

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 3, 2019

The Re-organization Meeting of the Township Committee of the Township of Cranbury was held at 6:00 p.m. in the Town Hall Meeting Room. Denise Marabello, Township Administrator/Director of Finance led in the salute to the flag, and Ms. Rubin gave the following Open Public Meetings Act statement:

In accordance with Section 5 of the Open Public Meetings Act, it is hereby announced and shall be entered into the minutes of this meeting that adequate notice of this meeting has been provided:

Notice of the date and time of the Re-org Meeting was communicated to the Cranbury Press, Home News Tribune and Trenton Times, posted on the Township's web site and bulletin board on December 20, 2018.

Sent to those individuals who have requested personal notice.

Ms. Marabello thanked the public for attending the 2019 Reorganization Meeting and acknowledged special guests Assemblyman Dan Benson, Assemblyman Wayne DeAngelo, Freeholder Shanthi Narra, former Township Committee members Jim Taylor and Tom Weidner and former Assemblywoman Barbara Wright.

Judge Judson Hamlin administered the Oath of Office to Mr. James Taylor, Township Committee.

Assemblyman Dan Benson administered the Oath of Office to Mr. Michael Ferrante, Township Committee.

Answering present to the roll call were Township Committee members: Michael Ferrante, Glenn Johnson, Dan Mulligan, and Jay Taylor. Matt Scott was absent. Also present were Denise Marabello, Township Administrator/Director of Finance; Steven Goodell, Township Attorney; and Debra Rubin, Municipal Clerk.

Agenda Additions/Changes

Ms. Rubin reported there were no additions or changes to the Agenda.

Election of Mayor

Ms. Marabello requested nominations for Mayor. On a nomination by Mr. Mulligan, seconded by Mr. Johnson, and unanimously carried, Mr. James Taylor was nominated as Mayor by vote:

Ayes: (Ferrante	Abstain: (None
(Johnson	Absent: (Scott
(Mulligan	
(Taylor	

Nays: (None

Judge Judson Hamlin administered the Oath of Office to Mayor Taylor.

Mayor Taylor read the following prepared statement for the audience:

Happy New Year.

It is with great thanks and appreciation that I accepted the role of Mayor in 2015.

The Mayorship in Cranbury is not an elected position, but one appointed by the Committee members. To me this is the best type of government. All of us on the TC were elected to the TC because of the faith and trust placed in us by the residents. None of us earned 100% of the vote which means we are accountable to all residents and there are no individual or political mandates to try and push through. National and state issues are not and must not be our concern and we are not governing on Progressive or Conservative positions.

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At times the state will push through mandates such as affordable housing or the threat of consolidation at those times, we respond as Cranburians not as Republicans and Democrats.

The whole of the TC is greater than the sum of the individuals and because of this I will delegate many of the traditional Mayor responsibilities such as Planning Board and some subcommittees.

Looking ahead to 2019...

Our financial situation is in the best shape ever with continued growth anticipated and when compared to other town's in the best position of any town in the state over the past 10 years. In fact, we're better than most towns have ever been financially.

We have a AAA Bond rating and compared to 10 years ago we have a lower operating budget, less debt and the highest surplus.

I have asked my fellow committee members to remember not everyone in town is affluent and we have many residents living paycheck to paycheck and on fixed incomes. In consideration of our residents it is only right that given the positive financial situation we decrease the tax rate, just as we increased the tax rate when looking at a negative financial situation. Ensuring our residents can raise families here and retire here is what allows us to keep our identity and there is no better way to do this than to keep Cranbury affordable.

Likewise, it is important to our identity that we carry through on past obligations and commitments such as dredging Cranbury Lake and improving Traffic safety.

Cranbury Lake is core to our identity. For years, we postponed the dredging and are now in a position where we cannot risk further delays. I hope the rest of the committee will agree that by year end we should have a full remediation process plan in place and the permitting process started.

Traffic safety is an evolutionary process and the investments made last year will be realized this year with two new officers on the road in mid-April. We will continue to evolve the traffic plan in 2019.

While traditionally the Mayor chairs the Traffic Safety subcommittee, I will be delegating this to Matt Scott and Mike Ferrante, supporting the idea of the TC being greater as a whole. I look forward to hearing their ideas and presentations. In the past there was a perception though false, that Main St. was the sole focus. I would ask that the subcommittee prioritize Old Trenton Rd., Cranbury Neck and Plainsboro Rd. If we solve the traffic issues on roads into town then Main Street will benefit.

