

**MINUTES OF THE  
CRANBURY TOWNSHIP  
MUNICIPAL ALLIANCE COMMITTEE ON  
DRUG ABUSE AND ALCOHOLISM**

**October 15, 2019**

**TIME AND PLACE OF MEETING**

The scheduled meeting of the Cranbury Township Municipal Alliance Committee was held on October 15, 2019 in the library meeting room, 23 North Main Street, in Cranbury Township at 3:30 PM.

**CALL TO ORDER**

Kevin Lowery called the session to order at 3:53 PM and Kathy Warnebold acted as Secretary of the meeting.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J. S. A. 10:4-6) was provided on December 20, 2018, of this meeting's date, time and place, and the agenda was posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

**ROLL CALL**

Chairman Lowery, Joann Charwin, Susan Engelbert, Dr. Genco, Lt. Owens and Kristine Fulton were in attendance, therefore the Quorum requirement was met.

**MINUTES (January 15, and June 18, 2019)**

Chairman Lowery motioned to approve the January 15, 2019 minutes. Seconded by Ms. Charwin  
Ms. Engelbert Motioned to approve June 18, 2019 Minutes. Seconded by Lt. Owens

**STUDENT REPRESENTATIVES IN ATTENDANCE**

Ryan Franke introduced himself.

**STUDENT REPRESENTATIVE REPORT**

**NON-MEMBERS IN ATTENDANCE**

Krista Santoro, Cranbury Elementary School Counselor

**POLICE REPORT**

Lt. Owens had nothing to report for this meeting.

**BUDGET**

It was agreed that Community Outreach line item seems to be the most used category and should be increased to eight-thousand dollars. Chairman Lowery suggested moving five-thousand dollars from the Parent Outreach category and adding it to the Community Outreach Reach category, thus reducing that category to two-thousand dollars. Parent Outreach is a very seldom used line item. Chat Group category should remain for the boys' counselor. School Counselors are currently looking for another male counselor to come in and have chat groups with the boys, since Mr. Mykal was unable to continue to offer his services. Board Secretary category is to remain as it is. All other categories are to remain as they are.

Motion to accept the 2019/2020 budget made by Ms. Engelbert. Seconded by Ms. Charwin.

## **OLD BUSINESS**

Ms. Engelbert was asked how the Freshman Orientation Picnic went. She reported that it went ok. She probably will not use Americana Diner again as they have made many changes and did not provide enough food. In years' past, they supplied ample amounts of food for the lunch. Lt. Owens asked if she had enough help. Ms. Engelbert replied that there isn't much to do, however, she suggested that it would be great if someone can volunteer from the Board to sit with the substance abuse counselor who also comes to the picnic to speak. The counselor was not with another adult as Ms. Engelbert was busy with setting up the picnic. The picnic is held in August of every year.

## **NEW BUSINESS**

Ms. Engelbert stated Penny from Little Owl will be the new PTO Liaison. Penny has lots of great ideas for the Jamfest. Ms. Engelbert purchased some new equipment (games, karaoke machine, etc) and ordered the Game Truck to attend. She is trying to revamp the event and change things up to keep it interesting. New theme for this year will be Area 51 Alien theme. She told the Student Representative, Ryan Franke to spread the word about the game truck and new games and karaoke machine. Also, there will be a photobooth but they are not going crazy on decorating. Dr. Genco was not aware of these changes and asked that she or another Administrator to be included in the future so they are in the loop. Game Truck must provide proof of insurance.

Ryan stated concerns about where to set up the monitors for games the school for a lot of students. Hallway is too small and may discourage students from wanting to wait to play. Discussion ensued about where to set up gaming sites in the school. Ms. Engelbert said, they set that all up games and monitor them. Ms. Charwin agreed they would need to be set up in a larger area of the school to draw more students. Ryan suggested checking to make sure all games the truck brings are age-appropriate. Ryan was thanked for his thoughts.

Ms. Charwin was asked if she started to work on the Health & Wellness Fair for 2020. No, but she will begin in the near future to start by getting volunteers. Discussion on providing more health-consciousness, substantial food at this fair other than smoothies. Chairman Lowery suggesting reaching out to Italian Touch for quotes on food. Next Fair will be around mid-May.

Discussion on search for replacement for Mr. Mykal. Ryan stated he was good and did lots of nice things for the students. They will miss him and Ryan hopes he can be replaced with a similar counselor. Dr. Genco suggested reaching out to the Campfire Organization to see if they can recommend a male counselor.

Ms. Fulton spoke with the PTO at end of school year regarding payment for the Career Day Speaker. School cap budget allows up to \$4,000 however, Mr. Gerrity's fee is increasing to \$4,500. PTO is asking if the Municipal Alliance could contribute the additional \$500 towards payment for his services. Ms. Fulton stated that Chairman Lowery would become the sole "Authorized Signer" for future payment. There would now be two separate contracts for payment, one from the school and one from the Municipal Alliance.

## **ONGOING BUSINESS**

Upcoming events which are on the school calendar are the November Jamfest, Wellness Fair and Picnic. Only thing missing are Speakers. Motion to approve calendar of events made by Ms. Engelbert, seconded by Ms. Charwin.

Discussion on finding new members. Ms. Fulton introduced Ms. Krista Santoro, the Elementary Counselor, to the Members. Ms. Santoro is considering joining the Board. Chairman Lowery asked if she had any questions.

Lt. Owens asked if school was planning on having vaping education in the school for this year. Chairman Lowery didn't see a problem with having vaping education as long as it fits within the budget. He also would like to see different topics addressed each year but feels that vaping is a very important topic. Perhaps vaping education could be utilized at the Health and Wellness Fair.

Dr. Genco feels there should be more done as far as vaping education. She asked the Student Representative, Ryan if he thought it was a problem here in the school. Ryan doesn't feel it is. Ms. Engelbert mentioned the social media person happens to provide vaping education. Ms. Charwin will send a link to the Members called "Steered Straight" to see what they think of it.

#### **PUBLIC COMMENT**

None.

#### **ADJOURNMENT OF THE MEETING**

Chairman Lowery asked if there was anyone who had anything else to discuss. Lt. Owens motioned to adjourn, seconded by Dr. Genco. Meeting adjourned at 4:24 pm.

#### **CERTIFICATE OF SECRETARY**

I, the undersigned, do hereby certify, that I am the duly appointed Secretary of the Cranbury Township Municipal Alliance Committee on Drug Abuse and Alcoholism and that this document, consisting of two pages, constitutes a true and correct copy of the minutes of the meeting held on October 15, 2019

*Kathy Warnebold*

Kathy Warnebold, Secretary  
Unapproved Minutes October 15, 2019