

TOWNSHIP COMMITTEE MEETING
November 9, 2015

The Township Committee Meeting of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: Dave Cook, Susan Goetz, Glenn Johnson, Dan Mulligan, and Mayor Jay Taylor. Also present were Denise Marabello, Township Administrator/Director of Finance, and Kathleen Cunningham, Municipal Clerk/Assistant Administrator. Mayor Taylor led in the salute to the flag, and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 2, 2014 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 2, 2014.
- (3) Filed on December 2, 2014 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.
- (4) Sent to those individuals who have requested personal notice.

Regular Township Committee Minutes of October 20, 2015

On motion by Mr. Mulligan, seconded by Mr. Johnson and unanimously carried, the Regular Township Committee Minutes of October 20, 2015 were adopted.

Closed Session Minutes of October 20, 2015

On motion by Mr. Mulligan, seconded by Ms. Goetz and unanimously carried, the Closed Session Minutes of October 20, 2015 were adopted.

Regular Township Committee Minutes of October 26, 2015

On motion by Mr. Mulligan, seconded by Mr. Johnson and unanimously carried, the Regular Township Committee Minutes of October 26, 2015 were adopted.

Closed Session Minutes of October 26, 2015

On motion by Mr. Cook, seconded by Mr. Johnson and unanimously carried, the Closed Session Minutes of October 20, 2015 were adopted.

Reports and Communications

--Mayor

Mayor Taylor reported the Township received Middlesex County's 2015 Community Development Block Grant in the amount of \$22,736.00. Mayor Taylor congratulated Mr. Cook on winning the election. He also congratulated Ms. Karen Callahan, Ms. Dominique Jones and Ms. Laurel Quinn for being re-elected to the School Board.

Reports and Communications

--Members of Committee

--Mr. Cook

Mr. Cook congratulated Mayor Taylor and the School Board members for being re-elected. He stated continuity is essential with the big issues being faced by the Township and School Board. Mr. Cook reported the electric is being installed on the Bridge, which is the last phase of the Project, with only the work on the Fountain to be completed. Mr. Cook stated he is working with the Library, and stated the placement of the

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Reports and Communications

--Members of Committee

--Mr. Cook (cont'd.)

new Library looks good. He stated the parking is visible to the Business District. The only issue is the availability of space for the weekend-use junior soccer field due to the required setbacks which will dictate the location of the Library.

--Mr. Mulligan

Mr. Mulligan reported the Township's attorney will be in court this week presenting the Township's affordable housing plan to the Judge. He reported there was a meeting with Mr. Mark Berkowsky, President of Cranbury Housing Associates to start discussions on the management of affordable housing units on the Cheney/Hagerty property.

--Ms. Goetz

Ms. Goetz reported the Downtown Beautification work is continuing. She stated work has started on Park Place West and the entrance to School House Lane has been repaired. She stated after Park Place West is complete, work will begin on the other side of the street.

--Mr. Johnson

Mr. Johnson reported he attended the meeting with Mr. Berkowsky and High Point, the Developer for the Cheney/Hagerty property. He also attended a Board of Health meeting and a Planning Board meeting.

Reports and Communications

--Subcommittees

There were no Subcommittee reports.

--Department Heads

There were no reports from Department Heads.

Agenda Additions/Changes

Ms. Cunningham reported there no Agenda additions or changes.

Public Comment - For Agenda Items

Mayor Taylor opened the meeting to public questions and comments for items on the Agenda. There being no comments, the Mayor closed the public portion of the meeting.

Ordinance

First Reading

Cranbury Township Ordinance # 11-15-19

An Ordinance entitled, Cranbury Township Ordinance # 11-15-19, "A BOND ORDINANCE AUTHORIZING ACQUISITION FOR AFFORDABLE HOUSING PURPOSES OF REAL PROPERTY SITUATED IN THE TOWNSHIP OF CRANBURY AND DESIGNATED AS BLOCK 20, LOT 15, 19 OLD CRANBURY ROAD; APPROPRIATING \$250,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$237,500 BONDS OR

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Cranbury Township Ordinance # 11-15-19
(Continued)

NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF," was introduced for first reading. On motion by Mr. Mulligan seconded by Ms. Goetz, the Ordinance was passed on first reading by vote:

Ayes:	(Cook	Abstain:	(None
	(Goetz	Absent:	(None
	(Johnson		
	(Mulligan		
	(Taylor		

Nays: (None

Public Hearing: November 23, 2015 at 7:00 p.m.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Cranbury, in the County of Middlesex, New Jersey (the "Township") as a general improvement. For the several improvements or purposes described in Section 3, there is hereby appropriated the sum of \$250,000, including the sum of \$12,500 as the down payment required by the Local Bond Law. The down payment is available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$237,500 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for financing of which the bonds are to be issued for the acquisition of the following real property situated in the Township of Cranbury known as Block 20 Lot 15 located at 19 Old Cranbury Road for affordable housing purposes.

