

TOWNSHIP COMMITTEE MEETING
March 10, 2014

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: David Cook, Glenn Johnson, Daniel Mulligan, Jay Taylor and Mayor Susan Goetz. Also present were Denise Marabello, Township Administrator/Director of Finance; and Kathleen Cunningham, Municipal Clerk/Assistant Administrator. Mayor Goetz led in the salute to the flag, and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 4, 2013 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 4, 2013.
- (3) Filed on December 4, 2013 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.
- (4) Sent to those individuals who have requested personal notice.

Regular Township Committee Minutes of February 24, 2014

On motion by Mr. Taylor, seconded by Mr. Johnson and unanimously carried, the Regular Township Committee Minutes of February 24, 2014 were adopted.

Reports and Communications

--Mayor

Mayor Goetz reported the Downtown Beautification Project will start soon and will be completed by Memorial Day. Mayor Goetz explained Project details to the public and stated the Township is hoping to get the work started by March 17th since that is the beginning of Cranbury School's spring break. She explained there are many students who walk to school, and it would be beneficial to get some of the work done while school is off. Mayor Goetz stated the Project will be extremely disruptive for a short period of time, and stated sidewalks will be dug up and parking spaces will be used for equipment. She stated the businesses will be accessible. Businesses and Cranbury School have been contacted by Mr. Bill Tanner, Township Engineer. The Township is working with the Police and Cranbury School for walking routes for the students while the work is being done. Mayor Goetz stated the Village will be beautiful when it is done, with new trees, lights and sidewalks.

Mayor Goetz reported information on affordable housing has been received, and stated the draft rules will be out for Public Comment on June 2, 2014.

--Township Committee

Mr. Cook reported the Brainerd Lake Bridge and Dam Project is at "Day 125" of the 300-day project. The projected completion date is the end of August. Mr. Cook stated a new yellow line has been painted in the street for safety reasons. He reported the downstream wall foundations and spillway foundations have been poured, and reported 110 cubic yards of concrete were poured (for context, a cement mixer holds approximately 10 cubic yards). He reported underneath the spillway, original timbers were discovered, which are thought to be about 150 years old based on the fact the surface of the timbers were hand hewn. He stated the Project is on schedule for completion.

Mr. Cook reported letters were sent to advise residents surrounding Village Park that the Township applied for a DEP permit to do remediation work on the erosion of the Lake's edge.

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--Township Committee (Continued)

Mr. Mulligan reported a communication was received from Mr. Tom Weidner, Parks Chair, that the Cranbury Woman's Club is interested in planting a permanent evergreen tree in Monument Park. Mr. Mulligan stated there will be additional discussions during a future Parks meeting. Mayor Goetz confirmed the tree to be planted would be the Christmas tree in the Park.

Mr. Mulligan reported he received a communication from Ms. Alicia Vincelette, Cranbury Neck Road, concerning speeding on Cranbury Neck Road. Mr. Mulligan stated he was not sure how far out the Vincelette's lived, but assumed it was within the 25 mile speed zone. He reported he spoke with Chief Varga and additional speed patrols will be assigned on Cranbury Neck Road. Mayor Goetz reported she also contacted Chief Varga about cars not stopping for pedestrians in crosswalks.

Mr. Taylor stated he received comments from residents whose children cannot use the baseball fields because they are not in Little League. He suggested a notice on the web when the fields are not being used by Little League. Ms. Marabello stated the Recreation Department makes the reservations so they would need to post the field availability. Mr. Mulligan stated it would be difficult to have a schedule posted as bad weather could cause games to be rescheduled. Ms. Marabello stated teams using the fields for games or practice should have a permit with them.

Mr. Taylor stated parents voiced concern about the soccer fields being torn up when used after heavy rains. He asked if some sort of Ordinance about field usage could be done. He stated the fields are being used when the fields are wet and when the players slide, the grass is torn up. There was discussion about who is using the field, whether permits were issued, and who is enforcing the usage. Mr. Mulligan stated it is difficult for the Police to enforce the usage. The fields require permits, and if players are not supposed to be on the fields, the rules need to be enforced. Ms. Marabello stated a conversation with Chief Varga is necessary. Mr. Mulligan suggested a checklist of "nuisances" could be presented to the Police which the Township Committee would appreciate them addressing while patrolling.

