

TOWNSHIP COMMITTEE MEETING
January 3, 2013

The Re-organization Meeting of the Township Committee of the Township of Cranbury was held at 6:00 p.m. in the Town Hall Meeting Room. Ms. Marabello led in the salute to the flag, and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on November 30, 2012 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on November 30, 2012.
- (3) Was filed on November 30, 2012 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection, and
- (4) Sent to those individuals who have requested personal notice.

Ms. Marabello recognized the special guests in attendance: Senator Linda Greenstein, Assemblyman Wayne DeAngelo, Assemblyman Dan Benson, and former Township Committee Members Thomas Weidner, James Taylor, and Dietrich Wahlers.

State Senator Linda Greenstein administered the Oath of Office to Township Committee Member David Cook.

Thomas Weidner, Esq., administered the Oath of Office to Township Committee Member James Taylor.

Ms. Cunningham called the Roll: Mr. David Cook, Ms. Susan Goetz, Mr. Glenn Johnson, Mr. Daniel Mulligan, and Mr. James Taylor.

Agenda Additions/Changes

Ms. Kathleen R. Cunningham, Clerk, reported there were no changes to the agenda.

Election of Mayor

Ms. Marabello asked for nominations for Mayor. Mr. Cook made a motion to nominate Mr. Johnson as Mayor. The motion was seconded by Mr. Taylor and unanimously carried by a vote:

Ayes: (Cook	
(Goetz	Abstain: (None
(Mulligan	Absent: (None
(Taylor	
(Johnson	

Nays: (None

Judge Amy Piro Chambers, Retired Judge of the New Jersey Superior Court, Appellate Division, administered the Oath of Office to Mayor Glenn R. Johnson.

Mayor's Report

Mayor Johnson stated he was honored and thankful for the support of his colleagues. He stated Cranbury's form of government is a "Weak" Mayor form of government. He explained the Mayor presides over the meetings; however he is only one (1) of five (5) members when setting policy.

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Mayor's Report (cont'd.)

He stated each member brings to the table his or her individual talents. Mayor Johnson stated when conducting meetings, he will use the gavel when two (2) people are speaking at the same time to assure clear recordings of the meetings.

Ms. Kathleen Cunningham, Municipal Clerk, called the Roll. Answering present to the Roll were Township Committee members David Cook, Susan Goetz, Dan Mulligan, James Taylor, and Mayor Glenn Johnson. Also present were Steven Goodell, Esq., Township Attorney; Denise Marabello, Township Administrator/Director of Finance; and Kathleen Cunningham, Municipal Clerk/Assistant Administrator.

Regular Township Committee Minutes of December 10, 2012

On motion by Mr. Taylor, seconded by Mr. Cook and unanimously carried (with Ms. Goetz abstaining due to being absent), the Regular Township Committee Minutes of December 10, 2012 were adopted.

Mayor Johnson announced the Mayoral Appointments.

MAYORAL APPOINTMENTS
2013

<u>NAME</u>	<u>APPOINTED TO:</u>
Glenn R. Johnson	Class I Planning Board Member (Expires 12/31/13)
Mario Fiorentini	Member, Board of Recreation Comm. (Expires 12/31/17)
Barbara Rogers	Chairperson, Environmental Comm. (Expires 12/31/13 – Runs Concurrent w/EC Appt.)
Paul Ginoux	Member, Member, Environmental Commission, 1 st Alternate, (Expires 12/31/14)
Ira Katz	Member, Environmental Commission, 2 nd Alternate, (Expires 12/31/13)
Barbara Rogers	Member, Environmental Commission (Expires 12/31/15)
John Reinfelder	Member, Environmental Commission (Expires 12/31/15)
John Persico	Member, Environmental Commission (Expires 12/31/15)
David Szabo	Member, Historic Preservation Commission, Class B (Expires 12/31/16)
Kathleen R. Cunningham	Mayor's Rep: Housing & Community Development Commission (Expires 12/31/13)
Jane Holland	Mayor's Rep., Library Board of Trustees (Expires 12/31/13)

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Mayoral Appointments
2013 (Continued)