- (b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is stated in Section 2 hereof.
- (c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefore.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

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Cranbury Township Ordinance # 11-15-19
(Continued)

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$237,500 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$25,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 9. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

TOWNSHIP COMMITTEE MEETING
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Cranbury Township Ordinance # 11-15-19
(Continued)

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinance
First Reading

Cranbury Township Ordinance # 11-15-20

An Ordinance entitled, Cranbury Township Ordinance # 11-15-20, "AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, IN MIDDLESEX COUNTY, NEW JERSEY, AMENDING CHAPTER 143 ENTITLED "VEHICLES AND TRAFFIC," was introduced for first reading. On motion by Mr. Mulligan seconded by Mr. Cook, the Ordinance was passed on first reading by vote:

Ayes:	(Cook	Abstain:	(None
	(Goetz	Absent:	(None
	(Johnson		
	(Mulligan		
	(Taylor		

Nays: (None

Public Hearing: November 23, 2015 at 7:00 p.m.

WHEREAS, Old Cranbury Road from the township line (bridge) to Pin Oaks Drive is bordered by open space; and

WHEREAS, the Township of Cranbury Code Chapter 108 entitled Parks and Recreation section 4(18) states "No person shall park or cause to be parked any motorized vehicle except in those areas specifically established or designated by signs for such purposes. No motorized vehicle shall be parked, whether or not the operator is in attendance, after the closing hours of any park"; and

WHEREAS, the property known as "Hagerty" on Old Cranbury Road is listed by the Parks Department as a Cranbury Park and Open Space; and

WHEREAS, cars regularly utilize the right-of-way on Old Cranbury Road as parking for the Park and Open Space; and

WHEREAS, Chapter 143 entitled Vehicles and Traffic section 5 addresses no parking zones; and

WHEREAS, the Township Committee wishes to add Old Cranbury Road from the township line (bridge) to Pin Oaks Drive to the no parking zone from dusk to dawn.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey, as follows:

SECTION 1. The recitals contained in the foregoing preamble are incorporated herein as if fully restated.

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Cranbury Township Ordinance # 11-15-20
(Continued)

Section 143-5 of the Code of the Township of Cranbury ("Code"), entitled "No Parking Zones," is hereby amended and shall read as follows (additions are underlined; deletions are in [brackets]):

§ 143-5. No parking zones.

<u>Name of Street</u>	<u>Side</u>	<u>Location</u>
<u>Old Cranbury Road</u>	<u>Both</u>	<u>From Township Line to Pin Oaks Drive</u> <u>Dusk to Dawn</u>

SECTION 2. Repealer. All ordinances and resolutions, or parts thereof, inconsistent with this Ordinance, are hereby repealed.

SECTION 3. Severability. If any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and the remainder of this Ordinance shall be deemed valid and effective.

SECTION 4. Effective Date. This Ordinance shall take effect immediately upon its passage and publication, as required by law.

Ordinances
Second Reading

Cranbury Township Ordinance # 10-15-17

A motion to enter an Ordinance entitled, Cranbury Township Ordinance # 10-15-17, "BOND ORDINANCE AUTHORIZING 911 DISPATCH COSTS APPROPRIATING \$120,009 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$114,009 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF," was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township's website, posted on the Township Bulletin Board and copies were available to the public. Mayor Taylor asked if the Committee had any comments. Mr. Mulligan stated he was happy the Township was changing dispatch service because he had a bad experience when he called, stating he was treated very rudely and unprofessionally. Mayor Taylor stated the Township received a similar complaint earlier in the year, and it was very difficult and unpleasant to follow up on the complaint. Mayor Taylor stated it was also difficult dealing with Hightstown dispatch after Super Storm Sandy. The Mayor opened the public hearing on the Ordinance.

