

TOWNSHIP COMMITTEE MEETING
May 13, 2013

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: David Cook, Daniel Mulligan, Jay Taylor and Mayor Glenn Johnson. Ms. Susan Goetz was absent. Also present were Denise Marabello, Township Administrator/Director of Finance and Kathleen R. Cunningham, Municipal Clerk/Assistant Administrator. Mayor Johnson led in the salute to the flag, and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 3, 2012 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 3, 2012.
- (3) Filed on December 3, 2012 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection, and
- (4) Sent to those individuals who have requested personal notice.

Emergency Meeting Minutes of April 19, 2013

On motion by Mr. Cook, seconded by Mr. Mulligan, and unanimously carried (with Ms. Goetz being absent), the Emergency Meeting Minutes of April 19, 2013 were adopted.

Regular Township Committee Minutes of April 22, 2013

On motion by Mr. Cook, seconded by Mr. Mulligan, and carried (with Ms. Goetz being absent and Mr. Taylor abstaining due to absence), the Regular Township Committee Minutes of April 22, 2013 were adopted.

Special Township Committee Minutes of May 2, 2013

On motion by Mr. Mulligan, seconded by Mr. Taylor, and carried (with Ms. Goetz being absent and Mr. Mulligan abstaining due to absence), the Special Township Committee Minutes of May 2, 2013 were adopted.

Closed Session Township Committee Minutes of May 2, 2013

On motion by Mr. Mulligan, seconded by Mr. Cook, and carried (with Ms. Goetz being absent and Mr. Mulligan due to absence), the Closed Session Township Committee Minutes of May 2, 2013 were adopted.

Reports and Communications

--Mayor Johnson reported on April 30th he attended a ribbon-cutting ceremony for Quantex, located on Route 130. After arriving, he realized the company had a Cranbury mailing address and was not in Cranbury but actually in South Brunswick Township.

Reports and Communications

--Township Committee

Mr. Mulligan reported he has been working with the Technology Subcommittee to evaluate how to best set up the IT systems in the Police Station and Town Hall. Mr. Mulligan reported the Township changed IT vendors several months ago. The new vendor seems very proficient and has already saved the Township money and work effort. Mr. Mulligan stated

TOWNSHIP COMMITTEE MEETING
May 13, 2013

Reports and Communications (Continued)

--Township Committee

(Mr. Mulligan cont'd.)

there will be reduced redundancy, decreased interruption and increased continuity in government. Mr. Mulligan stated, after Super Storm Sandy, it was evident Town Hall needed a generator. He stated the Township has been very frugal with its technology to the point where information was almost permanently lost. Mr. Mulligan stated the Township was looking to spend around \$32,000; however, the quote came in at \$79,000. The new IT vendor will move the Township's technology to where it should be and also put the Township in a less vulnerable situation. Mr. Mulligan stated that doing the IT work in one (1) year instead of spreading it out to two (2) years would save the Township \$6,000 in labor costs. Ms. Marabello stated the Township will need to obtain a bond for the additional \$47,000.

Mr. Cook stated, after the Township's experience with Super Storm Sandy, it is important to have continuity internally with Cranbury and the ability to have connectivity outside the Township.

Mr. Mulligan made a motion, seconded by Mr. Taylor and unanimously carried (with Ms. Goetz being absent) that the Township bond for an additional \$47,000 this year as opposed to bonding over two (2) years for the IT systems upgrades for Town Hall and the Police Station. The motion was carried by a vote:

Ayes: (Cook
(Mulligan
(Taylor
(Johnson

Abstain: (None
Absent: (Goetz

Nays (None

Mr. Cook reported the Dam/Bridge Project is getting close to the bidding process. The engineering firm for the Project, Najarian Associates, will be submitting the final specs next week, and the County will present the Project to the Board of Freeholders at their June 20th meeting. The bidding process can then begin, with "shovels in the ground" optimistically by September.

