

## TOWNSHIP COMMITTEE MINUTES

January 4, 2010

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were: Township Committee members: Winthrop Cody, David Cook, Richard Stannard, James Taylor and Mayor David Stout. Also present were: Christine Smeltzer, Administrator, Ms. Denise Marabello, Director of Finance/Assistant Administrator and Kathleen R. Cunningham, Clerk. Ms. Smeltzer led in the salute to the flag and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 3, 2009 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 3, 2009.
- (3) Was filed on December 3, 2009 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection, and
- (4) Sent to those individuals who have requested personal notice.

Ms. Cunningham, Clerk, administered the Oath of Office to Township Committeeman David Cook.

Ms. Cunningham, Clerk, administered the Oath of Office to Township Committeeman James Taylor.

Ms. Smeltzer recognized "special guests" in attendance: Former members of the Township Committee and also Senator Bill Baroni.

Ms. Cunningham, Clerk, called the Roll: Members Present: Messrs. Cody, Cook, Stannard, Taylor and Stout.

### Agenda Additions or Changes

Ms. Cunningham, Clerk, announced on the Agenda, for the Board of Recreation Commissioners, there will be one less appointment made (at the request of the Chair). Ms. Cunningham also noted she had placed at the desks of the Township Committee members new Resolutions for #'s 001 & 002. On Cranbury Township Resolution # 001-10-001 the change is the appointment of the Township Engineer has been added and on Cranbury Township Resolution # 002-10-002 (after conferring with the Zoning Board of Adjustment Secretary this morning, she informed her that whenever a vacancy exists, the membership "moves up"). Thus, the 1<sup>st</sup> Alternate becomes a regular member and 2<sup>nd</sup> alternate moves up to 1<sup>st</sup> Alternate and the vacancy exists for a 2<sup>nd</sup> Alternate.

Ms. Smeltzer entertained nominations for the Office of Mayor. Mr. Stannard nominated Mr. Stout. Mr. Cook seconded the nomination. Mr. Taylor nominated Mr. Cody. Ms. Smeltzer asked for a second on the nomination; none was made. Ms. Cunningham called the roll for Mr. Stout for Mayor:

Ayes: (Cody  
(Cook  
(Stannard

Abstain: (None  
Absent: (None

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VOTE FOR MAYOR (CONTINUED)

(Stout  
(Taylor

Nays: (None

Ms. Cunningham administered the Oath of Office to Mr. Stout for the Office of Mayor.

Mayor Stout thanked everyone stating he appreciates the opportunity to again work with the Township Committee in the role of Mayor, which is no different than any other role on the Township Committee. Mayor Stout congratulated Messrs. Cook and Taylor on joining the Township Committee and stated, "I know you bring a lot of energy, enthusiasm and fresh ideas. I think it will be great for Cranbury and the people who elected you to this position".

Mayoral Appointments:

Dietrich Wahlers	Class II Planning Board Member (EC Member) (Expires 12/31/12)
Eugene Buckley	Member, Board of Recreation Commissioners (Expires 12/31/14)
James Gallagher	Chairperson, Environmental Commission (Expires (12/31/10)
Susan Goetz	1 <sup>ST</sup> Alternate Member, Environmental Commission, (Expires 12/31/11)
Haiyan Wang	2 <sup>nd</sup> Alternate Member, Environmental Commission, (Expires 12/31/11)
Dietrich Wahlers	Member, Environmental Commission, (PB Member) (Expires 12/31/12)
Barbara Rogers	Member, Environmental Commission, (Expires 12/31/12)
John Reinfelder	Member, Environmental Commission, (Expires 12/31/12)
Allan Kehrt	1 <sup>st</sup> Alternate Member, Class C, Historic Preservation Commission (PB Member) (Expires 12/31/11)
<b>VACANCY</b>	2 <sup>nd</sup> Alternate Member, Class C, Historic Preservation Commission (Expires 12/31/11)
Bobbie Marlowe	Member, Class C, Historic Preservation Commission (Expires 12/31/13)
John Ziegler	Member, Class C, Historic Preservation Commission (Expires 12/31/13)
Christine Smeltzer	Mayor's Rep: Housing & Community Development Comm. (Expires 12/31/10)
Marilynn Mullen	Member, Human Services Board (Expires 12/31/14)