Mr. Richard Kallan, Wynnewood Drive, asked who would now be providing 911 services to the Township. Ms. Marabello explained the Township is currently working on a replacement dispatch service. She stated this Ordinance is for capital items that need to expensing to switch over. Mr. Cook stated there will not be a gap in service. Mayor Taylor stated the new contract will commence in January. No one further present wished to speak, so the hearing was declared closed. On motion by Mr. Johnson, seconded by Ms. Goetz, the Ordinance was adopted by a vote:

Ayes:	(Cook	Abstain:	(None
	(Goetz	Absent:	(None
	(Johnson		
	(Mulligan		
	(Taylor		

Nays: (None

TOWNSHIP COMMITTEE MEETING
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Cranbury Township Ordinance # 10-15-17
(Continued)

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Cranbury, in the County of Middlesex, New Jersey (the "Township") as a general improvement. For the several improvements or purposes described in Section 3, there is hereby appropriated the sum of \$120,009, including the sum of \$6,000 as the down payment required by the Local Bond Law. The down payment is available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$114,009 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for financing of which the bonds are to be issued for 911 dispatch costs.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefore.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

TOWNSHIP COMMITTEE MEETING
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Cranbury Township Ordinance # 10-15-17
(Continued)

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this ordinance, is 7 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$114,009 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$12,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking

Section 9. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Resolutions
Consent Agenda

Mayor Taylor asked the Township Committee if there were any questions or comments on the Consent Agenda. Hearing none, he requested a motion to adopt the Consent Resolutions. On motion by Mr. Cook, seconded by Ms. Goetz, and unanimously carried, the following Resolutions were passed by vote:

TOWNSHIP COMMITTEE MEETING
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Resolutions

Consent Agenda (cont'd.)

Ayes: (Cook (Goetz (Johnson (Mulligan (Taylor	Abstain: (None Absent: (None
Nays: (None	

Cranbury Township Resolution # R 11-15-120

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

CRANBURY TOWNSHIP # R 11-15-121

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE
IN THE MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY
PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$1,931.30 which item is now available as a revenue from the State of New Jersey pursuant to the provision of statute, and

Section 2

BE IT FURTHER RESOLVED that a like sum of \$1,931.30 is hereby appropriated under the caption "Body Armor".

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services
- (b) Township Chief Financial Officer

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Cranbury Township Resolution # R 11-15-122

A RESOLUTION AUTHORIZING THE CANCELLATION OF GRANT BALANCES

WHEREAS, the NJDOT awarded funds to the township for the Griggs Tract Phase I and Phase II work; and

WHEREAS, that work has been completed; and

WHEREAS, the amount awarded was more than the amount reimbursed by the NJDOT.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the outstanding balance in the grant receivable for Griggs Tract Phase I and II be cancelled

Cranbury Township Resolution # R 11-15-123

RESOLUTION OF CRANBURY TOWNSHIP COMMITTEE PROVIDING ITS SUPPORT TO THE
DESIGNATION OF OLD TRENTON ROAD, A MUNICIPAL ROADWAY, BEING UTILIZED AS PART OF
THE DETOUR ROUTES DURING THE TEMPORARY CLOSING OF SOUTH MAIN STREET (CR685)
BETWEEN NEW JERSEY STATE HIGHWAY ROUTE 130 AND DANSER DRIVE FOR PURPOSES OF
REPLACEMENT OF CULVERT (4-C-108), AND WITHIN THE TOWNSHIP OF CRANBURY, COUNTY OF
MIDDLESEX

WHEREAS, the County of Middlesex seeks to begin construction in connection with the replacement of Culvert 4-C-108, South Main Street over a tributary to the Millstone River; and

WHEREAS, in order to make these improvements, it will be necessary to temporarily close a portion of South Main Street (CR685) between New Jersey State Route 130 and Danser Drive; and

WHEREAS, the temporary closure of a portion of South Main Street (CR685) will require the detour of traffic along the municipal roadway of Old Trenton road (CR535) and South main Street (CR685), as shown on the Detour Plan prepared by Hatch Mott MacDonald, a copy of which is attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, in the County of Middlesex, State of New Jersey that South Main Street (CR685) shall be temporarily closed between New Jersey Highway 130 and Danser Drive and traffic shall be detoured along the municipal roadway of Old Trenton Road (CR535), as per the attached Detour Plan.

