

TOWNSHIP COMMITTEE MEETING  
January 14, 2019

The Township Committee Meeting of the Township of Cranbury was held at 7:00 p.m. in the Town Hall Meeting Room. Answering present to the roll call were Township Committee members: Glen Johnson, Dan Mulligan and Mayor Taylor. Mr. Ferrante and Matt Scott were absent. Also present were Denise Marabello, Township Administrator/CFO; Thomas Decker, Township Engineer and Debra Rubin, Municipal Clerk. Mayor Taylor led in the salute to the flag, and Ms. Rubin gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Posted on December 20, 2018 on the Bulletin Board of the Municipal Office at 23-A North Main Street, Cranbury, New Jersey and remains posted at that location.

Communicated to the Cranbury Press, Home News Tribune and Trenton Times on December 20, 2018.

Filed on December 20, 2018 at the Cranbury Municipal Office, 23-A North Main Street, Cranbury, New Jersey, posted on the Township's web site and remains on file for public inspection.

Sent to those individuals who have requested personal notice.

--Township Committee Re-organization Meeting Minutes of January 4, 2019

The Township Committee Re-organization Meeting Minutes of January 4, 2019 on a motion by Mr. Mulligan, seconded by Mr. Johnson. On a roll call vote of the members of the Township Committee;

Ayes:           (Johnson  
                  (Mulligan  
                  (Taylor

Abstain: (  
Absent: (Ferrante  
          (Scott

Nays: (None

the Township Committee Re-organization Meeting Minutes of January 4, 2019 were adopted.

--Reports and Communications

--Members of Committee

--Mr. Mulligan

Mr. Mulligan advised he received an email from the Parks Commission regarding request for \$5,000.00 for Heritage Park.

He advised he was unable to attend the Planning Board meeting but announced the new Chair and Vice Chair.

He added he did not attend the Library Board meeting, however, was advised there were no notable changes and that they were working with the school on the lease.

--Mr. Johnson

Mr. Johnson attended the Planning Board meeting. Discussed issue with NJ Water regarding hot box connection location and company needing to apply for variance. There is a meeting scheduled with neighboring towns regarding NJ Water.

--Mayor

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--Mayor Taylor

Mayor Taylor announced he had made his first \$100 donation from his mayoral monthly salary to the Woman's Club.

He stated the Township Committee will reinstate "Staff Appreciation Day" in the spring. He thanked Linda Scott, Recycling/Public Works Department, has done a great job in receiving grant money for the recycling program.

Mayor Taylor has received his first request to perform a wedding ceremony in June.

--Subcommittees

There were no reports from Subcommittees.

--Departments Heads –

There were no reports from Department Heads.

--Follow Up Items – None

--Agenda Additions/Changes

Ms. Rubin advised that public comment would be moved before closed session at the end of the meeting for items not on the agenda.

--Boards and Commissions – Vacancies

Ms. Rubin read the vacancies for the following boards and commissions:

- Clock Winding Committee (1) - Member
- Municipal Alliance (1) – 2<sup>nd</sup> Alternate
- Recreation Board – (1) – 2<sup>nd</sup> Alternate
- Parks Commission – (3) – Member, 1<sup>st</sup> Alternate and 2<sup>nd</sup> Alternate

--Public Comment (For Items on the Agenda) –

Brian Deverin – Requested clarification on Ordinance # 01-19-03. He requested clarification on need for variance for fencing. He was advised that all comments could be made at the public hearing (second hearing) of February 11<sup>th</sup>.

***(Mike Ferrante entered the meeting at 7:10 p.m.)***

Mayor Taylor closed the portion to public comment.

Mr. Ferrante gave his report at this time.

--Mr. Ferrante

Mr. Ferrante introduced himself to the Board of Health members at their re-organization meeting prior to the Township Committee Meeting. He will be attending the Municipal Alliance meeting on January 15<sup>th</sup>.

He reported that he met with Denise Marabello and Debra Rubin prior to the Township Committee meeting and that there would be no appointment to the County Sewer Committee at this time.

The Traffic Subcommittee will be meeting in two weeks and will report after.

He also reminded the public that on February 11<sup>th</sup> there will be a presentation regarding the "Demystifying of Township Budget, OPRA and OPMA". He is collecting questions from residents to be answered during the presentation.