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**MAYORAL APPOINTMENTS  
(CONTINUED)**

<b>VACANCY</b>	Member, Human Services Board (Unexpired Term: Expires 12/31/11)
Pam Parseghian	Mayor's Rep, Library Board of Trustees (Expires 12/31/10)
Hal Rourke	Member, Library Board of Trustees (Expires 12/31/14)
Patricia Scott	Member, Alternate, Park Planning Commission (Expires 12/31/10)
Christine Parker	Member, Park Planning Commission (Expires 12/31/12)
Norma Swale	Member, Shade Tree Commission (Expires 12/31/14)
<b>VACANCY</b>	Member, Shade Tree Commission (Expires 12/31/14)

Resolutions

On motion offered by Mr. Cody, seconded by Mr. Stannard, the following resolution was adopted by vote:

Ayes: (Cody	Abstain: (None
(Cook	Absent: (None
(Stannard	
(Taylor	
(Stout	

Nays: (None

TOWNSHIP OF CRANBURY  
COUNTY OF MIDDLESEX

Cranbury Township Resolution # R 01-10-001

WHEREAS, pursuant to N.J.S.A. 40A:9-139, a municipality must appoint a municipal attorney for a term of one (1) year; and

WHEREAS, pursuant to N.J.S.A. 40A:5-4, the governing body of every local unit shall cause an annual audit of its books, accounts and financial transactions to be made and completed within six months after the close of its fiscal year by a Registered Municipal Accountant; and

WHEREAS, the governing body wishes to appoint a Finance Director; and

WHEREAS, the governing body wishes to appoint an Assistant Administrator; and

WHEREAS, the governing body is required to appoint a Commissioner to the Joint Insurance Fund ("JIF") as well as an Alternate Commissioner;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individuals be appointed:

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Cranbury Township Resolution # 01-10-001

(Continued)

William Tanner, Jr., P.E., C.M.E., Township Engineer (Expiration Date: 12/31/10)  
(Van Cleef Engineering) (To fill vacancy for remainder of Township Engineer's term)

Trishka Waterbury, Esquire, Township Attorney (Expiration Date: 12/31/10)

John J. Maley, Jr., C.P.A., R.M.A., Auditor (Expiration Date: 12/31/10)

Denise Marabello, Director of Finance/Treasurer

Denise Marabello, Assistant Administrator

Christine Smeltzer, Joint Insurance Fund Commissioner (Expiration Date: 12/31/10)

Greg Farrington, Alternate Joint Insurance Fund Commissioner, (Expiration Date:  
12/31/10); and

BE IT FURTHER RESOLVED that a copy of this resolution be given to the above-named individuals.

Mr. Stout stated traditionally the Mayor serves on the Planning Board and he is willing to do so. Mr. Taylor nominated Mr. Cody to serve on the Planning Board. Mr. Cook nominated Mr. Stannard to the Planning Board. Mayor Stout seconded the nomination for Mr. Stannard to serve on the Planning Board. Mr. Cook made a motion, seconded by Mr. Stannard, appointing Mayor Stout and Mr. Stannard to the Planning Board. Mayor Stout directed the Clerk to call the Roll:

Ayes:

(Cook  
(Stannard  
(Stout

Abstain: (None  
Absent: (None

Nays: (Cody  
(Taylor

Mr. Cody stated there is an application from Mr. Arthur Hasselbach to fill the vacancy on the Zoning Board as a 2<sup>nd</sup> Alternate. Ms. Cunningham, Clerk, explained she had a conversation this morning with the Zoning Board Secretary who explained because there is a vacancy on the Board, the membership moves up, i.e. the 1<sup>st</sup> Alternate now becomes a regular member, the 2<sup>nd</sup> Alternate now moves to the 1<sup>st</sup> Alternate slot and the vacancy is for the 2<sup>nd</sup> Alternate. Mr. Dale Smith, Chairman, confirmed the information to be correct. Mr. Smith stated there is a resident who is interested in serving. Ms. Cunningham, Clerk, stated just recently Governor Corzine signed into law, legislation which mandates that any person interested in volunteering on any board, committee or commission of any municipality, must first fill out first a "Volunteer Application Form". Ms. Cunningham reported on the Township's web site on every Home Page of every board, committee and commission the form is located with an automatic link to her. For the record, as of now, the only application she has received is from Mr. Arthur Hasselbach to serve, if there should be a vacancy occurring, on the Planning and Zoning Boards. Mr. Cody stated Mr. Hasselbach served on the Zoning Board in the past for 12 years. Mr. Stannard stated the question is whether or not the Township Committee keeps the vacancy open for another week or so to see if there is another applicant or act on it tonight. Mr. Stout stated a person who has served in that capacity has made the application, is willing to volunteer and we should reward effort. Mr. Cook agreed with Mr. Stout's remarks. Ms. Cunningham, Clerk, announced Mr. Hasselbach will serve as the 2<sup>nd</sup> Alternate on the Zoning Board of Adjustment.