We will continue to be inclusive and listen to residents, but it will be organized and respectful on both sides. Mike suggested a TC work session to educate residents on the budget process and how the town works which is a great idea. He will coordinate this discussion with the appropriate Township Staff and Professionals and lead this session on February 11th.

In line with improved communication I am recommending that we bring back the Township newsletter that was mailed to residents twice a year and stopped during the economic downturn. This newsletter was more concise than our present letter, yet provided a state of the town and key information. This will go along with the more comprehensive e-newsletter we will continue to distribute.

I am proposing the creation of a communication subcommittee to be chaired by Glenn Johnson and Mike Ferrante to review ideas for how we can communicate better with our residents.

I have also named Dan Mulligan as Deputy Mayor in 2019.

Lastly, it is foolish for anyone to think the Committee alone can keep Cranbury the town we love without help from the community, it is our volunteers and organizations that truly make a difference. In 2019, we will be losing long time volunteers in Chris Parker, Joan Smith, Eloise Sitrin, Mike Dulin, Cheryl Coyle, Art Hasselbach, Brian Schilling, Mona Bhatia and Dan Notterman. However, we are fortunate to have new residents willing to serve in their place. We are welcoming a diverse group of residents and experiences including attorneys, a business owner, an engineer and a first responder to our boards this year.

I want to conclude, by acknowledging that after taxes the Mayor receives approximately one thousand dollars as a Mayor's salary. I will be taking this salary and donating \$100 a month to our local volunteer organizations to recognize the value these organizations bring to the community. I hope this is something future Mayors will consider doing as well.

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Again, I wish everyone a wonderful New Year.

With Sincere Thanks and Appreciation,

Jay Taylor

On a nomination by Mr. Taylor, seconded by Mr. Johnson, Mr. Daniel Mulligan was nominated as Deputy Mayor by a vote:

Ayes: (Johnson
(Mulligan
(Taylor

Abstain: (Ferrante
Absent: (Scott

Nays: (None

Mayor Taylor administered the Oath of Office to Deputy Mayor Mulligan.

Regular Township Committee Minutes of December 10, 2018

On motion by Mr. Ferrante, seconded by Mr. Johnson, and unanimously carried the Regular Township Committee Minutes of December 10, 2018 were adopted.

Public Comment (For Items on Agenda)

Mayor Taylor opened the meeting to public comment for items on the Agenda. Hearing no comments or questions, Mayor Taylor closed the public comment portion of the meeting.

Mayoral Appointments

Barbara Rogers, Member, Environmental Commission (12/31/21)
Barbara Rogers, Environmental Commission Chairperson (12/31/19)
Jason Mildenberg, Member, Environmental Commission (12/31/21) (*Read by Deputy Mayor Daniel Mulligan in place of Mayor Taylor)
Michele Till, Member, Environmental Commission (12/31/21)
VACANCY, 1st Alternate, Environmental Commission – Unexpired Term (12/31/20)
VACANCY, 2nd Alternate, Environmental Commission – Unexpired Term (12/31/19)

Thomas Walsh, Member, Class C, Historic Preservation Commission (12/31/22)
Steven Golisano, 2nd Alternate, Class C, Historic Preservation Commission (12/31/19)

Debra A. Rubin, Mayor's Representative - Housing & Comm. Development Comm. (12/31/19)
Jean Golisano, Township Committee Rep. – Housing & Comm. Development Comm. (12/31/19)

Daniel P. Mulligan, III, Mayor's Representative, Library Board of Trustees (12/31/19)
Michele Gittings, Library Board of Trustees (12/31/23)
Evelyn Spann, BOE Rep., Library Board of Trustees

Adam Knierim, Member, Parks Commission (12/31/21)
VACANCY, Member, Parks Commission (12/31/21)
VACANCY, 1st Alternate Member, Parks Commission (12/31/19)
VACANCY, 2nd Alternate, Parks Commission (12/31/19)

Glenn Johnson, Mayor, Class I, Planning Board (12/31/19)
Peter Mavoides, Member, Class IV, Planning Board (12/31/22)
Nancy Witt, Member, Class IV, Planning Board (12/31/22)
Judson Hamlin, Class IV, Planning Board (12/31/22)

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Kevin McConnell, Member, Recreation Board (Expires 12/31/23)
Dominique Jones, Member, Recreation Board (Expires 12/31/23)

Mayor Appointments – Unexpired Terms

Jason Stewart, Member, Planning Board (Expires 12/31/20)

Robert Berner, Member, Recreation Board (Expires 12/31/23)
Beth Veghte, Member, Recreation Board (12/31/19)

(Matt Scott entered meeting at 6:20 p.m.)