Mr. Taylor reported he spoke with Mr. Richard Letter at 10 South Main Street. He reported the drainage pipe still has not been cleaned out. Ms. Marabello stated some work was done on the pipe; however, the only way to solve the problem is to "jet vac" the pipe. She stated her understanding from the Township Committee was to clear away the debris from both sides of the pipe, which is what the Public Works Department did. However, if the Township Committee wants the pipe to be cleaned with a jet vac, Ms. Marabello stated a jet vac will need to be brought to the site. Mayor Johnson asked if the Township has a jet vac, and Ms. Marabello stated one would have to be rented. Mr. Mulligan asked if there were additional sites also needing attention that could be done at the time of equipment rental. Ms. Marabello stated jet vacs are typically used for sewers, and stated Monroe has a jet vac and would charge the Township to use it since it is not for a sewer project. Mr. Mulligan stated he is sure there are other locations in the Township that could be serviced. Ms. Marabello stated she does not know how much Monroe would charge to use the equipment; however, she will check into it.

Mr. Taylor reported he went to the Touch-a-Truck event on Saturday. He stated it was not as well attended as he would have expected.

Mr. Taylor reported he spoke with the Construction Department and stated Matrix bought warehouse on Half Acre Road and the renovations in that building will help with construction permits. He reported a medical marijuana facility will be on South River Road to grow, cut and

TOWNSHIP COMMITTEE MEETING
May 13, 2013

Reports and Communications (Continued)

--Township Committee

(Mr. Taylor cont'd.)

distribute medical marijuana. From an assessing viewpoint, the amount of income generated at the facility will determine the assessment which will benefit the Township's ratables. Mayor Johnson wanted to clarify that this facility will be a growing facility and it will be heavily secured.

Agenda Additions/Changes

Ms. Cunningham, Municipal Clerk, requested that Resolution # R 05-13-066 be added to the Agenda. This Resolution rejects all bids submitted on May 7th to plant 390 trees in the Township. Ms. Cunningham explained none of the bids qualified to be most responsible and lowest. The Project will need to be rebid.

Resolution

On motion by Mr. Mulligan, seconded by Mr. Cook, and unanimously carried (with Ms. Goetz being absent), the Resolution was passed by vote:

Ayes: (Cook
(Mulligan
(Taylor
(Johnson

Abstain: (None
Absent: (Goetz

Nays (None

Cranbury Township Resolution #R 05-13-066

WHEREAS, the Township of Cranbury solicited bids for the provisions and installation of 390 trees at various properties located throughout Cranbury, New Jersey; and

WHEREAS, six (6) bids were received and opened on May 7, 2013; and

WHEREAS, the low bids received from Andy Matt Inc. and Growing Concern Inc. respectively were both found to be non-responsive both bidders having failed to submit the certified financial statement; and

WHEREAS, the remaining bids all exceeded the Township's budget for this project; and

WHEREAS, based on the responses received, the Township has determined that it is necessary to reject all of the bids pursuant to *N.J.S.A. 40A:11-13.2(b)*;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranbury that the all bids received in response to the Request for Bid Proposals for the provisions and installation of 390 trees at various properties located throughout Cranbury, New Jersey are hereby rejected as all bids received were either non-responsive or exceeded the Township's budget for this project.

Public Comment on Agenda Items

Mayor Johnson if there was public comment on any of the agenda items. Mr. Bob Dreyling, Old Cranbury Road, inquired when sewer rates were last increased. Ms. Marabello stated the rates were increased in 2009. Mr. Dreyling asked if the rates were reviewed every year, and Ms. Marabello stated they are looked at each year. Ms. Marabello stated when the rates were reviewed last year, the Township was not confident with the data. She stated the increase

TOWNSHIP COMMITTEE MEETING
May 13, 2013

Public Comment (continued)

is lower this year because the contract was renegotiated with Monroe Township. Mr. Dreyling inquired why the rates are not reviewed each year if it is required by Statute and why it is not available for review. Ms. Marabello stated the information becomes available when the Ordinance is introduced and not while the rates are being reviewed by a subcommittee. Mr. Dreyling stated he is questioning the process. Mr. Cook stated Cranbury Township is almost "held hostage" by Monroe and South Brunswick as those Townships provide the services. Mr. Cook stated the validity of the data was questioned last year and the Township would have been paying even more if that data was used last year. Mr. Taylor asked if any fair share monies that come in could be earmarked for the sewer system and not be used in the general funds. Ms. Marabello stated this year the Township received only approximately \$5,000 and it is being applied to the sewer system. Mr. Mulligan stated in the past there was a lot of co-mingling between the General Tax Fund and the sewer hook-up fees, stating that was how it was done in the past. Mr. Dreyling stated his concern is transparency and the information being considered should be public. Mr. Cook commended Ms. Marabello for sifting through the numbers and finding inconsistencies with the utility numbers.