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Resolution

On motion offered by Mr. Stannard, seconded by Mr. Cook, the following resolution was adopted by vote:

Ayes: (Cody  
(Cook  
(Stannard  
(Taylor  
(Stout

Abstain: (None  
Absent: (None

Nays: (None

Cranbury Township Resolution # R 01-10-002

WHEREAS, it is necessary to make the following appointments,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individuals are appointed to the positions and terms noted effective January 4, 2010:

**TOWNSHIP COMMITTEE APPOINTMENTS**

NAME	APPOINTMENT	TERM ENDING
Cheryl Coyle	Board of Health	12/31/12
Dr. Daniel Notterman	Board of Health	12/31/12
Bonnie Larson	Citizen's Comm. On Cable TV	12/31/12
Vacancy	Citizen's Comm. On Cable TV	12/31/12
George Arpajian	Clock Winding Committee	12/31/10
Richard Kallan	Clock Winding Committee	12/31/10
William Kanawyer	Clock Winding Committee	12/31/10
Sara Kleinman	Clock Winding Committee	12/31/10
Rob McMahon	Clock Winding Committee	12/31/10
Timothy Norland	Clock Winding Committee	12/31/10
Anita O'Meara	Clock Winding Committee	12/31/10
Robert O'Meara	Clock Winding Committee	12/31/10
Robert Rogers	Clock Winding Committee	12/31/10
Craig Steir	Clock Winding Committee	12/31/10
Donna Steir	Clock Winding Committee	12/31/10
Paul Venanzi	Clock Winding Committee	12/31/10
Betty Wagner	Cultural & Heritage Comm.	12/31/10
	Township Historian	12/31/10
Greg Farrington	Housing & Community Dev.	12/31/10
Joann Charwin	Municipal Alliance Comm.	12/31/12
Mia Lindberg	Municipal Alliance Comm.	12/31/12
Vacancy	Municipal Alliance Comm.	12/31/12
Vacancy	Municipal Alliance Comm.	12/31/12
David Stout, Mayor	Class I, Planning Board	12/31/10
Richard Stannard	Class III, Planning Board (T.C. Member)	12/31/10

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Cranbury Township Resolution # R 01-10-002  
(Continued)

Dale Smith	Zoning Board of Adjustment	12/31/13
Thomas Patterson	Zoning Board of Adjustment (Unexpired Term)	12/31/12)
James Gerberich	Zoning Board of Adjustment	
Arthur Hasselbach	1 <sup>st</sup> Alternate	12/31/10
	2 <sup>nd</sup> Alternate	12/31/12

Resolution  
Consent Agenda

On motion offered by Mr. Stannard, seconded by Mr. Cody, the following Consent Agenda Resolutions were adopted by vote:

Ayes: (Cody	
(Cook	Abstain: (None
(Stannard	Absent: (None
(Taylor	
(Stout	

Nays: (None

Cranbury Township Resolution # R 01-10-003

TOWNSHIP OF CRANBURY  
MIDDLESEX COUNTY, NEW JERSEY

A RESOLUTION AWARDING PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm (collectively "Professional") to provide professional services to the Township during

WHEREAS, the Township wishes to hire the following individual and firm (collectively "Professional") to provide professional services to the Township during the calendar year 2010 and as follows:

Shropshire Associates, LLC – Traffic Consulting Services (1-year term)