Resolutions
Consent Agenda

Mayor Taylor asked the Committee there were any questions or if any items on the Consent Agenda should be addressed separately. Hearing none, Mayor Taylor asked for a motion to approve the Consent Agenda. On motion by Mr. Johnson, seconded by Mr. Mulligan, the following Resolutions were passed by vote:

Ayes:	(Ferrante (Johnson (Mulligan (Scott (Taylor	Abstain: (None Absent: (None
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Nays: (None

Cranbury Township Resolution # R 01-19-001

WHEREAS, it is necessary to make the following appointments,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individuals are appointed to the positions and terms noted effective January 3, 2019:

TOWNSHIP COMMITTEE APPOINTMENTS

NAME	APPOINTMENT	TERM ENDING
Eugene McDermott	Board of Health	12/31/21
Wesley Markam	Board of Health	12/31/21
Kevin Van Hise, Esquire, Att'y	Board of Health	12/31/19
Beshoy Rafla, DVM Township Vet.	Board of Health	12/31/19
Michael Lupovici, M.D. Township Physician	Board of Health	12/31/19
Bonnie Larson	Citizens' Committee on Cable TV	12/31/21
Cheryl Buonavolonta	Clock Winding Committee	12/31/19
Joseph Buonavolonta	Clock Winding Committee	12/31/19
Edward Durner Jr.	Clock Winding Committee	12/31/19
James Fahey	Clock Winding Committee	12/31/19
William Kanawyer	Clock Winding Committee	12/31/19
Rob McMahon	Clock Winding Committee	12/31/19

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Paul Mullen (Chairman)	Clock Winding Committee	12/31/19
Sharon Pulz	Clock Winding Committee	12/31/19
Barbara Rogers	Clock Winding Committee	12/31/19
Robert Rogers	Clock Winding Committee	12/31/19
James Taylor	Clock Winding Committee	12/31/19
Vacant	Clock Winding Committee	12/31/19
<u>Audrey Smith</u>	Cultural & Heritage Comm. Township Historian	12/31/19
Jean Golisano, Deputy Clerk	Housing & Community Dev. (Alternate)	12/31/19
(Kevin Lowery)	Municipal Alliance	12/31/21
(Joann Charwin) Member	Municipal Alliance	12/31/21
(George Nikitiadis)	Municipal Alliance	12/31/21
(Preet Kamal), 1 st Alternate	Municipal Alliance	12/31/19
VACANCY, 2nd Alternate	Municipal Alliance	12/31/19
Daniel Mulligan (TC Rep.)	Planning Board, Class III	12/31/19
Joseph Buonavolonta	Zoning Board of Adjustment	12/31/22
John Hoffman	Zoning Board of Adjustment	12/31/22
Neal Wageman	Zoning Board of Adjustment	12/31/22
Francis McGovern, 2 nd Alternate	Zoning Board of Adjustment	12/31/20

CRANBURY TOWNSHIP RESOLUTION # R-01-19-002

WHEREAS, it is necessary to reopen Petty Cash Funds and Cash Boxes which have been closed at the end of 2018;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the following Petty Cash Funds be opened:

Clerk's Petty Cash Fund
Recreation Petty Cash Fund
Public Works Petty Cash Fund
Police Petty Cash Fund
Tax Collector's Cash Box
Clerk's Cash Box

CRANBURY TOWNSHIP RESOLUTION #R-01-19-003

WHEREAS, it is advisable to utilize the State Contract, Middlesex or Mercer County Contract, Cranford Police Cooperative Pricing System, Educational Services Commission of New Jersey and National Joint Power Alliance (NJPA) to procure goods and services at a low price. These services will include, but not be limited to;

Vehicle Fuel
Rock Salt
Police Vehicles
Vehicles/Equipment
Electricity
Office Supplies

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CRANBURY TOWNSHIP RESOLUTION #R-01-19-003
(Continued)

Maintenance Service & Materials
Gas (Natural & Propane)
Port-A-Potty
Tree Service
Road Materials
Police Equipment

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the Township departments are authorized to purchase goods and services using the entities mentioned above when it appears that these means provide for the least expenses.

BE IT FURTHER RESOLVED that this policy shall continue, for the entirety of 2019.

