

TOWNSHIP COMMITTEE MEETING  
April 9, 2012

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: Susan Goetz, Glenn Johnson, Daniel Mulligan, Jay Taylor and Mayor David Cook. Also present were Denise Marabello, Township Administrator/Director of Finance; Kathleen R. Cunningham, Clerk/Assistant Administrator; and Bill Tanner, Township Engineer. Mayor Cook led in the salute to the flag, and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on November 29, 2011 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on November 29, 2011.
- (3) Was filed on November 29, 2011 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection, and
- (4) Sent to those individuals who have requested personal notice.

Regular Township Committee Minutes of March 26, 2012

On motion by Mr. Taylor, seconded by Mr. Johnson and unanimously carried, the Regular Township Committee Minutes of March 26, 2012 were adopted.

Closed Session Minutes of March 26, 2012

On motion by Mr. Taylor, seconded by Mr. Mulligan and unanimously carried, the Closed Session Minutes of March 26, 2012 were adopted.

Reports and Communications

--Mayor

Mayor Cook reported Cranbury has a history of preserving Open Space and announced the addition of a new Open Space property, Reinhardt South on Plainsboro Road. The property is approximately 41 acres of pristine land, which has been sought after by developers. Mayor Cook stated Mr. Reinhardt wanted the land preserved to remain as he's known it while growing up. Mayor Cook reported the acquisition of this property affords a clear vista from Cranbury Elementary School to Plainsboro Road.

Mayor Cook reported Cranbury Township received a letter from Governor Chris Christie stating the Township will save approximately \$79,000 this fiscal year, which includes a \$64,000 savings in the Police and Firemen's Retirement System and an additional \$14,000 savings in the Public Employees' Retirement System. Mayor Cook stated the Township is going in right direction containing these costs, which have become significant in recent years.

Mayor Cook reported Mr. Bill Tanner, Township Engineer, will discuss later in the meeting during the work Session the Department of Transportation grant Cranbury Township received for "Downtown Beautification".

Mayor Cook thanked Ms. Bonnie Larson and Ms. Christine Quinn for working on the "Empty Holes Tree Survey." He stated this survey is a breakdown of addresses that no longer have

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Reports and Communications

--Mayor (cont'd.)

trees in front of the homes, and he reported there are many "empty holes" in the Historic District and in Cranbury Greene.

Mayor Cook reported the Shade Tree Commission will be celebrating Arbor Day on April 27<sup>th</sup> at 2:00 p.m. near the Gazebo at Village Park.

--Members of Committee

Mr. Johnson reported he attended a Historic Preservation Commission meeting. An application for a commercial sign for the empty building on Park Place was discussed. He reported several Township Committee members attended a reception to acknowledge Mr. Dale Smith and Mr. Frank Shea for their years of service to the Zoning Board. He also attended a Shade Tree Commission meeting and a survey of the health of trees in the Township was one of the items discussed.

Mr. Mulligan stated he supported Cranbury Township's Open Space program. He stated Open Space is important to the Township, helps property values and keeps costs down in the long term by controlling development.

Mr. Taylor attended the Business & Professional Association's meeting. He stated the Farmers' Market location is still pending, and asked the Township Committee for consideration to hold the market on Township property since liability insurance is an issue if the Market is held at the Cranbury Book Worm location. Discussion continued about possible locations. The Township Committee agreed to contact Ms. Susan Norman, who has been spearheading the Market and obtaining the vendors, to further discuss locations. Mr. Taylor stated the Business and Professional Association wants to proceed with the Market, even if it is held at a location other than on Main Street.

Mr. Taylor reported the Signage Subcommittee will submit its recommendations addressing signage for the Historic District, and the Green Zone as well as the Route 130 corridor to the Planning Board. There will be variations in signage depending on the location of businesses.

Mr. Taylor reported the Public Works Storage Barn Resolution is on the agenda for approval this evening. He stated the contract was awarded to Security Systems for \$328,650.00. Mr. Taylor reported the Storage Barn Subcommittee met and stated the existing storage barn has a dirt floor. The Subcommittee is recommending a concrete floor be poured in the current storage barn which could prevent future environmental hazards. Mr. Taylor stated the \$15,000 cost is for the cement floor only and not for drainage. He stated the bid for the Storage Barn came in less than the anticipated amount so there is enough funding available to process a change order to include the cement floor.