WHEREAS, the costs for the services to be provided by the Professional are set forth in the respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing service without a "fair and open process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate committee or municipal committee representing

TOWNSHIP COMMITTEE MINUTES

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Cranbury Township Resolution # R 01-10-003  
(Continued)

the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, authorizes the award of this contract without public bidding on the basis that it is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for these purposes.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby appoints the following individual and firm to provide professional services to the Township during the calendar year 2010:

Shropshire Associates, LLC – Traffic Consulting Services (1-year term)

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned professional pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons authorized by law to practice recognized professions and whose practice is regulated by law.
3. A copy of this Resolution, the pay to play forms, and the executed Agreements shall be placed on file in the office of the Township Clerk.
4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

Cranbury Township Resolution # R-01-10-004

WHEREAS, it is necessary to reopen Petty Cash Funds which have been closed at the end of 2009,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the following Petty Cash Funds be opened:

Clerk's Petty Cash Fund  
Recreation Petty Cash Fund  
Public Works Petty Cash Fund  
Public Assistance Petty Cash Fund  
Police Petty Cash Fund

Cranbury Township Resolution # R 01-10-005

**CRANBURY TOWNSHIP CASH MANAGEMENT PLAN**

TOWNSHIP COMMITTEE MINUTES  
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Cranbury Township Resolution # R 01-10-005  
(Continued)

The following items do hereby constitute the cash management plan of the Township of Cranbury:

**Deposits and Depositories**

All Township depositories must be FDIC insured and show a current certificate of conformance with the New Jersey Government Unit Deposit Protection Act (GUDPA)

The authorized Township Depositories as currently:

PNC Bank  
1<sup>st</sup> Constitution Bank

New qualifying depositories may be added to the above list by a resolution of the Township Committee.

**Investments**

It is desirable to maximize the interest earnings on idle funds of the Township through a safe investment program.

Township funds may be invested in any type of investment approved for municipalities by the State of New Jersey such as:

- U.S. Obligations (Treasury Bills, Notes and Bonds)
- Certificates of Deposit
- Statement Savings Accounts
- Bonds or other obligations of counties, municipalities and school districts
- New Jersey Cash Management Fund

Those authorized to make investments on behalf of the Township are the Director of Finance and Treasurer.

**Expenditures**

The Township follows the purchasing system required by the New Jersey Fiscal Affairs Law.

**Current and Capital Funds**

Expenditures must first be authorized by a purchase order signed by the Administrator, Director of Finance, Treasurer, Chief Financial Officer or Purchasing Official. Upon certification on a voucher by the department head and vendor that goods or services have been received and the bill is in the correct amount, the bill may be listed for approval by the Township Committee at any meeting. Upon approval of the Township Committee a check with not less than two signatures will be issued for payment of a claim. Those authorized to sign checks are the Mayor, designated members of Township Committee, the Director of Finance, Administrator and Treasurer.

**Other Funds and Accounts**

Payroll account checks which do not require a voucher need only one signature by the Director of Finance, Payroll Clerk or Payroll Supervisor.



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Cranbury Township Resolution # R 01-10-005  
(Continued)

All inter-fund transfer checks or bank transfers require one signature or one authorization by the Director of Finance or Treasurer.

Departmental Accounts including:

- All Current Accounts
- All Capital Accounts
- All Trust Accounts
- All Petty Cash Fund Accounts
- Clerk's Account
- Dog License Account
- Registrar Account
- Construction Official Accounts including the Construction Trust Fund
- Tax Collector Account
- Sewer Fee Collector Accounts
- Fire Official Trust Account

Expenditures can be made with a check with one signature as noted on the attached list.

**Reporting**

A quarterly report shall be submitted to the governing body by the Director of Finance by the 20<sup>th</sup> of the month following the end of a Quarter. The report at a minimum shall include the following:

Capital and Current Budget Balances, Revenue Balances

**Insurance**

The Treasurer, Chief Financial Officer, Tax Collector and Sewer Collector and any other employee noted by the Auditor must be bonded in an amount indicated by the auditor

The auditor must list the employees required to be individually bonded and the minimum amount of their bond after each year's audit is completed or no later than July 10<sup>th</sup>.

All other employees must be insured by an "Employee Dishonesty Blanket Bond" in the amount of \$25,000 or more.