Cranbury Township Resolution #R 01-19-004

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

A RESOLUTION AUTHORIZING FINANCE DIRECTOR TO PAY REQUIRED BILLS

BE IT RESOLVED by the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey, that the Finance Director is hereby authorized to pay the following required bills prior to the approval of the bill list:

Debt Service, School Taxes, County Taxes, Utilities, Payroll, Cell Phone Payments, Payment to Professionals, Insurance Premiums, Reimbursement of Petty Cash, Contracts, Recreation Program Payments and other statutory obligations.

BE IT FURTHER RESOLVED, that this resolution be effective as of January 1, 2019.

Cranbury Township Resolution # R 01-19-005

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

WHEREAS, pursuant to N.J.S.A. 40A:9-139, a municipality must appoint a municipal attorney for a term of one (1) year; and

WHEREAS, the Township of Cranbury has a need to appoint a COAH Attorney as well as COAH Consultant for a term of one (1) year; and

WHEREAS, pursuant to N.J.S.A. 40A:5-4, the governing body of every local unit shall cause an annual audit of its books, accounts and financial transactions to be made and completed within six months after the close of its fiscal year by a Registered Municipal Accountant; and

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Cranbury Township Resolution # R 01-19-005
(Continued)

WHEREAS, the Township of Cranbury has a need to appoint a Bond Counsel, Labor Attorney;
and

WHEREAS, the governing body is required to appoint a Commissioner to the Joint Insurance Fund ("JIF") as well as an Alternate Commissioner;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the following individuals be appointed:

Township Attorney, Steven Goodell, Esquire; Parker McKay (Expiration Date: 12/31/19);

Kevin Van Hise, Esquire and Mason, Griffin & Pierson, Township Attorney for COAH and Board of Health (Expiration Date: 12/31/19);

Clarke, Caton Hintz and Mary Beth Lonergan, COAH Consultants (Expiration Date: 12/31/19);

Township Auditor, Holman Frenia Allison, P.C. (Expiration Date: 12/31/19);

Karen Baldino, C.P.A., R.M.A., Financial Consultant (Expiration Date: 12/31/19);

McManimon, Scotland and Baumann, LLC, Bond Counsel (Expiration Date: 12/31/19);

Ruderman, Horn & Esmerado, PC, Labor Counsel (Expiration Date: 12/31/19);

Debra A. Rubin, Joint Insurance Fund Commissioner (Expiration Date: 12/31/19);

Jean Golisano, Alternate Joint Insurance Fund Commissioner, (Expiration Date: 12/31/19); and

Tanyika Johns, Tax Search Officer (Expiration Date: 12/31/19);

Harry Haushalter, Esquire – Tax Assessment Appeal Attorney (Expiration Date: 12/31/19);

Richard Preiss, PP and Phillips Preiss Grygiel LLC (Expiration Date: 12/31/19);

Andrew Feranda, Traffic Consultant and Shropshire Associates, (Expiration Date: 12/31/19);

BE IT FURTHER RESOLVED that a copy of this resolution be given to the above-named individuals.

Cranbury Township Resolution # R 01-19-006

WHEREAS, it is necessary each year to designate a Public Agency Compliance Officer who is charged with ensuring Affirmative Action compliance in public contracts; and

WHEREAS, it is necessary each year to designate a Public Compliance Officer who is charged with ensuring Affirmative Action compliance for personnel matters;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that Debra A. Rubin, is hereby appointed as the Public Agency Compliance Officer charged with ensuring Affirmative Action compliance in public contracts; and

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Cranbury, that Denise Marabello, is hereby appointed as the Public Compliance Officer who is charged with ensuring Affirmative Action compliance for personnel matters

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Cranbury Township Resolution # R 01-19-007

CRANBURY TOWNSHIP CASH MANAGEMENT PLAN

The following items do hereby constitute the cash management plan of the Township of Cranbury:

Deposits and Depositories

All Township depositories must be FDIC insured and show a current certificate of conformance with the New Jersey Government Unit Deposit Protection Act (GUDPA)

The authorized Township Depositories as currently:

PNC Bank First Bank
Berkshire Bank

New qualifying depositories may be added to the above list by a resolution of the Township Committee.

Investments

It is desirable to maximize the interest earnings on idle funds of the Township through a safe investment program.