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Ordinance  
First Reading

CRANBURY TOWNSHIP ORDINANCE 01-19-01

A CAPITAL ORDINANCE OF THE TOWNSHIP OF CRANBURY AUTHORIZING UPGRADES TO THE K HOV PUMP STATION BY THE TOWNSHIP OF CRANBURY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$144,000 FROM HIGHPOINT'S TRUST FUND AND REAPPROPRIATING \$204,650 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSES IN VARIOUS CAPITAL ORDINANCES TO COVER THE COST THEREOF.

BE IT ORDAINED by the Township Committee of the Township of Cranbury as follows:

SECTION 1: There is hereby approved as a capital project within the Township of Cranbury not to exceed the costs noted below:

<u>Project/Purpose</u>	<u>Cost</u>
Upgrades to K Hov Pump Station	\$367,000

SECTION 2: There is hereby appropriated from Highpoint's Trust Fund the sum of \$144,000 to cover the cost of the capital projects as described in Section 1 hereof.

SECTION 3: Pursuant to N.J.S.A.40A:2-39, it is hereby determined that the following proceeds of obligations originally made available pursuant to bond ordinances listed below are no longer necessary for the following purpose and are hereby reappropriated to provide for the capital projects as described in Section 1 hereof:

Ordinance No.	Description	Amount to be Reappropriated
09-16-19	Sewer Engineering	\$86,599.30
09-15-15	Four Seasons Odor Control	\$39,253.92
04-17-11	Restore Half Acre Pump Station	\$70,471.36
03-18-07	Sewer Improvements	\$8,325.42

SECTION 4: There is hereby appropriated from the Capital Improvement Fund the sum of \$18,350 to cover the costs of the capital projects as described in Section 1 hereof.

SECTION 5: This Ordinance shall take effect upon final adoption and publication according to law.

SECTION 6: The capital budget or temporary capital budget of the Township of Cranbury is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of Local Government Services is on file with the clerk and is available there for public inspection.

On motion by Mr. Mulligan, seconded by Mr. Johnson, the Ordinance was passed on first reading by vote:

Ayes:	(Ferrante Johnson Mulligan Taylor)	Abstain: (None)
Nays:	(None)	Absent: (Scott)

Public hearing to be held on January 28, 2019

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Ordinance  
First Reading

TOWNSHIP OF CRANBURY  
ORDINANCE NO. # 01-19-02

AN ORDINANCE REGULATING THE PLACEMENT OF DUMPSTERS ON PUBLIC ROADWAYS

**WHEREAS**, the Township Committee desires to formalize the regulation of dumpsters on public roadways in the Township; and

**WHEREAS**, the placement of dumpsters on public roadways without proper notification to the Township and without proper demarcation presents safety hazards for Township residents and visitors;

**BE IT ORDAINED**, by the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey as follows:

**SECTION ONE.** Chapter 121 (Refuse Containers and Dumpsters) of the Township Code is hereby amended as follows:

**§ 121-2. Definitions.** For the purpose of this chapter, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

**MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)** — A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) that is owned or operated by Cranbury Township or other public body, and is designed and used for collecting and conveying stormwater.

**PERSON** — Any individual, corporation, company, partnership, firm, association, or political subdivision of this state subject to municipal jurisdiction.

**REFUSE** — Solid waste material, including garbage and rubbish. Garbage includes, but is not limited to, mostly decomposable food waste; rubbish includes, but is not limited to, mostly dry material such as glass, paper, cloth, or wood.

**REFUSE CONTAINER** — Any waste container that a person controls, whether owned, leased, or operated, including dumpsters, trash cans, garbage pails, and plastic trash bags.

**STORMWATER** — Water resulting from precipitation (including rain and snow) that runs off the land's surface, is transmitted to the subsurface, and is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.

**WATERS OF THE STATE** — The ocean and its estuaries, all springs, streams and bodies of surface or ground water, whether natural or artificial, within the boundaries of the state of New Jersey or subject to its jurisdiction.

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**§ 121-3. Prohibited conduct.**

A. Any person who controls, whether owned, leased, or operated, a refuse container or dumpster must ensure that such container or dumpster is covered at all times and shall prevent refuse from spilling out or overflowing.

B. "Covered" shall mean any of the following:

- (1) The container is kept within an area that has walls and a roof which will prevent loose refuse from being carried away by wind, rain or other means;
- (2) The container has a permanently affixed, hinged cover made of a sturdy material such as plastic or metal;
- (3) On a temporary basis, a tarp made of plastic or a heavyweight fabric, which is attached and secured to the container or dumpster until a more permanent cover, as described above, can be obtained.