Cranbury Township Resolution #R 01-10-006

TOWNSHIP OF CRANBURY  
COUNTY OF MIDDLESEX

**A RESOLUTION AUTHORIZING FINANCE DIRECTOR TO PAY REQUIRED BILLS**

BE IT RESOLVED by the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey, that the Finance Director is hereby authorized to pay the following required bills prior to the approval of the bill list:

- Debt Service, School Taxes, County Taxes, Utilities, Payroll, Cell Phone Payments,
- Payment to Professionals, insurance Premiums, Reimbursement of Petty Cash,
- Contracts, Recreation Program Payments and other statutory obligations.

BE IT FURTHER RESOLVED, that this resolution be effective as of January 1, 2010.

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Cranbury Township Resolution # R 01-10-007

TOWNSHIP OF CRANBURY  
COUNTY OF MIDDLESEX

WHEREAS, it is necessary to designate the official newspapers of the Township of Cranbury, in which meetings and Land Use Development Application notices will be published;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the following be designated as the official newspapers:

The Cranbury Press  
The Home News & Tribune  
The Trenton Times

Cranbury Township Resolution # R 01-10-008

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the attached schedule of meetings with times, dates and locations be authorized for 2010 (*See Addendum Page A*).

Cranbury Township Resolution # R 01-10-009

WHEREAS, it is necessary to authorize an official to file Treatment Works Application Forms, or equivalent forms required by NJDEP, every year;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the Township Engineer, William C. Tanner, P.E., is so authorized.

Cranbury Township Resolution # R 01-10-010

WHEREAS, it is necessary each year to designate a Public Agency Compliance Officer who is charged with ensuring Affirmative Action compliance in public contracts; and

WHEREAS, it is necessary each year to designate a Public Compliance Officer who is charged with ensuring Affirmative Action compliance for personnel matters;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that Kathleen R. Cunningham is hereby appointed as the Public Agency Compliance Officer charged with ensuring Affirmative Action compliance in public contracts; and

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Cranbury, that Christine Smeltzer is hereby appointed as the Public Compliance Officer who is charged with ensuring Affirmative Action compliance for personnel matters.

Cranbury Township Resolution # R 01-10-011

**RESOLUTION SETTING INTEREST AND PENALTIES FOR  
DELINQUENT TAXES UNDER N.J.S.A. 54:4-67**

**WHEREAS**, N.J.S.A. 54:4-67 authorizes and permits a municipality to set penalties and rates of interest to be charged for non-payment of delinquent taxes and other municipal liens and charges; and

**WHEREAS**, N.J.S.A. 54:4-67 has been amended to allow for a 6% penalty on all amounts owed in excess of \$10,000.00 at the end of the year.

TOWNSHIP COMMITTEE MINUTES

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Cranbury Township Resolution # R 01-10-011  
(Continued)

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranbury, County of Middlesex, State of N.J., that:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any sum in excess of \$1,500.00
2. The Tax Collector is hereby authorized and directed to charge the 6% year end penalty on delinquent taxes greater than \$10,000.00
3. Effective January 1, 2010 there shall be a ten calendar day grace period after the due date of each quarterly tax installment in which payments will be not be subject to interest charges.
4. Any tax payment not made in accordance with paragraph 3 of this resolution shall be charged interest from the due date.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, that the charges on account of delinquent properties as set forth herein remain in effect from year to year until such time as the Township Committee adopts a new resolution setting forth new or different rates.

Cranbury Township Resolution # R 01-10-012

WHEREAS, it is advisable to utilize the State Contract to procure goods and services at a low prices;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Cranbury, that the Township Departments are authorized to purchase goods and services using the entity mentioned above when it appears that these means provide for the least expenses.

**BE IT FURTHER RESOLVED** that this policy shall continue for the entirety of 2010.

Cranbury Township Resolution # R 01-10-013

**RESOLUTION AUTHORIZING TAX SALES**

**WHEREAS**, the governing body of the Township of Cranbury, County of Middlesex, State of New Jersey, desires to collect all taxes, assessments, and other municipal charges that are now delinquent; and

**WHEREAS**, the Tax Collector is directed to sell all municipal delinquencies through December 31, 2010 in a manner prescribed by N.J.S.A. 54:5-19, and as amended by Chapter 99, Public Laws of 1997.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranbury, that the Tax Collector is hereby authorized and directed to sell all municipal liens in accordance with New Jersey law, and as stated above, at a date and time which the Tax Collector selects.