Mr. Taylor stated residents have approached him stating the Township Committee should become involved to save the Cranbury Swim Club, while others want the Township Committee's assistance in getting members' bond money back. Mr. Taylor stated the Cranbury Swim Club is a business, and while he does not want it to close, he also does not want the Township Committee to get involved in a private business. Mayor Goetz stated the Township Committee has not been approached by the Swim Club for any action.

Mr. Taylor stated he had a meeting last week concerning human resource services, and he stated he asked Ms. Marabello to have a meeting to see if the Township could realize some efficiency savings.

Mr. Johnson reported he attended a School Board Meeting, and while there was nothing specific to report to the Township, he stated the Facilities Committee was going to replace five (5) boilers. Due to the efficiency of the new boilers, the School only had to purchase three (3) to replace the old boilers. He stated he also attended a Business and Professional Association Meeting and attended a meeting with the Zoning Subcommittee Meeting.

Mr. Cook had additional comments on COAH to share, stating it seems the affordable housing rulings for June will be based around Mount Laurel II as opposed to the current growth formula. He stated the new rules would be based on the percentage of total housing inventory. He reported currently 9% of total housing inventory in Cranbury is affordable housing, which puts the Township in a good position

Agenda Additions/Changes

Ms. Cunningham reported there were no Agenda additions or changes.

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Public Comment – for Agenda Items

Mayor Goetz opened the meeting to public questions and comments for items on the Agenda. There being no comments, the Mayor closed the public portion of the meeting.

Work Session

a). Presentation on “Complete Streets”

Mr. Jerry Foster, West Windsor Pedestrian and Bicycle Alliance, gave a presentation and discussed with the Township Committee “Complete Streets.” Mayor Goetz stated she spoke with Ms. Nancy Sheehan, Cranbury Therapeutic Massage, at the “Mayor’s Coffee” and invited her organization to come speak to the Township Committee. Mr. Jerry Foster stated he was speaking on behalf of the West Windsor Pedestrian and Bicycle Alliance, a 400-member volunteer organization. He stated the organization is enthusiastic and are proponents of safe streets and safe speed zones for pedestrians and bicycles. He stated the organization proposes townships consider a roadway’s usage by all before they start roadwork. He stated the Department of Transportation has a checklist for complete streets. He stated the only bad thing about complete streets is that it may cost a little more money, however he stated it is a future investment for the Township.

Mayor Goetz stated that the current Committee and Committees in the past have worked hard to make Cranbury a walking community. She explained in addition to the Downtown Beautification Grant, the Township has a Safe Streets Grant which would connect the communities outside the Village so children can walk all the way to school. She stated the Township is committed to the “walkability” of Cranbury. She stated sidewalks were already added to Cranbury Neck Road and Plainsboro Road because they are more heavily travelled. Mayor Goetz stated on any given beautiful Saturday, there are many bicycles riding through the Town. She stated there needs to be a balance for cars and bicycles, and since the Township’s roadways cannot be widened, she inquired if a methodology is available that could make the roads compatible to both. Mr. Foster stated cars tend to go faster when roads are wider, which is not compatible to bicycles. He suggested bump outs at crosswalks (to be even with parked cars), which create shorter crosswalks and allow pedestrians to stand in a safe place while waiting to cross. Mayor Goetz stated the Beautification Grant will make the intersections of Main Street narrower at crosswalks and make the intersections ADA compliant with bump outs at designated intersections. .

Mr. Cook stated many of Cranbury’s streets are friendly already and a lot of the streets exceed State and County regulations. He asked Mr. Foster if a bicycle-friendly assessment was done of the Township’s streets, and if so, what could be done to make the streets better. Mr. Foster stated having “complete streets” allows for the Township to obtain additional grants. Mayor Goetz inquired if “complete streets” is a part of Sustainable New Jersey, and Mr. Foster agreed and stated the Township would receive points for “Complete Streets.”

