

**MINUTES OF THE
CRANBURY TOWNSHIP
MUNICIPAL ALLIANCE COMMITTEE ON
DRUG ABUSE AND ALCOHOLISM**

September 15, 2020

TIME AND PLACE OF MEETING

The scheduled meeting of the Cranbury Township Municipal Alliance Committee was held remotely via computer on September 15, 2020 in the Townhall Offices, located at 23A North Main Street, in Cranbury Township at 3:30 PM.

CALL TO ORDER

Board Secretary, Warnebold called the meeting to order at 3:35 PM.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J. S. A. 10:4-6) was provided on December 16, 2019, of this meeting's date, time and place, and the agenda was posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk. Notification of remote access meetings, until further notice, was posted on the Township website on April 24, 2020 and sent to the Trenton Times, Home News and Cranbury Press on April 24, 2020.

ROLL CALL

In attendance was Joann Charwin, Krista Santoro, Erin Santise, Susan Engelbert, Mike Owens.

MINUTES

Motion to approve the June 16, 2020 minutes made by Susan Engelbert, Seconded by Joann Charwin. All in favor.

STUDENT REPRESENTATIVES IN ATTENDANCE

None have been elected yet due to the current Covid-19 pandemic and school being closed at the end of the 2020 school year.

STUDENT REPRESENTATIVE REPORT

NON-MEMBERS IN ATTENDANCE

Board Liaison, Evelyn Spann, Robyn Skeete

POLICE REPORT

Lt. Owens reported that three new officers will be appointed in the coming months. Two are currently still in the Academy while Eduardo Guteirrez will be sworn in at the end of September. These new officers were hired out of the Police Academy. Lt. Owens is looking forward to having new people on the force.

Joann asked Lt. Owens about future events, such as Halloween and trick or treating and how that might be handled. Lt. Owens isn't 100% sure at this point what the Governor may allow until we are closer to that time.

LIAISON REPORT

BUDGET

Joann inquired about what happens to money not spent in the current budget year. Evelyn went to the Township Administrator for insight into the budget and how it works. What happens is the same amounts are allotted each year, however, the total amount in the budget balance is not allowed to increase to show a surplus. Joann also asked if it was feasible to pre-pay for next year's events, just to reserve a future event schedule. Ms. Spann checked and was advised that was permissible to do since the funds are still in the current budget and as long as the invoices are dated for this year.

Joann asked where she obtain latest health guidelines for outdoor Fair planning. Lt. Owens suggested the CDC website and to follow current protocol which is wearing a mask and social distancing. Evelyn also suggested reaching out to the Cranbury Board of Health for guidance.

OLD BUSINESS

Joann was looking at websites for ideas for a virtual H&W Fair such as Geo Cashing, yoga, maybe cooking demo's, first aid, to bring publicity to the MA if an outside Fair option is not viable. Her idea is to put a small committee together to work on this fair. Further discussion ensued about having a Heath & Wellness Fair this Fall, the feasibility of it and where it could be held. Lt. Owens was asked about a limit for attendees at outside events. He believed it was 500 but would check. Discussion on how that number could be kept track of to enforce it. Ideas were discussed, including maybe issuing numbered wristbands to Fair attendees. Susan and Krista would be happy to join a subcommittee to work on a Fall Fair.

Evelyn Spann thanked Joann for her dedication to the Board and to keeping the Health & Wellness Fair going.

NEW BUSINESS

Due to the ongoing pandemic, it's safe to assume there will be no Fall activities, such as the November Jamfest at the school.

Secretary Warnebold mentioned four Member's Board terms were to expire the end of this year. She asked if all would be in favor of the same Member's being reappointed by the Township Committee. All said yes. She will reach out to the four Members to make sure they would be interested in reappointments and let the Township Clerk know.

ONGOING BUSINESS

PUBLIC COMMENT

Ms. Robyn Skeete, a new resident, introduced herself. She is interested in looking for volunteer opportunities within the town to see what would be a good fit for her and to share her experience within a group setting. She is interested in joining the MA Board as well as possibly a couple other Boards. Her education and background is based in school-age drug addiction counseling. She has experience working with at-risk kids and would love to share her knowledge and experience. Susan told Robyn that she was glad to hear that someone with an addiction focus may join the Board. Having someone on the Board with this type of training and experience is definitely something that would be beneficial.

ADJOURNMENT OF THE MEETING

Secretary asked for a Motion to adjourn the meeting. Motion made by Susan Engelbert, seconded by Joann Charwin. Meeting adjourned at 4:25 PM.

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify, that I am the duly appointed Secretary of the Cranbury Township Municipal Alliance Committee on Drug Abuse and Alcoholism and that this document, consisting of three pages, constitutes a true and correct copy of the minutes of the meeting held on September 15, 2020

Kathy Warnebold, Secretary

Approved Minutes October 20, 2020