

TOWNSHIP COMMITTEE MEETING
May 26, 2015

The Township Committee Meeting of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: Dave Cook, Susan Goetz, Glenn Johnson, and Dan Mulligan. Mayor Jay Taylor was absent. Also present were Bill Tanner, Township Engineer; Denise Marabello, Township Administrator/Director of Finance, and Kathleen Cunningham, Municipal Clerk/Assistant Administrator. Deputy Mayor Mulligan led in the salute to the flag, and Ms. Cunningham gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

- (1) Posted on December 2, 2014 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.
- (2) Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 2, 2014.
- (3) Filed on December 2, 2014 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.
- (4) Sent to those individuals who have requested personal notice.
- (5) Notice of the time change was communicated to the Cranbury Press, Home News Tribune and Trenton Times on May 19, 2015.

Resolution

At 7:01 p.m. Deputy Mayor Mulligan requested a motion to go into Closed Session. On a motion by Ms. Goetz, seconded by Mr. Johnson and unanimously carried, the following Resolution was adopted by vote:

Ayes:	(Cook	Abstain:	(None
	(Goetz	Absent:	(Taylor
	(Johnson		
	(Mulligan		
Nays	(None		

Cranbury Township Resolution # R 05-15-064

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

RESOLUTION TO CLOSE MEETING TO THE PUBLIC

BE IT RESOLVED, by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey as follows:

The general nature of the subject to be discussed in this session is as follows:

----- N.J.S.A. 10:4-12(b)(6) --Discussion with Sgt. DeChiara of tactics and techniques utilized in protecting the safety and property of the public.

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Cranbury Township Resolution # R 05-15-064
(Continued)

It is unknown at this time precisely when the matters discussed in this session will be disclosed to the public. Matters involving contract negotiations or the acquisition of land will be disclosed upon conclusion of the negotiations or upon approval of the acquisition. Matters involving personnel will be disclosed when the need for confidentiality no longer exists. Matters concerning litigation will be announced upon the conclusion of trial or settlement of that litigation or when the need for confidentiality no longer exists.

On a motion by Ms. Goetz, seconded by Mr. Johnson, and unanimously carried, the meeting returned to Open Session at 7:38 p.m.

Regular Township Committee Minutes of May 11, 2015

On motion by Mr. Johnson, seconded by Mr. Cook and unanimously carried, the Regular Township Committee Minutes of May 11, 2015 were adopted.

Reports and Communications

--Mayor

On behalf of Mayor Taylor, Deputy Mayor Mulligan announced the appointment of Mr. Ira Negin to the Library Board of Trustees with a term expiring on December 31, 2019.

Deputy Mayor Mulligan stated the Memorial Day Parade was great. He thanked the Fire Company, First Aid Squad, Lions Club and everybody else for their contributions.

Reports and Communications

--Members of Committee

Mr. Cook

Mr. Cook stated he had nothing to report this evening.

Ms. Goetz

Ms. Goetz reported the first herbicide treatment for Brainerd Lake will be applied on Thursday this week. She stated the Lake water should not be used for irrigation for at least three (3) days, and reported the herbicides selected were based on the weeds detected in the Lake. Ms. Goetz expressed her appreciation to Ms. Audrey Smith and Ms. Sue Westerberg for arranging to get flower baskets and for convincing businesses to support additional baskets so there will be flower baskets on every new light pole. Ms. Goetz reported Public Works hung the baskets today.

Ms. Goetz reported she attended a meeting with the Township Engineer concerning Petty Road. The survey has been complete and the next steps will be taken.

Deputy Mayor Mulligan inquired if notices concerning the herbicide treatments were sent to the residents on the Lake. Ms. Goetz stated a "re-notice" had to be done because while a notice was done in the newspaper, individual notices were not done, which was requested in the Township's contract with Princeton Hydro. Ms. Goetz explained the treatment had to be postponed because Princeton Hydro had to notice individual residents. Mr. Cook confirmed he received a notice by certified mail. Ms. Goetz stated she received a recommendation to compile an e-mail group of property owners around the Lake for future notifications. She stated one resident was away and did not receive the notification, and had not a neighbor called her for the irrigation system to be turned off, all of the landscaping would have been destroyed. The resident offered to obtain the e-mail addresses of the property owners surround the Lake, and Ms. Goetz stated it was a good idea.