Mr. Mulligan stated he is a runner and rides bikes with his children so he agrees with the concept. He stated he is hesitant about adopting something that may add more bureaucracy to future projects. Mr. Mulligan stated the Township has professionals (Engineer, Planner, Traffic Consultant), and he would want their opinions before adopting a policy.

Mr. Taylor agreed with Mr. Mulligan, stating the Township is congested and additional investigations are necessary before adopting a policy.

Mr. Cook stated it is not only what the Township is getting when adopting the program, but there is also consideration on what the Township has to do to get points, etc. He stated he wondered if proceeding with the program would add to the traffic congestion, or would it reduce or handle the chaos.

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Work Session

a). Presentation on "Complete Streets" (Continued)

Mayor Goetz stated she took the "Complete Streets" checklist and compared the Downtown Beautification Project against it. She stated many items could be checked off, and others were non-applicable.

After additional discussion, Mayor Goetz suggested having the Planning Board and the "Green Team" review the Program. She agreed with Mr. Mulligan that many requirements would be too much for Cranbury; however, she suggested picking out those items that would work for the Township. The Township agreed a generic version of "Complete Streets" might be more doable than the Morristown "Complete Streets" sample. Mayor Goetz asked what Plainsboro Township is doing, and Mr. Foster stated Plainsboro passed their "Complete Streets" Resolution three (3) months ago. Ms. Cunningham stated she will call the Municipal Clerk in Plainsboro to get a copy of their Resolution.

Mr. Bill Neary, Executive Director of Keep Middlesex Moving (KMM, a non-profit transportation management association), stated everything discussed thus far is what KMM manages for Middlesex County. Mr. Neary described the services provided by KMM and stated they are open to any suggestions to keep Middlesex residents moving. He also offered KMM's services, stating the Association has professional planners and traffic engineers that are available to discuss solutions to traffic issues. Mr. Neary stated KMM has an extensive school program which reaches out to students and parents. Mayor Goetz stated with the new sidewalks being installed, it might be helpful to teach students about the new traffic patterns. There was additional discussion concerning traffic not stopping for pedestrians in crosswalks and the necessity of enforcement.

Mr. Mulligan inquired if KMM is part of Middlesex County. Mr. Neary explained KMM is not part of the County; however, the County supports them and pays for their offices. He stated KMM is funded by the New Jersey Transportation Planning Association, Department of Transportation, New Jersey Transit and approximately 300 businesses that pay dues to them. Mr. Cook asked about the sponsorship, and Mr. Neary explained the dues are based on population. Mr. Cook stated the dues would be well spent based on the services offered.

Resolutions

Consent Agenda

Mayor Goetz asked the Township Committee if there were any questions or comments on the Consent Agenda, or if any Resolutions should be addressed separately. Mr. Taylor inquired about Resolution # R 03-14-041 concerning the Personnel Manual and asked if there were any changes in it. Ms. Marabello reported that in order to get reduced insurance deductibles, the Joint Insurance Fund required the Township have a separate Managerial Manual versus a Personnel Manual. Other information added includes State-required wording for domestic violence. The Township Attorney reviewed the wording and it was added in the Manual. Mayor Goetz suggested addressing the Downtown Beautification Project Resolution separately.

A motion was made by Mr. Johnson, seconded by Mr. Taylor and unanimously carried, Resolutions a). through d). were passed by vote:

Ayes: (Cook
(Johnson
(Mulligan
(Taylor
(Goetz

Abstain: (None
Absent: (None

Nays: (None

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Cranbury Township Resolution # R 03-14-039

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

Cranbury Township Resolution # 03-14-040
2014 Temporary Budget Resolution

WHEREAS, NJSA 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2014 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the budget deadline has been extended to April 25, 2014; and

WHEREAS, the date of this resolution is by March 14, 2014
and

WHEREAS, THE TOTAL APPROPRIATIONS IN THE 2012 Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2013 budget is the sum of \$8,770,666.98.

WHEREAS, 1/12 of the total appropriations in the 2013 Budget exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2013 budget is the sum of \$730,888.92.