Agenda Additions/Changes

There were no additions or changes to the agenda.

Ordinance

First Reading

CRANBURY TOWNSHIP ORDINANCE 04-12-06

An Ordinance entitled, Cranbury Township Ordinance # 04-12-06 "AN ORDINANCE OF THE TOWNSHIP OF CRANBURY AMENDING "AN ORDINANCE FIXING THE SALARIES, WAGES AND BENEFITS FOR VARIOUS OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF CRANBURY PROVIDING FOR THE MANNER OF PAYMENT THEREOF, AND RATIFYING SALARIES AND PAYMENTS TO EMPLOYEES AND OFFICIALS PREVIOUSLY PAID" was introduced on first reading. On motion by Mr. Mulligan, seconded by Mr. Johnson, the Ordinance was passed on first reading by vote:

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Ordinance  
First Reading

CRANBURY TOWNSHIP ORDINANCE 04-12-06  
(Continued)

Ayes: (Goetz  
(Johnson  
(Mulligan  
(Taylor  
(Cook

Abstain: (None  
Absent: (None

Nays: (None

Second Reading: April 23, 2012

SECTION 1. The following salaries, wages and fees shall be paid to the various Township Officials and employees of the Township of Cranbury as hereinafter specified, effective, April 1, 2012 unless otherwise noted:

TITLE	ANNUAL SALARY RANGE			
	Minimum Salary	Maximum Salary	Minimum Hourly Rate	Maximum Hourly Rate
Mayor - Part Time	\$5,000	\$10,000		
Township Committee - Part Time	\$4,000	\$8,000		
Township Administrator – Full Time	\$20,000	\$40,000		
Director of Finance/Chief Financial Officer/Treasurer – Full Time	\$90,000	\$110,000		
Township Clerk/Registrar - Full Time	\$45,000	\$85,000		
Assistant Administrator – Full Time	\$1,000	\$3,000		
Tax Assessor - Part Time	\$20,000	\$60,000		
Zoning Officer - Part Time	\$5,000	\$10,000		
Chief of Police - Full Time (effective 1/1/12)	\$90,000	\$140,000		
Construction Official/Building Inspector – Full Time	\$60,000	\$90,000		
Building Sub-Code/Building/Sr. Fire Inspector – Full Time	\$50,000	\$85,000		
Building Inspector - Part Time	\$20,000	\$50,000		
Plumbing Inspector - Part Time	\$20,000	\$50,000		
Electrical Inspector/Asst Fire Inspector – Part Time	\$20,000	\$50,000		
Fire Sub Code Official – Part Time	\$6,000	\$7,000		
Sewer Superintendent	\$5,000	\$10,000		
Fire Official - Part Time	\$15,000	\$30,000		
Director of Recreation - Part Time	\$8,000	\$20,000		
Summer Recreation Art Director – Seasonal	\$3,000	\$6,000		
Summer Program Director – Seasonal	\$6,000	\$8,000		
Summer Program Employees – Seasonal			\$5.00	\$20.00
Assistant Fire Official – Part Time			\$15.00	\$20.00
Deputy Treasurer/Payroll Clerk/Tax Clerk/Sewer Supervisor – FT			\$16.00	\$28.00

TOWNSHIP COMMITTEE MEETING  
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Ordinance  
First Reading

CRANBURY TOWNSHIP ORDINANCE 04-12-06  
(Continued)

Purchasing Agent/Accounts Payable Clerk/Finance Assistant – FT	\$20.00	\$30.00
Deputy Clerk/Deputy Registrar - Full Time	\$13.00	\$31.00
Tax Collector – Part Time	\$25.00	\$35.00
Assessing Clerk – PT	\$20.00	\$30.00
Planning Admin. Officer/InfoSystems Coord - FT	\$21.00	\$32.00
Police Administrative Assistant - Full Time	\$18.00	\$30.00
School Crossing Guards - Part Time	\$11.00	\$20.00
Sr. Technical Assistant/Alt Deputy Registrar - FT	\$13.00	\$31.00
Certified Public Works Mgr/Small Animal Control Officer – FT	\$19.00	\$43.00
Public Works Admin Asst/ Recycling Coordinator - FT	\$20.00	\$32.00
Heavy Equipment Operator/Foreman - Full Time	\$20.00	\$45.00
Public Works Mechanic - Full Time	\$15.00	\$35.00
Sewer Assistant - Full Time	\$15.00	\$35.00
Public Works Employees - Full Time	\$15.00	\$35.00
Part Time Help	\$18.00	\$50.00
Temporary Help	\$12.00	\$30.00
Emergency Incentive First Aid or Fire Responders	\$1.00	\$1.00
Board Secretary - Part Time	\$13.00	\$25.00
LOSAP - retroactive to year end 2011	\$1,506	\$1,506

