

TOWNSHIP COMMITTEE MEETING
August 13, 2012

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: Susan Goetz, Glenn Johnson, Dan Mulligan, James Taylor, and Mayor David Cook. Also present was Kathleen Cunningham, Municipal Clerk/Assistant Administrator. Mayor Cook led in the salute to the flag, and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on November 29, 2011 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on November 29, 2011.
- (3) Was filed on November 29, 2011 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection, and
- (4) Sent to those individuals who have requested personal notice.

Middlesex County Freeholder Deputy Director Ronald Rios and Stacey Bersani, Middlesex County Strategic Business Planning and Development, gave a presentation on Middlesex County's Community Notification System. Deputy Director Rios stated this program, an incredible and robust communication tool, is an addition to the County's inventory of shared services. The Notification System can notify thousands of residents within seconds by telephone, text messaging or e-mail and can ensure communications readiness 24 hours a day, 7 days a week, 365 days a year. Notifications can be sent to an entire municipality or just to targeted areas, and the initial rollout will be for emergency notifications only. Sample emergency uses include severe weather alerts, evacuation orders, terror threats, missing persons, crime prevention and solving, thoroughfare/road closures, health emergencies and shelter-in-place activations. Future uses of the system include public service announcements, community announcements, street closings, changes to municipal schedules and changes in recycling, garbage pickup and other services or schedules. If a municipality decides to participate, officials will also have access to the system to alert and mobilize law enforcement, emergency services, volunteers and response teams. Residents, business owners or persons who work in a Middlesex County town wishing to receive notifications must sign on and register at www.co.middlesex.nj.us/.

Mayor Cook inquired if sponsorships were available as a way to offset the cost of the system to the Township. Deputy Director Rios stated the cost of the System is based on the Township's 2010 Census and stated larger municipalities would pay a larger amount based on their population. Mayor Cook stated he was pleased with the cost, which would be \$690.31 annually. The Township Committee would decide who in the Township would have access to the system. Stating the System would be beneficial to the Township, the Township Committee thanked Deputy Director Rios and Ms. Bersani for the presentation.

Regular Township Committee Minutes of July 23, 2012.

On motion by Mr. Mulligan, seconded by Mr. Johnson and unanimously carried, the Regular Township Committee Minutes of July 23, 2012 were adopted.

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Reports and Communications

--Mayor

Mayor Cook stated he was pleased to appoint Mr. Jim Gallagher to the Planning Board to replace Mr. Dee Wahlers who recently stepped down. Mayor Cook stated Mr. Gallagher, a member of the Environmental Commission, will be a good addition to the Planning Board because of his professional background and his history with the Township and the Environmental Commission. Mayor Cook reported Mr. Gallagher's term will run through December 31, 2012.

Mayor Cook reported the permits for the Brainerd Lake Dam Project have been submitted to the State. The Township is waiting for the permit from the EPA which allows the Township to drop the level of the Lake during the construction. Mayor Cook stated the hope is the permit will be received in the next month, which would allow the Lake to be dropped in November. This timing is an important window which would allow the project to move forward.

Mayor Cook stated there is a new opportunity to apply for grants from the Department of Transportation. He reported there is a new \$3 million program initiated by Governor Christie to create safe streets and bike lanes. Cranbury Township will submit applications for the grants.

Mayor Cook addressed the Lake Cleanup Project, stating there are mixed opinions about the success of the project. He stated the Lake has both a vegetation growth problem as well as a sediment buildup issue, which is causing the Lake to become shallower. Mayor Cook stated since the hydroraking of the Lake, more vegetation has grown since it is now the growing season. He stated the lily pads are easy to remove because of their extensive root system; however, the other types of vegetation are tougher to remove. He stated vegetation was removed; however, he wished more could have been taken away. Mayor Cook stated the vegetation removal will be an ongoing process.

