

SPECIAL TOWNSHIP COMMITTEE BUDGET MEETING
January 22, 2011

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were: Township Committee members: David Cook, Glenn Johnson, Dan Mulligan, Jay Taylor and Mayor Win Cody. Also present were: Denise Marabello, Township Administrator/Director of Finance and Kathleen R. Cunningham, Assistant Administrator/Clerk. Mayor Cody led in the salute to the flag and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 2, 2010 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 2, 2010.
- (3) Was filed on December 2, 2010 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection, and
- (4) Sent to those individuals who have requested personal notice.

The Township Committee reviewed the proposed legal budget for 2011. A process was put into place that all Township Committee members will go through Ms. Marabello, Administrator/Director of Finance, for any legal questions for the Township Attorney to keep the legal costs down.

Ms. Marilyn Mullen, Director, Cranbury Public Library presented the Library's budget for 2011. Ms. Mulligan indicated the salary increases (went up 3% since last year) given to employees are to elevate those individuals' salaries to be somewhat comparable with other public libraries. She stated only three (3) of the Library's employees are making up to or above the States libraries' starting wage. Ms. Mullen indicated the Library this year has made cuts in every area that was possible except for the salaries. Mr. Mulligan asked if the staffing is adequate and Ms. Mullen indicated presently there are not criteria to judge from. Ms. Mullen reported personnel can be between 60-80% of budget according to State library guidelines. She added most of the staff is part-time and not enrolled in the State Health Benefits Program.

Ms. Mullen reported various Township Committees had asked the library to have feasibility studies done of possibly building a new library and the costs, etc. Mayor Cody asked her to provide to the Township Committee when these studies were asked for and what studies were done. Mayor Cody also asked the Library to come back with a plan showing how much money the Library plans on spending and how much has been raised or is anticipated to be raised by the Library's Foundation. Ms. Mullen indicated the foundation has not started raising monies yet other than donations made by individuals who wished to make them on their own. Ms. Mullen will provide the information requested when the Library gives it annual report to the Township Committee at its March 14th meeting.

The Township Committee reviewed and discussed the "Salary Merit Program" for 2011 as well as revenues, surplus and the Township's tax rate.

Ms. Marabello reviewed with the Township Committee the dates for introduction and adoption of the 2011 Budget. She indicated she would like to introduce the Budget at the February 28th meeting and final adoption will be on March 28th.

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Public Comment

The Mayor opened the meeting to public questions and comment. There being no comments, the Mayor closed the public part of the meeting.

On motion by Mr. Johnson, seconded by Mr. Taylor and unanimously carried, the meeting adjourned at 1:15 p.m.

Kathleen R. Cunningham, Clerk