Township funds may be invested in any type of investment approved for municipalities by the State of New Jersey such as:

U.S. Obligations (Treasury Bills, Notes and Bonds)
Certificates of Deposit
Statement Savings Accounts
Bonds or other obligations of counties, municipalities and school districts
New Jersey Cash Management Fund

Those authorized to make investments on behalf of the Township are the Director of Finance and Treasurer.

Expenditures

The Township follows the purchasing system required by the New Jersey Fiscal Affairs Law.

Current and Capital Funds

Expenditures must first be authorized by a purchase order signed by the Administrator, Director of Finance, Treasurer, Chief Financial Officer or Purchasing Official. Upon certification on a voucher by the department head and vendor that goods or services have been received and the bill is in the correct amount, the bill may be listed for approval by the Township Committee at any meeting. Upon approval of the Township Committee a check with not less than two signatures will be issued for payment of a claim. Those authorized to sign checks are the Mayor, designated members of Township Committee, the Director of Finance, Administrator, Assistant Administrator and Treasurer.

Other Funds and Accounts

Payroll account checks which do not require a voucher need only one signature by the Director of Finance, Payroll Clerk or Payroll Supervisor.

All inter-fund transfer checks or bank transfers require one signature or one authorization by the Director of Finance or Treasurer.

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
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Cranbury Township Resolution # R 01-19-007
(Continued)

Departmental Accounts including:

- All Current Accounts
- All Capital Accounts
- All Trust Accounts
- All Petty Cash Fund Accounts
- Clerk's Account
- Dog License Account
- Registrar Account
- Construction Official Accounts including the Construction Trust Fund
- Tax Collector Account
- Sewer Fee Collector Accounts
- Fire Official Trust Account

Expenditures can be made with a check with one signature as noted on the attached list.

Reporting

A quarterly report shall be submitted to the governing body by the Director of Finance by the 20th of the month following the end of a Quarter. The report at a minimum shall include the following:
Capital and Current Budget Balances, Revenue Balances

Insurance

The Treasurer, Chief Financial Officer, Tax Collector and Sewer Collector and any other employee noted by the Auditor must be bonded in an amount indicated by the auditor

The auditor must list the employees required to be individually bonded and the minimum amount of their bond after each year's audit is completed or no later than July 10th.

All other employees must be insured by an "Employee Dishonesty Blanket Bond"
In the amount of \$25,000 or more.

Cranbury Township Resolution # R 01-18-008

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the attached schedule of meetings with times, dates and locations be authorized for 2019 (**See Addendum Page A**).

CRANBURY TOWNSHIP RESOLUTION # R 01-18-009

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX

WHEREAS, it is necessary to designate the official newspaper of the Township of Cranbury, in which meetings and Land Use Development Application notices will be published;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury, that the following be designated as the official newspaper:

The Trenton Times

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CRANBURY TOWNSHIP RESOLUTION # R 01-18-010

WHEREAS, it is necessary to authorize an official to file Treatment Works Application Forms, or equivalent forms required by NJ DEP, every year;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the Township Engineer, Thomas Decker, P.E., is so authorized.

CRANBURY TOWNSHIP RESOLUTION # R 01-18-011

RESOLUTION TO CANCEL TAX AND SEWER REFUNDS
OR DELINQUENCIES UNDER TEN DOLLARS

WHEREAS, pursuant to N.J.S.A. 40A:5-17.1, the governing body of a municipality may adopt a resolution authorizing a municipal employee chosen by the governing body to process without further action on the part of the governing body, the cancellation of any property tax or sewer tax refund or delinquency of less than \$10.00; and

WHEREAS, it is the recommendation that the Tax Collector be designated to perform the above; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, County of Middlesex, State of New Jersey that the Tax Collector be authorized to process, without further action on the part of the governing body, the cancellation of any property tax refund or delinquency of less than \$10.00.

Cranbury Township Resolution # R 01-19-012

RESOLUTION SETTING INTEREST AND PENALTIES FOR
DELINQUENT TAXES UNDER N.J.S.A. 54:4-67

WHEREAS, N.J.S.A. 54:4-67 authorizes and permits a municipality to set penalties and rates of interest to be charged for non-payment of delinquent taxes and other municipal liens and charges; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to allow for a 6% penalty on all amounts owed in excess of \$10,000.00 at the end of the year; and

