

TOWNSHIP COMMITTEE MEETING
April 21, 2014

The regular meeting of the Township Committee of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: David Cook, Glenn Johnson, Daniel Mulligan, Jay Taylor and Mayor Susan Goetz. Also present were Denise Marabello, Township Administrator/Director of Finance; and Kathleen Cunningham, RMC, Municipal Clerk/Assistant Administrator. Mayor Goetz led in the salute to the flag, and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 4, 2013 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 4, 2013.
- (3) Filed on December 4, 2013 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.
- (4) Sent to those individuals who have requested personal notice.

Regular Township Committee Minutes of April 7, 2014

On motion by Mr. Johnson, seconded by Mr. Taylor and unanimously carried, the Regular Township Committee Minutes of April 7, 2014 were adopted.

Closed Session Minutes of April 7, 2014

On motion by Mr. Cook, seconded by Mr. Taylor and unanimously carried, the Closed Session Minutes of April 7, 2014 were adopted.

Reports and Communications

--Mayor

Mayor Goetz stated she would give the monthly police report since Chief Rickey Varga was unable to attend the meeting. She stated he would be available at the next meeting if there were any questions for him. Mayor Goetz reported there were 158 summonses issued in March (YTD 415). She stated there has been an increase in the issuance of speeding tickets: 23 in January, 18 in February, and 49 in March, with top locations being on Route 130, Cranbury Neck Road, and Old Trenton Road. There were 81 overtime man hours (YTD 236.5 hours), and 28 motor vehicle crashes in March (YTD 118). Mayor Goetz stated bicycle patrols will start on May 1st with a focus on the Village business area and neighborhoods. There were a total of 12 arrests, including six (6) DWI; two (2) Controlled Dangerous Substances; two (2) assaults; five (5) theft and shoplifting; and eight (8) disorderly persons reports. For March, vehicle mileage totaled 15,000 miles (YTD 33,000 miles).

Mayor Goetz reported there was a fire at the First Constitution Bank last week, and there was a very quick response from the Police and Fire Department. While the car was parked at the drive-in window, bank teller, Ruby Singh, noticed smoke and flames and assisted the elderly driver from the car to a safe spot before the police arrived. The police pushed the burning car away from the drive-in window. Mayor Goetz stated she is proud of Ms. Singh and the Police and Fire Department for their response.

Mayor Goetz reported the Downtown Beautification Project is well underway. She stated the intersections are almost done and the brickwork has been started from the Post Office heading south down Main Street. Mayor Goetz reported the work will get louder and messier before the Project's Memorial Day completion date.

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Reports and Communications (Continued)

--Mayor (cont'd.)

Mayor Goetz reported the Downtown Beautification Subcommittee has been working very closely with the Shade Tree Commission, which has recommended the trees best suited for planting. She stated these trees are different than the trees on the plans; however, the contractor has been very cooperative in working with the Township. She reported the Shade Tree Commission located an Edison vendor who has the recommended trees actually growing in Cranbury. She stated the trees are a little smaller than hoped; however, the Shade Tree recommends planting smaller trees for a first planting for better acclimation. She stated the only delay at the moment is the lights from PSE&G, which were supposed to arrive last week.

Mayor Goetz reported Arbor Day is Friday, April 25th at 2:00 p.m. at Heritage Park. Cranbury School second graders will read poems, sing songs and plant a tree. Mayor Goetz invited the public to attend.

Mayor Goetz reported April is Sexual Assault Awareness Month, and announced Friday is "Denim Day".

--Township Committee

Mr. Johnson reported he attended a School Board Meeting, which was an assembly where many awards were given out. He stated it was impressive to see how accomplished many students are. Mr. Johnson stated he also attended a Personnel Subcommittee Meeting, participated in Stream Cleanup Day, and attended a DRC meeting.

Mr. Taylor stated there is a wire hanging down on Old Trenton Road near the intersection of Liedtke Road and he noticed children trying to grab the wire. Ms. Cunningham stated if it is a PSE&G wire, she will call to report the problem. Mr. Taylor stated he attended a Library Board of Trustees Meeting, and stated the plans for the new Library are proceeding. Mr. Taylor reported the Library is planning on marking out where the new Library will have a "reading" on the grassy area within the markings.

