

**MINUTES OF THE
CRANBURY TOWNSHIP
MUNICIPAL ALLIANCE COMMITTEE ON
DRUG ABUSE AND ALCOHOLISM
May 19, 2020**

TIME AND PLACE OF MEETING

The scheduled meeting of the Cranbury Township Municipal Alliance Committee was held remotely via computer on May 19, 2020 in the Townhall Offices, located at 23A North Main Street, in Cranbury Township at 3:30 PM.

CALL TO ORDER

Chairman Lowery called the session to order at 3:32 PM and Kathy Warnebold acted as Secretary of the meeting.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J. S. A. 10:4-6) was provided on December 16, 2019, of this meeting's date, time and place, and the agenda was posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk. Notification of remote access meetings, until further notice, was posted on the Township website on April 24, 2020 and sent to the Trenton Times, Home News and Cranbury Press on April 24, 2020.

ROLL CALL

Chairman Kevin Lowery, Lt. Mike Owens, Kristine Fulton, Joann Charwin, Hannah Lovaglio, Susan Engelbert and Walter Wright and were in attendance, thus the Quorum requirement was met.

MINUTES

Chairman Lowery motioned to approve the February minutes. Motion to approve by Lt. Owens, seconded by Walter Wright. All in favor.

STUDENT REPRESENTATIVES IN ATTENDANCE

None

STUDENT REPRESENTATIVE REPORT

NON-MEMBERS IN ATTENDANCE

Board Liaison, Evelyn Spann

POLICE REPORT

Lt. Owens reported a quiet month with no reportable incidents.

BUDGET

Chairman Lowery asked Ms. Spann if she had any information about a final budget. She mentioned that after one more meeting, they would have final numbers for all budgets. Ms. Spann mentioned with regard to the proposed budget and upcoming Health and Wellness Fair, the Township Committee will work on a one on one event basis. She expressed there should be no concern about spending within the normal parameters of holding the Fair.

OLD BUSINESS

No old business to discuss.

NEW BUSINESS

Chairman Lowery mentioned all school/Municipal Alliance events are scheduled at the beginning of the school year for the upcoming year. Important to discuss events now, considering the coronavirus situation and that Spring events such as the annual Health and Wellness Fair had to be cancelled. Ms. Charwin suggested having the Health and Wellness Fair in the Fall. Chairman Lowery felt maybe they should still hold the freshman school picnic in August. He was wondering if the school would have any insight on if that could happen.

Discussion on when to have the Health and Wellness Fair in the fall and where it would best fit in. Ms. Charwin felt that maybe not merge the Health and Wellness Fair with Cranbury Day, since there would be a lot of similarities with regards to promoting healthy living and substance abuse education for the kids. Chairman Lowery was asking do we want two Health and Wellness Fairs – one in the fall and one in Spring 2021? Ms. Charwin asked the members what they thought of creating a Health and Wellness “Harvest Fair”? Lt. Owens thought it was a good idea but expressed concerns about the ongoing coronavirus situation.

Liaison Spann wasn’t sure of Health and Wellness Fair would compete with annual Arts Council Festival which is held in the Fall. Ms. Charwin pointed out that the Arts Council provides a family-themed event every year and she feels it may be a good idea to co-sponsor with them. Ms. Spann thought the Fall would be a great time for Health and Wellness education for the kids. Chairman Lowery expressed hesitation because of the possibility of a second wave of Covid-19 coming this Fall. Discussion of possibility of hosting a 3rd Jamfest since there was a lot of positive feedback from the Student Representative at the February Meeting. Kristine Fulton thought that would be great, if possible, to hold a 3rd Jamfest for the students. Further discussion about excluding one of the school dances in lieu of an additional Jamfest. Important to decide and get it on the calendar for the upcoming school year.

Ms. Charwin also wanted to mention that all vendors that she had to cancel were gracious and expressed interest in participating if we do Fair in the Fall. She mentioned that she will reach out to Dr. Susan Genco and the Arts Council to see if they would agree to have the Health and Wellness Fair co-sponsor with them in the Fall. Chairman Lowery asked for everyone’s thoughts about doing an end of year, virtual tee shirt contest. A couple of the members thought it was a good idea and a fun outlet for the students. Ms. Charwin will reach out to Dr. Genco to see if she would be on board with the idea.

ONGOING BUSINESS

Chairman Lowery asked Secretary if newest member, Krista Santoro was sworn in. Secretary advised yes. He took the opportunity to advise everyone that he will be very shortly resigning from the Board as his job will be taking him away from home for quite a while and he will no longer have time to volunteer for the Board. Ms. Spann mentioned that she will be attending the next Committee Meeting the following Tuesday and asked Chairman Lowery to provide a letter of his intent to resign. She will then present it at the next Committee meeting. She then thanked Kevin for his service.

Chairman mentioned that the Board will very soon need a new Chairperson. He instructed anyone who may have someone in mind, to bring it to the attention of the Board Secretary.

Ms. Spann mentioned that it is preferable to have the future Chairperson endorsed by the Township Committee.

PUBLIC COMMENT

None.

ADJOURNMENT OF THE MEETING

Chairman Lowery asked if there were any further topics to discuss. Ms. Engelbert motioned to adjourn, seconded by Lt. Owens. Meeting adjourned at 4:05 pm.

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify, that I am the duly appointed Secretary of the Cranbury Township Municipal Alliance Committee on Drug Abuse and Alcoholism and that this document, consisting of three pages, constitutes a true and correct copy of the minutes of the meeting held on May 19, 2020

Kathy Warnebold

Kathy Warnebold, Secretary

Approved Minutes June 16, 2020