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Cranbury Township Resolution # R 01-10-014  
Temporary Budget Resolution

WHEREAS, THE TOTAL APPROPRIATIONS IN THE 2009 Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2009 budget is the sum of \$9,696,069.50

WHEREAS, 26.25% of the total appropriations in the 2009 Budget exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2009 budget is the sum of \$2,545,218.24

NOW THEREFORE, BE IT RESOLVED that to constitute the 2010 Temporary Budget the following appropriations be made:

20-100-011	Administrative & Executive - S & W	\$67,000.00
20-100-025	Administrative & Executive - OE	\$52,000.00
20-110-011	Mayor & Council - S & W	\$8,100.00
20-130-011	Finance Administration - S & W	\$46,000.00
20-130-025	Finance Administration - OE	\$21,000.00
20-145-011	Tax Collection - S & W	\$12,000.00
20-145-025	Tax Collection - OE	\$4,000.00
20-150-011	Tax Assessment - S & W	\$27,000.00
20-150-310	Tax Assessment - OE	\$20,000.00
20-151-025	Tax Map - OE	\$5,000.00
20-155-025	Legal - OE	\$77,000.00
20-165-310	Engineering - OE	\$25,000.00
21-180-011	Planning - S & W	\$13,000.00
21-180-025	Planning - OE	\$24,590.00
21-181-025	Master Plan - OE	\$10,000.00
21-185-011	Zoning - S & W	\$4,500.00
21-185-025	Zoning - OE	\$1,500.00
21-190-025	Affordable Housing - OE	\$16,450.00
22-200-011	Fire Official - S & W	\$11,000.00
22-200-	Fire Official - OE	\$2,200.00

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025		
22-205-011	HPAC - S & W	\$3,000.00
22-205-025	HPAC - OE	\$1,500.00
23-210-652	Other Insurance - OE	\$46,696.00
23-215-651	Worker's Comp - OE	\$74,204.00
23-220-650	Group Insurance - OE	\$190,523.24
26-315-240	Vehicle Maintenance - OE	\$45,000.00
26-315-301	Vehicle Maintenance - OE	\$10,000.00
25-240-011	Police - S & W	\$522,000.00
25-240-025	Police - OE	\$63,000.00
25-252-025	Emergency Management - OE	\$2,200.00
25-256-025	LOSAP - OE	\$54,000.00
25-265-600	Fire - OE	\$48,000.00
26-290-011	Roads - S & W	\$81,200.00
26-290-025	Roads - OE	\$30,000.00
26-295-011	Shade Tree - S&W	\$1,500.00
26-295-025	Shade Tree - OE	\$8,400.00
26-305-025	Garbage & Trash - OE	\$8,700.00
26-306-011	Recycling - S & W	\$13,500.00
26-306-025	Recycling - OE	\$5,000.00
26-310-011	Buildings & Grounds - S & W	\$20,000.00
26-310-025	Buildings & Grounds - OE	\$26,000.00
27-330-011	Health - S & W	\$1,500.00
27-330-025	Health - OE	\$4,000.00
27-335-011	Environmental Commission - S & W	\$1,000.00
27-335-025	Environmental Commission - OE	\$1,000.00
27-340-011	Animal Control - S & W	\$1,000.00
27-340-025	Animal Control - OE	\$9,000.00
27-345-	Social Services - OE	\$2,000.00