Reports and Communications

--Members of Committee

Ms. Goetz reported approximately 60 cubic yards of vegetation was removed during the Lake cleanup. Ms. Goetz stated there is an aggressive, invasive weed in the Lake, which is found in many New Jersey bodies of water. She reported Request for Proposals will be sent out in the beginning of the year with the hope of treating the Lake with an herbicide at the start of the season. Ms. Goetz reported the experts recommend using an herbicide to treat the weed in the Spring as it emerges rather than later in the season when the plants are larger. The herbicide targets that specific plant and using lesser amounts of herbicide is better. Ms. Goetz stated the herbicide does not hurt the fish; however, a lack of oxygen in the Lake would kill the fish. She stated submitting the permit in January or February would allow the Township to treat the Lake with less herbicide in April or May when the vegetation first comes up. Ms. Goetz commended the Department of Public Works for their hard work, responsiveness and assistance on the project. Mayor Cook also thanked Mr. Roy Reinhardt for accepting the vegetation and tilling it into the ground as fertilizer.

Mr. Mulligan agreed the Lake is a focal part of the Township and the cleanup process must be a continuing effort.

Mr. Mulligan stated he sent a list of links of community organizations to the Township Committee before the meeting as a starting point for posting on the Township's website.

Mr. Johnson reported there has been an increase of skunks in the Township. There have been sightings of skunks and some have been captured. Mr. Johnson stated some residents in the Senior Housing are feeding feral cats and the food may be attracting skunks. Mayor Cook recommended placing information on the website to alert residents not to feed wildlife.

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Reports and Communications
--Members of Committee

Mr. Taylor stated walking tours attract visitors to the Township. He stated he was contacted by Mr. Don Davison who suggested capitalizing on walking tours by putting a monument in Memorial Park similar to the monument by Brainerd Lake, which was erected by the First Presbyterian Church at a cost of \$1,800. That monument describes the history of the Lake, and has the history and photos of the gristmill. Mr. Taylor stated Mr. Davison provided photos and inquired if the Township would be willing to split the cost of a monument by Memorial Park. Mr. Taylor suggested perhaps other organizations, like the Lions Club and the Historical Society, could support other monuments in Town, which would enhance the walking tours. He stated Mr. Davison offered to work with the History Center donating his time to work on the photographs and verbiage for the signs. Mr. Taylor asked the Township Committee if the Township would be interested proceeding with the project before Mr. Davison approaches the Historical Society Board for review.

Mayor Cook stated he hoped other organizations would cover the costs, and stated the Historical Society would be grateful for the support. Ms. Goetz asked how many signs would be posted in Town, stating an overload would not be good either. Mr. Taylor stated signs would be by the Church, the Lake and perhaps a third somewhere else in the Town.

Mr. Taylor reported there were 312 summonses issued in July (year-to-date summons total 1,127), and 48 speeding summonses were issued during the month. Top summons locations were Route 130, Old Trenton Road and Plainsboro Road, and top speeding summons locations were North Main Street, Old Trenton road and Cranbury Neck Road. Overtime man hours for the month were 115.5 hours (year-to-date 1,700.5) for shift coverage, court and investigations.

For the Traffic Bureau, Mr. Taylor reported there were 29 motor vehicle crashes, and 69 man hours of aggressive driving grant funds were utilized to target problem speeding and traffic areas in the township. Mr. Taylor reported for the Detective Bureau, there were 13 new criminal investigations; six (6) closed criminal investigations; seven (7) active criminal investigations; six (6) new administrative investigations; six (6) closed administrative investigations; four (4) patrol assists; and two (2) meetings/training sessions. CERT was activated for the July 5th fireworks, and there was no report for OEM. Mr. Taylor reported the one (1) bicycle patrol was deployed for the July 5th fireworks.

Primary incidents for July include 19 total arrests (13 adults, six (6) juveniles); four (4) Driving While Intoxicated arrests; one (1) CDS (drug) arrest; six (6) burglaries; nine (9) thefts or shoplifting; and one (1) disorderly person/Township Ordinance Complaint.

Vehicle Mileage for July was 9,642 miles (mileage year-to-date is 71,210). July expenditures for vehicle maintenance is \$1,309.84 (year-to-date expenditures \$17,101.70).