Ordinances

First Reading

Cranbury Township Ordinance # 05-13-15

An Ordinance entitled, Cranbury Township Ordinance # 05-13-15, "AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, IN MIDDLESEX COUNTY, NEW JERSEY, INCREASING SEWER USAGE RATES AND CONNECTION FEES" was introduced on First Reading and will be heard on Second Reading and have a Public Hearing at the next regular Township Committee Meeting on Tuesday evening, May 28, 2013 at 7:00 p.m.

Mr. Taylor commended Mayor Johnson and Ms. Goetz for their hard work on the Sewer Subcommittee resulting in a lower increase than expected. Mr. Taylor proposed a way to reduce the flow into the sewer system would be for the Township to have an Ordinance preventing sump pumps from being hooked up into the sewer system. Mr. Mulligan and Mr. Cook agreed. Mr. Taylor stated he will investigate it further and present the information to the Township Committee.

On motion by Mr. Mulligan, seconded by Mr. Cook, the Ordinance was passed on First Reading by vote:

Ayes: (Cook
(Mulligan
(Taylor
(Johnson

Abstain: (None
Absent: (Goetz

Nays (None

Second Reading: Tuesday, May 28, 2013, 7:00 p.m.

WHEREAS, Chapter 124 of the Code of the Township of Cranbury ("Code") sets forth, inter alia, the usage rates applicable to buildings or facilities connected to the Township's sewerage system, and establishes the connection fees to be charged to the owners of every property making a connection into said sewerage system; and

WHEREAS, N.J.S.A. 40A:26A-11 requires the Township to recalculate its connection fees at the end of each budget year, utilizing the methods set forth in said statute; and

TOWNSHIP COMMITTEE MEETING
May 13, 2013

Cranbury Township Ordinance # 05-13-15
(Continued)

WHEREAS, based on the financial information obtained following the end of the budget year 2012, the Township's Professional Accounting Consultant and Chief Financial Officer have performed the statutorily-required recalculation, and based on said recalculation have recommended that the usage rates and connection fees be increased;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey, as follows:

1. The recitals contained in the foregoing preamble are incorporated herein as if fully restated.

2. Section 124-32 of the Code of the Township of Cranbury ("Code"), entitled "Rates applicable to buildings or facilities connected to sewerage system," is hereby amended to change the usage rates for buildings or facilities connected to the Township's sewerage system, and shall read as follows (additions are underlined; deletions are in [brackets]):

§ 124-32. Rates applicable to buildings or facilities connected to sewerage system.

The following are rates applicable to buildings or facilities connected to the sewerage system:

- A. For residential single-family units and each single-family apartment dwelling in multiple-family structures, the quarterly service charge shall be [\$56.25] \$77.17, plus [\$6.60] \$7.43 per 1,000 gallons of water consumed.
- B. For lodging accommodations in hotels, motels or rooming houses, not including accessory uses, such as restaurants, etc., the quarterly service charge shall be [\$56.25] \$77.17 per equivalent domestic consumption unit, as said term is defined in § 124-38 below, plus [\$6.60] \$7.43 per 1,000 gallons of water consumed.
- C. For each commercial, professional, institutional, public or other user not classified in Subsection A or B above, the quarterly service charge shall be [\$56.25] \$77.17 per equivalent domestic consumption unit, as said term is defined in § 124-38 below, plus [\$6.60] \$7.43 per 1,000 gallons of water consumed.

3. Section 124-38 of the Code, entitled "Connection fees," is hereby amended to change the charge for connecting to the Township's sewerage system, and shall read as follows (additions are underlined; deletions are in [brackets]):

§ 124-38. Connection fees.

The owners of every property making connection, either directly or indirectly, to the Cranbury Township sewer system shall pay a connection charge of [\$3,351.00] \$3,417.00 per dwelling unit at the time of connection. The owners of properties other than residential properties shall pay a connection fee of [\$3,351.00] \$3,417.00 per equivalent [dwelling] domestic consumption unit. For the purposes of this section, an equivalent domestic consumption unit is any use which has water

TOWNSHIP COMMITTEE MEETING
May 13, 2013

Cranbury Township Ordinance # 05-13-15
(Continued)

usage or sewer flows of up to [58,700] 59,243 gallons per year. Any estimate of flows over [58,700] 59,243 gallons per year or multiple thereof shall be billed as one full additional dwelling unit.