WHEREAS, in accordance with N.J.S.A. 54:5-61 when the tax title certificate amount shall exceed the sum of two hundred dollars, the holder of the tax title shall be entitled to collect from the owner or other person having an interest in the lands an additional sum equal to two percent of the amount so paid for the tax title certificate. When the amount shall exceed the sum of \$5,000, such additional sum shall be equal to 4% of such amount paid; and when the tax title certificate exceeds \$10,000, such additional sum shall be equal to 6% of such amount paid. This section shall also apply to all existing certificates held by municipalities on the effective date of this act; and

WHEREAS, in accordance with N.J.S.A 54:4-66.3d, the third installment of current year taxes shall not be subject to interest until the later of August 1, the additional interest-free period authorized pursuant to R.S. 54:4-67, or the twenty-fifth calendar day after the date that the tax bill or estimated tax bill for the third quarter installment was mailed or otherwise delivered. Any payment received after the later of August 1st, the additional interest-free period authorized pursuant to R.S. 54:4-67, or the twenty-fifth calendar day after the date that the tax bill or estimated tax bill for the third installment was mailed or otherwise delivered may be charged interest back to August 1. The tax bill shall contain a notice specifying the date on which the interest may begin to accrue;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranbury, County of Middlesex, State of N.J., that:

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
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Cranbury Township Resolution # R 01-19-012
(Continued)

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any sum in excess of \$1,500.00
2. The Tax Collector is hereby authorized and directed to charge the 6%-year end penalty on delinquent taxes greater than \$10,000.00
3. Effective January 1, 2019 there shall be a ten (10) calendar day grace period after the due date of each quarterly tax installment in which payments will not be subject to interest charges.
4. Any tax payment not made in accordance with paragraph 3 of this resolution shall be charged interest from the due date.

NOW, THEREFORE BE IT FURTHER RESOLVED that the charges on account of delinquent properties as set forth herein remain in effect from year to year until such time as the Township Committee adopts a new resolution setting forth new or different rates.

CRANBURY TOWNSHIP RESOLUTION # R 01-18-013

WHEREAS, in accordance with N.J.S.A 54:5-54 the tax collector shall provide to any party entitled to redeem at certificate two calculations of the amount required for redemption within a calendar year at no cost. For each subsequent calculation requested from the tax collector there shall be a \$50.00 fee. A request for a redemption calculation shall be in writing to the tax collector; and

WHEREAS, in accordance with N.J.S.A 54:5-97.1 the tax collector may charge a lien holder of a tax lien \$50.00 for the calculation of the amount due to redeem the tax lien. Any request for a redemption calculation shall specify the date to be used for the calculation, which shall be the date of the notice, and shall be made in writing to the tax collector. Neither the tax collector nor the municipality shall be liable for an incorrect calculation. The fee paid to the municipality shall not become a part of the lien and shall not be passed on to any party entitled to redeem pursuant to N.J.S.A 54:5-54; and

WHEREAS, in accordance with N.J.S.A 54:5-26 the tax collector may charge for mailing in lieu of advertising for tax liens, with a maximum of \$25.00 per mailing;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the tax collector is authorized to collect the above-mentioned fees.

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2019 TEMPORARY BUDGET RESOLUTION
R 01-19-014

WHEREAS, NJSA 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2018 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2019 and

WHEREAS, THE TOTAL APPROPRIATIONS IN THE 2018 Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2017 budget is the sum of \$9,255,467.45

WHEREAS, 26.25% of the total appropriations in the 2017 Budget exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2018 budget is the sum of \$2,429,560.21

NOW THEREFORE, BE IT RESOLVED that to constitute the 2019 Temporary Budget the following appropriations be made:

20-100-011	Administrative & Executive - S & W	\$46,150.00
20-100-025	Administrative & Executive - OE	\$35,000.00
20-110-011	Mayor & Council - S & W	\$7,256.00
20-130-011	Finance Administration - S & W	\$40,880.00
20-130-025	Finance Administration - OE	\$39,620.21
20-145-011	Tax Collection - S & W	\$5,500.00
20-145-025	Tax Collection - OE	\$6,162.00
20-150-011	Tax Assessment - S & W	\$20,000.00
20-150-310	Tax Assessment - OE	\$18,846.00
20-151-025	Tax Map - OE	\$2,000.00
20-155-025	Legal – OE	\$30,000.00
20-165-310	Engineering - OE	\$30,000.00
21-180-011	Planning - S & W	\$16,000.00
21-180-025	Planning - OE	\$23,000.00
21-185-011	Zoning - S & W	\$7,600.00
21-185-025	Zoning - OE	\$3,000.00
21-190-011	Affordable Housing - S&W	\$18,240.00
21-190-025	Affordable Housing - OE	\$7,500.00
22-200-011	Fire Official - S & W	\$14,590.00
22-200-025	Fire Official - OE	\$7,000.00
22-205-011	HPC - S & W	\$2,700.00
22-205-025	HPCOE	\$500.00
23-210-652	Other Insurance - OE	\$70,000.00
23-215-651	Worker's Comp - OE	\$58,000.00
23-220-650	Group Insurance - OE	\$260,000.00
26-315-201	Vehicle Maintenance - OE	\$500.00
26-315-240	Vehicle Maintenance - OE	\$25,000.00
26-315-301	Vehicle Maintenance - OE	\$2,000.00
25-240-011	Police - S & W	\$630,000.00