<u>NAME</u>	<u>APPOINTED TO:</u>
David Fletcher	Member, Library Board of Trustees (Expires 12/31/17)
Andre Mento	Member, Library Board of Trustees (Expires 12/31/17)
Joann Charwin	Member, Municipal Alliance (Expires 12/31/15)
Stacy Applegate	Member, Municipal Alliance (Expires 12/31/15)
Wendy Borg	Member, Municipal Alliance (Expires 12/31/15)
Cheryl McCormick	Member, Alternate 1, Municipal Alliance (Expires 12/31/13)
Vacancy	Member, Alternate 2, Municipal Alliance (Expires 12/31/13)
Ronald Sager	Member, Municipal Alliance Unexpired Term Expires 12/31/14)
Joan Smith	Member, Alternate 1, Parks Commission (Expires 12/31/13)
Vacancy	Member, Alternate 2, Parks Commission (Expires 12/31/13)
Barbara Rogers	Member, Parks Commission- Uexpired term (Expires 12/31/14)
Christine Parker	Member, Parks Commission (Expires 12/31/15)
James Gallagher	Member, Planning Board, Class II (Concurrent with term of EC appointment)
Christine Quinn	Member, Shade Tree Commission (Expires 12/31/17)
Kathy Easton	Member, Shade Tree Commission (Expires 12/31/17)

Resolutions
Consent Agenda

Mayor Johnson gave a brief summary of the Resolutions and asked the Township Committee if there were any questions/comments or any items should be addressed separately. On a motion by Mr. Mulligan, seconded by Mr. Taylor, the following Consent Agenda Resolutions were adopted by vote:

Ayes: (Cook
(Goetz
(Mulligan
(Taylor
(Johnson

Abstain: (None
Absent: (None

Nays: (None

TOWNSHIP COMMITTEE MEETING
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Cranbury Township Resolution # R 01-13-001

WHEREAS, it is necessary to make the following appointments,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individuals are appointed to the positions and terms noted effective January 3, 2013:

TOWNSHIP COMMITTEE APPOINTMENTS

NAME	APPOINTMENT	TERM ENDING
Cheryl Coyle	Board of Health	12/31/15
George Smith	Board of Health	12/31/15
Bonnie Larson	Citizen's Com. On Cable TV	12/31/15
Thomas Connolly	Citizen's Com. on Cable TV	12/31/15
George Arpajian	Clock Winding Committee	12/31/13
Richard Kallan	Clock Winding Committee	12/31/13
Sara Kleinman	Clock Winding Committee	12/31/13
Rob McMahon	Clock Winding Committee	12/31/13
Timothy Norland	Clock Winding Committee	12/31/13
Anita O'Meara	Clock Winding Committee	12/31/13
Robert O'Meara	Clock Winding Committee	12/31/13
Robert Rogers	Clock Winding Committee	12/31/13
Craig Stier	Clock Winding Committee	12/31/13
Donna Stier	Clock Winding Committee	12/31/13
Joseph Buonavolonta	Clock Winding Committee	12/31/13
Cheryl Buonavolonta	Clock Winding Committee	12/31/13
Audrey Smith	Cultural & Heritage Comm. Township Historian	12/31/13 12/31/13
Greg Farrington (TC Rep)	Housing & Community Dev.	12/31/13
David Cook	Class III, Planning Board (TC)	12/31/13
Thomas Patterson	Zoning Board of Adjustment	12/31/16
David Nissen	Zoning Board of Adjustment	12/31/16
Marilee Meacock	Zoning Board of Adjustment	12/31/16
Mike Dulin, 1 st Alternate	Zoning Board of Adjustment	12/31/14
Vacancy, 2 nd Alternate	Zoning Board of Adjustment	12/31/14

CRANBURY TOWNSHIP RESOLUTION # R-01-13-002

WHEREAS, it is necessary to reopen Petty Cash Funds which have been closed at the end of 2010,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the following Petty Cash Funds be opened:

Clerk's Petty Cash Fund
Recreation Petty Cash Fund
Public Works Petty Cash Fund
Police Petty Cash Fund

TOWNSHIP COMMITTEE MEETING
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CRANBURY TOWNSHIP RESOLUTION #R-01-13-003

WHEREAS, it is advisable to utilize the State Contract, Middlesex or Mercer County Contract, Cranford Police Cooperative Pricing System, Middlesex Regional Educational Services Commission Co-Op and Plainsboro Cooperative Purchasing awards to procure goods and services at a low price

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the Township departments are authorized to purchase goods and services using the entities mentioned above when it appears that these means provide for the least expenses.