Mr. Taylor reported Holmdel is in the process of closing down one of its fire houses. He stated a lack of volunteers is not is a problem outside of Cranbury as well. Mr. Taylor stated he attended kindergarten orientation for his daughter and he wanted to give a "shout out" to Dr. Susan Genco, Cranbury School's Administrator for the phenomenal orientation.

Mr. Mulligan reported the Environmental Commission and many volunteers have done a lot of work at the Reinhardt Property. A new sign has been erected and a Grand Opening Ceremony will be held on May 4th at 1:00 p.m. Mr. Mulligan stated he wanted to acknowledge the volunteers who did a great job and stated it really did not cost taxpayers any money.

Mr. Mulligan reported he received an e-mail from a Petty Road resident concerning the recent flooding at the bridge. The flooding lasted several days, and Mr. Mulligan stated he wanted to bring the concern to the Township Committee's attention.

Mr. Mulligan stated as liaison for Public Works, he is comfortable with Department's budget so far this year. Ms. Marabello confirmed anything high in the budget at the beginning of the year (vehicle maintenance, rock salt costs, overtime) was due to the snow. She stated costs should level out now. Mr. Mulligan inquired how the vehicles were holding up, and Ms. Marabello stated the vehicles took a beating over the winter.

Mayor Goetz announced Public Works is currently picking up leaves through the end of April. Mr. Taylor asked if that information is posted on Channel 3, and it was confirmed it is posted.

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Reports and Communications (Continued)

--Township Committee

Mr. Cook reported the Brainerd Lake Dam and Bridge Project has slowed down due to a large cavity discovered underneath the road bed and spillway. Mr. Cook stated that space is approximately 70 cubic yards. Work stopped because the large gap was not expected, and a contractor had to be brought in to figure out the size of the gap, assess the costs, and work with the County to resolve the issue. Mr. Cook stated a Change Order had to be done and the additional costs will be split between the Township and the County. He stated some of the line items have not been spent and those monies will be applied to these additional costs. Mr. Cook stated this process took a couple of weeks, but still should not impact the completion date.

Mr. Cook reported the custom railing has been ordered. He stated the order should be ready in approximately two (2) months. There was discussion about the safety of the area for Memorial Day, and Mr. Cook stated Rock Solid could put up additional cones or barriers.

Agenda Additions/Changes

Ms. Cunningham reported there were no additions or changes to the Agenda.

Public Comment – for Agenda Items

Mayor Goetz opened the meeting to public questions and comments for items on the Agenda.

There being no comments, the Mayor closed the public portion of the meeting.

Ordinances

First Reading

CRANBURY TOWNSHIP ORDINANCE # 04-14-04

An Ordinance entitled, CRANBURY TOWNSHIP ORDINANCE # 04-14-04 – “A BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$1,107,700 THEREFORE, AUTHORIZING THE ISSUANCE OF \$948,815 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF AND RE-APPROPRIATING \$108,948” was introduced for First Reading.

Ms. Marabello stated these are all items discussed at the Budget Meetings. Mr. Mulligan stated the items were approved and include items needed by the Police, improvements to the sewer system, and improvements to Town Hall (security and maintenance). Mr. Taylor stated he would like to be involved when Town Hall is being painted. On motion by Mr. Mulligan, seconded by Mr. Johnson, the Ordinance was passed on First Reading by vote:

Ayes:	(Cook	Abstain:	(None
	(Johnson	Absent:	(None
	(Mulligan		
	(Taylor		
	(Goetz		

Nays: (None

Public Hearing: May 12, 2014 at 7:00 p.m.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

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CRANBURY TOWNSHIP ORDINANCE # 04-14-04
(Continued)

Section 1. The several improvements described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Cranbury, in the County of Middlesex, New Jersey (the

