 11 | 8* | 22 |
| OCTOBER | 6 | 2 | 20 | 7 & 21 | 9 | 8 | 2 & 16 | 1 | No Mtg. | 23 | 21 | 16* | 13 | 27 |
| NOVEMBER | 3 | 6 | 17 | 18 | 13 | 12 | 6 & 20 | 5 | 11 | No Mtg. | 18 | 13 | 10 | 24 |
| DECEMBER | 1 | 11* | 15 | 2 & 16 | 11 | 10 | 11* & 18 | 10* | No Mtg. | 11 | 16 | 11 | 8 | 22 |

ACTION MAY BE TAKEN AT ANY MEETING

TOWNSHIP HOLIDAYS:

| | | |
|---|------------------------|-------------------|
| * NOT ON A REGULARLY SCHEDULED DATE OR LOCATION | New Year's Day | January 1, 2008 |
| **TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING | Martin Luther King Day | January 21, 2008 |
| | Presidents' Day | February 18, 2008 |
| | Good Friday | March 21, 2008 |
| | Memorial Day | May 26, 2008 |
| | Fourth of July | July 4, 2008 |
| | Labor Day | September 1, 2008 |
| | Veterans' Day | November 11, 2008 |
| | Thanksgiving Day | November 27, 2008 |
| | (Day After) | November 28, 2008 |
| | Christmas Day | December 25, 2008 |

*** LIBRARY BOARD RETREAT MEADOW LAKES, HIGHTSTOWN, NJ

Addendum B
Cranbury Township Resolution # R 01-08-013

2008 TEMPORARY BUDGET RESOLUTION

WHEREAS, NJSA 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2008 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS the date of this resolution is within the first thirty days of January, 2008 and

WHEREAS, THE TOTAL APPROPRIATIONS IN THE 2007 Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2007 budget is the sum of \$8,085,354.54

WHEREAS, 26.25% of the total appropriations in the 2007 Budget exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2007 budget is the sum of \$2,122,405.57.

NOW THEREFORE, BE IT RESOLVED that to constitute the 2008 Temporary Budget the following appropriations be made:

| | | |
|------------|------------------------------------|--------------|
| 20-100-011 | Administrative & Executive - S & W | \$63,732.00 |
| 20-100-025 | Administrative & Executive - OE | \$22,125.00 |
| 20-110-011 | Mayor & Council - S & W | \$8,410.00 |
| 20-130-011 | Finance Administration - S & W | \$49,085.00 |
| 20-130-025 | Finance Administration - OE | \$17,357.57 |
| 20-130-200 | Finance Consultant - OE | \$12,000.00 |
| 20-145-011 | Tax Collection - S & W | \$15,288.00 |
| 20-145-025 | Tax Collection - OE | \$1,800.00 |
| 20-150-011 | Tax Assessment - S & W | \$26,513.00 |
| 20-150-310 | Tax Assessment - OE | \$4,200.00 |
| 20-151-025 | Tax Map - OE | \$2,950.00 |
| 20-155-025 | Legal - OE | \$35,645.00 |
| 20-165-310 | Engineering - OE | \$31,250.00 |
| 21-180-011 | Planning - S & W | \$14,770.00 |
| 21-180-025 | Planning - OE | \$22,325.00 |
| 21-181-025 | Master Plan - OE | \$13,750.00 |
| 21-185-011 | Zoning - S & W | \$4,360.00 |
| 21-185-025 | Zoning - OE | \$2,910.00 |
| 21-190-025 | Affordable Housing - OE | \$10,200.00 |
| 22-200-011 | Fire Official - S & W | \$13,640.00 |
| 22-200-025 | Fire Official - OE | \$1,000.00 |
| 22-205-011 | HPAC - S & W | \$2,200.00 |
| 22-205-025 | HPAC - OE | \$1,400.00 |
| 23-210-652 | Other Insurance - OE | \$89,160.00 |
| 23-215-651 | Worker's Comp - OE | \$93,545.00 |
| 23-220-650 | Group Insurance - OE | \$183,005.00 |
| 26-315-240 | Vehicle Maintenance - OE | \$40,000.00 |
| 26-315-301 | Vehicle Maintenance - OE | \$7,250.00 |
| 25-240-011 | Police - S & W | \$511,350.00 |
| 25-240-025 | Police - OE | \$41,000.00 |
| 25-252-025 | Emergency Management - OE | \$2,025.00 |
| 25-265-600 | Fire - OE | \$36,500.00 |
| 26-290-011 | Roads - S & W | \$49,300.00 |
| 26-290-025 | Roads - OE | \$22,800.00 |
| 26-295-025 | Shade Tree - OE | \$4,000.00 |