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25-240-025	Police – OE	\$50,000.00
25-250-011	911 S&W	\$3,710.00
25-252-025	Emergency Management - OE	\$1,500.00
25-256-025	LOSAP - OE	\$40,000.00
25-265-600	Fire - OE	\$40,000.00
25-310-320	Police Public Buildings - OE	\$6,000.00
26-290-011	Roads - S & W	\$100,000.00
26-290-025	Roads - OE	\$30,000.00
26-295-025	Shade Tree - OE	\$10,000.00
26-305-025	Garbage & Trash - OE	\$6,500.00
26-306-011	Recycling - S & W	\$14,582.00
26-306-025	Recycling - OE	\$1,800.00
26-310-011	Buildings & Grounds - S & W	\$8,400.00
26-310-025	Buildings & Grounds - OE	\$15,000.00
27-330-025	Health - OE	\$450.00
27-335-025	Environmental Commission - OE	\$598.00
27-340-011	Animal Control - S & W	\$5,570.00
27-340-025	Animal Control - OE	\$3,187.00
28-370-011	Board of Recreation - S&W	\$4,000.00
28-375-011	Parks - S & W	\$17,350.00
28-375-025	Parks – OE	\$5,875.00
41-703-021	Municipal Alliance - Local	\$6,658.00
29-390-030	Library - S & W	\$75,000.00
29-390-025	Library - OE	\$17,000.00
31-430-310	Electric - OE	\$11,125.00
31-430-240	Electric - Police	\$8,750.00
31-435-600	Street Lighting - OE	\$23,750.00
31-440-310	Telephone - Public Buildings	\$14,400.00
31-445-310	Water – OE	\$3,000.00
31-446-310	Gas - OE	\$5,500.00
31-446-240	Gas – Police	\$2,000.00
31-455-011	Sewer - S & W	\$33,250.00
31-455-025	Sewer – OE	\$81,861.00
31-460-240	Motor Fuel - Police	\$8,750.00
31-460-290	Motor Fuel - PW	\$10,950.00
36-472-670	Social Security - OE	\$75,000.00
36-477-025	DCRP – OE	\$500.00
42-250-025	911 Project – OE	\$42,500.00
42-306-011	Recycling MCIA - S&W	\$2,700.00
42-306-025	Recycling MCIA – OE	\$9,875.00
42-331-025	County Health Contract - OE	\$5,425.00
42-455-025	MCUA - OE	\$105,000.00
42-456-027	East Windsor - OE	\$50,000.00
43-490-320	Municipal Court - OE	\$45,000.00

\$2,429,560.2

2018 Temporary Budget Subtotal

1

Debt Service:
44-900-025

Capital Improvement

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 3, 2019

Fund	\$18,350.00
2019 Temporary Budget Total	\$2,447,910.21

Cranbury Township Resolution # R 01-19-015

Appointing Cranbury Housing Associates to provide services relating to affordable housing units
(Pursuant to NJSA 52:27D-324)

WHEREAS, pursuant to NJSA 52:27D-324 (the "New Jersey Fair Housing Act"), municipalities are allowed to enter agreements with other entities to provide services relating to affordable housing units; and

WHEREAS, under the State's COAH regulations, municipalities that have created affordable housing programs may designate one or more administrative agent(s) to administer the affordable housing program (NJAC 5:96-18.1); and

WHEREAS, under the Cranbury Township Code (Section 44-26), the Township Committee has the authority to appoint, by resolution, an administrative agent to administer the Township's affordable housing program and said resolution being subject to the approval of COAH;

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Cranbury hereby appoint (pending approval from COAH) Cranbury Housing Associates is the Township's designated agent for its affordable housing program.