Cranbury Township Resolution # R 11-15-124

WHEREAS, the Township of Cranbury has imposed certain requirements on Cranbury Brick Yard, LLC to widen and improve Hightstown-Cranbury Station Road, and to perform certain construction work adjacent to the property that Cranbury Brick Yard, LLC owns or is in the process of acquiring; and

WHEREAS, in order to complete said Project, as directed by the Township of Cranbury ("Grantee"), Cranbury Brick Yard, LLC and/or the Township will need to acquire title to, or easement rights over, certain portions of property in the vicinity of Cranbury Brick Yard's Property in order to facilitate the construction of the improvements, to accommodate changes to the road widths necessitated by the design of the improvement and/or to provide for certain utilities; and

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Cranbury Township Resolution # R 11-15-124
(Continued)

WHEREAS, CHAMBERLAIN & BARCLAY, INC. ("GRANTOR"), 2 Hightstown Cranbury Station Road, Cranbury, New Jersey 08512 owns Block 9, Lot 1.01 and Block 9.01, Lot 2 which will be affected by the Project; and

WHEREAS, Grantor has signed an Agreement conveying to Grantee, a "non-exclusive right-of-way easement affecting Block 9, Lot 1.01 and Block 9.01, Lot 2;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranbury it hereby authorizes the Mayor and Clerk to execute the attached right Of Way Easement Agreement with Grantor affecting Block 9, Lot 1.01 and Block 9.01, Lot 2;

BE IT FURTHER RESOLVED this Agreement will be filed with the Middlesex County Clerk.

CRANBURY TOWNSHIP # R 11-15-125

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE
IN THE MUNICIPAL BUDGET OF THE TOWNSHIP OF CRANBURY
PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

Section 1

NOW, THEREFORE, BE IT RESOLVED that the Township Committee hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$22,737.00 which item is now available as a revenue from the County of Middlesex pursuant to the provision of statute, and

Section 2

BE IT FURTHER RESOLVED that a like sum of \$22,737.00 is hereby appropriated under the caption "Community Development Block Grant"

Section 3

BE IT FURTHER RESOLVED that a copy of the Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Director of the Division of Local Government Services
- (b) Township Chief Financial Officer

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Cranbury Township Resolution # R 11-15-126

A RESOLUTION AUTHORIZING YEAR 2015 BUDGET TRANSFERS.

WHEREAS, there are 2015 Budget Accounts which require more funding due to circumstances not known at the beginning of the year; and

WHEREAS, there will be excess balances in budget accounts in which the expenditures will be less than projected at the beginning of the year,
And

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranbury, that the following year 2015 Budget Transfers be authorized and made on the records and accounts of the Township:

	<u>Budget Account</u>	<u>From</u>	<u>To</u>
5-01-27-340-012	Animal Control-S&W	\$800.00	
5-01-22-205-011	HPC – S&W		\$100.00
5-01-26-290-011	Roads - S&W		\$500.00
5-01-28-375-011	Recreation – S&W		\$100.00
5-01-42-306-011	Recycling – S&W		\$100.00
5-01-20-150-310	Tax Assessment – OE	\$10,000.00	
5-01-21-181-025	Master Plan – OE	\$10,000.00	
5-01-21-190-300	Affordable Housing – Legal		\$10,000.00
5-01-21-190-305	Affordable Housing – Planner		\$5,000.00
5-01-21-190-330	Affordable Housing – Prof Contract		\$5,000.00
5-01-31-455-100	Sewer – So Brunswick	\$15,000.00	
5-01-31-455-680	Sewer – Pump Station	\$1,500.00	
5-01-36-472-670	Social Security – OE		\$16,000.00
5-01-28-375-440	Parks – OE		\$500.00

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy forwarded to each of the following:

- (a) Township Auditor
- (b) Township Chief Financial Officer

Resolutions

The following Resolutions concern LOSAP Services. Mayor Taylor removed himself from the discussion. Ms. Marabello stated she was in agreement with terminating Valic and validating the agreement with Lincoln National Life Insurance. Ms. Marabello stated participants will handle their own paperwork. On motion by Ms. Goetz, seconded by Mr. Cook, the following Resolution was passed by vote:

Ayes:	(Cook	Abstain:	(Taylor
	(Goetz	Absent:	(None
	(Johnson		
	(Mulligan		

Nays: (None

TOWNSHIP COMMITTEE MEETING
November 9, 2015

CRANBURY TOWNSHIP RESOLUTION # R 11-15-127

A RESOLUTION TO TERMINATE AN AGREEMENT WITH
VARIABLE ANNUITY LIFE INSURANCE COMPANY (VALIC)
TO PROVIDE LOSAP SERVICES

WHEREAS the Township of Cranbury_has agreed to the establishment of a Length of Service Award Program (LOSAP) Deferred Compensation Plan. This plan is to be made available to all bona fide eligible volunteers who are performing qualified services which is defined as firefighting and prevention services, emergency medical services and ambulance services pursuant to Section 457 of the Internal Revenue Code of 1986, as amended, except for provisions added by reason of the Length of Service Award Program as enacted into federal law in 1997. The establishment of this Length of Service Award Program will also comply with New Jersey Public Law 1997, Chapter 388 and the Length of Service Award Plan Document; and

WHEREAS, in accordance with the agreement the Township of Cranbury may at any time terminate this plan by resolution that includes the name of the Contractor and Plan Identifiers; and

NOW THEREFORE BE IT RESOLVED that the Township of Cranbury_is terminating the agreement with Variable Annuity Life Insurance Company (Valic) assigned identifier 07-LOSAP-VALIC-040209 to provide LOSAP services.

Resolution

On motion by Ms. Goetz, seconded by Mr. Cook, the following Resolution was passed by vote:

Ayes: (Cook	
(Goetz	Abstain: (Taylor
(Johnson	Absent: (None
(Mulligan	

Nays: (None

CRANBURY TOWNSHIP RESOLUTION # R 11-15-128

A RESOLUTION TO EXECUTE AN AGREEMENT WITH
THE LINCOLN NATIONAL LIFE INSURANCE COMPANY AND LINCOLN FINANCIAL GROUP
TO IMPLEMENT THE LOSAP DEFERRED PROGRAM

WHEREAS the Township of Cranbury_has agreed to the establishment of a Length of Service Award Program (LOSAP) Deferred Compensation Plan. This plan is to be made available to all bona fide eligible volunteers who are performing qualified services which is defined as fire fighting and prevention services, emergency medical services and ambulance services pursuant to Section 457 of the Internal Revenue Code of 1986, as amended, except for provisions added by reason of the Length of Service Award Program as enacted into federal law in 1997. The establishment of this Length of Service Award Program will also comply with New Jersey Public Law 1997, Chapter 388 and the Length of Service Award Plan Document; and

WHEREAS, the Township of Cranbury deems it appropriate to act to ensure retention of existing members and to provide incentives for recruiting new volunteer firefighters/first aid organization members; and

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CRANBURY TOWNSHIP RESOLUTION # R 11-15-128
(Continued)

WHEREAS, the Township of Cranbury has a Length of Service Award Plan Document that implements the Programs objectives; and

WHEREAS, certain tax benefits could accrue to eligible volunteer firefighters organization members;

NOW THEREFORE BE IT RESOLVED that the Township of Cranbury is adopting a Length of Service Award Program Deferred Plan which is substantially similar to a Plan that has been submitted to the Internal Revenue Service for a Private Letter Ruling. The use of the Ruling is for guidance only and the Township of Cranbury acknowledges that for Internal Revenue Service purposes, the Ruling of another sponsoring agency is not to be considered precedent; and

BE IT FURTHER RESOLVED by the Township Committee of the Township of Cranbury that, it hereby adopts a Length of Service Award Program Deferred Plan provided by the Lincoln National Life Insurance Company and Lincoln Financial Group, it's agent, Plan Identifier: 01-LOSAP-LINCOLN-101700; and

BE IT FURTHER RESOLVED that The Lincoln National Life Insurance Company and Lincoln Financial Group, it's agent, has agreed to be the provider for the Township of Cranbury Length of Service Award Deferred Program and it's eligible volunteers as provided for in its Length of Service Award Plan Document, Plan Identifier: 01-LOSAP-LINCOLN-101700; and

BE IT FURTHER RESOLVED that the Lincoln National Life Insurance Company and Lincoln Financial Group it's agent, will provide, for the benefit of the participants, a Multi-Fund Variable Annuity contract as its funding vehicle; and