2008 TEMPORARY BUDGET RESOLUTION

| | | |
|---------------------------------------|----------------------------------|-----------------------|
| 26-306-025 | Recycling - OE | \$3,000.00 |
| 26-310-011 | Buildings & Grounds - S & W | \$11,275.00 |
| 26-310-025 | Buildings & Grounds - OE | \$24,650.00 |
| 27-330-011 | Health - S & W | \$180.00 |
| 27-330-025 | Health - OE | \$2,600.00 |
| 27-335-011 | Environmental Commission - S & W | \$420.00 |
| 27-335-025 | Environmental Commission - OE | \$1,390.00 |
| 27-340-011 | Animal Control - S & W | \$3,000.00 |
| 27-340-025 | Animal Control - OE | \$1,625.00 |
| 27-345-025 | Social Services - OE | \$500.00 |
| 27-360-011 | Human Services - S & W | \$480.00 |
| 27-360-025 | Human Services - OE | \$1,000.00 |
| 28-370-011 | Board of Recreation - S&W | \$3,660.00 |
| 28-375-011 | Parks - S & W | \$17,550.00 |
| 28-375-025 | Parks - OE | \$12,350.00 |
| 29-390-030 | Library - S & W | \$65,700.00 |
| 29-390-025 | Library - OE | \$7,865.00 |
| 31-430-310 | Electric - OE | \$5,000.00 |
| 31-430-240 | Electric - Police | \$5,500.00 |
| 31-435-600 | Street Lighting - OE | \$18,750.00 |
| 31-440-100 | Telephone - Admin | \$525.00 |
| 31-440-310 | Telephone - Public Buildings | \$9,525.00 |
| 31-445-310 | Water - OE | \$2,000.00 |
| 31-446-310 | Gas - OE | \$8,000.00 |
| 31-446-240 | Gas - Police | \$5,000.00 |
| 31-455-011 | Sewer - S & W | \$27,470.00 |
| 31-455-025 | Sewer - OE | \$120,050.00 |
| 31-460-240 | Motor Fuel - Police | \$10,000.00 |
| 31-460-290 | Motor Fuel - PW | \$9,700.00 |
| 36-472-670 | Social Security - OE | \$65,620.00 |
| 41-702-025 | Municipal Alliance Grant - oe | \$1,645.00 |
| 41-703-021 | Municipal Alliance - Local | \$7,205.00 |
| 42-306-025 | Recycling MCIA - OE | \$16,375.00 |
| 42-331-025 | County Health Contract - OE | \$4,470.00 |
| 42-455-025 | MCUA - OE | \$130,000.00 |
| 43-490-320 | Municipal Court - OE | \$46,750.00 |
| 2007 Temporary Budget Subtotal | | \$2,122,405.57 |

Debt Service:

| | | |
|------------|---------------------------|-------------|
| 45-942-025 | EDA Loan Interest | \$787.50 |
| 45-935-030 | Interest on Notes - March | \$35,360.00 |
| 46-870-027 | Deferred Charge | \$400.00 |

| | |
|------------------------------------|-----------------------|
| 2007 Temporary Budget Total | \$2,158,953.07 |
|------------------------------------|-----------------------|