C. Any person who owns, leases or otherwise uses a refuse container or dumpster must ensure that such container or dumpster does not leak or otherwise discharge liquids, semiliquids or solids to the municipal separate storm sewer system(s) operated by Cranbury Township.

D. Any person who wishes to place a refuse container or dumpster on a public roadway within the Township shall provide the Township Zoning Official with the following information prior to the placement of the container or dumpster:

- 1) Proposed location of dumpster
- 2) Reason or need for dumpster
- 3) Type of refuse expected to be placed in the dumpster
- 4) Anticipated duration of the dumpster placement.

E. Any dumpster placed on a public road must be clearly marked with cones or other signs or symbols that would be visible at night. Placement of the safety markers must be made to the satisfaction of the Township Zoning Official.

F. The placement of refuse in a public roadway or Township right of way without a container is prohibited.

**§ 121-5. Enforcement.**

This chapter shall be enforced by the ~~Police Department, Health Department and/or other Municipal Officials of~~ Zoning Official for Cranbury Township.

**SECTION TWO.** Repealer. All ordinances and resolutions, or parts thereof, inconsistent with this Ordinance, are hereby repealed.

**SECTION THREE.** Severability. If any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and the remainder of this Ordinance shall be deemed valid and effective.

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**SECTION FOUR.** Effective Date. This Ordinance shall take effect immediately upon its passage and publication, as required by law.

On motion by Mr. Mulligan, seconded by Mr. Johnson, the Ordinance was passed on first reading by vote:

Ayes:	(Ferrante	
	(Johnson	
	(Mulligan	Abstain: (None
	(Taylor	Absent: (Scott
Nays:	(None	

Public Hearing to be held on January 29, 2019

TOWNSHIP OF CRANBURY  
ORDINANCE NO. 01-19-03  
AN ORDINANCE AMENDING FENCE REGULATIONS IN THE  
TOWNSHIP OF CRANBURY

**WHEREAS**, the Township Committee desires to update the Township's fence regulations to prohibit the construction of 3-foot fences in front yards, meaning yards abutting public roads; and

**WHEREAS**, the Township Code currently permits the construction of a three foot high fence in a front yard, though very few exist within the Township today;

**WHEREAS**, the Township Committee does not intend to force any changes to existing fences, but does not believe allowing the construction of such a fence without variance is in the best interests of the Township; and, therefore

**BE IT ORDAINED**, by the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey as follows:

**SECTION ONE.** Table 2 in Section 150-35 (Fences and Walls) of the Township Code is hereby amended as follows:

**Table 2: FENCES AND WALLS PERMITTED BY ZONE**

Zone	Type 1	Type 2	Type 3	Type 4	Type 5
A-100	<del>Yes</del> <u>No</u>	Yes	No	No	Yes
R-LI	<del>Yes</del> <u>No</u>	Yes	No	No	Yes
RLD-1	<del>Yes</del> <u>No</u>	Yes	No	No	Yes
RLD-3	<del>Yes</del> <u>No</u>	Yes	No	No	Yes
V/HR	<del>Yes</del> <u>No</u>	Yes	No	No	Yes
R-ML	<del>Yes</del> <u>No</u>	Yes	No	No	Yes
R-ML II	<del>Yes</del> <u>No</u>	Yes	No	No	Yes
R-ML III	<del>Yes</del> <u>No</u>	Yes	No	No	Yes
R-AH	<del>Yes</del> <u>No</u>	Yes	No	No	Yes
VC	<del>Yes</del> <u>No</u>	Yes	No	No	Yes

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HC	<del>Yes</del> <u>No</u>	Yes	Yes	Yes	Yes
GC	<del>Yes</del> <u>No</u>	Yes	Yes	Yes	Yes
CM	<del>Yes</del> <u>No</u>	Yes	No	No	Yes
HM	<del>Yes</del> <u>No</u>	Yes	No	No	Yes
RO/LI	<del>Yes</del> <u>No</u>	Yes	Yes	Yes	Yes
I-LI	<del>Yes</del> <u>No</u>	Yes	Yes	Yes	Yes

**SECTION TWO.** Repealer. All ordinances and resolutions, or parts thereof, inconsistent with this Ordinance, are hereby repealed.

**SECTION THREE.** Severability. If any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and the remainder of this Ordinance shall be deemed valid and effective.

**SECTION FOUR.** Effective Date. This Ordinance shall take effect immediately upon its passage and publication, as required by law.