BE IT FURTHER RESOLVED that in accordance with N.J.A.C. 5:30-14.37 the Township of Cranbury solicited proposals for a Length of Service Award Program (LOSAP) from 2 or more providers of LOSAP services. The Vendors responding to the request for proposals were Lincoln National Life Insurance Company and Lincoln Financial Group its agent and Valic. The successful vendor is Lincoln Life Insurance Company and Lincoln Financial Group, its agent. The Sponsoring Agency reviewed both proposals of the responding companies. Lincoln National Life Insurance Company was selected because of the level of service, the financial stability of the company, features of the plan's investment options and references; and

BE IT FURTHER RESOLVED that there has been no collusion, or evidence or appearance of collusion, between any local official and a representative of Lincoln National Life Insurance Company and Lincoln Financial Group, its agent, in the selection of a provider pursuant to N.J.A.C. 5:30-14.29.

BE IT FURTHER RESOLVED that the Township Administrator is authorized to execute an Administrative Services Agreement with the Lincoln National Life Insurance Company and Lincoln Financial Group, its agent, Plan Identifier: 01-LOSAP-LINCOLN-101700, and such other agreements as are necessary to implement the LOSAP Deferred Program. It is implicitly understood that there is to be no cost other than the Service Award by the Township of Cranbury to the program; and

BE IT FURTHER RESOLVED that the Township Administrator is authorized to serve as the "Local Plan Administrator" of the plan, represent the Township of Cranbury, and execute individual Participation Agreements between Lincoln National Life Insurance Company and Lincoln Financial Group, it's agent and bona fide eligible volunteers; and

BE IT FURTHER RESOLVED by the Township of Cranbury that the Township Clerk forwards a certified true copy of this resolution to the Township Administrator; and

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(Continued)

BE IT FURTHER RESOLVED that the Township Administrator will submit all necessary documents to the Director of the Division of Local Government Services in the State Department of Community Affairs for approval.

Work Session

a) Discussion with D&R Greenway in Reference to Land Donation

The Township Committee discussed with D&R Greenway the land donation to Cranbury from the D&R Greenway. Mr. John (Jay) Watson, Jr. stated his organization was approached by a Princeton land developer approximately six (6) months or so ago to see if D&R Greenway would accept a donation of approximately six (6) acres of land on the Millstone River. He stated they looked at the property and the surrounding area, and he stated D&R Greenway Land Trust could accept the donation of this property. He stated D&R Greenway is looking to talk to Cranbury and East Windsor because of their open space around this parcel. Mr. Watson stated he spoke with Dr. Barbara Rogers of the Environmental Commission who stated Cranbury is considering creating a greenway network along the Millstone River, and he stated this parcel does fit in nicely. He stated they have completed Phase 1, their environmental assessment of the property. Mr. Watson shared some photos with the Township Committee showing some terracotta pipes, which could probably be broken up and left on site. He stated they had a contractor come to look at the site to see about having debris removed; however there is limited access and the site is wetlands. If Cranbury does take the property, he suggested having a Scout troop or they could have their volunteers come to break up the terracotta. He stated if D&R does accept the donation, they have a surveyor on standby to do the survey and take the deed. He inquired if Cranbury was interested in taking the property. Mr. Cook asked if the terracotta was all that was found on the site, and Mr. Watson stated the DEP records show no environmental contamination. Ms. Goetz asked what the impact of this property is to Cranbury. Mr. Watson stated they would take the donation of the property and then convey title to Cranbury to be managed as part of the Township's parks system. Mr. Cook stated he assumes the property is approximately 90% wetlands, and Mr. Watson confirmed that some trails could be made; however, it is mostly wetlands. Mayor Taylor stated back in the 1990's someone was dumping in the area; however, they were gone by the time the police arrived. Mayor Taylor asked for confirmation that there was no contamination, and Mr. Watson confirmed there is no evidence of environmental contamination. He stated they will pull out the small pieces of fencing but that is all that is there.

Ms. Goetz asked Dr. Barbara Rogers if she had any opinions on the property. Dr. Rogers stated she initially spoke to Mayor Taylor on the phone, however, she was not sure what transpired since. She stated the Environmental Commission tries to do trails on the Township's open space areas. She stated she has not had a chance to walk this property. Dr. Rogers stated the EC manages the Township's passive open space within the parks. She stated the EC had cleaned that area in the past during its annual spring cleanup and can include it in the future. She stated she needed more information before she brought it before the EC. She stated it is great to hear that it is a "clean" property.

