

CRANBURY TOWNSHIP ORDINANCE 02-24-03

AN ORDINANCE OF THE TOWNSHIP OF CRANBURY AMENDING "AN ORDINANCE FIXING THE SALARIES, WAGES AND BENEFITS FOR VARIOUS OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF CRANBURY PROVIDING FOR THE MANNER OF PAYMENT THEREOF, AND RATIFYING SALARIES AND PAYMENTS TO EMPLOYEES AND OFFICIALS PREVIOUSLY PAID

SECTION 1. The following salaries, wages and fees shall be paid to the various Township Officials and employees of the Township of Cranbury as hereinafter specified, effective, January 1, 2024 unless otherwise noted:

| TITLE | ANNUAL SALARY RANGE | | Minimum Hourly Rate | Maximum Hourly Rate |
|--|---------------------|----------------|---------------------|---------------------|
| | Minimum Salary | Maximum Salary | | |
| Mayor - Part Time | \$5,000 | \$10,000 | | |
| Township Committee - Part Time | \$4,000 | \$8,000 | | |
| Township Administrator/Director of Finance/Chief Financial Officer/Treasurer – Full Time | \$145,000 | \$260,000 | | |
| Township Clerk/Registrar/JIF Commissioner - Full Time | \$80,000 | \$110,000 | | |
| Deputy Clerk/Board Secretary - Full Time | \$50,000 | \$75,000 | | |
| Tax Assessor - Part Time | \$25,000 | \$65,000 | | |
| Tax Collector - Part Time | \$10,000 | \$18,000 | | |
| Chief of Police – Full Time | \$100,000 | \$165,000 | | |
| Sewer Collector - Part Time | \$12,000 | \$18,000 | | |
| Payroll Clerk – Part Time | \$8,000 | \$12,000 | | |
| Construction Official/Building Inspector - Full Time | \$65,000 | \$120,000 | | |
| Building Sub-Code/Building/Sr. Fire Inspector/Fire Subcode Official - Full Time | \$55,000 | \$115,000 | | |
| Zoning Officer - Part Time | \$10,000 | \$15,000 | | |
| Plumbing Subcode Official - Part Time | \$10,000 | \$22,000 | | |
| Electrical Subcode Official - Part Time | | | \$30.00 | \$48.00 |
| Deputy Registrar/Board Secretary - Full Time | \$40,000 | \$70,000 | | |
| Fire Official - Part Time | \$15,000 | \$35,000 | | |
| Director of Recreation - Part Time | \$8,000 | \$20,000 | | |
| Summer Recreation Art Director – Seasonal | \$3,000 | \$6,000 | | |
| Summer Program Director – Seasonal | \$6,000 | \$12,000 | | |
| Summer Program Employees – Seasonal | | | \$10.00 | \$20.00 |
| Assistant Fire Official – Part Time | | | \$15.00 | \$28.00 |
| Deputy Treasurer/Website Coordinator – FT | | | \$26.00 | \$45.00 |
| Qualified Purchasing Agent/Accounts Payable Clerk/Tax Clerk/Sewer Clerk – FT | | | \$20.00 | \$42.00 |
| Tax Assessing Clerk | | | \$20.00 | \$32.00 |
| Planning/Zoning/HPC Admin.Officer - FT | | | \$21.00 | \$38.00 |

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|--|-----------|-----------|
| Administrative Assistant to the Chief of Police/OEM Assistant - Full Time | \$18.00 | \$34.00 |
| School Crossing Guards - Part Time | \$11.00 | \$24.00 |
| Sr. Technical Assistant/Alt Deputy Registrar/Municipal Alliance Secretary - FT | \$15.00 | \$38.00 |
| Director of Public Works Mgr/Small Animal Control Officer/Property Standards Enforcement Officer/ Recycling Coordinator - FT | \$110,000 | \$140,000 |
| Office Assistant - FT | \$20.00 | \$25.00 |
| Heavy Equipment Operator/Sr Foreman - Full Time | \$20.00 | \$45.00 |
| Public Works Mechanic - Full Time | \$19.00 | \$35.00 |
| Public Works Employee/Sewer Assistant - Full Time | \$19.00 | \$35.00 |
| Public Works Employee – Full Time | \$19.00 | \$35.00 |
| Part Time Help | \$18.00 | \$50.00 |
| Board Secretary - Part Time | \$15.00 | \$25.00 |
| Emergency Incentive First Aid or Fire Responders | \$1.00 | \$1.00 |
| Technical Assistant to the Construction Official | \$25.00 | \$35.00 |

PAID HOLIDAYS for 2024

All non-bargaining unit full-time employees and certain part-time employees, shall be entitled to twelve (12) paid holidays annually as follows:

1. New Year's Day
2. Martin Luther King Day
3. President's Day
4. Memorial Day
5. Juneteenth – June 19th
6. Independence Day – July 4th
7. Labor Day
8. Veteran's Day
9. Thanksgiving Day
10. Friday after Thanksgiving Day
11. Christmas
12. Floating Holiday

HEALTH BENEFITS

Full-time employees are eligible to enroll in the Township's health benefit programs. For purposes of determining eligibility, a full-time employee is defined as one who works a minimum of thirty-five hours a week.

Effective January 1, 2012 all employees who are enrolled in the health benefits program shall be required to premium share at a minimum 1.5% of annual salary.

POLICE DEPARTMENT

The School Crossing guards shall receive a clothing allowance of \$275.00 per year. These expenses will be reimbursed by voucher and approved by the Chief of Police.

SECTION II.

If any section, paragraph, sentence, clause or phrase in the Ordinance is for any reason held or determined to be unconstitutional or invalid, the same shall not affect the remainder of this Ordinance.

SECTION III.

All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed.

SECTION IV.

This ordinance shall take effect upon its passage and publication according to law.

The ordinance published herewith was introduced and passed upon first reading at a meeting of the governing body of the Township of Cranbury, in the County of Middlesex, State of New Jersey, held on February 26, 2024. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held in the meeting room of Town Hall, 23-A North Main Street, in the Township of Cranbury on March 11, 2024 at 7:00 P.M., and during the week prior to and up to and including the date of such meeting, copies of said ordinance will be made available at the Clerk's Office to the members of the general public who shall request the same.

Debra A Rubin ____
Debra A Rubin, RMC
Municipal Clerk