On motion by Mr. Mulligan, seconded by Mr. Johnson, the Ordinance was passed on first reading by vote:

Ayes:	(Ferrante Johnson Mulligan Taylor)	Abstain: (None)
Nays:	(None)	Absent: (Scott)

Mr. Richard Kallan asked for clarification on the term "abutting". Mr. Mulligan explained the definition. Mayor Taylor advised the intent was to keep the character of the town without spot zoning.

Public hearing to be held on January 28, 2019

Resolutions  
Consent Agenda

Mayor Taylor asked the Township Committee if there were any questions or comments on the existing Consent Agenda. Hearing no questions or comments, Mayor Taylor requested a motion to adopt the existing Consent Resolutions. On a motion by Mr. Mulligan, seconded by Mr. Johnson and unanimously carried, the following Resolutions adopted by vote:

Ayes:	(Ferrante Johnson Mulligan Taylor)	Abstain: (None)
Nays:	(None)	Absent: (Scott)

**Cranbury Township Resolution #R 01-19-018**

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranbury that all bills and claims as audited and found to be correct be paid;

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(Resolutions  
Consent Agenda Continued)

**Cranbury Township Resolution # R 01-19-019**

**WHEREAS**, the Veteran Deduction for Block 23 Lot 108.11 also known as 21 Shady Brook Lane was erroneously removed from 2014-2018; and

**WHEREAS**, the homeowner was entitled to a \$250 deduction for each year totaling \$1,250.00, and

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Cranbury that the following overpayment be refunded:

<u>Taxpayer</u>	<u>Refund</u>
<b>OWNER:</b> ROGERS, ROBERT D & BARBARA F	\$1,250.00

**Make check payable to:** ROGERS, ROBERT D & BARBARA F

**LOCATION:** 21 Shady Brook Lane

**BLOCK:** 23 **LOT:** 108.11 **QUALIFIER:**

**Cranbury Township Resolution # R 01-19-020**

WHEREAS, it is necessary to make the following correction to a previous appointment,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individual is appointed to the position and term noted effective January 1, 2019:

**TOWNSHIP COMMITTEE APPOINTMENT**

<b>NAME</b>	<b>APPOINTMENT</b>	<b>TERM ENDING</b>
Francis McGovern	Zoning Board of Adjustment Alternate #1 (not Alternate #2)	12/31/20

**Cranbury Township Resolution # R 01-19-021**

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2019 as follows:

a). Karen Baldino – Financial Consulting Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected



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(Resolutions  
Consent Agenda Continued)

officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$21,000.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

1. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2019:

a). Karen Baldino – Financial Consulting Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

**Cranbury Township Resolution # R 01-19-022**

A RESOLUTION AWARDING PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2019 as follows:

a). Kevin Van Hise, Esquire and Mason, Griffin & Pierson, PC

WHEREAS, the costs for the services to be provided by the Professional are set forth in the respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that she has not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

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(Resolutions  
Consent Agenda Continued)

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that it is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of the Agreement will exceed \$6,550;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

2. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2019:

a). Kevin Van Hise, Esquire and Mason, Griffin & Pierson, PC

2. The Mayor and Clerk are hereby authorized and directed to enter into Professional Services Agreement with the aforementioned professional pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

**Cranbury Township Resolution # R 01-19-023**

**A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT**

WHEREAS, the Township wishes to hire the following firm ("Professionals") to provide professional services to the Township during the calendar year 2019 as follows:

a). Van Cleef Engineering Associates – Engineering Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

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(Resolutions  
Consent Agenda Continued)

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$163,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

3. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2019:

a). Van Cleef Engineering Associates – Engineering Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

**Cranbury Township Resolution # R 01-18-024**

**A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT**

WHEREAS, the Township wishes to hire the following firm (“Professionals”) to provide professional services to the Township during the calendar year 2019 as follows:

a). McManimon, Scotland & Baumann, LLC – Bond Counsel Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a “Fair and Open Process” as defined by P.L. 2004, c. 19, the “Local Unit Pay-to-Play Law”; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate’s committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that funds will be available by virtue of Capital Ordinances;

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(Resolutions  
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NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

4. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2019:

a). McManimon, Scotland & Baumann, LLC – Bond Counsel Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

**Cranbury Township Resolution # R 01-19-025**

WHEREAS, the Township of Cranbury desires the services of Phoenix Advisors, LLC (Bond Issuer); and

