

**MINUTES OF THE  
CRANBURY TOWNSHIP  
SHADE TREE COMMISSION**

**Special Meeting  
August 8, 2019**

**TIME AND PLACE OF MEETING**

A meeting of the Cranbury Township Shade Tree Commission was held in the Gourgaud Gallery in Town Hall, 23A North Main Street, Cranbury, on August 8, 2019, at 9:00 a.m.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on July 17, 2019, of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

**MEMBERS IN ATTENDANCE**

Kathy Easton, Jessica Irons, Jackie Johnson, Bonnie Larson and Lee Nissen were present. With a quorum present, Ms. Easton called the meeting to order at 9:02 a.m., and acted as the Recording Secretary of the meeting.

**NEW BUSINESS**

Cranbury Day - September 7, 2019

- Ms. Johnson and Ms. Easton will each work a few hours at the table; Ms. Irons will participate if available
- Ms. Johnson and Ms. Irons will put together printed matter for distribution
- Ms. Easton will prepare date/ time hand-out for October 16<sup>th</sup> Shade Tree talk, *ABCs of Trees*, at Cranbury Public Library

Community Education Program - October 16, 2019 at 7:00 pm at Cranbury Public Library  
*ABCs of Trees – Selecting, Planting, and Pruning*; a 35-40 minute PowerPoint followed by Q&A; call/text Ms. Easton with ideas and resources

Do Not Plant List

A first draft was prepared, and the Exhibit lists were updated with deletions and additions; Ms. Easton will send to Ms. Golisano to prepare copy for September meeting

Workshop Date - Tuesday, October 1, 2019 from 9 am to 12pm; DPW, Parks, and EC will be invited to attend; ten total spots are available

### Sustainable Jersey

Certification requires additional data: Ms. Easton will submit a map highlighting Main Street as location of survey and edit the Hazardous Tree Survey narrative; will forward to Ms. Barbara Rogers, Environmental Commission Chair, to submit.

### **PUBLIC COMMENT**

There was no public comment.

### **ADJOURNMENT OF MEETING**

There being no further business, motion duly made by Ms. Easton, seconded by Ms. Nissen, and carried, the meeting was thereupon adjourned at 10:58 a.m.

### **CERTIFICATE OF SECRETARY**

I, the undersigned, do hereby certify that I am the duly appointed Chairperson of the Cranbury Township Shade Tree Commission, and that this document, consisting of two (2) pages, constitutes a true and correct copy of the minutes of the monthly meeting held on August 8, 2019.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 5th day of September, 2019.

*Kathy Easton*  
Chairperson