"Township") as a general improvement. For the several improvements or purposes described in Section 3, there is hereby appropriated the sum of \$1,107,700, including the sum of \$49,937 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$948,815 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefore, the estimated maximum amount of the bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation And Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
a) Replacement of pistols	\$3,600	\$3,420	15 years
b) 2 Marked Chevy Tahoes	\$95,000	\$90,250	5 years
c) 2 Mobile radios	\$4,000	\$3,800	5 years
d) 2 Digital mobile video recorders	\$11,400	\$10,830	5 years
e) Morpho Track Livescan	\$42,000	\$39,900	5 years
f) Safe Routes to School Engineering	\$4,600	\$4,370	15 years
g) Beautification of Historic District-Non Grant Costs	\$15,000	\$14,250	10 years
h) Brainerd Lake Misc Improvements	\$40,000	\$38,000	40 years
i) 4x4 Dump Truck w/Plow	\$58,000	\$55,100	5 years
j) Safe Routes to School Inspection	\$20,000	\$19,000	15 years

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	Fr Ord 05-11-12		
k) Firewall Appliance-Hightstown	\$1,648	\$0	5 years
l) Computer Items @ Town Hall	\$5,547	\$5,270	5 years
m) WiFi Solution @ Town Hall	\$3,100	\$2,945	5 years
n) Town Hall Security	\$35,000	\$33,250	5 years
o) Misc Road Repairs	\$20,000	\$19,000	10 years
	Fr Ord 03-07-05		
p) Crosswalk by Elms	\$12,000	\$0	10 years
q) Sewer Diversion Chamber Due to South Brunswick	\$16,005	\$15,205	40 years
r) South Brunswick Sewer Capital Improvements	\$625,500	\$594,225	40 years
	Fr Ord 01-12-02		
s) Paint Town Hall Interior	\$83,670	\$0	5 years
	Fr Ord 04-05-09 and Ord 01-12-02		
t) Paint PWs Garage & Barn	\$11,630	\$0	5 years

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

- (a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense. They are all improvements or purposes that the Township may lawfully

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CRANBURY TOWNSHIP ORDINANCE # 04-14-04
(Continued)

undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 12 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$948,815 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$110,770 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 9. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

CRANBURY TOWNSHIP ORDINANCE # 04-14-05

An Ordinance entitled, CRANBURY TOWNSHIP ORDINANCE # 04-14-05, "AN ORDINANCE OF THE TOWNSHIP OF CRANBURY AMENDING "AN ORDINANCE FIXING THE SALARIES, WAGES AND

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BENEFITS FOR VARIOUS OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF CRANBURY PROVIDING FOR THE MANNER OF PAYMENT THEREOF, AND RATIFYING SALARIES AND PAYMENTS TO EMPLOYEES AND OFFICIALS PREVIOUSLY PAID” was introduced for First Reading.

Ms. Marabello stated this Ordinance, which lists the salary ranges for all the positions, must be done every year, and the Resolution in a few weeks will have the specific salaries. Ms. Marabello stated the changes on the Ordinance from last year’s include salary ranges for the Heavy Equipment Operators/Senior Foreman and Director of Public Works Manager. On motion by Mr. Mulligan, seconded by Mr. Johnson, the Ordinance was passed on First Reading by vote:

Ayes:	(Cook	Abstain:	(None
	(Johnson	Absent:	(None
	(Mulligan		
	(Taylor		
	(Goetz		
Nays:	(None		

Public Hearing: May 12, 2014 at 7:00 p.m.

**ANNUAL SALARY
RANGE**

	Minimum Salary	Maximum Salary	Minimum Hourly Rate	Maximum Hourly Rate
Mayor - Part Time	\$5,000	\$10,000		
Township Committee - Part Time	\$4,000	\$8,000		
Township Administrator – Full Time	\$20,000	\$40,000		
Director of Finance/Chief Financial Officer/Treasurer – Full Time	\$90,000	\$115,000		
Township Clerk/Registrar - Full Time	\$45,000	\$90,000		
Assistant Administrator – Full Time	\$1,000	\$3,000		
Tax Assessor - Part Time	\$20,000	\$60,000		
Zoning Officer - Part Time	\$5,000	\$10,000		
Chief of Police - Full Time (effective 1/1/14)	\$90,000	\$140,000		
Construction Official/Building Inspector - Full Time	\$60,000	\$90,000		
Building Sub-Code/Building/Sr. Fire Inspector – Full Time	\$50,000	\$85,000		
Building Inspector - Part Time	\$20,000	\$50,000		
Plumbing Subcode Official - Part Time	\$15,000	\$30,000		
Electrical Subcode Official - Part Time	\$14,000	\$30,000		
Fire Sub Code Official – Part Time	\$6,000	\$7,000		
Sewer Superintendent	\$5,000	\$10,000		
Fire Official - Part Time	\$15,000	\$30,000		
Director of Recreation - Part Time	\$8,000	\$20,000		