BE IT FURTHER RESOLVED that this policy shall continue, for the entirety of 2013.

Cranbury Township Resolution #R 01-13-004

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

A RESOLUTION AUTHORIZING FINANCE DIRECTOR TO PAY REQUIRED BILLS

BE IT RESOLVED by the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey, that the Finance Director is hereby authorized to pay the following required bills prior to the approval of the bill list:

Debt Service, School Taxes, County Taxes, Utilities, Payroll, Cell Phone Payments, Payment to Professionals, Insurance Premiums, Reimbursement of Petty Cash, Contracts, Recreation Program Payments and other statutory obligations.

BE IT FURTHER RESOLVED, that this resolution be effective as of January 1, 2013.

Cranbury Township Resolution # R 01-13-005

WHEREAS, pursuant to N.J.S.A. 40A:9-139, a municipality must appoint a municipal attorney for a term of one (1) year; and

WHEREAS, the Township of Cranbury has a need to appoint a COAH Attorney as well as COAH Consultant; and

WHEREAS, pursuant to N.J.S.A. 40A:5-4, the governing body of every local unit shall cause an annual audit of its books, accounts and financial transactions to be made and completed within six months after the close of its fiscal year by a Registered Municipal Accountant; and

WHEREAS, the Township of Cranbury has a need to appoint a Bond Counsel, Labor Attorney and Township Planner; and

WHEREAS, the governing body is required to appoint a Commissioner to the Joint Insurance Fund ("JIF") as well as an Alternate Commissioner;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individuals be appointed:

Steven P. Goodell, Esquire, and Herbert, Van Ness, Cayci and Goodell (Expiration Date: 12/31/13)

TOWNSHIP COMMITTEE MEETING
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Cranbury Township Resolution # R 01-13-005
(Continued)

Trishka Waterbury, Esquire and Mason, Griffin & Pierson, Township Attorney for COAH
(Expiration Date: 12/31/13)

Clarke, Caton Hintz and Mary Beth Lonergan, COAH Consultants (Expiration Date:
12/31/13)

John J. Maley, Jr., C.P.A., R.M.A., Auditor (Expiration Date: 12/31/13)

Ronald Ghrist, C.P.A., R.M.A., Financial Consultant (Expiration Date: 12/31/13)

McManimon & Scotland, LLC, Bond Counsel (Expiration Date: 12/31/13)

Ruderman & Glickman, LLC, Labor Counsel (Expiration Date: 12/31/13)

Phillips, Preiss, Grygiel, Inc., and Richard Preiss, Township Planner (Expiration Date:
12/31/13)

Kathleen R. Cunningham, Joint Insurance Fund Commissioner (Expiration Date:
12/31/13)

Greg Farrington, Alternate Joint Insurance Fund Commissioner, (Expiration Date:
12/31/13); and

BE IT FURTHER RESOLVED that a copy of this resolution be given to the above-named individuals.

Cranbury Township Resolution # R 01-13-006

WHEREAS, it is necessary each year to designate a Public Agency Compliance Officer who is charged with ensuring Affirmative Action compliance in public contracts; and

WHEREAS, it is necessary each year to designate a Public Compliance Officer who is charged with ensuring Affirmative Action compliance for personnel matters;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that Kathleen R. Cunningham, is hereby appointed as the Public Agency Compliance Officer charged with ensuring Affirmative Action compliance in public contracts; and

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Cranbury, that Denise Marabello, is hereby appointed as the Public Compliance Officer who is charged with ensuring Affirmative Action compliance for personnel matters.

Cranbury Township Resolution # R 01-13-007

CRANBURY TOWNSHIP CASH MANAGEMENT PLAN

The following items do hereby constitute the cash management plan of the Township of Cranbury:

TOWNSHIP COMMITTEE MEETING
January 3, 2013

Cranbury Township Resolution # R 01-13-007
(Continued)

Deposits and Depositories

All Township depositories must be FDIC insured and show a current certificate of conformance with the New Jersey Government Unit Deposit Protection Act (GUDPA)

The authorized Township Depositories as currently:

PNC Bank
1st Constitution Bank
First Choice

New qualifying depositories may be added to the above list by a resolution of the Township Committee.

Investments

It is desirable to maximize the interest earnings on idle funds of the Township through a safe investment program.