WHEREAS, the Bond issuer has greed through the execution of Continuing Disclosure Agreements ("CDAs") in connection with one or more bond issuance to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulator of the underwriter that purchased said bond issues; and

WHEREAS, but the for the execution of the CDAs, the underwriter of such bonds would be prohibited from purchasing the bonds of the Bond Issuer; and

WHEREAS, in order to ascertain its compliance with various CDAs executed in conjunction with the issuance of bonds, the Bond Issuer must identify the requirements stipulated in those various CDAs and compare those requirements with its filing and correct any deficiencies; and

WHEREAS, new rules and regulations promulgated by the Securities & Exchange Commission ("SEC") restrict the provision of advice concerning the issuance of municipal debt to those that are approximately registered with the SEC; and

WHEREAS, it is beneficial to retain the assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDAs and to stand ready to provide advice as needed with the issuance of municipal debt as Municipal Advisor of Record; and

WHEREAS, Phoenix Advisors provides such continuing disclosure services and is an independent registered municipal advisor under SEC regulations and has heretofore been appointed by the Bond Issuer to provide the same until the expiration of this Agreement, as defined in Section 3 herein; and

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WHEREAS, the parties desire to set forth herein the terms and conditions under which Phoenix Advisors will provide such services to the Bond Issuer;

NOW, THEREFORE, the parties hereto, in consideration of mutual covenants herein contained and other good and valuable consideration, each intending to be legally bound, hereby agree to the terms of the Agreement;

BE IT FURTHER RESOLVED, the Mayor and Clerk are hereby authorized to execute said Agreement on behalf of the Township of Cranbury.

**Cranbury Township Resolution # R 01-19-026**

**RESOLUTION OF THE TOWNSHIP OF CRANBURY  
MIDDLESEX COUNTY, NEW JERSEY**

WHEREAS, the Township of Cranbury is in need for animal impoundment services; and

WHEREAS, "Save, A Friend to Homeless Animals" (SAVE) complies with all New Jersey State Health Department regulations and Mercer County and Middlesex County Health Department regulations; and

WHEREAS, SAVE has agreed to provide to Cranbury Township full-time kennel services at their Shelter for the term of the Agreement; and

WHEREAS, SAVE will bill the Township on a monthly basis for services provided to the Township based upon the fee schedule as outlined in the Agreement (attached herewith); and

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranbury it hereby directs the Mayor and Clerk to execute an Agreement with SAVE for animal impoundment services;

BE IT FURTHER RESOLVED, a duly authenticated copy of this Resolution to be sent to SAVE along with a fully-executed Agreement.

**Cranbury Township Resolution # R 01-19-027**

**A RESOLUTION AWARDING AN INDIVIDUAL PROFESSIONAL SERVICES AGREEMENT**

WHEREAS, the Township wishes to hire the following individual ("Professional") to provide professional services to the Township during the calendar year 2019 as follows:

- a). Harry Haushalter, Esquire - Tax Appeal Legal Services

WHEREAS, the costs for the service to be provided by the Professional is set forth in his respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that he has not made any prohibited contributions to a candidate's committee or municipal committee representing the elected

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officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that it is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$45,000.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

5. The Township of Cranbury hereby approves the following individual to provide a professional service to the Township during the calendar year 2019:

a). Harry Haushalter, Esquire - Tax Appeal Legal Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professional pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

**Cranbury Township Resolution # R 01-19-028**

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2019 as follows:

a). Virginia Guinta – Planning and Zoning Transcription Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

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WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$6,300.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

6. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2019:

a). Virginia Guinta – Planning and Zoning Transcription Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

**Cranbury Township Resolution # R 01-19-029**

**A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT**

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2019 as follows:

a). Hoder Associates- Planning and Zoning Engineering Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$8,000.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

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7. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2019:

a). Hoder Associates- Planning and Zoning Engineering Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

**Cranbury Township Resolution # R 01-19-030**

**A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT**

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2019 as follows:

a). Mason Griffin & Pierson, PC for Planning and Zoning Legal Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$29,000.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

8. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2019:

a). Mason Griffin & Pierson, PC for Planning and Zoning Legal Services



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2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

**Cranbury Township Resolution # R 01-19-031**

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2019 as follows:

- a). Phillips Preiss Gryciel, LLC – For Township Planning Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$33,000.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

9. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2019:

- a). Phillips Preiss Gryciel, LLC – For Township Planning Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because

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a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