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Reports and Communications
--Members of Committee

Mr. Johnson

Mr. Johnson stated he attended a Library Facilities meeting. He reported he met with a developer consultant for a company that hopes to do a project in Cranbury, and also met with two (2) members of the School Board.

Agenda Additions/Changes

Ms. Cunningham reported under the Consent Resolutions, Resolution # R 05-15-066 for Corner House was to be deleted as the Township did not receive the signed contract back from Corner House yet.

Public Comment - For Agenda Items

Deputy Mayor Mulligan opened the meeting to public questions and comments for items on the Agenda. There being no comments, the public portion of the meeting was closed.

Ordinances

First Reading

Cranbury Township Ordinance # 05-15-10

An Ordinance entitled, # 05-15-10, "AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, IN MIDDLESEX COUNTY, NEW JERSEY, AMENDING TOWNSHIP CODE CHAPTER 113-3 PEDDLING AND SOLICITING EXCEPTIONS FROM REQUIREMENTS," was introduced for first reading. On motion by Mr. Cook, seconded by Mr. Johnson, the Ordinance was passed on first reading by vote:

Ayes:	(Cook	Abstain:	(None
	(Goetz	Absent:	(Taylor
	(Johnson		
	(Mulligan		
Nays	(None		

Second Reading, June 8, 2015 at 7:00 p.m.

WHEREAS, Chapter 113-3 of the Code of the Township of Cranbury ("Code") sets forth, the exceptions to the requirements for obtaining a vending license ; and

WHEREAS, Section G should be added to include minors performing specific tasks;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey, as follows:

SECTION 1. The recitals contained in the foregoing preamble are incorporated herein as if fully restated.

Section 113-3 of the Code of the Township of Cranbury ("Code"), entitled "Exceptions from requirements," is hereby amended and shall read as follows (additions are underlined; deletions are in [brackets]:

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Cranbury Township Ordinance # 05-15-10
(Continued)

§ 113-3. Exceptions from requirements.

G. Any minor under the age of 18 soliciting for the following purposes:

- (1) Snow removal
- (2) Gutter cleaning
- (3) House and fence painting
- (4) Leaf raking
- (5) Grounds maintenance
- (6) Household chores

SECTION 2. Repealer. All ordinances and resolutions, or parts thereof, inconsistent with this Ordinance, are hereby repealed.

SECTION 3. Severability. If any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and the remainder of this Ordinance shall be deemed valid and effective.

SECTION 4. Effective Date. This Ordinance shall take effect immediately upon its passage and publication, as required by law.

Cranbury Township Ordinance # 05-15-08

A motion to enter an Ordinance entitled, # 04-15-05, "AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, IN MIDDLESEX COUNTY, NEW JERSEY, AMENDING TOWNSHIP CODE CHAPTER 82 FEES," was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township's website, posted on the Township Bulletin Board and copies were available to the public. The Mayor opened the public hearing on the Ordinance. No one present wished to speak, so the hearing was declared closed. On motion by Mr. Johnson, seconded by Ms. Goetz, the Ordinance was adopted by a vote:

Ayes:	(Cook	Abstain:	(None
	(Goetz	Absent:	(Taylor
	(Johnson		
	(Mulligan		
Nays	(None		

Cranbury Township Ordinance # 05-15-09

A motion to enter an Ordinance entitled, # 05-15-09, "AN ORDINANCE OF THE TOWNSHIP OF CRANBURY IN MIDDLESEX COUNTY, NEW JERSEY REVISING THE STANDARDS APPLICABLE TO RIPARIAN ZONES IN THE TOWNSHIP, INCORPORATING THOSE

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Cranbury Township Ordinance # 05-15-09
(Continued)