**PAID HOLIDAYS for 2012**

All non-bargaining unit full-time employees and certain part-time employees, shall be entitled to eleven (11) paid holidays annually as follows:

1. New Year's Day (Floating Holiday)
2. Martin Luther King Day
3. President's Day
4. Memorial Day
5. Independence Day
6. Labor Day
7. Veteran's Day
8. Thanksgiving Day
9. Friday after Thanksgiving Day
10. Christmas
11. Floating Holiday

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Ordinance  
First Reading

CRANBURY TOWNSHIP ORDINANCE 04-12-06  
(Continued)

**HEALTH BENEFITS**

Full-time employees are eligible to enroll in the Township's health benefit programs. For purposes of determining eligibility, a full-time employee is defined as one who works a minimum of thirty-five hours a week.

Effective January 1, 2012 all employees who are enrolled in the health benefits program shall be required to premium share.

**POLICE DEPARTMENT**

The Police Chief shall receive salary increases, longevity, perfect attendance payments, sick leave, holidays or holiday pay, physical exams, clothing allowances and retiree health benefits in accordance with the Police Contract. The Police Chief is an overtime exempt employee. The Police Secretary shall receive a clothing allowance of \$700.00 per year and the School Crossing guards shall receive a clothing allowance of \$275.00 per year. These expenses will be reimbursed by voucher and approved by the Chief of Police.

**SECTION II.**

If any section, paragraph, sentence, clause or phrase in the Ordinance is for any reason held or determined to be unconstitutional or invalid, the same shall not affect the remainder of this Ordinance.

**SECTION III.**

All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed.

**SECTION IV.**

This ordinance shall take effect upon its passage and publication according to law.

Ordinance  
First Reading

Cranbury Township Ordinance #04-12-07

An Ordinance entitled, Cranbury Township Ordinance # 04-12-07 "A CAPITAL ORDINANCE OF THE TOWNSHIP OF CRANBURY AUTHORIZING THE PURCHASE OF KUREK FARMLAND EASEMENT BY THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$245,000 FROM CRANBURY TOWNSHIP'S CAPITAL SURPLUS, CAPITAL IMPROVEMENT FUND AND THE RE-APPROPRIATION OF EXISTING CAPITAL ORDINANCES TO COVER THE COST THEREOF" was introduced on first reading. On motion by Mr. Mulligan, seconded by Mr. Taylor, the Ordinance was passed on first reading by vote:

Ayes: (Goetz  
(Johnson  
(Mulligan  
(Taylor  
(Cook

Abstain: (None  
Absent: (None

Nays: (None

Second Reading: April 23, 2012

TOWNSHIP COMMITTEE MEETING  
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Ordinance  
First Reading

Cranbury Township Ordinance #04-12-07  
(Continued)

BE IT ORDAINED by the Township Committee of the Township of Cranbury as follows:

SECTION 1: There is hereby approved capital projects within the Township of Cranbury not to exceed the costs noted below:

	Appropriation and Estimated Cost	Capital Improvement Fund	Reappropriate from Existing Ordinances	Capital Surplus	Period of Usefulness
Kurek Farmland Easement	\$245,000	\$12,250	04-05-09 \$91,789.02 01-06-04 \$43,282.32 04-06-08 \$16,711.70 03-07-05 \$734.80 03-01-04 \$10,000.00 03-08-08 \$846.75 03-08-08 \$791.26 04-09-07 \$335.31 04-09-07 \$202.96 04-10-04 \$94.36 04-10-04 \$54.00 05-11-12 \$164.56	\$67,742.96	20 years

SECTION 2: There is hereby appropriated from the Cranbury Township's Capital Surplus Fund the sum of \$67,742.96, \$12,250.00 from the Capital Improvement Fund and \$165,007.04 from existing capital ordinances to cover the cost of the capital projects as described in Section 1 hereof.