4. This Ordinance will take effect upon final adoption and publication, as provided for by law.

Cranbury Township Ordinance # 05-13-16

An Ordinance entitled, Cranbury Township Ordinance # 05-13-16, "BOND ORDINANCE SUPPLEMENTING ORDINANCE 04-99-13 PUMP STATION ASSESSMENT APPROPRIATING \$50,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$47,500 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF" was introduced on First Reading and will be heard on Second Reading and have a Public Hearing at the next regular Township Committee Meeting on Tuesday evening, May 28, 2013 at 7:00 p.m.

Mr. Taylor stated he contacted Mr. Tanner to see if there was any way to reduce the costs and was advised the cost was "bare bones." Mr. Mulligan stated this is hopefully a long term solution. On motion by Mr. Mulligan, seconded by Mr. Taylor, the Ordinance was passed on First Reading by vote:

Ayes: (Cook
(Mulligan
(Taylor
(Johnson

Abstain: (None
Absent: (Goetz

Nays (None

Second Reading: Tuesday, May 28, 2013, 7:00 p.m.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Cranbury, in the County of Middlesex, New Jersey (the "Township") as a general improvement. For the several improvements or purposes described in Section 3, there is hereby appropriated the sum of \$50,000, including the sum of \$2,500 as the down payment required by the Local Bond Law. The down payment is available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$47,500 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for financing of which the bonds are to repair the Cranbury Brook pump station.

- (b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is stated in Section 2 hereof.

TOWNSHIP COMMITTEE MEETING
May 13, 2013

Cranbury Township Ordinance # 05-13-16
(Continued)

- (c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefore.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$47,500 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$4,750 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in

TOWNSHIP COMMITTEE MEETING
May 13, 2013

Cranbury Township Ordinance # 05-13-16
(Continued)

connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 9. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinance
Second Reading

Cranbury Township Ordinance # 04-13-12

A motion to enter an Ordinance, entitled # 04-13-12, "AN ORDINANCE OF THE TOWNSHIP OF CRANBURY AMENDING "AN ORDINANCE FIXING THE SALARIES, WAGES AND BENEFITS FOR VARIOUS OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF CRANBURY PROVIDING FOR THE MANNER OF PAYMENT THEREOF, AND RATIFYING SALARIES AND PAYMENTS TO EMPLOYEES AND OFFICIALS PREVIOUSLY PAID" was introduced by title only on April 22, 2013 and was presented for Second Reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township's website, posted on the Township Bulletin Board and copies were available to the public.

Public Comment

The Mayor opened the public hearing on the Ordinance. No one wished to speak, so the public hearing was declared closed. On motion by Mr. Mulligan, seconded by Mr. Taylor, the Ordinance was passed by vote:

Ayes:	(Cook	Abstain:	(None
	(Mulligan	Absent:	(Goetz
	(Taylor		
	(Johnson		
Nays	(None		

Cranbury Township Ordinance # 04-13-13

A motion to enter an Ordinance, entitled # 04-13-13, "AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, MIDDLESEX COUNTY, NEW JERSEY, AMENDING CHAPTER 150, LAND

TOWNSHIP COMMITTEE MEETING
May 13, 2013

Cranbury Township Ordinance # 04-13-13
(Continued)

DEVELOPMENT, OF THE CODE OF THE TOWNSHIP OF CRANBURY BY CORRECTING A TYPOGRAPHICAL ERROR IN SECTION 150-24 PERTAINING TO THE RO/LI RESEARCH OFFICE AND LIGHT INDUSTRIAL ZONING DISTRICT AND BY ALTERING CERTAIN BULK REQUIREMENTS PERTAINING TO PLANNED INDUSTRIAL PARKS IN SAID RO/LI DISTRICT" was introduced by title only on April 22, 2013 and was presented for Second Reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township's website, posted on the Township Bulletin Board and copies were available to the public. Ms. Cunningham read a letter dated May 3, 2013 from Planning Board Secretary, Josette Kratz, stating the Planning Board unanimously approves the Ordinance and finds it to be consistent with the Cranbury Township Master Plan.

