

**MINUTES  
OF THE  
CRANBURY TOWNSHIP  
HISTORIC PRESERVATION COMMISSION  
CRANBURY, NEW JERSEY  
DECEMBER 21, 2021**

**TIME AND PLACE OF MEETING**

The regular meeting of the Cranbury Township Historic Preservation Commission (HPC) was held on December 21, 2021 at 7:00 pm by remote access videoconferencing in response to COVID-19 and the updated Open Public Meeting Act guidelines.

**CALL TO ORDER**

With a quorum present, Chair Golisano called the meeting to order at 7:00 p.m.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Senator Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on January 8, 2021, of this meeting's date, time, and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk. Notification of remote access meetings going forward, until further notice, was posted on the Township website on July 3, 2020 and sent to the Trenton Times, Home News, and Cranbury Press on July 3, 2020.

**ROLL CALL:**

Members Present: Mr. Golisano, Chair, Mr. Walsh, Vice Chair, Ms. Marlowe, Ms. Ryan, Ms. Suttmeier, Mr. Szabo, Alt I and Mr. Geier, Alt II

Professionals and Staff Present: Evelyn Spann, Township Committee Liaison  
Robin Tillou, Historic Preservation Commission Secretary

**APPLICATION**

**Ordinary Maintenance and Repair/Minor Application Approvals**

Chair Golisano announced this agenda item will be tabled to the next meeting due to an application being on hold at this time.

**OLD BUSINESS**

**Cranbury Station Hamlet Designation and Proposed Changes to Historic District and Buffer Areas**

Chair Golisano advised the Cranbury Station Hamlet designation and the Amendment to the Cranbury Village Historic District has passed through the Township Committee.

Ms. Spann stated it passed on the second reading due to taking the advice of the HPC and of the Planning Board. The Planning Board found it to be not inconsistent with the Master Plan. It was approved as written.

Mr. Szabo thanked the homeowners for the due diligence for the Cranbury Station Hamlet (Hamlet) Historic District designation and HPC agreed.

Ms. Ryan asked what happens next on the State level for the designations.

Ms. Tillou stated the amendment to the Master Plan is sent to the Office of Planning Advocacy.

Ms. Ryan stated the Cranbury Village Historic District is on the national level and would like to know that process through the State.

**Camden Railroad Signs/Cranbury Station Hamlet Historic District Signs**

Ms. Suttmeier stated she would like to install signage in the front of the Cranbury Station Hamlet Historic District to acknowledge its historical significance.

Chair Golisano stated an additional sign that describes Cranbury Station Hamlet Historic District should go on the list of follow up items.

Ms. Suttmeier stated to have something advising vehicles/pedestrians of entering the Cranbury Station Hamlet Historic District. She would like to have an educational plaque with pictures if available.

Mr. Szabo stated an option is to notify the organization Rails to Trails of the new Historic District.

Chair Golisano stated to send that information to Ms. Tillou to then follow up on the signs.

Chair Golisano opened this topic to the public.

Ms. Janice Mondoker, 92 Halsey Reed Road, wanted to thank the HPC for their effort and wanted to know the next steps for the Hamlet designation. She supports the comments made by Ms. Suttmeier to install signs to educate the public of the Cranbury Station Hamlet Historic District.

Kathleen Miralda, 93 Halsey Reed Road, also would like to thank the HPC for their involvement in the Hamlet designation.

With no further public comment, Chair Golisano closed this topic to the public.

Ms. Spann stated regarding the Camden Railroad signs that she had reached out to NJDOT. After reaching out to contacts from Andrew Feranda, Board Traffic Engineer, there was still no lead as to who owns and/or what can be done to the Camden Railroad signs.

Mr. Szabo advised there could be information in the Planning Board department and/or the Township should have been consulted regarding the installation of the Camden Railroad signs.

**Certified Local Government (CLG) Grant-In-Aid 2023 (FFY 2022)**

Mr. Szabo gave an overview of the draft for the CLG grant application. The resolution is on the agenda for the January 10, 2022 Township Committee meeting. We will submit the application as an unbound hard copy. The Chair of the HPC for 2022 must fill in the cover letter. The scope of work is a two-and-a-half-page document that must be included in the application as an attachment. We will refine areas to the scope of work narrative. We are awaiting the budget figures of the tasks and administrative costs from Liz Leheny, Board Planner, to submit for the worksheet of the application. We will be including a map, the color coding of the properties and the excel sheet listing of the additional properties of the historic district. Lori Thompson will be setting the document up which has been helpful.

Ms. Spann asked of the monetary amount the Township should request in grant money.

Mr. Szabo stated there is a minimum of \$15,000 and a maximum of \$50,000.

Chair Golisano asked if the properties that were approved, i.e., the Hamlet and the properties where the entire tax lot is to be included in the Cranbury Village, will have mention in the application.

Mr. Szabo stated those properties will be in the application to show them we are taking this seriously.

Mr. Szabo stated once the TC approves the resolution, we can start the submittal process.

Ms. Ryan stated other historic districts were using the CLG grant to update and/or create their design guidelines. This is something that could be done for the next round of the CLG grant.

### **NEW BUSINESS**

Chair Golisano announced he would be stepping down as Chair for 2022 and there could be a nomination of Susan Ryan for the 2022 Chair. Mr. Golisano stated he would like to be the Vice-Chair and Mr. Walsh confirmed he was ok with stepping down as Vice-Chair for 2022 if that does happen at the reorg for HPC.

### **DISCUSSION**

Ms. Tillou followed up on Mr. Geier's inquiry from the last meeting regarding enforcement of the maintenance for signs in Village Commercial. Per ordinance it states if the sign poses any safety risks, then the Construction Official can enforce the signage.

Ms. Suttmeier inquired about the rusting of the historic signs for Cranbury Township.

Ms. Spann stated the sign ordinance does not address those specific signs. It only addresses the historic intent of the signs.

Ms. Suttmeier suggested a goal for 2022 should be to see what we can do about the rusting signs.

Mr. Szabo believes it is the Historical Society that takes care of those signs.

Chair Golisano mentioned there are cast iron signs that are rusting located at the Station Road intersection, and Cranbury Neck Road.

### **MINUTES December 7, 2021**

Chair Golisano made the motion to approve the minutes with revisions mentioned. Mr. Walsh offered a second.

#### **ROLL CALL:**

AYES: Mr. Golisano, Ms. Marlowe, Ms. Ryan, Ms. Suttmeier and Mr. Walsh

NAYS: None.

ABSTAIN: None

### **PUBLIC COMMENT**

Chairperson Golisano opened the public forum.

With no further public comment Chairperson Golisano closed the public forum.

### **ADJOURNMENT OF MEETING**

There being no further business, a motion was made by Chairperson Golisano to adjourn the meeting and Mr. Walsh offered a second. By unanimous vote, the meeting was thereupon adjourned at 7:45 pm.

**CERTIFICATE OF SECRETARY**

I, the undersigned, do hereby certify that I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission, and that this document, consisting of six pages, constitutes a true and correct copy of the minutes of the regular meeting held on December 21, 2021.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this day of January , 2022.

*Robin Tillou*

Robin Tillou

Recording Secretary

Historic Preservation Commission