SECTION 3: This Ordinance shall take effect upon final adoption and publication according to law.

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Ordinance  
First Reading

Cranbury Township Ordinance #04-12-07  
(Continued)

SECTION 4: The capital budget of the Township of Cranbury is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of Local Government Services is on file with the Clerk and is available there for public inspection.

Ordinance  
First Reading

Cranbury Township Ordinance # 04-12-08

An Ordinance entitled, Cranbury Township Ordinance # 04-12-08, "BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$170,100 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$161,595 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF." was introduced on first reading. On motion by Mr. Taylor, seconded by Mr. Johnson, the Ordinance was passed on first reading by vote:

Ayes:	(Goetz	Abstain:	(None
	(Johnson	Absent:	(None
	(Mulligan		
	(Taylor		
	(Cook		

Nays: (None

Second Reading: April 23, 2012

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Cranbury, in the County of Middlesex, New Jersey (the "Township") as a general improvement. For the several improvements or purposes described in Section 3, there is hereby appropriated the sum of \$170,100, including the sum of \$8,505 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$161,595 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefore, the estimated maximum amount of the bonds or notes to be

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Ordinance  
First Reading

Cranbury Township Ordinance # 04-12-08  
(Continued)

issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation And Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
a) Replacement of pistols	\$3,600	\$3,420	15 years
b) 2 Stalker radar units	\$6,000	\$5,700	5 years
c) 3 Mobile radios	\$6,000	\$5,700	5 years
d) 2 Digital mobile video recorders	\$11,500	\$10,925	5 years
e) Sound System Upgrade	\$2,000	\$1,900	5 years
f) Color Scanner/Copier/ Printer	\$13,000	\$12,350	15 years
g) Beautification of Historic District-Non Grant Costs	\$25,000	\$23,750	10 years
h) Brainerd Lake Misc Improvements	\$10,000	\$9,500	40 years
i) 4x4 Snow Plow Pick Up	\$40,000	\$38,000	5 years
j) 12 Police Computer Workstations	\$38,000	\$36,100	5 years
k) Fire Company Radio System	\$4,000	\$3,800	5 years
l) Fire Company Radios	\$11,000	\$10,450	5 years

**Section 4.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

**Section 5.** The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of



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Ordinance  
First Reading

Cranbury Township Ordinance # 04-12-08  
(Continued)

any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

**Section 6.** The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense. They are all improvements or purposes that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$161,595, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$17,010 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

**Section 7.** Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

**Section 8.** The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

**Section 9.** The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

**Section 10.** This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

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Resolutions

Consent Agenda

Mayor Cook summarized the Consent Agenda Resolutions and asked the Township Committee if there were any questions or comments. Mr. Mulligan asked if Resolution # R 04-12-058 could be addressed separately. He stated during the budget process he had concerns on the Storage Barn to house trucks and other Public Works equipment. Mr. Mulligan stated wear and tear and road salt on vehicles would impact vehicles and questioned if the Storage Barn was necessary. He stated regular maintenance costs for such items as tires and engine parts would continue and stated spending \$350,000 for the Storage Barn would not prevent future maintenance costs. Mr. Mulligan stated he did not see a return on investment for the Barn and did not agree with increasing the Township's debt for this project. Mr. Mulligan asked the Township Committee to reconsider not building the Storage Barn at this time and to wait until economic times get better.

Mr. Taylor stated the Storage Barn was not built earlier because the previous Engineer wanted to build the structure on top of the dump. Mr. Taylor stated an alternative plan to fit the budget has been found and the bonds have already been taken out. Mr. Taylor explained equipment does not get less expensive over time, and it is financially beneficial for the Township to try to extend the life of its current equipment.

Mr. Tanner explained last year the Township installed an oil and water separator. Public Works will have the ability to wash the road salt off the equipment and extend the life of the chassis. He explained the reason the concrete floor and the channel is being installed is the runoff will go through the separator and down into the sewer system. Mr. Tanner stated currently the equipment is being washed off outside and the runoff is going directly into the ground.