Public Comment

The Mayor opened the public hearing on the Ordinance. Mr. Dietrich Wahlers, Hagerty Lane, asked for clarification on the Ordinance changes. Mr. Cook stated the Ordinance addresses land use east of Route 130, or the warehousing district. Mr. Cook stated the Ordinance changes the ratio between office space and warehouses to make the properties more desirable to developers. No one further wished to speak, so the public hearing was declared closed. On motion by Mr. Mulligan, seconded by Mr. Taylor, the Ordinance was passed on by vote:

Ayes: (Cook
(Mulligan
(Taylor
(Johnson

Abstain: (None
Absent: (Goetz

Nays (None

Cranbury Township Ordinance # 04-13-14

A motion to enter an Ordinance, entitled # 04-13-14, "AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, MIDDLESEX COUNTY, NEW JERSEY, AUTHORIZING EXECUTION OF AN AGREEMENT WITH NEW JERSEY AMERICAN WATER COMPANY, INC. FOR THE ACQUISITION OF CERTAIN REAL PROPERTY KNOWN AS BLOCK 32, LOTS 9, 17 AND 25 ON THE TAX MAP OF CRANBURY TOWNSHIP" was introduced by title only on April 22, 2013 and was presented for Second Reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township's website, posted on the Township Bulletin Board and copies were available to the public.

Public Comment

The Mayor opened the public hearing on the Ordinance. Mr. Ron Witt, North Main Street, asked if the Township Committee was aware he had a contract of sale for the property and was curious why the Township was still doing the Ordinance. Mayor Johnson explained this was the Second Reading and stated the Witt's did not have a contract at the time of the First Reading. Ms. Cunningham explained the Township Committee has to go through the motions according to law and must hold a Public Hearing.

Mr. Kallan asked for further clarification. Ms. Cunningham explained the Ordinance process. No one further wished to speak, so the public hearing was declared closed. Mayor Johnson asked for a motion; however, no motion was offered so Mayor Johnson announced the Ordinance died from a lack of motion.

TOWNSHIP COMMITTEE MEETING
May 13, 2013

Work Session

a). Recommendations by the Turnpike Tree Subcommittee for the "No Net Loss Reforestation Grant".

Ms. Barbara Rogers and Ms. Kathy Easton presented the Turnpike Tree Subcommittee's recommendations for the planting of trees for the Phase III "No Net Loss Reforestation Grant". Ms. Rogers explained the Township receives the Grant to replace trees that were taken down to make way for the expansion of the Turnpike. Ms. Rogers explained the Township receives \$300 per tree for up to approximately \$1 million; however, at this point, it does not look like the Township has enough space to plant the trees. The Subcommittee is suggesting up to 300 trees be planted in five (5) locations: Village Park (30 low-lying trees to border private property); Barn Park (20 trees to create border between property and Barn Park); Reinhardt Park (create a border with 50 trees); Fischer Property (100 trees on the north side of the property in the open area creating a tree line making an east to west path from Main Street to the Hagerty property. The pathway would not affect the vista. There was additional discussion concerning the placement and type of trees to be planted on the Fischer property. Also, Ms. Rogers explained Cranbury Brook Preserve will receive 100 trees to be planted in two (2) sections of 50 trees each. One section will be in front of the mound of soil that multiple Commissions have suggested be removed. She stated it is a large mound of soil debris at the entrance of the Preserve. Once that mound is removed, the Subcommittee is recommending 50 trees be planted in that location. The second area within the Preserve will be where the multiflora rose will be removed (with Public Works' assistance) and 50 trees will be planted. She stated the multiflora rose is taking over the open space, and it will be beneficial to plant native trees instead. Ms. Rogers stated Phase II has to be rebid so Cranbury Brook Preserve and the Reinhardt Property will also be receiving trees in that Phase. She stated these recommendations came from the 2009 recommendation when the Subcommittee met and proposed its final report to the Township Committee. She explained over the last two phases, various pieces of that recommendation have been completed. Ms. Rogers stated number of trees the Township can take is needed for the Letter of Intent and then a planting plan must be submitted within two (2) weeks. Ms. Rogers stated the Landscape Architect will look at the areas and come up with a plan.

