

**MINUTES
OF THE
CRANBURY TOWNSHIP
PLANNING BOARD
CRANBURY, NEW JERSEY
MIDDLESEX COUNTY**

**MINUTES JANUARY 7, 2021
APPROVED ON APRIL 1, 2021**

TIME AND PLACE OF MEETING

The regular meeting of the Cranbury Township Planning Board was held via Zoom on January 7, 2021, at 7:00 p.m.

CALL TO ORDER

Josette C Kratz acted as Chairperson, called the meeting to order until Peter Mavoides was nominated and appointed as Chairperson.

STATEMENT OF ADEQUATE NOTICE

Adequate notice as well as electronic notice of this meeting were provided in accordance with the requirements of the Open Public Meetings Act and the regulations governing remote public meetings. The notice included the time, date and location of the meeting and clear and concise instructions for accessing the meeting. A copy of the agenda for this meeting was made available to the public for download on the Township's website, and all documents and other materials pertaining to any applications listed on the agenda were posted electronically and made available for download at least forty-eight hours prior to the meeting.

All participants in this meeting are required to keep their microphones muted until recognized or directed otherwise. The Board will engage the Zoom "mute" function until the time for public comment is reached.

Members of the public who wish to make a comment are required to use the "Raise Hand" feature in Zoom, or, if participating by telephone, by pressing *9. Once recognized by the chair, the participant will be able to unmute his or her microphone and offer a comment. Interested parties wishing to ask a question or make a comment during a public hearing on an application will be sworn in and asked to provide their name and address before proceeding. The Board Chair or his designee will manage the order of the comments.

Comments or questions sent via chat will not be accepted and will not be made part of the record or minutes.

MEMBERS IN ATTENDANCE

- ☒ Callahan, Karen
- ☒ Gallagher, James
- ☒ Hamlin, Judson
- ☒ Kaiser, Michael
- ☒ Mavoides, Peter
- ☒ Scott, Matthew
- ☒ Spann, Evelyn
- ☐ Stewart, Jason
- ☒ Wittman, Wayne

PROFESSIONALS IN ATTENDANCE

- ☐ Andrew Feranda, Traffic Consultant
- ☐ David Hoder, Board Engineer
- ☒ Trishka Cecil, Esquire, Board Attorney
- ☒ Josette C. Kratz, Secretary
- ☒ Richard Preiss, Township Planner
- ☒ Elizabeth Leheny

Nominations/Elections/Appointments & Appointment Resolutions

Upon a motion made and seconded the appointments were as follows: Pete Mavoides as Chairperson; Michael Kaiser as Vice-Chairperson; Josette C. Kratz, as Board Secretary;

Upon a motion made and seconded the following appointments were made for the 2021 Board's professionals:

Elizabeth Leheny, P.P., AICP, Phillips Preiss Grygiel, Inc, as the Board's Professional Planner
Trishka Waterbury Cecil, Esq. of Mason, Griffin & Pierson, P.C., as the Board's Attorney
David J. Hoder, P.E. and Hoder Associates, as the Board's Engineer
Glenn Gerkin, P.E. and T & M Associates, as the Board's Conflict Engineer
Andrew Feranda and Shropshire Associates, as the Board's Traffic Consultant
David Horner and Horner Associates, as the Board's Conflict Engineer Consultant

Mr. Preiss stated he was stepping back from his active roles as Township/Board planner for many of the towns he presently serves and explained his role in transitioning into semi-retirement.

For Informational Purposes Only - Mr. Preiss has served the Township of Cranbury in the capacity as Board and Township Planner since 2005, at which time he replaced Harvey Moskowitz.

Court Reporter

Upon a motion made and seconded the board with an unanimous voted that Ms. Virginia Guinta be appointed as the Board's Court Reporter

2021 Calendar Meeting Dates

Regular Public Meetings - to be held on the First Thursday of every month at 7:00 p.m. - Due to the state of emergency in New Jersey regarding COVID-19 (Coronavirus), the corresponding closure of municipal facilities, and the necessity for social distancing, until further notice all regular and special meetings will be held electronically via the Zoom Meeting platform, instead of in person:

January 7, February 4, March 4, April 1, May 6, June 3, July 1, August 5, September 2, October 7, November 4, December 2

Special Meetings - as called by the Chairman or requested by a majority of the Board to be held at such time and place as shall be necessarily provided that the 48 hours' notice is given under the Open Public Meetings Act.

2021 Designation of an Official Newspaper

Upon a motion made and seconded the board with an unanimous vote designated the Trenton Times as the official Newspaper for the Year 2021 and the Planning Board has further designated Cranbury Press as the secondary publication to receive all meeting notices of the Township and any Land Use Development Application Notices which cannot reasonably be published in the Trenton Times.

MINUTES

Upon a motion made and seconded the minutes of November 5, 2020 were unanimously approved with Mr. Gallagher and Mr. Feranda's changes submitted via email prior to the meeting.

COMMENTS FROM THE PUBLIC

Mr. David Schatz noted he was not able to find the agenda on the website. Ms. Kratz stated that she thought she had posted it and would look further into what had happened; however, the notice of the meetings date, time and place, indicating there was a Planning Board Re-Organization Meeting, with the ZOOM link was posted on the Township Website and Calendar and still presently on website.

RESOLUTION

(Open Public Meetings Act - Executive Session)

WHEREAS: N.J.S. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE BE IT RESOLVED by the Planning Board the Township of Cranbury, County of Middlesex, State of New Jersey, as follows:

The public shall be excluded from discussion of the hereinafter specified subject matters.

The general nature of the subject matter to be discussed is as follows:

Personnel matters and/or issues;

It is anticipated at this time that the above matter will be made public when the need for confidentiality no longer exists.

This Resolution shall take effect immediately.

MOTIONED: Ms. Callahan SECONDED: Mr. Hamlin
Unanimously approved by all members present.

RESUME PUBLIC SESSION

ADJOURNMENT OF MEETING

There being no further business, on motion duly made, seconded, and carried, the meeting was thereupon adjourned.

CERTIFICATE OF SECRETARY

I, the undersigned, do at this moment certify;

That I am duly elected and acting secretary of the Cranbury Township Planning Board and that the minutes of the Planning Board, held on January 7, 2021, consisting of five (5) pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS of which, I have hereunto subscribed my name to said Planning Board this April 1, 2021.

Josette C. Kratz, Secretary

/jck