Mr. Taylor stated the Township is not taking on any new debt for this project. The money is already on the books and is being utilized for projects. Mr. Taylor reported the Subcommittee consisted of the Construction Department, the Township Engineer and a resident who has built storage barns, and all were unanimous about the need for the storage barn.

Mr. Mulligan asked about the debt, and Ms. Marabello stated part of the debt is bonds and part is notes. She stated the notes can be retired; however, she reminded the Township Committee over \$50,000 has already been spent on this project. Mr. Mulligan stated this project is not something the Township desperately needs. He stated he appreciates all the hard work done on the project; however, he stated by building a storage barn, the Township is limiting its flexibility should future Committees decide to outsource the Public Works Department or some of its functions.

Ms. Goetz stated she also felt the project was a lot of money; however, from an environmental perspective, there is a potential liability to the Township on possible contamination caused by washing the trucks outside. She stated the building provides more control with runoff.

Mr. Tanner stated equipment needs to be washed off after repairs, and that created a situation with oils in the discharge. Mr. Mulligan stated the equipment should continue to be washed in that space. Mr. Tanner stated the current space is small and the new larger space would allow for multiple trucks to be washed at one time. Mr. Tanner stated in addition to trucks, there is other equipment that should be under storage. Supplies could be bought in larger quantities at cheaper costs and stored in a dry storage area. Mr. Tanner stated currently there is not much room for Public Works to store supplies. He stated he cannot say how much additional time equipment and vehicles will get from being protected; however, he did state extending the life of equipment is the reason these storage barns are built.

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Resolutions

Consent Agenda (Continued)

Mayor Cook stated, and Mr. Tanner agreed, the project would only get more expensive in the future as the costs would increase going forward.

Mr. Mulligan thanked Mr. Taylor for his hard work on this project. He stated he personally would like to see the Township not move forward on this project; however, he respected the perspective of the rest of the Township Committee.

Mayor Cook stated the Township has spent money on this project already. He agreed the project will be more expensive in the future, and stated he feels moving forward with the project is the right thing to do. Ms. Cunningham stated Resolution # R 04-12-058 needed to be voted on separately.

Resolution

On a motion by Mr. Johnson, seconded by Mr. Taylor the following Resolution was adopted by vote:

Ayes:	(Goetz	Abstain: (None
	(Johnson	Absent: (None
	(Taylor	
	(Cook	

Nays: (Mulligan

CRANBURY TOWNSHIP RESOLUTION # R 04-12-058

RESOLUTION AWARDING CONTRACT FOR THE  
PUBLIC WORKS STORAGE BUILDING

WHEREAS, the Township of Cranbury requires the construction of a Public Works Storage Building; and

WHEREAS, after legal proper notice and publication, four (8) bids were received on March 15, 2012; and

WHEREAS, the lowest responsible bid was submitted by Security Structures, 125 Martinsville Road, Basking Ridge, NJ 07920 in the total lump sum amount of \$328,650.00; and

WHEREAS, the Township Attorney has reviewed the qualifications of Security Structures, and has recommended that the contract be awarded to Security Structures and;

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available for this purpose.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an agreement with Security Structures for a Public Works Storage Building, for an amount not to exceed \$328,650.00.

Resolutions

TOWNSHIP COMMITTEE MEETING  
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Consent Agenda (Continued)

On a motion offered by Mr. Taylor, seconded by Mr. Mulligan, the following Consent Agenda Resolutions were adopted by vote:

Ayes:	(Goetz	Abstain:	(None
	(Johnson	Absent:	(None
	(Mulligan		
	(Taylor		
	(Cook		

Nays: (None

Cranbury Township Resolution # R 02-12-057

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

Cranbury Township Resolution # R 04-12-059

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF  
REVENUE IN THE MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY  
PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2012 in the sum of \$220,000.00 which item is now available as a revenue from the New Jersey Department of Transportation pursuant to the provision of statute, and

Section 2

BE IT FURTHER RESOLVED that a like sum of \$220,000.00 is hereby appropriated under the caption NJDOT Grant – Beautification of Historic Downtown.