Mr. Taylor reported permit fees are still lagging for the Construction Department, and as previously reported, the Department. Taylor reported the following permits were issued: 23 building; 18 electrical; 33 plumbing, which brought in approximately \$1,000 last month. Mr. Taylor stated hopefully some future warehouse building activity will generate some revenue for the Department.

Mr. Taylor reported the following inspections for July: 90 building, 32 electrical, 20 plumbing and 12 fire inspections.

Mayor Cook addressed the planning and development of warehouses, stating the rezoning and reinterpretation of the Master Plan and sewer mapping which affects the development east of Route 130 should bring additional ratables and revenues to the Township.

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--Subcommittees

There were no reports from Subcommittees.

Agenda Additions/Changes

Ms. Cunningham, Municipal Clerk, stated Resolution # R 08-12-103 for the Payment of Bills under the Consent Resolutions is being renumbered as # R 08-12-103-A.

Ordinances

Second Reading

Cranbury Township Ordinance # 07-12-11

An Ordinance entitled, Cranbury Township Ordinance # 07-12-11, "AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, IN MIDDLESEX COUNTY, NEW JERSEY, INCREASING THE SEWER CONNECTION FEE," was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted Cranbury Township Website, posted on the Township Bulletin Board and copies were available to the public. The Mayor opened the public hearing on the Ordinance. No one wished to speak so the public hearing was declared closed. On motion by Mr. Mulligan, seconded by Mr. Johnson, the Ordinance was adopted by a vote:

Ayes:	(Goetz	Abstain:	(None
	(Johnson	Absent:	(None
	(Mulligan		
	(Taylor		
	(Cook		

Nays: (None

Cranbury Township Ordinance # 07-12-13

An Ordinance entitled, Cranbury Township Ordinance # 07-12-13, "AN ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE TOWNSHIP OF CRANBURY BY AUTHORIZING THE CRANBURY TOWNSHIP COMMITTEE TO ESTABLISH RECREATION FEES BY RESOLUTION," was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted Cranbury Township Website, posted on the Township Bulletin Board and copies were available to the public. The Mayor opened the public hearing on the Ordinance. No one wished to speak so the public hearing was declared closed. On motion by Mr. Mulligan, seconded by Mr. Johnson, the Ordinance was adopted by a vote:

Ayes:	(Goetz	Abstain:	(None
	(Johnson	Absent:	(None
	(Mulligan		
	(Taylor		
	(Cook		

Nays: (None

Resolutions

Consent Agenda

Mayor Cook gave a brief summary of the Resolutions and asked the Township Committee if there were any questions or comments. On a motion by Mr. Mulligan, seconded by Mr. Johnson, the following Consent Agenda Resolutions were adopted by vote:

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Resolutions
Consent Agenda (continued)

Ayes: (Goetz (Johnson (Mulligan (Taylor (Cook	Abstain: (None Absent: (None
Nays: (None	

Cranbury Township Resolution # R 08-12-103-A

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

Cranbury Township Resolution # R 08-12-104

WHEREAS, the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey, recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages, and

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Middlesex; and

NOW, THEREFORE, BE IT RESOLVED on this 13th day of August, 2012, that the Township of Cranbury, County of Middlesex State of New Jersey, hereby recognizes the following:

1. The Township Committee does hereby authorize submission of an application for the Cranbury Municipal Alliance grant for calendar year 2013 in the amount of \$5,166.
2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant including the administrative compliance and audit requirements.

CRANBURY TOWNSHIP RESOLUTION # R 08-12-105

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN
THE MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY PURSUANT TO N.J.S.A.
40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

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CRANBURY TOWNSHIP RESOLUTION # R 08-12-105
(Continued)

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2012 in the sum of \$117,000.00 which item is now available as a revenue from the New Jersey Department of Environmental Protection pursuant to the provision of statute, and

Section 2

BE IT FURTHER RESOLVED that a like sum of \$117,000.00 is hereby appropriated under the caption "No Net Loss Reforestation Phase II".