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Summer Recreation Art Director – Seasonal	\$3,000	\$6,000		
Summer Program Director – Seasonal	\$6,000	\$8,000		
Summer Program Employees – Seasonal			\$5.00	\$20.00
Assistant Fire Official – Part Time			\$15.00	\$20.00
Deputy Treasurer/Payroll Clerk/Tax Clerk/Sewer Clerk – FT			\$16.00	\$28.00
Qualified Purchasing Agent/Accounts Payable Clerk/Finance Assistant – FT			\$20.00	\$30.00
Deputy Clerk/Deputy Registrar - Full Time			\$13.00	\$31.00
Tax Collector – Part Time			\$25.00	\$35.00
Assistant Assessor			\$20.00	\$30.00
Planning Admin. Officer/InfoSystems Coord - FT			\$21.00	\$32.00
Police Administrative Assistant - Full Time			\$18.00	\$30.00
School Crossing Guards - Part Time			\$11.00	\$20.00
Sr. Technical Assistant/Alt Deputy Registrar - FT			\$13.00	\$31.00
Director of Public Works Mgr/Small Animal Control Officer/Property Standards Enforcement Officer – FT			\$19.00	\$43.00
Public Works Admin Asst/ Recycling Coordinator - FT			\$20.00	\$32.00
Heavy Equipment Operator/Sr Foreman - Full Time			\$20.00	\$45.00
Public Works Mechanic - Full Time			\$15.00	\$35.00
Sewer Assistant - Full Time			\$15.00	\$35.00
Public Works Employees – Full Time			\$15.00	\$35.00
Part Time Help			\$18.00	\$50.00
Temporary Help			\$12.00	\$30.00
Emergency Incentive First Aid or Fire Responders			\$1.00	\$1.00
Board Secretary - Part Time			\$13.00	\$25.00

PAID HOLIDAYS for 2014

All non-bargaining unit full-time employees and certain part-time employees shall be entitled to eleven (11) paid holidays annually as follows:

1. New Year's Day
2. Martin Luther King Day
3. President's Day
4. Memorial Day
5. Independence Day
6. Labor Day
7. Veteran's Day
8. Thanksgiving Day
9. Friday after Thanksgiving Day

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CRANBURY TOWNSHIP ORDINANCE # 04-14-05
(Continued)

- 10. Christmas
- 11. Floating Holiday

HEALTH BENEFITS

Full-time employees are eligible to enroll in the Township's health benefit programs. For purposes of determining eligibility, a full-time employee is defined as one who works a minimum of thirty-five hours a week.

Effective January 1, 2012 all employees who are enrolled in the health benefits program shall be required to premium share.

POLICE DEPARTMENT

The Police Chief shall receive salary increases, longevity, perfect attendance payments, sick leave, holidays or holiday pay, physical exams, clothing allowances and retiree health benefits in accordance with the Police Contract. The Police Chief is an overtime exempt employee. The Police Secretary shall receive a clothing allowance of \$700.00 per year and the School Crossing guards shall receive a clothing allowance of \$275.00 per year. These expenses will be reimbursed by voucher and approved by the Chief of Police.

SECTION II.

If any section, paragraph, sentence, clause or phrase in the Ordinance is for any reason held or determined to be unconstitutional or invalid, the same shall not affect the remainder of this Ordinance.

SECTION III.

All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed.

SECTION IV.

This ordinance shall take effect upon its passage and publication according to law.

Resolutions
Consent Agenda

Mayor Goetz asked the Township Committee if there were any questions or comments on the Consent Agenda, or if any Resolutions should be addressed separately. Mr. Taylor stated he would like to comment on Resolution # R 04-14-055, and Mayor Goetz stated she would like to address that Resolution separately. A motion was made by Mr. Mulligan, seconded by Mr. Taylor and unanimously carried, the following Resolutions were passed by vote:

Ayes:	(Cook	Abstain:	(None
	(Johnson	Absent:	(None
	(Mulligan		
	(Taylor		
	(Goetz		
Nays:	(None		

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Cranbury Township Resolution # R 04-14-053

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

Cranbury Township Resolution # R 04-14-054

A RESOLUTION AUTHORIZING THE RELEASE OF EXTRA DUTY ESCROW

WHEREAS, CCG have outstanding credits of \$3,040.00 in their Extra Duty escrow account previously posted with the Township.