Township funds may be invested in any type of investment approved for municipalities by the State of New Jersey such as:

U.S. Obligations (Treasury Bills, Notes and Bonds)
Certificates of Deposit
Statement Savings Accounts
Bonds or other obligations of counties, municipalities and school districts
New Jersey Cash Management Fund

Those authorized to make investments on behalf of the Township are the Director of Finance and Treasurer.

Expenditures

The Township follows the purchasing system required by the New Jersey Fiscal Affairs Law.

Current and Capital Funds

Expenditures must first be authorized by a purchase order signed by the Administrator, Director of Finance, Treasurer, Chief Financial Officer or Purchasing Official. Upon certification on a voucher by the department head and vendor that goods or services have been received and the bill is in the correct amount, the bill may be listed for approval by the Township Committee at any meeting. Upon approval of the Township Committee a check with not less than two signatures will be issued for payment of a claim. Those authorized to sign checks are the Mayor, designated members of Township Committee, the Director of Finance, Administrator, Assistant Administrator and Treasurer.

Other Funds and Accounts

Payroll account checks which do not require a voucher need only one signature by the Director of Finance, Payroll Clerk or Payroll Supervisor.

All inter-fund transfer checks or bank transfers require one signature or one authorization by the Director of Finance or Treasurer.

TOWNSHIP COMMITTEE MEETING
January 3, 2013

Cranbury Township Resolution # R 01-13-007
(Continued)

Departmental Accounts including:

- All Current Accounts
- All Capital Accounts
- All Trust Accounts
- All Petty Cash Fund Accounts
- Clerk's Account
- Dog License Account
- Registrar Account
- Construction Official Accounts including the Construction Trust Fund
- Tax Collector Account
- Sewer Fee Collector Accounts
- Fire Official Trust Account

Expenditures can be made with a check with one signature as noted on the attached list.

Reporting

A quarterly report shall be submitted to the governing body by the Director of Finance by the 20th of the month following the end of a Quarter. The report at a minimum shall include the following:

Capital and Current Budget Balances, Revenue Balances

Insurance

The Treasurer, Chief Financial Officer, Tax Collector and Sewer Collector and any other employee noted by the Auditor must be bonded in an amount indicated by the auditor

The auditor must list the employees required to be individually bonded and the minimum amount of their bond after each year's audit is completed or no later than July 10th.

All other employees must be insured by an "Employee Dishonesty Blanket Bond" in the amount of \$25,000 or more.

Cranbury Township Resolution # R 01-13-008

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the attached schedule of meetings with times, dates and locations be authorized for 2012 **(See Addendum Page A)**.

Cranbury Township Resolution # R 01-13-009

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

WHEREAS, it is necessary to designate the official newspapers of the Township of Cranbury, in which meetings and Land Use Development Application notices will be published;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the following be designated as the official newspapers:

- The Cranbury Press
- The Home News & Tribune
- The Trenton Times

TOWNSHIP COMMITTEE MEETING
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Cranbury Township Resolution # R 01-13-010

WHEREAS, it is necessary to authorize an official to file Treatment Works Application Forms, or equivalent forms required by NJDEP, every year;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, That the Township Engineer, William C. Tanner, P.E., is so authorized.

Cranbury Township Resolution # R 01-13-011

**RESOLUTION TO CANCEL TAX REFUNDS OR DELINQUENCIES
UNDER TEN DOLLARS**

WHEREAS, pursuant to N.J.S.A. 40A:5-17.1, the governing body of a municipality may adopt a resolution authorizing a municipal employee chosen by the governing body to process without further action on the part of the governing body, the cancellation of any property tax refund or delinquency of less than \$10.00; and

WHEREAS, it is the recommendation that the Tax Collector be designated to perform the above; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey that the Tax Collector be authorized to process, without further action on the part of the governing body, the cancellation of any property tax refund or delinquency of less than \$10.00.