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services
- (b) Township Auditor
- (c) Director of Finance

CRANBURY TOWNSHIP RESOLUTION # R 08-12-106

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN
THE MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY PURSUANT TO N.J.S.A.
40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2012 in the sum of \$4,400.00 which item is now available as a revenue from the State of New Jersey Department pursuant to the provision of statute, and

Section 2

BE IT FURTHER RESOLVED that a like sum of \$4,400.00 is hereby appropriated under the caption "You Drive Sober or Get Pulled Over".

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CRANBURY TOWNSHIP RESOLUTION # R 08-12-106
(Continued)

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services
- (b) Township Auditor
- (c) Director of Finance

Cranbury Township Resolution # R 08-12-107

Supporting the "Drive Sober or Get Pulled Over 2012 Statewide Crackdown"

Whereas, impaired drivers on our nation's roads kill someone every 30 minutes, 50 people per day, and almost 18,000 people each year; and

Whereas, 25% of motor vehicle fatalities in New Jersey are alcohol-related; and

Whereas, an enforcement crackdown is planned to combat impaired driving; and

Whereas, the summer season and the Labor Day holiday in particular are traditionally times of social gatherings which include alcohol; and

Whereas, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *Drive Sober or Get Pulled Over 2012 Statewide Crackdown*; and

Whereas, the project will involve increased impaired driving enforcement from August 17 through September 3, 2012; and

Whereas, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways;

Therefore, be it resolved that the Township Committee of the Township of Cranbury hereby declares its support for the *Drive Sober or Get Pulled Over 2012 Statewide Crackdown* from August 17 through September 3, 2012 and pledges to increase awareness of the dangers of drinking and driving.

Cranbury Township Resolution # R 08-12-108

A RESOLUTION ESTABLISHING RECREATION FEES

WHEREAS, Chapter 108 of the Code of the Township of Cranbury ("Code") authorizes Township Committee to establish and amend by resolution the recreation fee schedule; and

WHEREAS, the Township Committee has reviewed the recommendations of the Recreation Commission and seeks to establish the fee structure for Recreation Programs and the Picnic Pavilion consistent with the Recreation Commission's recommendations;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, that the document entitled "Cranbury Township Recreation Fees" attached hereto as Exhibit "A" and made a part hereof, be and are hereby adopted. (*Exhibit "A" is attached at the end of the Minutes.*)

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Cranbury Township Resolution # R 08-12-109

WHEREAS, "Cranbury Trophy" has given Cranbury Township Recreation Commission a grant in the amount of \$10,780.44 for the purchase and installation of two (2) new basketball backboards, nets and posts, the repair and resurfacing of the basketball court surface, and the repair and resurfacing of the tennis courts; and

WHEREAS, a Letter of Agreement which outlines and defines the terms and conditions of the grant is required;

NOW, THEREFORE BE IT RESOLVED, the Mayor and Clerk are hereby authorized to sign a Letter of Agreement on behalf of the Township of Cranbury in the form attached hereto.

Reports from Township Staff and Professionals

--Assistant Administrator's Report

Ms. Cunningham reported Township Committee received copies of a letter from Senator Dan Benson requesting permission from the Township to "turn the Town teal" by tying teal ribbons on trees to create awareness for ovarian cancer. Ms. Cunningham stated this is a nationwide campaign. Senator Benson's office will have volunteers putting up and taking down all of the ribbons. Ms. Cunningham asked for the Township Committee's approval to participate in the campaign, and approval was given.

Ms. Cunningham stated the next Township Committee meeting on August 27th is marked as an optional meeting on the Township's yearly calendar. She asked if the Township Committee will meet that evening, and stated the next regularly scheduled meeting would be September 10th. The Township Committee agreed to not have the August 27th meeting, and Ms. Cunningham stated she will notify the newspapers.