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services
- (b) Township Auditor
- (c) Director of Finance

Resolutions

TOWNSHIP COMMITTEE MEETING  
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Consent Agenda

Cranbury Township Resolution # 04-12-060

RESOLUTION TO TRANSFER OVERPAYMENT  
FROM 2011 TO 2012

WHEREAS, Tax Overpayments were made on the properties shown below for the Tax Year 2011; and

WHEREAS, a resolution is needed to transfer the overpaid amounts to 2012;

Block	Lot	Owner	Amount
26.01	12	Marguerite Ombadykow John Brunner	\$157.43
30	7	Capital Management Group	\$ 17.26
20.12	6	Mary Ann Arone	\$318.66
18.07	34.01	Hong Gu	\$230.29

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey that the Tax Collector be authorized to transfer the overpayment as specified above.

Cranbury Township # R 04-12-061

A RESOLUTION AUTHORIZING THE RELEASE OF A  
PERFORMANCE GUARANTEE FOR HYPOWER, BLOCK 7, LOT 8.02

WHEREAS, by letter dated March 1, 2012, Hypower has requested the release of his performance guarantee previously posted with the Township in accordance with Planning Board approval and

WHEREAS, the Township Engineer has, in a letter dated April 5, 2012 (attached hereto as "Exhibit A") recommended that the following performance guarantee be released:

Performance Bond	\$24,589.00
Cash	\$2,732.11

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury as follows:

It has reviewed, agrees with and hereby accepts all recommendations of the Township Engineer as set forth in "Exhibit A".

1. It hereby authorizes the release of performance guarantees set forth in the Township Engineer's letter referenced above.
2. The Township hereby accepts the public improvements, if any so designated pursuant to the Planning Board's approval.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy and forwarded to each of the following:

Resolutions

TOWNSHIP COMMITTEE MEETING  
April 9, 2012

Consent Agenda

Cranbury Township # R 04-12-061  
(Continued)

- (a) Township Engineer
- (b) Township Director of Finance
- (c) Hypower
- (d) Township Attorney

Reports from Township Staff and Professionals

--Administrator's Report

Ms. Marabello reported the Township's online auction was very successful. Since it was a few years since an auction was held, there were many items auctioned and the Township made \$22,800. Ms. Marabello stated the funds will go into unanticipated revenue and at the end of the year will be turned over to surplus.

Ms. Marabello stated a letter was received from Fibertech requesting permission to use public rights of way for the purpose of constructing a fiber optics extension. Ms. Marabello stated Mr. Steve Goodell, Township Attorney, will prepare a right-of-way agreement. Mr. Johnson stated he believed Fibertech was looking to put up fiber on existing poles. Mr. Tanner stated he believed the only companies allowed on the poles are those companies with space on the poles, and other companies must ask for permission to access the poles. Mr. Tanner stated this request is not only asking for access to the right of ways, but also access to the poles, which may eliminate the company having to pay utility taxes. Mr. Tanner stated specific poles belong to specific utility companies. The Township Committee decided to have Fibertech come to a Township Committee Meeting to discuss the matter.

Reports from Township Boards and Commissions

There were no reports from Township Boards and Commissions.

Work Session

a). Discussion of NJDOT Fiscal Year 2012 Municipal Aid Program Grant for the "Historic Main Street Beautification Project."

Mr. William Tanner, P.E., Township Engineer discussed with the Township Committee the Township's recently-awarded NJDOT Grant monies for the "Historic Main Street Beautification Project". He reported Cranbury Township received a \$220,000 grant. He explained when he filed for the grant last year, the idea was to install brick sidewalks, curbs, street furniture and street lights. Mr. Tanner stated the Historic Society and Planning Board will probably want to provide feedback, and he hoped the project could be completed by the fall. Mayor Cook asked if the lighting could be installed on the new bridge; however, Mr. Tanner's stated the plan ends before the bridge.

Ms. Goetz asked for some background on the grant. Mr. Tanner stated a plan was submitted with pictures and a map showing where the work would be done. Mr. Tanner explained the work is defined and there are some limitations on what can be done. He explained the Township applied for almost \$444,000 and received \$220,000 so less work will be able to be done. Mr. Tanner stated the goal was to put in brick sidewalks, and when the second application is submitted to NJDOT, evidence of the hearing by the Historic Preservation Commission will need to be included. Mr. Tanner stated a variety of sidewalks could be used, explaining concrete is expensive and bricks are cheap; however, laying the bricks is expensive. He stated the cost per square yard will be higher for brick because it is labor intensive. Mr. Mulligan asked which sidewalk would be better with tree roots, and Mr. Tanner explained tree roots are always a problem. He stated there is a bio-barrier that discourages the roots from growing toward the sidewalk.