Ms. Kathy Easton stated the original recommendation by the Subcommittee showed the Fischer property to be planted with trees; however, she stated there is no real good reason to do so. Ms. Rogers stated the Subcommittee is recommending 300 trees at a cost of \$90,000.

Ms. Marabello stated she is concerned about the feasibility of moving the mound and planting trees in the Cranbury Brook Preserve at the cost of \$300/tree. Ms. Rogers stated the mound was placed there many years ago and it is on Township property. She stated the mound has debris and is an eyesore. Many people use the Preserve; people are dumping there and it is becoming an even larger mound. Ms. Marabello stated she understands; however, she is concerned about the cost. Ms. Easton asked if the trees could be planted at \$150/tree, could the other \$150/tree be put towards the removal of the mound. Ms. Rogers stated she did not think the tree monies should be used to remove the mound. Ms. Easton stated the mounds were discussed at public meetings in 2003 as a result of public outcry. She stated the situation was ignored and now it is an eyesore. She stated the Preserve should have an attractive entrance, not an unattractive nuisance because it attracting people to dump. Ms. Marabello stated the Township does not know where it can dump the pile since the composition of the mound is not known.

Ms. Rogers stated the mounds are from a previous project ten (10) years ago, and the direct was going to be temporarily stored there. Ms. Easton asked Ms. Marabello when this issue could be discussed. Mayor Johnson asked if the soil was tested, and Ms. Marabello

TOWNSHIP COMMITTEE MEETING
May 13, 2013

Work Session (Continued)

a). Recommendations by the Turnpike Tree Subcommittee for the "No Net Loss Reforestation Grant".

stated the Township will have to test it if it is to be removed. Mr. Cook stated the level of contamination will determine the cost of removal. Mr. Mulligan asked what would happen if the Township accepted the trees and the mounds were not removed. Ms. Easton stated the trees would be planted in another location.

Mr. Mulligan stated the issue is on the radar, and stated Ms. Goetz has some creative ideas on how to handle it. He stated he is not sure how quickly it can happen or how quickly the Township will have the appropriate funding. Mr. Cook stated the Board of Education should be involved, and Ms. Rogers agreed that it would be beneficial to the School to have the area cleaned up. Mr. Mulligan suggested possibly looking into obtaining a "clean-up" grant. Ms. Rogers stated the planting plan must be done quickly and Ms. Cunningham confirmed the plan must be submitted by May 24th.

Mr. Mulligan requested the Subcommittee work with the landscape architect to make sure the plantings on the Fischer property works with the hedgerows and does not interrupt the farming. Mr. Mulligan thanked Ms. Rogers and Ms. Easton, stating the entire Township Committee appreciates all of their volunteer work.

Resolutions

Consent Agenda

Mayor Johnson asked the Township Committee if there were any questions or comments. Hearing no comments, Mayor Johnson asked for a motion to adopt the Consent Agenda Resolutions. On motion by Mr. Taylor, seconded by Mr. Mulligan, the Consent Resolutions passed on by vote:

Ayes:	(Cook	Abstain:	(None
	(Mulligan	Absent:	(Goetz
	(Taylor		
	(Johnson		
Nays	(None		

Cranbury Township Resolution # R 05-13-062

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

Cranbury Township Resolution # R 05-13-063

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following salaries, wages and fees shall be paid to the various Township Officials and employees of the Township of Cranbury effective April 1, 2013 unless otherwise noted:

<u>POSITION</u>		<u>SALARY OR HOURLY RATE</u>
Mayor	\$	6,416.22
Township Committee	\$	5,133.50
Township Administrator	\$	21,848.40

TOWNSHIP COMMITTEE MEETING
May 13, 2013

Cranbury Township Resolution # R 05-13-063
(Continued)