STANDARDS INTO THE TOWNSHIP'S LAND DEVELOPMENT REGULATIONS, AND MAKING CERTAIN OTHER AMENDMENTS TO THE "CODE OF THE TOWNSHIP OF CRANBURY" IN CONNECTION THEREWITH," was presented for second reading and final adoption. The Ordinance was published in the Cranbury Press, posted on the Township's website, posted on the Township Bulletin Board and copies were available to the public. Ms. Cunningham announced this Ordinance was referred to the Planning Board for its review; however, the Planning Board has not had a meeting since this Ordinance was referred to them so the Ordinance will have to be carried over until the Planning Board has had an opportunity to review it

Resolutions
Consent Agenda

Deputy Mayor Mulligan asked the Township Committee if there were any questions or comments on the Consent Agenda. There were no questions, and the Deputy Mayor asked for a motion to adopt. A motion was made by Mr. Johnson, seconded by Mr. Cook and unanimously carried, and the following Resolutions were passed by vote:

Ayes:	(Cook	Abstain:	(None
	(Goetz	Absent:	(Taylor
	(Johnson		
	(Mulligan		
Nays	(None		

Cranbury Township Resolution # R 05-15-065

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid.

Cranbury Township Resolution # R 05-15-067

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT FOR COUNSELING
SERVICES TO THE CHILDREN'S HOME SOCIETY OF NEW JERSEY

WHEREAS, there exists a need for counseling services under the Municipal Alliance in the Township of Cranbury (the "Township") in the County of Middlesex, State of New Jersey; and

WHEREAS, The Children's Home Society of New Jersey has submitted a proposal to perform said services; and

WHEREAS, the Chief Financial Officer has certified funds are available; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that notice with respect to contracts for Professional Services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, as follows:

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Cranbury Township Resolution # R 05-15-067
(Continued)

1. The Children's Home Society of New Jersey is hereby retained to provide counseling services to the Township for the period commencing January 1, 2015 through December 31, 2015; and
2. The Mayor and Township Clerk are hereby authorized and directed to execute an agreement with The Children's Home Society of New Jersey subject to approval of the Township Committee.
3. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), because it is for services performed by persons authorized by law to practice a recognized profession.
4. A copy of this Resolution as well as the contract shall be placed on file with the Clerk of the Township.
5. A notice of this action shall be published in the official newspaper with ten (10) days of said contract as required by law.

CRANBURY TOWNSHIP RESOLUTION #R 05-15-068

NOW, THEREFORE, BE IT RESOLVED, BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANBURY, that John Grasso be hired as a Public Works Employee, at a rate of \$19.00 per hour, effective May 18, 2015.

Cranbury Township Resolution # R 05-15-069

Resolution Authorizing Mayor James Taylor to Sign a NJDEP Permit
to Allow Disturbance in a Wetlands Transition Area within a Township Right of Way

WHEREAS Stasinos & Stasinos LLC has received approval from the Cranbury Zoning Board of Adjustment to make certain improvements to a property located at 44 Hightstown Cranbury Road Block 16 lot 6; and

WHEREAS among these improvements is an area of minor grading and road widening to facilitate safe and efficient ingress and egress to the site; and

WHEREAS this work will take place within the Township Right of Way; and

WHEREAS this area is within a Wetlands Transition area and requires a Special Activity Transition Area Waiver from the New Jersey Department of Environmental (NJDEP) for the disturbance of 0.01 Acres; and

WHEREAS Stansinos & Stansinos, LLC will provide all work, plans and fees to secure the necessary permit(s) but requires the Township's authorization on the permit as the Township is the Owner of the area to be disturbed.

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Cranbury Township Resolution # R 05-15-069
(Continued)

NOW, THEREFORE, BE IT RESOLVED that Committee of Cranbury agrees to sign the application so the work can be performed by the Stasinos & Stasinos LLC with the full understanding that all work, plans and fees shall be the responsibility of Stasinos & Stasinos LLC and that the Township's participation in this work is limited to signing the application to NJDEP.