NOW THEREFORE, BE IT RESOLVED that to constitute the 2014 Temporary Budget the following appropriations be made:

		Original Temp Budget	1/12 Budget	Total Temp Budget
20-100-011	Administrative & Executive - S & W	\$36,104.00	\$12,034.67	\$48,138.67
20-100-025	Administrative & Executive - OE	\$30,000.00	\$10,000.00	\$40,000.00
20-110-011	Mayor & Council - S & W	\$6,220.00	\$2,073.33	\$8,293.33
20-130-011	Finance Administration - S & W	\$32,761.00	\$10,920.33	\$43,681.33
20-130-025	Finance Administration - OE	\$56,172.00	\$18,724.00	\$74,896.00
20-145-011	Tax Collection - S & W	\$11,040.00	\$3,680.00	\$14,720.00
20-145-025	Tax Collection - OE	\$2,500.00	\$833.33	\$3,333.33
20-150-011	Tax Assessment - S & W	\$13,833.00	\$4,611.00	\$18,444.00
20-150-310	Tax Assessment - OE	\$26,027.00	\$8,675.67	\$34,702.67
20-151-025	Tax Map - OE	\$500.00	\$166.67	\$666.67
20-155-025	Legal - OE	\$31,087.00	\$10,362.33	\$41,449.33
20-165-310	Engineering - OE	\$26,000.00	\$8,666.67	\$34,666.67
21-180-011	Planning - S & W	\$11,710.00	\$3,903.33	\$15,613.33
21-180-025	Planning - OE	\$33,850.00	\$11,283.33	\$45,133.33
21-185-011	Zoning - S & W	\$5,179.00	\$1,726.33	\$6,905.33
21-185-025	Zoning - OE	\$11,137.00	\$3,712.33	\$14,849.33

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21-190-011	Affordable Housing - S&W	\$12,287.00	\$4,095.67	\$16,382.67
21-190-025	Affordable Housing - OE	\$26,117.00	\$0.00	\$26,117.00
22-200-011	Fire Official - S & W	\$13,072.00	\$4,357.33	\$17,429.33
22-200-025	Fire Official - OE	\$2,040.00	\$680.00	\$2,720.00
22-205-011	HPC - S & W	\$3,076.00	\$1,025.33	\$4,101.33
22-205-025	HPC - OE	\$425.00	\$141.67	\$566.67
23-210-652	Other Insurance - OE	\$63,000.00	\$21,000.00	\$84,000.00
23-215-651	Worker's Comp - OE	\$62,000.00	\$20,666.67	\$82,666.67
23-220-650	Group Insurance - OE	\$232,828.00	\$60,000.00	\$292,828.00
26-315-201	Vehicle Maintenance - OE	\$300.00	\$0.00	\$300.00
26-315-240	Vehicle Maintenance - OE	\$15,600.00	\$11,200.00	\$26,800.00
26-315-301	Vehicle Maintenance - OE	\$16,000.00	\$11,854.93	\$27,854.93
25-240-011	Police - S & W	\$477,566.00	\$159,188.67	\$636,754.67
25-240-025	Police - OE	\$50,420.00	\$16,806.67	\$67,226.67
25-250-011	911 S&W	\$2,141.00	\$713.67	\$2,854.67
25-252-025	Emergency Management - OE	\$750.00	\$0.00	\$750.00
25-256-025	LOSAP - OE	\$64,171.76	\$0.00	\$64,171.76
25-265-600	Fire - OE	\$40,219.00	\$13,406.33	\$53,625.33
26-290-011	Roads - S & W	\$86,942.00	\$28,980.67	\$115,922.67
26-290-025	Roads - OE	\$29,612.00	\$20,000.00	\$49,612.00
26-295-011	Shade Tree - S&W	\$487.00	\$162.33	\$649.33
26-295-025	Shade Tree - OE	\$8,212.00	\$2,737.33	\$10,949.33
26-305-025	Garbage & Trash - OE	\$6,750.00	\$562.50	\$7,312.50
26-306-011	Recycling - S & W	\$12,217.00	\$4,072.33	\$16,289.33
26-306-025	Recycling - OE	\$1,736.00	\$578.67	\$2,314.67
26-310-011	Buildings & Grounds - S & W	\$9,732.00	\$3,244.00	\$12,976.00
26-310-025	Buildings & Grounds - OE	\$17,675.00	\$5,891.67	\$23,566.67
27-330-011	Health - S & W	\$276.00	\$92.00	\$368.00
27-330-025	Health - OE	\$525.00	\$175.00	\$700.00
27-335-011	Environmental Commission - S & W	\$629.00	\$209.67	\$838.67
27-335-025	Environmental Commission - OE	\$435.00	\$145.00	\$580.00
27-340-011	Animal Control - S & W	\$3,968.00	\$1,322.67	\$5,290.67
27-340-025	Animal Control - OE	\$2,725.00	\$908.33	\$3,633.33
28-370-200	Board of Recreation - Senior Programs	\$2,000.00	\$166.67	\$2,166.67
28-370-011	Board of Recreation - S&W	\$2,949.00	\$983.00	\$3,932.00
28-375-011	Parks - S & W	\$13,413.00	\$4,471.00	\$17,884.00
28-375-025	Parks - OE	\$6,212.00	\$2,070.67	\$8,282.67
41-703-021	Municipal Alliance - Local	\$6,475.80	\$539.65	\$7,015.45
29-390-030	Library - S & W	\$66,347.00	\$22,115.67	\$88,462.67
29-390-025	Library - OE	\$51,430.00	\$17,143.33	\$68,573.33
31-430-310	Electric - OE	\$11,875.00	\$3,958.33	\$15,833.33
31-430-240	Electric - Police	\$9,500.00	\$3,166.67	\$12,666.67
31-435-600	Street Lighting - OE	\$23,750.00	\$7,916.67	\$31,666.67
31-440-310	Telephone - Public Buildings	\$13,825.00	\$4,608.33	\$18,433.33
31-445-310	Water - OE	\$3,000.00	\$1,000.00	\$4,000.00