Director of Finance/Chief Financial Officer/Treasurer	\$	106,120.80
Township Clerk/Registrar	\$	83,811.12
Assistant Administrator	\$	2,080.80
Tax Assessor	\$	55,606.53
Tax Collector - Hourly		\$28.00 per hour
 Chief of Police (effective 1/1/13)	 \$	 130,592.59
 Zoning Officer/Director of Fields	 \$	 9,599.06
Clock Winder*	\$	100.00
Construction Official/Building Inspector	\$	83,917.38
Building Sub-Code/Building/Senior Fire Inspector	\$	80,989.05
Plumbing Subcode Official	\$	15,684.50
Electrical Subcode Official		\$30.00 per hour
Fire Sub-code Official	\$	6,451.90
Fire Official	\$	24,676.58
 Director of Recreation	 \$	 12,845.28
Summer Recreation Art Director**		PER MEMO
Summer Programs Employees**		PER MEMO
Summer Program Director		PER MEMO
 Assistant Fire Official		 \$18.45 per hour
 Deputy Treasurer/Payroll Clerk/Tax Clerk/Sewer Clerk		 \$24.21 per hour
Qualified Purchasing Agent/Accounts Payable Clerk/Finance Assistant		\$26.09 per hour
Assistant Assessor		\$26.01 per hour
 Senior Technical Assistant/Alternate Deputy Registrar		 \$25.43 per hour
Deputy Clerk/Deputy Registrar		\$25.12 per hour
Planning Admin Officer/Info Systems Coordinator		\$29.34 per hour
Public Works Admin Asst/Recycling Coordinator		\$24.71 per hour
Police Administrative Assistant		\$23.31 per hour
School Crossing Guards**		PER MEMO
 Certified Public Works Manager/Small Animal Control Officer/Property Standards Enforcement Officer		 \$33.15 per hour
Heavy Equipment Operator/Foreman		\$26.68 per hour
Sewer Superintendent	\$	7,581.60
Public Works Mechanic		\$22.62 per hour
Public Work Employee		\$18.36 per hour
Public Work Employee		\$22.51 per hour
Public Work Employee		\$22.64 per hour
Public Work Employee		\$22.38 per hour
Part-Time Help/Board Secretary *		\$21.65 per hour
Board Secretary*		\$18.36 per hour
Emergency Services Incentive-First Aid Responder		\$1.00 per hour
Emergency Services Incentive-Fire Responder		\$1.00 per hour

TOWNSHIP COMMITTEE MEETING
May 13, 2013

Cranbury Township Resolution # R 05-13-063
(Continued)

* Set by memo of the Administrator

** Set by memo of the Department head with approval of the Administrator

Cranbury Township Resolution # R 05-13-064

A RESOLUTION AUTHORIZING THE RELEASE OF EXTRA DUTY ESCROW

WHEREAS, PA Contractors has outstanding credits in their Extra Duty escrow account previously posted with the Township.

WHEREAS, the Police Department has no outstanding bills.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury that the Township of Cranbury release outstanding credits in PA Contractor's extra duty escrow account.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Township Director of Finance
- (b) PA Contractors

CRANBURY TOWNSHIP # R 05-13-065

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM
OF REVENUE IN THE MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY
PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2013 in the sum of \$225,000 which item is now available as a revenue from State of New Jersey Department of Transportation pursuant to the provision of statute, and

Section 2

BE IT FURTHER RESOLVED that a like sum of \$225,000 is hereby appropriated under the caption "NJDOT Beautify Historic District Phase II".

TOWNSHIP COMMITTEE MEETING
May 13, 2013

CRANBURY TOWNSHIP # R 05-13-065
(Continued)

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services
- (b) Township Auditor
- (c) Director of Finance

Reports from Township Boards and Commissions

There were no reports from Boards and Commissions.

Reports from Township Staff and Professionals

--Administrator's Report

Ms. Marabello stated she had nothing to report.

--Assistant Administrator's Report

Ms. Cunningham stated she has a book, "Cranbury, A New Jersey Town from the Colonial Era to the Present" (Reference Edition), presented to the Township by the author, John Whiteclay Chambers, II. Ms. Cunningham stated the book will be kept in the Clerk's Office and is available for residents to borrow. Mr. Cook stated the book will also be available at the Cranbury Public Library, the Cranbury History Center, the Cranbury History Museum, the Rutgers Alexander Library in New Brunswick, the New Jersey Historical Society in Newark, and the New Jersey State Archives and Library in Trenton. Mr. Cook commended Mr. Richard Kallan for his part in having the book bound and presented in this format.

Public Comment

The Mayor opened the meeting to public questions and comment.