Mayor Taylor stated the six (6) acres adds to Cranbury's open space. Mr. Cook asked about the previous owner, and Mr. Watson stated he did not know much about the owner, but assumed the parcel is left over from some development. Mr. Watson stated there is no cost to the Township associated with this transaction. There was additional discussion about parking and access to the property. Mayor Taylor stated it is not easily accessible; however, the property is worth preserving.

Mr. Watson stated it would be helpful to them if the Township Committee made a motion. Mayor Taylor asked for a motion stating the Township of Cranbury agrees to accept Block 20.17, Lot 1 as a donation through D&R Greenway. On a motion by Mr. Cook, seconded by Ms. Goetz, the motion to accept Block 20.17, Lot 1 as a donation was adopted by vote:

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Work Session

- a). Discussion with D&R Greenway in Reference to Land Donation (cont'd.)

Ayes: (Cook
(Goetz Abstain: (None
(Johnson Absent: (None
(Mulligan
(Taylor

Nays: (None

Work Session

- b). Discussion on Proposed Schedule for Township Committee Meetings for 2016 and Approval
The Township Committee discussed and approved the 2016 Schedule of Township Committee Meetings. Ms. Cunningham stated she checked the calendar and there were no conflicts with religious holidays. All members of the Township were in agreement with the 2016 Schedule. (Attached as Exhibit A).
- c). Review by the Township Committee of the "Best Practices Check List"
Ms. Marabello reviewed and discussed the "Best Practices Check List for 2014" with the Township Committee. She explained the Check List is done every year so the Township can receive 100% of its State aid. The Township Committee reviewed the Check List. There were no questions.

--Administrator's Report

Ms. Marabello stated she had nothing to report.

--Assistant Administrator's Report

Ms. Cunningham stated she had nothing to report.

Reports from Township Boards and Commissions

There were no reports from Township Boards and Commissions.

Public Comment

The Mayor opened the meeting to public questions and comments. Mr. Richard Kallan, Wynnewood Drive, addressed the Township Committee concerning the ladder the Clock Winding Committee must use to wind Town Hall's clock. He stated he is concerned someone will get hurt. He requested a new ladder be bought or the present ladder be fixed. He suggested having the Construction Official look at the ladder. Ms. Marabello stated Mr. Greg Farrington did look at the ladder and did not think it was a problem. Ms. Marabello stated perhaps Mr. Farrington re-thought the issue, and Mayor Taylor stated it would not hurt to look at the ladder again. There was discussion about winding the clock. Ms. Goetz recommended having the ladder looked at again, and asked if Mr. Farrington could make suggestions on how to make the ladder safer and compliant with OSHA.

Mr. Kallan asked about the Ordinance prohibiting parking on Old Trenton Road and asked if parking was allowed near the Bridge. The Committee stated the parking near the Bridge will be allowed and only on-street parking will be prohibited. Hearing no further comments, Mayor Taylor closed the public portion of the meeting.

Resolution

On motion by Mr. Cook, seconded by Mr. Johnson and unanimously carried, the following resolution was adopted to go into Closed Session:

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Resolution (cont'd.)

Ayes:	(Cook (Goetz (Johnson (Mulligan (Taylor	Abstain: (None Absent: (None
Nays:	(None	

Resolution

Cranbury Township Resolution # R 11-15-129

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

RESOLUTION TO CLOSE MEETING TO THE PUBLIC

BE IT RESOLVED, by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey as follows:

The general nature of the subject to be discussed in this session is as follows:

----- "N.J.S.A. 10:4-12b (7) Contract Negotiations": Discussion of
possible contract negotiations.

It is unknown at this time precisely when the matters discussed in this session will be disclosed to the public. Matters involving contract negotiations or the acquisition of land will be disclosed upon conclusion of the negotiations or upon approval of the acquisition. Matters involving personnel will be disclosed when the need for confidentiality no longer exists. Matters concerning litigation will be announced upon the conclusion of trial or settlement of that litigation or when the need for confidentiality no longer exists.

On motion by Mr. Cook, seconded by Mr. Johnson and unanimously carried, the meeting returned to Open Session at 8:22 p.m.

On motion by Ms. Goetz, seconded by Mr. Johnson and unanimously carried, the meeting adjourned at 8:24 p.m.

Kathleen R. Cunningham, RMC
Municipal Clerk