**Cranbury Township Resolution # R 01-19-032**

A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2019 as follows:

a). Shropshire Associates, LLC- Planning and Zoning Traffic Consultant

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose and that the value of said Agreement will exceed \$12,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

10. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2018:

a). Shropshire Associates, LLC- Planning and Zoning Traffic Consultant

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

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4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

**Cranbury Township Resolution # R 02-19-033**

**A RESOLUTION AWARDING A PROFESSIONAL SERVICES AGREEMENT**

WHEREAS, the Township wishes to hire the following firm ("Professional") to provide professional services to the Township during the calendar year 2019 as follows:

a). T&M Associates – Engineering Services

WHEREAS, the costs for the services to be provided by the Professional is set forth in their respective proposal submitted to the Township, which is incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that this is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for this purpose by virtue of Engineering Escrow;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

11. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2019:

a). T&M Associates – Engineering Services

2. The Mayor and Clerk are hereby authorized and directed to enter into a Professional Services Agreement with the aforementioned Professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice a recognized profession and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreement and insurance certificate shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

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**Cranbury Township Resolution # R 01-19-034**

A RESOLUTION AWARDING PROFESSIONAL SERVICE AGREEMENT

WHEREAS, the Township wishes to hire the following firm to provide professional services to the Township during the calendar year 2019 as follows:

a). Talley Planning Associates, LLC

WHEREAS, the costs for the services to be provided by the Professionals are set forth in their respective proposals submitted to the Township, which are incorporated herein as if fully restated; and

WHEREAS, the Township has a need to acquire the foregoing services without a "Fair and Open Process" as defined by P.L. 2004, c. 19, the "Local Unit Pay-to-Play Law"; and

WHEREAS, the Professional has completed and filed with the Township Campaign Contributions Affidavits as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that they have not made any prohibited contributions to a candidate's committee or municipal committee representing the elected officials of the Township of Cranbury, along with Certifications Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.* authorizes the award of this contract without public bidding on the basis that it is a professional services agreement; and

WHEREAS, the Cranbury Township Chief Financial Officer has certified that sufficient funds are available for these purposes by virtue of Planning and Zoning escrows;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, in Middlesex County, New Jersey, as follows:

12. The Township of Cranbury hereby approves the following firm to provide professional services to the Township during the calendar year 2019:

a). Talley Planning Associates, LLC

2. The Mayor and Clerk are hereby authorized and directed to enter into Professional Services Agreement with the aforementioned professionals pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* This contract is being awarded without competitive bidding as a Professional Services Agreement under the provisions of the aforementioned law because a service will be rendered or performed by a person or persons by law to practice recognized professions and whose practice is regulated by law.

3. A copy of this Resolution, the pay-to-play forms, and the executed Agreements and insurance certificates shall be placed on file in the Office of the Township Clerk.

4. A brief notice of this action shall be published in a newspaper of general circulation in the Township of Cranbury within ten (10) days of its passage.

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--Report from Township Staff and Professionals

Ms. Marabello advised of property on Old Cranbury Road that in the process of foreclosure.

Mayor Taylor opened the meeting to public comment.

Mayor Taylor closed the meeting to public comment.

--Closed Session – Resolution – R #01-19-035 – Ms. Rubin read the resolution by title and Mr. Mulligan made a motion to go into Closed Session. Mr. Johnson seconded. On a voice vote of all members present, the motion passed unanimously.

**Cranbury Township Resolution # R 08-18-035**

RESOLUTION TO CLOSE MEETING TO THE PUBLIC

BE IT RESOLVED, by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey as follows:

The general nature of the subject to be discussed in this session is as follows:

--- N.J.S.A. 10:4-12b(7) Contract Negotiations & Possible Litigation  
Discussion – Protinick Property - Sewer

It is unknown at this time precisely when the matters discussed in this session will be disclosed to the public. Matters involving contract negotiations or the acquisition of land will be disclosed upon conclusion of the negotiations or upon approval of the acquisition. Matters involving personnel will be disclosed when the need for confidentiality no longer exists. Matters concerning litigation will be announced upon the conclusion of trial or settlement of that litigation or when the need for confidentiality no longer exists.

Mr. Mulligan made a motion to close the Closed Session and Mr. Johnson seconded. On a voice vote of all members present, the motion carried unanimously.

Mayor Taylor requested a motion to adjourn. On motion by Mr. Mulligan, seconded by Mr. Johnson and unanimously carried, the meeting adjourned at 8:00 p.m.

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Debra A. Rubin, RMC  
Municipal Clerk