WHEREAS, the Police Department has no outstanding bills

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury that the Township of Cranbury release outstanding credits in CCG's extra duty escrow account.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Township Director of Finance
- (b) CCG

Resolution

Mr. Taylor stated he was the Police Liaison for the past three (3) years. He stated he feels Officer Douglas Mayer is an exemplary officer and stated Officer Mayer always led in DWI arrests. He reported Sergeant Mayer will continue to work nights and will continue to add value keeping Cranbury's streets safe. Mr. Taylor stated he is very pleased with the work he has done. Mayor Goetz stated Sergeant Mayer is one of the few officers in this area trained to understand individuals under the influence of drugs. Mr. Taylor stated Sergeant has been recognized by MADD as an exemplary officer. Mr. Mulligan inquired if the promotion was a result of these efforts or number of years served. Ms. Marabello explained Sergeant Ryan Dworzanski was promoted to Detective and the Sergeant position opened up. Officer Mayer scored the highest on the tests for the position.

A motion was made by Mr. Taylor, seconded by Mr. Johnson and unanimously carried, the following Resolution was passed by vote:

Ayes:	(Cook	Abstain:	(None
	(Johnson	Absent:	(None
	(Mulligan		
	(Taylor		
	(Goetz		

Nays: (None

Cranbury Township Resolution # R 04-14-055

NOW, THEREFORE, BE IT RESOLVED, BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, that the following individual be appointed as Cranbury Township Police Sergeant, effective April 21, 2014:

Douglas Mayer

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Cranbury Township Resolution # R 04-14-055
(Continued)

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy, is forwarded to Douglas Mayer.

Reports from Township Boards and Commissions

Ms. Bobbie Marlowe, Chair of the Historic Preservation Commission, presented and discussed with the Township Committee the Commission's Annual Report. Ms. Marlowe reported there was a total of 54 applications last year, which included major and minor applications. She reported additional information has been added to their website, including obtaining the application online and a "Frequently Asked Questions" page. Ms. Marlowe stated the Commission has been looking for grants; however most are matching grants. She reported Wayne Giardet resigned from the Commission and was replaced by Tom Walsh. Ms. Marlowe reported there are two (2) outstanding issues whereby residents did not comply, and they are working on resolving those issues.

Mr. Johnson asked if there was communication between the Construction Department and HPC where a permit may be flagged for needing HPC approval. Ms. Marlowe stated some residents do work without even applying for a Construction permit.

If HPC finds a matching grant they are interested in, Mr. Mulligan asked that information be conveyed to the Township Committee for consideration. Ms. Marlowe stated the other issue is there is no one on the HPC who is experienced in grant writing.

Mr. Taylor stated he went before the HPC last year and received suggestions that helped save him some money. Ms. Marlowe stated many residents have been pleased with their experience before the HPC. She stated many residents also understand and appreciate the HPC's mission to maintain the historic value of the Township. The Township Committee thanked Ms. Marlowe for her report.

Reports from Township Staff and Professionals

-- Administrator's Report

Ms. Marabello reported the Environmental Commission applied for and received a grant for the rain garden. Mayor Goetz stated the EC is a very high energy group, and receiving the grant for the rain garden in Village Park is great news for the Township.

Public Comment

The Mayor opened the meeting to public questions and comments. There being no comments, the Mayor closed the public portion of the meeting.

Mayor's Notes

Mayor Goetz reported the Town-wide garage sale is Saturday, April 26th. She stated also on April 26th from 7:00 to 9:00 a.m., she and Chief Varga will be at Teddy's to meet with residents to answer questions and receive comments. She invited the public to attend and asked the word be spread.

On a motion by Mr. Johnson, seconded by Mr. Taylor and unanimously carried, the meeting adjourned at 7:45 p.m.

Kathleen R. Cunningham, RMC
Municipal Clerk