Ms. Beverly Luck, South Main Street, stated there are trees leaning on the wires on Old Cranbury Road. Mr. Mulligan stated the trees are leaning against telephone wires. Ms. Luck stated the Township should also be concerned with the mounds of dirt located on the Cranbury Preserve and she urged the Township to have the soil tested.

Mr. Geoffrey Forrest, Maplewood Avenue, stated he wants to maintain his "lake view" as opposed to a tree view because it increases his property value to have a view of the Lake. Mr. Forrest asked when residents would have an opportunity to comment, and Ms. Marabello stated now was the time as the plan had to be submitted. Mr. Forrest asked why residents were not notified for their feedback. Ms. Marabello explained the Township had little time and the item had to be put on the agenda for tonight's meeting in order to meet the deadline. Mr. Forrest stated there should not be a tree planting plan without first consulting the community where the trees should be planted.

Mr. Mulligan explained the original plan addressed the planting of approximately 9,000 trees. He stated the Turnpike Tree Subcommittee selected locations throughout the Township where trees would be planted. Mr. Mulligan stated there were public hearings. Locations and numbers of trees have since changed from the original plan.

Mr. Cook further explained this is an ongoing project, and Mr. Forrest's comments can be considered and changes can be made. Ms. Easton and Ms. Rogers explained the location the Subcommittee was proposing was in front of the "warehouse" looking building. Ms. Rogers explained when they inspected the area in Village Park, they were very sensitive to not planting

TOWNSHIP COMMITTEE MEETING
May 13, 2013

Public Comment (Continued)
(Mr. Forrest cont'd.)

large trees because it would obstruct residents' views of the Lake. Mr. Forrest asked if there was a plan that could be reviewed, and Ms. Rogers explained that was the next step. She explained the grants are coming quickly and have a quick turnaround. Mr. Forrest stated he would not like to see any trees along the private property line between his house and the baseball field. Mr. Cook stated the plan has not yet been mapped and can be adjusted. Ms. Easton stated the recommendation for the planting in Village Park came from the Parks Commission. Ms. Rogers stated the Subcommittee has been doing this for three (3) years and is very sensitive to residents' vistas. She stated the intent is to block the large grey building. Mayor Johnson asked if additional public meetings on tree plantings could be held, and Ms. Rogers agreed.

Ms. Bonnie Larson, Cranbury Neck Road, stated she was very disappointed street trees were not included in this Phase. She stated this is the Township's chance to get street trees since the Township does not have money to buy them. Ms. Larson stated these are trees that could be planted along roadways, and stated an "empty hole" survey was conducted last year, and there are even more "empty holes" since Super Storm Sandy. She stated she understood this Phase came up quickly, however, she suggested planning could be done now for the next round to include street trees. Ms. Cunningham stated the paperwork just received identified this round as "Phase III and Final." Mr. Cook stated there is a liability issue and street trees can again be addressed in the future. He stated some trees need to be taken down and there is talk about their replacements.

Mr. Sean Deverin, Prospect Street, stated his home on Maplewood Avenue lost two (2) trees from Sandy. He stated he would like to receive trees. Ms. Rogers stated the 2009 plan included street trees on Main Street. She explained approval from the County was obtained, and stated it is very hard to obtain those approvals. It is also difficult to ascertain the boundaries of private property and Township property. Mr. Deverin suggested planting trees near the Millstone River on the other side of Route 130 on Brickyard Road parallel to the Turnpike. Mr. Deverin stated some of the property is private and some is public. Ms. Marabello stated the property is not owned by the Township and permission to plant trees would have to be obtained from the owner. Mr. Deverin stated four (4) trees were lost on Maplewood. Ms. Easton explained trees cannot be planted exactly where a previous tree was and it is difficult because there are so many right-of-ways. She stated public meetings were held and many residents objected to having trees in front of their property because they felt a responsibility to care for the tree. Ms. Rogers stated landscapers would not want to bid on a project planting a couple of trees in many locations

There being no further comment, the Mayor closed the public portion of the meeting.

Mayor's Notes

Mayor Johnson reported there were no Mayor's notes.

On a motion by Mr. Taylor, seconded by Mr. Mulligan and unanimously carried, the meeting adjourned at 8:32 p.m.

Kathleen R. Cunningham, RMC
Municipal Clerk