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025		
27-360-011	Human Services - S & W	\$1,800.00
27-360-025	Human Services - OE	\$5,400.00
28-370-011	Board of Recreation - S&W	\$20,000.00
28-375-011	Parks - S & W	\$20,000.00
28-375-025	Parks - OE	\$20,000.00
29-390-030	Library - S & W	\$75,000.00
29-390-025	Library - OE	\$28,129.00
31-430-310	Electric - OE	\$17,750.00
31-430-240	Electric - Police	\$4,750.00
31-435-600	Street Lighting - OE	\$24,000.00
31-440-100	Telephone - Admin	\$1,500.00
31-440-310	Telephone - Public Buildings	\$13,175.00
31-445-310	Water - OE	\$6,000.00
31-446-310	Gas - OE	\$12,000.00
31-446-240	Gas - Police	\$3,500.00
31-455-011	Sewer - S & W	\$30,000.00
31-455-025	Sewer - OE	\$78,375.00
31-460-240	Motor Fuel - Police	\$11,250.00
31-460-290	Motor Fuel - PW	\$11,250.00
36-472-670	Social Security - OE	\$85,000.00
36-477-025	DCRP - OE	\$840.00
37-480-025	Judgement - OE	\$40,000.00
41-702-025	Municipal Alliance Grant - OE	\$5,166.00
41-703-021	Municipal Alliance - Local	\$10,408.00
42-250-025	911 - OE	\$69,376.00
42-290-025	Rock Salt Shared Services - OE	\$25,000.00
42-306-025	Recycling MCIA - OE	\$17,000.00
42-331-	County Health Contract - OE	\$17,847.00

TOWNSHIP COMMITTEE MINUTES  
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025		
42-455-025	MCUA - OE	\$76,509.00
42-456-025	MTUA - OE	\$43,750.00
43-490-320	Municipal Court - OE	\$49,180.00
	<b>2010 Temporary Budget Subtotal</b>	<b>\$2,545,218.24</b>
<b>Debt Service:</b>		
45-942-025	EDA Loan Interest	\$562.50
45-935-030	Interest on Mar & Apr Notes - January	\$66,520.00
44-900-025	Capital Improvement Fund	
	<b>2009 Temporary Budget Total</b>	<b>\$2,612,300.74</b>

Cranbury Township Resolution # R 01-10-015

**RESOLUTION TO CANCEL TAX REFUNDS OR DELINQUENCIES UNDER TEN DOLLARS**

**WHEREAS**, pursuant to N.J.S.A. 40A:5-17.1, the governing body of a municipality may adopt a resolution authorizing a municipal employee chosen by the governing body to process without further action on the part of the governing body, the cancellation of any property tax refund or delinquency of less than \$10.00; and

**WHEREAS**, it is the recommendation that the Tax Collector be designated to perform the above; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey that the Tax Collector be authorized to process, without further action on the part of the governing body, the cancellation of any property tax refund or delinquency of less than \$10.00.

**Public Comment**

The Mayor opened the meeting to public questions and comments on those items not on the agenda. Senator Bill Baroni stated he wanted to come to the meeting this evening to congratulate the Township Committee and Messrs. Cook and Taylor on election to the Township Committee as well as Mayor Stout. Senator Baroni reported COAH will be one of the most important issues Governor-elect Christie and the Legislature will be working on this year and will greatly affect the lives of Cranbury's residents. He reported that he has spoken with Governor-elect Christie on the formula used by COAH in the past and its potential effect on communities such as Cranbury Township. The Governor-elect is prepared to thoroughly review the COAH formula once he takes office as one of his first priorities. Senator Baroni indicated he will be a "bridge" between the COAH issue and Cranbury Township and ultimately what affects Cranbury Township will have an impact on all the communities throughout the State. He urged the Township to continue its leadership on the COAH issue and stated the Township Committee can count on him to voice any concerns and solutions to the Governor-elect. Mayor Stout stated the Township intends to use Senator Baroni's offer to assist Cranbury Township with its COAH concerns, etc. and reported both Messrs. Cody and Cook have dedicated a lot of their time to

TOWNSHIP COMMITTEE MINUTES  
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Public Comment (Continued)

COAH just as a lot of Cranbury's residents have and he is sure that they will continue to do so to "fight that battle". Senator Baroni stated he will make sure to let the Governor-elect know what impact the "old COAH" will have on towns like Cranbury. There being no further comments, the Mayor closed the public part of the meeting.

Mayor's Notes

Mayor Stout thanked everyone for the support he has received in being appointed as Cranbury's Mayor. He added, "Every person up here and every Township employee and resident of this community is what makes it tick; it is not just one individual". Mayor Stout reported the key issues the Township Committee will be working on this year will be COAH, budget and revenues (getting by with less) and stated this year's budget may be the most challenging one the Township Committee has gone through. He stated the Township needs a bridge, such as Senator Baroni, to be able to voice its opinion to the State on "unfunded mandates" and their impact to municipalities. Mayor Stout also stated it is the Township's responsibility to make sure the vacancies on the various boards, committees and commissions are filled.

