

**MINUTES OF THE  
CRANBURY TOWNSHIP  
BOARD OF HEALTH MEETING**

**January 6, 2020**

**TIME AND PLACE OF MEETING**

The meeting of the Cranbury Township Board of Health was held in Town Hall, 23A North Main Street, Cranbury, New Jersey on January 6, 2020 at 7:00 p.m.

**CALL TO ORDER**

With a quorum present, Dr. Laura Zurfluh, Chair, called the meeting to order at 7:00 p.m., and Jean Golisano acted as Recording Secretary of the meeting.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on December 16, 2019 of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

**MEMBERS IN ATTENDANCE**

Roop Grewal, Wesley Markham, Gene McDermott, and Laura Zurfluh were present.

**NON-MEMBERS IN ATTENDANCE**

Michael Ferrante, TC Deputy Mayor and Board Liaison  
Natalie Bujalski, REHS, Health Officer  
Mr. and Mrs. John Jackson, Residents

**INTRODUCTION OF NEW BOARD OF HEALTH MEMBER AND ISSUANCE OF OATHS**

Dr. Zurfluh introduced and welcomed Ms. Maureen Rafferty as the new Board of Health member. The Oaths of Office for Ms. Rafferty as Member and Dr. Zurfluh as the Township Veterinarian were issued by Ms. Golisano, Deputy Clerk.

**ELECTION OF BOARD CHAIR AND BOARD VICE-CHAIR**

On a motion made by Dr. Grewal, seconded by Mr. Markham and with all members in favor, Dr. Zurfluh was elected Chairperson of the Board of Health.

On a motion made by Dr. Grewal, seconded by Mr. McDermott and with all members in favor, Mr. Markham was elected Vice Chair of the Board of Health.

**ADOPTION OF RESOLUTIONS**

On a motion made by Mr. Markham, seconded by Dr. Grewal and with all members in favor, the following Resolution was adopted:

**RESOLUTION # 2020-01**

**BOARD OF HEALTH OF THE TOWNSHIP OF CRANBURY  
MIDDLESEX COUNTY, NEW JERSEY**

**A RESOLUTION DESIGNATING APPOINTMENTS FOR 2020**

**BE IT RESOLVED**, by the Board of Health of the Township of Cranbury, in the County of Middlesex, that the following persons are hereby appointed to the following positions, for a one-year term, expiring December 31, 2020:

<b>BOARD OF HEALTH ATTORNEY:</b>	Kevin A. Van Hise, Esq.
<b>TOWNSHIP PHYSICIAN:</b>	Michael Lupovici, MD
<b>TOWNSHIP VETERINARIAN:</b>	Laura Zurfluh, DVM

On a motion made by Dr. Zurfluh, seconded by Dr. Grewal and with all members in favor, the following Resolution was adopted:

**RESOLUTION # 2020-02**

**BOARD OF HEALTH OF THE TOWNSHIP OF CRANBURY  
MIDDLESEX COUNTY, NEW JERSEY**

**A RESOLUTION ESTABLISHING  
BOARD OF HEALTH MEETING DATES FOR 2020**

**WHEREAS**, Section 13 of the Open Public Meetings Act requires the posting of annual meetings together with notification of said meetings to the official newspapers of the Township, and submission of the same to those persons requesting copies of said notice; and

**WHEREAS**, the Board of Health of the Township of Cranbury traditionally meets on the first Monday of each month, except when that Monday is a national or state holiday, and then the meeting is traditionally held the following Monday evening; and

**WHEREAS**, the Board does not traditionally meet the month of August; and

**WHEREAS**, the Board desires to set forth its schedule of public meetings for calendar year 2020;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Health of the Township of Cranbury, in the County of Middlesex, that the Board of Health shall hold its regular meetings at 7:00 p.m. at the Cranbury Township Municipal Building, Gourgaud Gallery, located at 23-A North Main Street, Cranbury, New Jersey, on the following dates:

January 6, 2020	July 6, 2020
February 3, 2020	September 14, 2020 *
March 2, 2020	October 5, 2020
April 6, 2020	November 2, 2020
May 4, 2020	December 7, 2020
June 1, 2020	

\*meeting held on second Monday because of a national holiday on the first Monday or conflict

**BE IT FURTHER RESOLVED** that copies of this Resolution shall be posted throughout the year in accordance with the statutes; and

**BE IT FURTHER RESOLVED** that copies of this Resolution and schedule be forwarded to the official newspapers of the Township of Cranbury.

## **MINUTES**

The November 4, 2019 Minutes were reviewed. Upon a motion by Dr. Zurfluh, seconded by Dr. Grewal, with all members present in agreement with the exception of Ms. Rafferty, who abstained. The motion to adopt the November 4, 2019 minutes was passed.

## **HEALTH REPORTS**

Ms. Bujalski reviewed with the Board the December Middlesex County Board of Health Report. She reported the following retail food establishments were rated Satisfactory: Buy Rite Liquors, Bark Sweets and the United Methodist Church. The Love Your Dog Day Care Kennel was also rated Satisfactory. Ms. Bujalski reported she also sent plan approval for Biztro Hospitality, LLC's (dba Zinna's) relocation to 10 Cedar Brook Drive.

## **ENVIRONMENTAL REPORTS**

The Board reviewed the October and November 2019 Environmental Reports without comments.

## **OLD BUSINESS**

Licensing – Ms. Golisano reported as of January 6, 2020, there were 55 dogs and six cats licensed for 2020. For 2019, there were 432 dogs and 68 cats licensed in the Township.

## **NEW BUSINESS**

2020 Rabies Clinics – The next free Rabies Clinic will be held on Saturday, January 25<sup>th</sup> from 1:00 to 2:00 p.m. at the Cranbury Fire House. Dr. Zurfluh will administer the vaccines, and Dr. Grewal, Ms. Rafferty, Mr. McDermott and Ms. Golisano will work at the January Clinic. The next Rabies Clinic will be on September 26<sup>th</sup> from 1:00 to 2:00 p.m. Dr. Zurfluh stated residents should be reminded to bring their previous rabies certificate to the clinic so a three-year vaccine can be administered.

## **MISCELLANEOUS**

Health and Wellness Fair – The Health and Wellness Fair will be in May. Ms. Rafferty offered to provide information on healthy food options for the table. Dr. Zurfluh requested the Fair be put on the next Agenda for further discussion.

Thanks to Dr. Sid Roychowdhury – Dr. Zurfluh and the Board members thank Dr. Roychowdhury for his contributions and service to the Board of Health. He will be greatly missed!

2020 Goals – Dr. Zurfluh asked the members for suggestions for 2020 goals. Ms. Golisano stated Mr. McDermott had offered to train Township employees on the defibrillator and a date could be set for the training.

New Website – Ms. Golisano informed the members that the Township had a new website and asked that members check the Board of Health page for accuracy.

**PUBLIC COMMENT**

There was no public comment this evening.

**ADJOURNMENT OF MEETING**

There being no further business, the meeting was thereupon adjourned at 7:40 p.m. on a motion by Mr. Markham and seconded by Dr. Grewal. All present were in favor, and the motion carried unanimously.

**CERTIFICATE OF SECRETARY**

I, the undersigned, do hereby certify that I am the duly appointed Secretary of the Cranbury Township Board of Health, and that this document, consisting of four (4) pages, constitutes a true and correct copy of the minutes of the monthly meeting held on January 6, 2020. IN WITNESS WHEREOF, I have hereunto subscribed my name this 4th day of February, 2020.

Jean Golisano  
Jean Golisano  
Board of Health Secretary