Cranbury Township Resolution # R 01-13-012

**RESOLUTION SETTING INTEREST AND PENALTIES FOR
DELINQUENT TAXES UNDER N.J.S.A. 54:4-67**

WHEREAS, N.J.S.A. 54:4-67 authorizes and permits a municipality to set penalties and rates of interest to be charged for non-payment of delinquent taxes and other municipal liens and charges; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to allow for a 6% penalty on all amounts owed in excess of \$10,000.00 at the end of the year; and

WHEREAS, in accordance with N.J.S.A. 54:5-61 when the tax title certificate amount shall exceed the sum of two hundred dollars, the holder of the tax title shall be entitled to collect from the owner or other person having an interest in the lands an additional sum equal to two percent of the amount so paid for the tax title certificate. When the amount shall exceed the sum of \$5,000, such additional sum shall be equal to 4% of such amount paid; and when the tax title certificate exceeds \$10,000, such additional sum shall be equal to 6% of such amount paid. This section shall also apply to all existing certificates held by municipalities on the effective date of this act; and

WHEREAS, in accordance with N.J.S.A 54:4-66.3d, the third installment of current year taxes shall not be subject to interest until the later of August 1, the additional interest-free period authorized pursuant to R.S. 54:4-67, or the twenty-fifth calendar day after the date that the tax bill or estimated tax bill for the third quarter installment was mailed or otherwise delivered. Any payment received after the later of August 1st, the additional interest-free period authorized pursuant to R.S. 54:4-67, or the twenty-fifth calendar day after the date that the tax bill or estimated tax bill for the third installment was mailed or otherwise delivered may be charged interest back to August 1. The tax bill shall contain a notice specifying the date on which the interest may begin to accrue;

TOWNSHIP COMMITTEE MEETING
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Cranbury Township Resolution # R 01-13-012
(Continued)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, County of Middlesex, State of N.J., that:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any sum in excess of \$1,500.00
2. The Tax Collector is hereby authorized and directed to charge the 6% year end penalty on delinquent taxes greater than \$10,000.00
3. Effective January 1, 2013 there shall be a ten (10) calendar day grace period after the due date of each quarterly tax installment in which payments will be not be subject to interest charges.
4. Any tax payment not made in accordance with paragraph 3 of this resolution shall be charged interest from the due date.

NOW, THEREFORE BE IT FURTHER RESOLVED that the charges on account of delinquent properties as set forth herein remain in effect from year to year until such time as the Township Committee adopts a new resolution setting forth new or different rates.

Cranbury Township Resolution # R 01-13-013

WHEREAS, in accordance with N.J.S.A 54:5-54 the tax collector shall provide to any party entitled to redeem at certificate two calculations of the amount required for redemption within a calendar year at no cost. For each subsequent calculation requested from the tax collector there shall be a \$50.00 fee. A request for a redemption calculation shall be in writing to the tax collector; and

WHEREAS, in accordance with N.J.S.A 54:5-97.1 the tax collector may charge a lien holder of a tax lien \$50.00 for the calculation of the amount due to redeem the tax lien. Any request for a redemption calculation shall specify the date to be used for the calculation, which shall be the date of the notice, and shall be made in writing to the tax collector. Neither the tax collector nor the municipality shall be liable for an incorrect calculation. The fee paid to the municipality shall not become a part of the lien and shall not be passed on to any party entitled to redeem pursuant to N.J.S.A 54:5-54; and

WHEREAS, in accordance with N.J.S.A 54:5-26 the tax collector may charge for mailing in lieu of advertising for tax liens, with a maximum of \$25.00 per mailing;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the tax collector is authorized to collect the above-mentioned fees.

Cranbury Township Resolution # R 01-13-014

Cranbury Township 2013 Temporary Budget

WHEREAS, NJSA 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2013 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

TOWNSHIP COMMITTEE MEETING
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Cranbury Township Resolution # R 01-13-014
(Continued)

WHEREAS, the date of this resolution is within the first thirty days of January, 2013 and

WHEREAS, THE TOTAL APPROPRIATIONS IN THE 2012 Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2012 budget is the sum of \$8,556,271.41

WHEREAS, 26.25% of the total appropriations in the 2012 Budget exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2012 budget is the sum of \$2,246,021.24

NOW THEREFORE, BE IT RESOLVED that to constitute the 2013 Temporary Budget the following appropriations be made:

20-100-011	Administrative & Executive - S & W	\$34,369.00
20-100-025	Administrative & Executive - OE	\$23,680.00
20-110-011	Mayor & Council - S & W	\$6,219.00
20-130-011	Finance Administration - S & W	\$26,524.00
20-130-025	Finance Administration - OE	\$45,485.24
20-145-011	Tax Collection - S & W	\$5,040.00
20-145-025	Tax Collection - OE	\$2,905.00
20-150-011	Tax Assessment - S & W	\$18,701.00
20-150-310	Tax Assessment - OE	\$15,000.00
20-151-025	Tax Map - OE	\$4,000.00
20-155-025	Legal - OE	\$25,000.00
20-165-310	Engineering - OE	\$20,000.00
21-180-011	Planning - S & W	\$10,556.00
21-180-025	Planning - OE	\$41,675.00
21-185-011	Zoning - S & W	\$4,020.00
21-185-025	Zoning - OE	\$6,800.00
21-190-011	Affordable Housing - S&W	\$11,297.00
21-190-025	Affordable Housing - OE	\$8,000.00
22-200-011	Fire Official - S & W	\$11,948.00
22-200-025	Fire Official - OE	\$15,500.00
22-205-011	HPC - S & W	\$2,056.00
22-205-025	HPC - OE	\$575.00
23-210-652	Other Insurance - OE	\$48,000.00
23-215-651	Worker's Comp - OE	\$64,000.00
23-220-650	Group Insurance - OE	\$200,000.00
23-225-025	Unemployment Insurance - OE	\$2,500.00
26-315-240	Vehicle Maintenance - OE	\$12,700.00
26-315-301	Vehicle Maintenance - OE	\$14,000.00
25-240-011	Police - S & W	\$468,556.00
25-240-025	Police - OE	\$60,000.00
25-250-011	911 S&W	\$1,118.00
25-252-025	Emergency Management - OE	\$750.00
25-256-025	LOSAP - OE	\$48,192.00
25-265-600	Fire - OE	\$37,725.00
26-290-011	Roads - S & W	\$85,149.00
26-290-025	Roads - OE	\$38,000.00

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Cranbury Township Resolution # R 01-13-014
(Continued)

26-295-011	Shade Tree - S&W	\$214.00
26-295-025	Shade Tree - OE	\$6,800.00
26-305-025	Garbage & Trash - OE	\$5,000.00
26-306-011	Recycling - S & W	\$10,947.00
26-306-025	Recycling - OE	\$1,725.00
26-310-011	Buildings & Grounds - S & W	\$9,722.00
26-310-025	Buildings & Grounds - OE	\$17,000.00
27-330-011	Health - S & W	\$427.00
27-330-025	Health - OE	\$700.00
27-335-011	Environmental Commission - S & W	\$682.00
27-335-025	Environmental Commission - OE	\$300.00
27-340-011	Animal Control - S & W	\$738.00
27-340-025	Animal Control - OE	\$2,725.00
27-360-011	Senior Services - S & W	\$623.00
27-360-025	Senior Services - OE	\$1,500.00
28-370-011	Board of Recreation - S&W	\$4,913.00
28-375-011	Parks - S & W	\$10,290.00
28-375-025	Parks - OE	\$5,725.00
41-703-021	Municipal Alliance - Local	\$8,954.00
29-390-030	Library - S & W	\$74,400.00
29-390-025	Library - OE	\$34,000.00
31-430-310	Electric - OE	\$11,900.00
31-430-240	Electric - Police	\$9,500.00
31-435-600	Street Lighting - OE	\$22,250.00
31-440-310	Telephone - Public Buildings	\$13,800.00
31-445-310	Water - OE	\$3,000.00
31-446-310	Gas - OE	\$15,000.00
31-446-240	Gas - Police	\$7,000.00
31-455-011	Sewer - S & W	\$25,272.00
31-455-025	Sewer - OE	\$78,000.00
31-460-240	Motor Fuel - Police	\$13,000.00
31-460-290	Motor Fuel - PW	\$14,000.00
36-472-670	Social Security - OE	\$60,000.00
36-477-025	DCRP - OE	\$665.00
41-702-025	Municipal Alliance Grant - OE	\$5,166.00
42-306-011	Recycling MCIA - S&W	\$2,056.00
42-306-025	Recycling MCIA - OE	\$9,375.00
42-331-025	County Health Contract - OE	\$9,612.00
42-340-025	Animal Control Shared Service - OE	\$2,000.00
42-455-025	MCUA - OE	\$232,000.00
42-456-025	MTUA - OE	\$40,000.00
43-490-320	Municipal Court - OE	\$55,000.00

2013 Temporary Budget Subtotal

\$2,246,021.24

Debt Service:

45-944-026	Police Lease Interest	\$673.92
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TOWNSHIP COMMITTEE MEETING
January 3, 2013