Ms. Cunningham stated Cranbury Day will be held on September 8th, and reminded the Township Committee time slots are open for them to volunteer at the Township Committee table. The schedule is as follows: Ms. Goetz - 10:00 to 11:30 a.m.; Mayor Cook - 11:30 a.m. to 1:00 p.m.; Mr. Taylor - 1:00 to 2:30 p.m., and Mr. Johnson - 2:30 to 4:00 p.m. Ms. Cunningham thanked the Township Committee and stated the table will be located across from Knapps Cyclery. Information for the table will include Middlesex County maps showing preserved farmland, mail-in ballot applications and voter registration forms from the Middlesex County Board of Elections, and applications to sign up for the County's emergency notification system.

Reports from Township Boards and Commissions

There were no reports from Township Boards and Commissions.

Public Comment

The Mayor opened the meeting to public questions and comment.

Mr. Gerald M. Ricciardi, Area Manager, Community and Customer Relations Jersey Central Power and Light Company (JCP&L) introduced himself to the Township Committee as an advocate of JCP&L as well as a resource to the Township. Mr. Ricciardi reported JCP&L provides service to 234 customers in Cranbury Township and stated he is available 24/7 to assist customers. He distributed information about JCP&L and stated customers need to call them if power is lost. After Hurricane Irene, Mr. Ricciardi stated JCP&L received feedback from municipalities and customers that the company was not communicative enough. The company has made changes to their organization and website to better serve customers. Mr. Ricciardi stated JCP&L stated their company stresses safety for their customers, their employees and the public. Mr. Ricciardi explained how JCP&L and PSE&G are separate franchises and work

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Public Comment (continued)
(Mr. Ricciardi cont'd.)

independently on their own lines; however, in the event of a major emergency like Hurricane Irene, the two companies use mutual assistance and coordinate their efforts to restore service. The Township Committee thanked Mr. Ricciardi for his information.

There were no further public comments, and the Mayor closed the public portion of the meeting.

Mayor's Notes

Mayor Cook stated he had no additional comments and asked for a motion to adjourn the meeting.

On a motion by Mr. Johnson, seconded by Mr. Taylor and unanimously carried, the meeting adjourned at 8:20 p.m.

Kathleen R. Cunningham, RMC
Municipal Clerk

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EXHIBIT "A"

<u>Program</u>	<u>Fee</u>
1. Day Camp	
a. Senior Day Camp – 1 week session	\$175-\$250/week
b. Junior Day Camp – 1 week session	\$125-\$175 week
c. 7 week discount	10% off total fee
d. Tee Shirt Fee	\$5-\$8
e. Non Resident Fee	\$20 more per week
2. Tennis Lessons – Youth	
a. Ages 3-5	\$65-\$85
b. Ages 5-12	\$95-\$165
3. Golf Lesson- Youth	\$40-\$60
4. Men's Open Gym Basketball	\$100-\$150/season
5. Youth Basketball	
a. Cranbury Hoops	\$55-\$85
b. High School Hoops	\$50-\$75
c. Summer Basketball	\$35-\$55
6. Community Camp Out	\$30-\$50 per campsite
7. Senior Citizen Trips	\$30-\$50
8. Adult Fitness Programs (Including Seniors)	\$40-\$85
8. Youth Soccer	\$70-\$125
9. Tee Ball	\$30-\$50
10. Summer Sports Camps	
a. Basketball Camp	\$125-\$175
b. Multi Sports Camp	\$110-\$185
c. Tennis Camp	\$150-\$175
d. Sports Squirts	\$60-\$75
e. Golf Camp	\$100-\$125
e. Fun and Friends Camp	\$60-\$75
11. Picnic Pavilion Rental	
a. Resident (Small Party 50 people Max)	\$25/4 hour block of time
b. Resident (Large Party 150 people Max – Sun thru Thurs only)	\$150/4 hour block of time
c. Resident Security Deposit – Small Party	\$50
d. Resident Security Deposit – Large Party	\$150
e. Non Resident Rental (Small Party)	\$75/4 hour block of time
f. Non Resident (Large Party 150 people Max – Sun thru Thurs only)	\$150/4hour block of time
g. Non Resident Security Deposit (Small Party)	\$50
h. Non Resident Security Deposit (Large Party)	\$150