TOWNSHIP COMMITTEE MEETING  
April 9, 2012

Work Session (Continued)

a). Discussion of NJDOT Fiscal Year 2012 Municipal Aid Program Grant for the "Historic Main Street Beautification Project

(Mr. Tanner cont'd.)

Mayor Cook asked if existing brick sidewalks would be replaced with concrete, and Mr. Tanner suggested pulling bricks in poor shape, and laying better bricks. He stated old bricks can be recycled in the project. Mr. Tanner stated this grant is specifically aimed at making things look nicer. He stated he will be looking for a lot of input on this project from the Township Committee, businesses, and residents. Mr. Tanner stated if the State offers this grant again, the Township will be able to expand the parameters of the work; however, he clarified the grant is not offered every year.

Mr. Tanner reported the boundaries of the project are Main Street from the Bridge to Bunker Hill. He stated the project includes sidewalks, curbs and trees. Lights and street furniture may be able to be included to the project.

Mr. Mulligan asked since Main Street is a County road if the County could be asked to provide curbing. Mr. Tanner stated the County could be asked; however, he did not think they would provide curbing. Mr. Tanner stated the County will not be paving Main Street until after the Bridge work is complete.

Mr. Tanner discussed various kinds of lighting. Mr. Taylor stated many homeowners on Main Street have already put in brick sidewalks so not a lot of concrete will need to be removed. Mr. Taylor stated adding brick sidewalks will increase the aesthetic value of the Town.

Mr. Tanner stated it would be beneficial to have one meeting with various groups to receive input, and perhaps a second meeting to describe the final project. He suggested the Historic Preservation Commission, the Planning Board, the Business and Professional Association and residents should be included at the meetings. Mr. Tanner stated he will approach PSE&G about the lighting because it would be the least expensive approach. He stated the County would pave the entire roadway after the bridge is repaired. Mayor Cook stated Main Street near the Cranbury Inn is in poor condition. Mr. Tanner stated discussions could take place with the County and State concerning the roadways.

A Beautification of Main Street Subcommittee was formed consisting of Mr. Taylor, Ms. Goetz, and resident Ms. Suzanne Palocz of North Main Street. The Subcommittee will also include the Cranbury Business and Professional Association, the Historic Preservation Commission, Cranbury Township Construction Official and one additional resident.

Public Comment

The Mayor opened the meeting to public questions and comment.

Ms. Linda Bowker, Bunker Hill, asked if a portion of the \$220,000 could be set aside for future maintenance of the brick sidewalks. She stated some homeowners on Main Street diligently take care of their brick sidewalks, while others do not. Mr. Tanner stated the maintenance of the sidewalks will be the homeowner's responsibility. Ms. Bowker asked about homeowners who were assessed for sidewalk repairs. Ms. Marabello stated the sidewalk assessment affected Station Road and some of South Main Street; however, she did not believe it impacted Main Street north of the Lake. Ms. Bowker stated she is concerned about the future condition of the sidewalks and suggested the Township Committee consider maintenance. Ms. Bowker urged the Township to give some thought to lack of lighting at Park Place and Main Street.

TOWNSHIP COMMITTEE MEETING  
April 9, 2012

Public Comment (Continued)

Ms. Suzanne Palocz, North Main Street, asked if it would be possible to use the grant funds to put utilities underground and install nice lighting on Main Street. Mr. Tanner explained installing utilities underground is very expensive. Mayor Cook agreed underground utilities would beautify the Town; however, he stated it would be cost prohibitive.

Mr. Richard Kallan, Wynnewood Drive, cautioned the Township Committee about the problem of weeds in brick walkways. He suggested a pressed walkway, similar to the work in front of East Windsor's Wal-Mart, as an alternative, stating the brick work looks authentic and would eliminate the weed problem.

There being no further public comments, the Mayor closed the public portion of the meeting.

On a motion by Mr. Taylor, seconded by Mr. Mulligan, and unanimously carried, the meeting adjourned at 8:26 p.m.

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Kathleen R. Cunningham, RMC  
Municipal Clerk