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31-446-310	Gas - OE	\$15,000.00	\$0.00	\$15,000.00
31-446-240	Gas - Police	\$7,000.00	\$0.00	\$7,000.00
31-455-011	Sewer - S & W	\$25,710.00	\$8,570.00	\$34,280.00
31-455-025	Sewer - OE	\$80,000.00	\$26,666.67	\$106,666.67
31-460-240	Motor Fuel - Police	\$12,850.00	\$4,283.33	\$17,133.33
31-460-290	Motor Fuel - PW	\$14,000.00	\$4,666.67	\$18,666.67
36-472-670	Social Security - OE	\$56,375.00	\$18,791.67	\$75,166.67
36-477-025	DCRP - OE	\$530.00	\$176.67	\$706.67
	Municipal Alliance Grant -			
41-702-025	OE	\$5,548.52	\$1,849.51	\$7,398.03
42-306-011	Recycling MCIA - S&W	\$2,076.00	\$692.00	\$2,768.00
42-306-025	Recycling MCIA - OE	\$9,375.00	\$3,125.00	\$12,500.00
42-331-025	County Health Contract - OE	\$4,905.00	\$1,635.00	\$6,540.00
	Animal Control Shared Service -			
42-340-025	OE	\$1,600.00	\$533.33	\$2,133.33
42-455-025	MCUA - OE	\$167,000.00	\$55,666.67	\$222,666.67
42-456-025	MTUA - OE	\$29,500.00	\$9,833.33	\$39,333.33
43-490-320	Municipal Court - OE	\$62,000.00	\$20,666.67	\$82,666.67
	2014 Temporary Budget			
	Subtotal	\$2,302,300.08	\$730,888.92	\$3,033,189.00

Debt Service:

45-944-026	Police Lease Interest	\$413.06		
45-942-025	EDA Interest	\$112.50		
45-935-027	Interest on Jan Note - January	\$75,277.50		
45-925-027	Principal on Jan Note	\$695.00		
	2014 Temporary Budget Total	\$2,378,798.14	\$730,888.92	\$3,033,189.00