On motion by Mr. Stannard, seconded by Mr. Cook and unanimously carried, the meeting adjourned at 7:50 p.m.

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Kathleen R. Cunningham, Clerk



**CRANBURY TOWNSHIP BOARDS, COMMITTEES AND COMMISSIONS**  
MEETING DATES FOR 2010

Board of Health 1st Monday	Develop. Review Comm. 1st Thursday	Environ Comm. 3rd Monday	HPC 1st & 3rd Tuesday	Library Board of Trustees 2nd Thursday	Park Planning 2nd Wednesday	Planning Board 1st & 3rd Thursday	Zoning Board of Adjust. 1st Wednesday	Shade Tree Comm. 1st Thursday	Board of Recreation 3rd Thursday	Human Services 3rd Tuesday	Municipal Alliance Comm. 2nd Thursday	TOWNSHIP COMMITTEE 2nd & 4th Monday
7:00 PM	5:00 PM	7:00 PM	7:30 PM	7:30 PM	8:45 AM	7:30 PM	7:30 PM	4:30 PM	6:30 PM	1:00 PM	8:00 AM	7:00 p.m.
Gourgaud Gallery	Planning/ Zoning Office	Gourgaud Gallery	Gourgaud Gallery	Library / Thomas Gambino Mtg. Room	Gourgaud Gallery	TC Mtg. Room	TC Mtg. Room	Gourgaud Gallery (Every other month)	Gourgaud Gallery	Senior Community Room	Library / Thomas Gambino Mtg. Room	TC Mtg. Room

JANUARY	4	7	25*	5 & 19	14 & 16***	13	7 & 21	6	No Mtg.	21	19	14	4** , 11 & 25
FEBRUARY	1	4	22*	2 & 16	11	10	4 & 18	3	4	18	16	11	8 & 22
MARCH	1	4	15	2 & 16	11	10	4 & 18	3	No Mtg.	18	16	11	8 & 22
APRIL	5	1	19	6 & 20	8	14	1 & 15	7	1	15	20	8	12 & 26
MAY	3	6	17	4 & 18	13	12	6 & 20	5	No Mtg.	20	18	13	10 & 24
JUNE	7	3	21	1 & 15	10	9	3 & 17	2	3	17	15	10	14 & 28
JULY	12*	1	19	6 & 20	8	14	1 & 15	7	No Mtg.	No Mtg.	20	No Mtg.	26
AUGUST	No Mtg.	5	16	3 & 17	12	No Mtg.	5 & 19	4	No Mtg.	19	No Mtg.	No Mtg.	23*
SEPTEMBER	13*	2	20	7 & 21	9	8	2 & 16	1	9*	16	21	9	13 & 27
OCTOBER	4	7	18	5 & 19	14	13	7 & 21	6	No Mtg.	21	19	14	11 & 25
NOVEMBER	1	4	15	16	11	10	4 & 18	3	4	18	16	11	8 & 22
DECEMBER	6	2	20	7 & 21	9	8	2 & 16	1	No Mtg.	16	21	9	6* & 20*

**ACTION MAY BE TAKEN AT ANY MEETING**

\* NOT ON A REGULARLY SCHEDULED DATE OR LOCATION

\*\*TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING

\*\*\*LIBRARY BOARD RETREAT  
1/16/2010 MEADOW LAKES

**TOWNSHIP HOLIDAYS:**

New Year's Day	Friday, January 1, 2010
Martin Luther King Day	Monday, January 18, 2010
Presidents' Day	Monday, February 15, 2010
Good Friday	Friday, April 2, 2010
Memorial Day	Monday, May 31, 2010
Fourth of July	Monday, July 5, 2010
Labor Day	Monday, September 6, 2010
Veterans' Day	Thursday, November 11, 2010
Thanksgiving Day	Thursday, November 25, 2010
(Day After)	Friday, November 26, 2010
Christmas Day	Friday, December 24, 2010