--Administrator's Report

Ms. Marabello stated Cross River Fiber, LLC will be requesting an agreement with the Township to install fiber optics in the Township's right of way. Ms. Marabello stated legally the Township cannot tell them "no" as they are allowed by State Statute to use the Township's right of way; however, the Township Attorney is reviewing the agreement and a resolution will be done.

--Assistant Administrator's Report

Ms. Cunningham stated she had nothing to report.

Reports from Township Boards and Commissions

Mr. Michael Kervan, Chief of the Cranbury Volunteer Fire Company gave his report for the month of May: 43 incidents, including two (2) structure fires in East Windsor. He stated the Fire Company participated in the Memorial Day Parade. Chief Kervan stated there were 422 volunteer hours (1,528.32 total year-to-day volunteer hours). Chief Kervan reported the college volunteers are now back from school for the summer, and stated there have not been any new recruits. There was additional discussion about responding to incidents on the Turnpike.

Public Comment

The Mayor opened the meeting to public questions and comments. There being no comments, the Mayor closed the public portion of the meeting.

Township Committee Member Notes

The Township Committee had no additional comments.

Mayor's Notes

Deputy Mayor Mulligan stated he spoke to Ms. Marabello and Ms. Cunningham about going more digital with the Township Committee folders. He stated the first year he was on the Committee he looked into, but the current Committee was not receptive to the idea. He proposed coming up with a demo package the Committee could look at. Ms. Goetz stated she would be very comfortable with bringing her laptop or I-Pad to the meeting. The Township Committee was agreeable to Mr. Mulligan's proposal. He stated he had no additional comments.

Resolution

At 8:03 p.m. Deputy Mayor Mulligan requested a motion to go into Closed Session. On a motion by Ms. Goetz, seconded by Mr. Johnson and unanimously carried, the following Resolution was adopted by vote:

Ayes:	(Cook	Abstain:	(None
	(Goetz	Absent:	(Taylor
	(Johnson		
	(Mulligan		
Nays	(None		

TOWNSHIP COMMITTEE MEETING
May 26, 2015

Cranbury Township Resolution # R 05-15-064A

RESOLUTION TO CLOSE MEETING TO THE PUBLIC

BE IT RESOLVED, by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey as follows:

The general nature of the subject to be discussed in this session is as follows:

"N.J.S.A. 10:4-12b (7) Contract Negotiations;" discussion
of upcoming contract negotiations.

It is unknown at this time precisely when the matters discussed in this session will be disclosed to the public. Matters involving contract negotiations or the acquisition of land will be disclosed upon conclusion of the negotiations or upon approval of the acquisition. Matters involving personnel will be disclosed when the need for confidentiality no longer exists. Matters concerning litigation will be announced upon the conclusion of trial or settlement of that litigation or when the need for confidentiality no longer exists.

On a motion by Ms. Goetz, seconded by Mr. Johnson, and unanimously carried, the meeting returned to Open Session at 8:43 p.m.

Public Comment

Mr. Paul Mullen, member of the Environmental Commission, spoke about the Shadow Oaks trails. He clarified the EC has new plans for trails and will not be going on residents' properties. He stated he understands the concerns raised by residents at the last Township Committee Meeting. He described the plan is to start off at the Millstone, curve towards the Hagerty Property and stay on that property until the far end of the Shadow Oaks corridor. He stated they will not even be coming close to private property and will not be using easements to access the trail. Mr. Cook confirmed this would not be a wood chip trail or have any signage. Mr. Mullen stated he wanted to address some of the concerns and stated the EC just wants to look at what is out there for a trail. Mr. Mullen mentioned also having a trail on the Hagerty parcel. Mr. Mulligan stated he would like to see some parking signage by the Hagerty property.

Deputy Mayor Mulligan requested a motion to adjourn. On a motion by Mr. Cook, seconded by Mr. Johnson and unanimously carried, the meeting adjourned at 8:58 p.m.

Kathleen R. Cunningham, RMC
Municipal Clerk