Cranbury Township Resolution # R 03-14-041

A RESOLUTION APPROVING EMPLOYEE HANDBOOK
AND PERSONNEL POLICY AND PROCEDURES MANUAL
FOR MANAGERIAL/SUPERVISORY EMPLOYEES

WHEREAS, it is the policy of the Township of Cranbury to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Civil Service Act,) (the New Jersey Attorney General's guidelines with respect to Police Department personnel matters,) the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Cranbury Township Committee has determined that there is a need for an Employee Handbook Personnel Policies and Procedures Manual for Managerial/Supervisory Employees

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Cranbury Township Resolution # R 03-14-041
(Continued)

to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

NOW, THEREBY, BE IT RESOLVED by the Cranbury Township Committee that the Employee Handbook and the Personnel Policies and Procedures Manual for Managerial/Supervisory Employees attached hereto is hereby adopted.

BE IT FURTHER RESOLVED that the Employee Handbook shall apply to all Township officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail;

BE IT FURTHER RESOLVED that the Personnel Policies and Procedures shall apply to all Managerial/Supervisory Township officials and employees. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail. In all other cases, these policies and procedures shall prevail;

BE IT FURTHER RESOLVED that the manuals are intended to provide guidelines covering public service by Township employees and are not contracts. The provisions of the manuals may be amended and supplemented from time to time without notice and at the sole discretion of the Cranbury Township Committee;

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Township shall operate under the legal doctrine known as "employment at will";

BE IT FURTHER RESOLVED that the Township Administrator and all managerial/supervisory personnel are responsible for these employment practices.

Cranbury Township Resolution # R 03-14-042

ADOPTION OF A POLICY AND PROCEDURES MANUAL
FOR LOCALLY-ADMINISTERED FEDERAL HIGHWAY GRANT PROJECTS

WHEREAS, the Township of Cranbury has received a grant from the New Jersey Department of Transportation, Division of Local Aid which is funded by a Federal Highway Grant; and

WHEREAS, it is required that projects containing Federal Highway Funds have in place, or adopt, an approved Policy and Procedure Manual; and WHEREAS, the Township has prepared a Policy and Procedures Manual in accordance with State and Federal requirements; and

WHEREAS, the Department of Transportation Division of Local Aid has reviewed and approved the Township of Cranbury's a revised Draft Policy and Procedure Manual.

NOW THEREFORE IT BE RESOLVED that the Township of Cranbury formally approves and adopts the revised document entitled, "CRANBURY TOWNSHIP POLICY AND PROCEDURES MANUAL FOR LOCALLY ADMINISTERED FEDERAL HIGHWAY GRANT PROJECTS", as previously submitted to NJDOT; and

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Cranbury Township Resolution # R 03-14-042
(Continued)

BE IT FURTHER RESOLVED that a certified copy of this Resolution be sent to the NJDOT.

Cranbury Township Resolution # R 03-14-043

Mayor Goetz explained this Resolution is for an Agreement between Cranbury Township and Middlesex County concerning the Downtown Beautification Project. She stated the bump outs being installed as part of the Downtown Beautification Project protrude into Main Street, which is a County road. Mayor Goetz stated the County is requiring the Township sign this Agreement, which requires the Township to take ownership, maintenance, repair, control, liability and responsibility of North Main Street from the bump out on Park Place to the bump out on School House Lane. She stated the County will maintain responsibility for snow, ice and debris removal; however the Township assumes all other responsibilities for the street. Mr. Mulligan stated, if the Township is adding bump outs to be ADA compliant, he doesn't understand how the County can make the Township take ownership of the road. Mr. Cook stated the County does not want to encourage bump outs because of the snow plows. Mayor Goetz pointed out the bump outs are the same as the width of parked cars. Ms. Marabello stated she does not believe the County will not pave Main Street, but stated she feels the County want to be able to tell other municipalities it does not want bump outs. Mr. Mulligan stated legally the Township is taking ownership of the street. Mr. Cook stated this required Agreement is the tradeoff for adding the bump outs for the Downtown Beautification Project.