Cranbury Township Resolution #R-01-13-015

ADOPTING TEMPORARY CAPITAL BUDGET FOR 2013

WHEREAS, the Township of Cranbury desires to constitute the 2013 Temporary Capital Budget of said municipality,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury as follows:

SECTION 1. The 2013 Temporary Capital Budget of the Township of Cranbury is hereby constituted by the adoption of the following schedule:

PROJECTS SCHEDULED FOR 2013

Project	Estimated Costs	<u>Method of Financing</u>		
		Capital Improvement Fund	Debt Authorized	Funded by Fire Company
Brainerd Lake Dam Supplement	\$600,000	\$30,000	\$570,000	

SECTION 2. The Clerk be and is authorized and directed to file a certified copy of this Resolution with the Division of Local Government Services, Department of Community Affairs, State of New Jersey, within three days after adoption of these projects for the 2013 Temporary Capital Budget, to be included in the 2013 Permanent Capital Budget as adopted.

Cranbury Township Resolution # R 01-13-016

Resolution Appointing Cranbury Housing Associates
to Provide Services Relating to Affordable Housing Units
(Pursuant to NJSA 52:27D-324)

WHEREAS, pursuant to NJSA 52:27D-324 (the "New Jersey Fair Housing Act"), municipalities are allowed to enter agreements with other entities to provide services relating to affordable housing units; and

WHEREAS, under the State's COAH regulations, municipalities that have created affordable housing programs may designate one or more administrative agent(s) to administer the affordable housing program (NJAC 5:96-18.1); and

WHEREAS, under the Cranbury Township Code (Section 44-26), the Township Committee has the authority to appoint, by resolution, an administrative agent to administer the Township's affordable housing program and said resolution being subject to the approval of COAH;

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Cranbury hereby appoint (pending approval from COAH) Cranbury Housing Associates is the Township's designated agent for its affordable housing program.

BE IT FURTHER RESOLVED the Municipal Clerk is hereby directed to send a copy of this resolution to COAH "or its successor" for its approval.

TOWNSHIP COMMITTEE MEETING
January 3, 2013

Cranbury Township Resolution # R 01-13-017

RESOLUTION SUPPORTING ASSEMBLY BILL A-2753 REQUIRING
DIRECT PAYMENT OF ENERGY TAXES TO MUNICIPAL GOVERNMENT

WHEREAS, taxes on gas and electric utilities were originally collected by the host municipalities, and when the State made itself the collection agent for these taxes, it promised to dedicate the proceeds to municipal property tax relief; and

WHEREAS, just as municipalities collect property taxes for the benefit of school districts, counties and other entities; the State is supposed to collect Energy Taxes for the benefit of municipal governments; and

WHEREAS, for years, though, State officials have diverted funding from Energy Taxes to plug holes in the State budget and to fund State programs; and

WHEREAS, the cumulative impact of years of underfunding has left many municipalities with serious needs and burdensome property taxes; and

WHEREAS, municipalities lost \$331 million in combined Energy Tax and Consolidated Municipal Property Tax Relief Aid (CMPTRA) funding in Fiscal Years 2009, 2010, and 2011, while also being denied scheduled incremental funding; and

WHEREAS, as a result of these cuts, in a number of municipalities property taxes are higher now, despite the fact that they are spending less, proving that the State's diversion of tax relief funding has contributed to higher municipal property taxes; and

WHEREAS, A-2753, sponsored by Assemblymen Daniel Benson and Wayne DeAngelo, and S-1923, sponsored by Senator Linda Greenstein, would restore the \$331 million in municipal property tax relief funding, ensure that each municipality will be restored to the 2007 (SFY 2008) Energy Tax Receipts/CMPTRA level and adjust that amount to account for inflation.; and

WHEREAS, the bills would require certain energy tax receipts to be paid directly to municipalities and, thereby, would assure local property taxpayers compensation for hosting transmission facilities and lines that allow gas and electric energy corporations to serve customers and conduct business in our Garden State; and

WHEREAS, the time has come to restore to local budgets the millions in property tax relief that have been annually diverted to meet State needs;

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Cranbury salutes the sponsors for listening to the Mayors in their districts and all around New Jersey and for advancing this legislation; and

BE IT FURTHER RESOLVED, that we enthusiastically support and urge our State Legislators to pass A-2753/S-1923; and

BE IT FINALLY RESOLVED, that certified copies of this Resolution be forwarded to Governor Chris Christie, Lieutenant Governor Kim Guadagno, New Jersey Senate President Steve Sweeney, New Jersey Senate Republican Leader Thomas Kean, Jr., New Jersey Assembly Speaker Sheila Oliver, New Jersey Assembly Republican Leader Jon Bramnick, our State Senator Linda R. Greenstein, our Assemblymen Daniel R. Benson and Wayne P. DeAngelo, and to the New Jersey League of Municipalities.