BE IT FURTHER RESOLVED the Municipal Clerk is hereby directed to send a copy of this resolution to COAH "or its successor" for its approval.

Township of Cranbury
County of Middlesex

Cranbury Township Resolution # R-01-19-016

ADOPTING TEMPORARY CAPITAL BUDGET FOR 2019

WHEREAS, the Township of Cranbury desires to constitute the 2019 Temporary Capital Budget of said municipality,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranbury as follows:

SECTION 1. The 2019 Temporary Capital Budget of the Township of Cranbury is hereby constituted by the adoption of the following schedule:

PROJECTS SCHEDULED FOR 2019

Method of Financing

Estimated	Capital Improvement	Other	Debt
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TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 3, 2019

Cranbury Township Resolution # R-01-19-016
(Continued)

<u>Project</u>	<u>Costs</u>	<u>Fund</u>	<u>Funds</u>	<u>Authorized</u>
Upgrade KHov Pump Station	\$367,000	\$18,350	\$348,650	\$0

SECTION 2. The Clerk is authorized and directed to file a certified copy of this Resolution with the Division of Local Government Services, Department of Community Affairs, State of New Jersey, within three days after adoption of these projects for the 2019 Temporary Capital Budget, to be included in the 2019 Permanent Capital Budget as adopted.

Cranbury Township Resolution # R 01-19-017

TOWNSHIP OF CRANBURY

RESOLUTION AUTHORIZING THE MAYOR AND CLERK TO EXECUTE AN AMENDMENT TO THE
DEVELOPER'S AGREEMENT FOR HIGH POINT DEVELOPERS

WHEREAS, Section 5 of the original Developer's Agreement between the Township and Fleet states that "Developer shall be responsible for repairs and upgrades to the pumps and appurtenances of the Pump Station known as the "KHov" or "Four Seasons" Pump Station, as required due to the increased flow resulting from the subject development. Said work shall be completed by the issuance of the tenth (10th) certificate of occupancy"; and

WHEREAS, the Township and Fleet have negotiated the satisfaction of this provision to the mutual benefit of both parties based upon the terms which are included in the amendment to the developer's agreement,

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranbury, as follows:

1. The Mayor and Clerk are hereby authorized and directed to enter into an Amendment to the Developer's Agreement by and between the Township of Cranbury and Fleet Cranbury, LLC, providing for an amendment to Section 5 of the Agreement.
2. The Mayor, Township Administrator, Clerk, Attorneys, Planners and other appropriate officers, employees and professionals are hereby authorized and directed to prepare and execute any and all documents and undertake any and all acts necessary to effectuate the above referenced settlement.
3. This resolution shall take effect immediately.

Public Comment

Mayor Taylor opened the meeting to public questions and comment. There being no comments, the Mayor closed the public portion of the meeting.

Mayor's Notes

Mayor Taylor stated he had no Mayor's Notes this evening

TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 3, 2019

Township Committee Members' Notes

Mr. Mulligan stated that he supports Mayor Taylor's proposed tax decrease for the residents in the upcoming budget discussions.

Mr. Johnson congratulated Mayor Taylor on his election as Mayor.

Mr. Scott stated that he is looking forward to working with the Traffic Subcommittee towards a productive year.

With no further comments, Mayor Taylor requested a motion to adjourn. On a motion by Mr. Johnson, seconded by Mr. Scott and unanimously carried, the meeting adjourned at 6:25 p.m.

Debra A. Rubin, RMC
Municipal Clerk

PROPOSED 2019 TOWNSHIP COMMITTEE MEETING SCHEDULE

RE-ORG MEETING	Wednesday, January 2
	January 14
	January 28
	February 11
	February 25
	March 11
	March 25
	April 8
	April 22
	May 13
	May 28* (Tuesday - Due to Memorial Day on May 27)
	June 10
	June 24
	July 8
	July 22** (Optional)
	August 12
	August 26** (Optional)
	September 9
	September 23
	October 14
	October 28
	November 12* (Due to Veterans Day on Monday, November 11)
	November 25
	December 9
	December 23** (Optional)

2019 Holidays

January 1	New Year's Day	November 11	Veterans Day
January 21	Martin Luther King	November 28	Thanksgiving
February 18	Presidents Day	November 29	Day After Thanksgiving
May 27	Memorial Day	December 25	Christmas
July 4	Fourth of July	Floating Holiday	(In lieu of Good Friday)
September 2	Labor Day		