A motion was made by Mr. Johnson, seconded by Mr. Cook and unanimously carried, the following Resolution was passed by vote:

Ayes:	(Cook	Abstain:	(None
	(Johnson	Absent:	(None
	(Mulligan		
	(Taylor		
	(Goetz		

Nays: (None

WHEREAS, Cranbury Township is desirous of constructing a sidewalk as part of "Downtown Beautification Project"; and

WHEREAS, Middlesex County is willing to transfer jurisdiction to the Township of a section of North Main Street to facilitate the "Downtown Beautification" Project; and

NOW, THEREFORE, BE IT RESOLVED, in consideration of the mutual and joint obligations set forth in said Agreement and other valuable considerations, Middlesex County and Cranbury Township do mutually agree with the terms referenced in the Agreement; and

BE IT FURTHER RESOLVED, the Mayor and Clerk are hereby authorized to execute the Agreement with Middlesex County on behalf of Cranbury Township.

Reports from Township Staff and Professionals
-- Administrator's Report

Ms. Marabello stated several projects are moving along: the Bridge and Dam Project is on schedule, the Generator Project is almost complete, and sewer projects, Safe Streets to School and Downtown Beautification Project will be starting. She stated there will be a lot of road and sidewalk work going on

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Reports from Township Staff and Professionals (Continued)

-- Administrator's Report

during the spring and summer, Mr. Taylor inquired if Chief Varga will have traffic coverage for the projects. Ms. Marabello stated Mr. Bill Tanner, Township Engineer, will be communicating with the Police. Mayor Goetz stated there have been communications with Cranbury School, and school guards will be available to cross children. Mr. Mulligan asked that sidewalk work not be done near Teddy's on March 14th through 17th because there will be a lot of customers for St. Patrick's Day. Ms. Marabello stated the first work will be on the bump outs near School House Lane because it will be spring break. Ms. Marabello stated this is a 50-day project from start to finish. Mayor Goetz explained there will be two (2) work crews: one for demo and the second crew will repair the next day. Each location will be done quickly and will not be disrupted for the entire 50-day project. Mayor Goetz stated the businesses will be impacted by the loss of the west side parking for a significant period of time. She stated the contractor is highly motivated and wants to start the project, and stated he wants to plant the trees, which are spring bloomers.

--Assistant Administrator's Report

Ms. Cunningham stated she had nothing to report.

Reports from Township Boards and Commissions

Mr. Mike Kervan, Chief of the Cranbury Volunteer Fire Company, gave report for the month of February: 32 incidents and volunteers had 246 response and training hours, including a 20-hour class. He stated mutual aid came into Town three (3) times during the day and volunteers responded to six (6) out-of-town mutual aid calls.

Chief Kervan reported he was approached by a Shady Brook Lane resident regarding parents parking on both of Shady Brook Lane during drop off and pick up of school buses. The buses pick up on George Davison Road so parents drive their children to the corner of Shady Brook Lane. There is no room for cars or emergency vehicles to get by. Mayor Goetz asked if there was a homeowners' association there, and stated that would be the organization to send out communication to the residents. Chief Kervan stated the street is already very tight for emergency vehicles, even without parked cars there. Mr. Cook stated there is also an issue with speeding on Shady Brook Lane and a resident inquired if some sort of speed bump could be installed. Ms. Marabello stated the homeowners association would have to be contacted and would need to agree to speed bumps being installed in the development. The Township Committee agreed the homeowners association should also be contacted to alert residents about the parked cars blocking traffic.

Public Comment

The Mayor opened the meeting to public questions and comment. There being no comment, the Mayor closed the public portion of the meeting.

Mayor's Notes

Mayor Goetz stated there needs to be early discussion about whether there will be a Farmers' Market this summer. She stated volunteers are needed to run the Market and asked the Township Committee for suggestions. Mayor Goetz stated the Environmental Commission stepped up last year to run the Market; however, they were not really interested in doing it. She stated it takes a volunteer with a lot of passion, drive and time to run it, and stated it may be something Cranbury is not able to sustain. She stated she will put a notice for volunteers on the website.

On a motion by Mr. Taylor, seconded by Mr. Johnson and unanimously carried, the meeting adjourned at 8:25 p.m.

Kathleen R. Cunningham, RMC