TOWNSHIP COMMITTEE MEETING
January 3, 2013

Cranbury Township Resolution # R 01-13-018

WHEREAS, David Cook ("Dave") was elected to the Cranbury Township Committee in 2010, after having lived in Cranbury Township since the age of four (4); and

WHEREAS, Dave was then elected by his colleagues as Mayor on January 4, 2012; and

WHEREAS, through his leadership skills as well as his great negotiating skills, Cranbury Township has benefitted greatly with Dave "at the helm"; playing a pivotal role in securing the funding for purchase of the Reinhardt North parcel on Plainsboro Road which will be enjoyed by Cranbury's residents for years to come as well as the farmland easement acquisition of Reinhardt South; and

WHEREAS, Dave also helped enter into a "Shared Services" Agreement with Helmetta Borough for animal control and pound services which resulted in a large savings to the Township of Cranbury; and

WHEREAS, Dave has been involved in many pre-construction meetings for the upcoming "Brainerd Lake Dam Project; and

WHEREAS, he has worked throughout this year with the "Turnpike Tree Subcommittee" for the "New Jersey No Net Loss Reforestation Act" grant which gave Cranbury Township many beautiful trees to add to its wonderful "vista"; and

WHEREAS, Dave also worked closely with the business community to have the first "Cranbury Farmers and Vendors Market" which was a great success; and

WHEREAS, Cranbury Township's residents recently survived the worst storm of the Century. With Dave Cook's leadership, responsiveness and "hands on" help working with the utility companies, Dave was able to get power restored quickly to Cranbury's residents; and

WHEREAS, Dave was re-elected to the Township Committee for another three-year term commencing on January 1, 2013;

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Cranbury hereby thanks Dave Cook for a "job well done" and conveys its gratitude and appreciation to him as the Township's Mayor for this past year.

Public Comment

The Mayor opened the meeting to public questions and comment.

Ms. Patty Thomsson, Washington Drive, asked for an explanation on the appointment process for Boards and Commissions. She stated she applied for a position on the Planning Board and never had any response from the Township that she was not being appointed. Mayor Johnson explained the process. Ms. Thomsson stated she does a fair amount of volunteer work in the Township, and just wanted the Township Committee to know volunteers should receive a call that they are not being appointed instead of finding out at a meeting. She stated she was fine with not getting the position; however, she was addressing a lack of courtesy that volunteers are not contacted if they are not getting appointed. Mr. Cook agreed Ms. Thomsson should have received a response to her inquiries.

Mr. Mulligan stated he wanted to address Resolution # R 01-13-017 supporting Assembly Bill A-2753 requiring direct payment of energy taxes to municipal governments. Mr. Mulligan stated this is an important item supported as a Township Committee. He stated Senator Linda Greenstein, Assemblyman Wayne DeAngelo, and Assemblyman Dan Benson all support this

TOWNSHIP COMMITTEE MEETING
January 3, 2013

Public Comment

(Mr. Mulligan cont'd.)

issue. He stated Cranbury is greatly impacted by not receiving its full allotment of energy receipts.

Assemblyman Wayne DeAngelo, Hamilton Township, congratulated Mayor Johnson and the re-elected officials on their positions. Assemblyman DeAngelo explained to the public the State of New Jersey collects taxes from the energy companies which should be turned over to municipalities. He stated all municipalities in the area are asking for assistance on this issue.

There being no further comments, the Mayor closed the public part of the meeting.

--Mayor's Notes

Mr. Johnson stated he attended a summit of Mayors whose municipalities are serviced by JCP&L; however, he stated he will give a report at the next meeting.

On a motion by Mulligan, seconded by Ms. Goetz, and unanimously carried, the meeting adjourned at 6:35 p.m.

Kathleen R. Cunningham, RMC
Municipal Clerk