

**MINUTES  
OF THE  
CRANBURY TOWNSHIP  
HISTORIC PRESERVATION COMMISSION  
CRANBURY, NEW JERSEY  
NOVEMBER 16, 2021**

**TIME AND PLACE OF MEETING**

The regular meeting of the Cranbury Township Historic Preservation Commission (HPC) was held on November 16, 2021 at 7:00 pm by remote access videoconferencing in response to COVID-19 and the updated Open Public Meeting Act guidelines.

**CALL TO ORDER**

With a quorum present, Chair Golisano called the meeting to order at 7:00 p.m.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Senator Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on January 8, 2021, of this meeting's date, time, and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk. Notification of remote access meetings going forward, until further notice, was posted on the Township website on July 3, 2020 and sent to the Trenton Times, Home News, and Cranbury Press on July 3, 2020.

**ROLL CALL:**

Members Present: Mr. Golisano, Chair, Ms. Marlowe, Ms. Ryan, Ms. Suttmeier, Mr. Szabo, Alt I and Mr. Geier, Alt II

Members Absent: Mr. Walsh, Vice Chair

Professionals and Staff Present: Evelyn Spann, Committee Liaison  
Robin Tillou, Historic Preservation Commission Secretary

**APPLICATIONS**

**HPC128-21, #28 N. Main Street, Block 32, Lot 10, Firepit and Walkway in Rear Yard**

Ms. Joan Weidner was present and is the Owner and Applicant for 28 N. Main Street Certificate of Approval (CoA) application.

Ms. Weidner explained this proposal is the second phase of the project. The underground concrete pool was removed, and new landscaping was put in place as well as a bluestone walkway. The three porches that were there, the one on the side and the two in the back was replaced. That was all phase one. With phase two, the soil had to be settled that was put in where the pool was so additional landscaping was done. The proposed firepit was starting to be put in the back this Fall, with a small seating area around it which is blue stone. The firepit will be powered with propane gas.

Chair Golisano stated the pictures provided for this application show the area where the firepit is. It is far from the view of the sidewalk.

Ms. Weidner confirmed that is correct. She had put up skip laurels for the neighbor of the south for screening and there is a fence that was put in around the entire property. On the north side of the property there is fencing there with landscaping and large trees to screen.

Ms. Weidner mentioned the actual firepit will also be bluestone to match the pathways.

Chair Golisano opened the meeting to the public, with no public comment the public forum was closed for this application.

Chair Golisano made a motion to approve 28 N. Main Street Firepit and Walkway. Ms. Ryan offered a second.

**ROLL CALL:**

AYES: Mr. Golisano, Ms. Marlowe, Ms. Ryan, Ms. Suttmeier and Mr. Szabo  
NAYS: None.  
ABSTAIN: None.

**Minor and Ordinary Maintenance and Repair Applications**

Ms. Tillou advised the Commission of the Minor and Ordinary Maintenance and Repair applications that was approved by the Chair and/or the Administrative Officer.

HPC#	Block	Lot		
123-21	29	4	HD	88 N. Main Street - Pave Driveway
124-21	32	10	HD	28 N. Main Street - Gutters
125-21	23	80	HD	38 S. Main Street - Front Porch Railings, Posts, Steps - Driveway Porch Railings, Steps - Back Porch Railings, Posts
126-21	32	10	HD	28 N. Main Street - Front Porch, 2nd Floor Soffit
127-21	28	19	HD	8 Prospect Street - Roof
128-21	32	10	HD	28 N. Main Street - Firepit/Walkway/Propane Tank

**OLD BUSINESS**

**Sustainable Jersey Historic Preservation Element**

Ms. Tillou advised that Dr. Barbara Rogers, Township Committee member, indicated that no further action is needed from the HPC regarding the Sustainable Jersey grant. The summary has been accepted and she will incorporate the Master Plan Reexamination information. No further action is needed from HPC to complete the Historic Preservation Element of the grant. Dr. Rogers will be reviewing the Master Plan and the Master Plan Reexamination to make sure all points are referenced.

**Camden RR Signs**

Ms. Spann stated she had reached out to the leads that she has for the transportation unit and has not heard back yet.

Chair Golisano opened the meeting to the public.

Ms. Kathleen Morolda, 93 Halsey Reed Road, thanked the Commission for the attention her area has gotten and the support that has been received.

With no other public comment, the public forum was closed.

**Cranbury Station Hamlet Designation and Proposed Changes to Historic District and Buffer Areas**

Chair Golisano announced the Planning Board approved the amendment to the Master Plan pertaining to the Historic District at the Thursday, November 4, 2021 Planning Board Meeting.

Ms. Tillou stated the Township Committee (TC) will be introducing the ordinance regarding the modifications to the Cranbury Village Historic District and the Cranbury Station Hamlet District designation on November 22, 2021. The ordinance will then go to the Planning Board to find no inconsistencies with the Master Plan. Then the TC, if approved, will adopt the ordinance at the December 13, 2021 meeting.

Mr. Szabo confirmed the information needed for the CLG Grant.

### **60 Maplewood Avenue – Minor Subdivision**

This application was supposed to go before the Planning Board, but a variance was involved so the application has been delayed.

The Commission had no further comments for the subdivision and are awaiting to see what will develop of the subdivided lot.

### **63 N. Main Street – Previous Location of Cranbury Pizza**

Chair Golisano recused himself from this discussion.

Ms. Suttmeier mentioned the 63 N. Main Street building and how it was advised in an HPC meeting of the demo of such building due to the danger of keeping it up.

Ms. Marlowe advised it now has new owners.

Ms. Spann stated this came up at a TC meeting and she had submitted a request to board the building before winter. We will continue to follow up on that when it changes owners. It should be cleaned up, boarded and not be the eyesore. She will follow up.

## **DISCUSSION**

### **Webinar on Replacement Windows for Historic Buildings**

Mr. Szabo recommended to the Commission to view the webinar on replacement windows for Historic Buildings that was sent out via email by the secretary.

### **1713 East Jersey Cottage in Millstone Park**

Chair Golisano advised progress in being made for the 1713 East Jersey Cottage. The stonework is being installed on the base of the cottage. The original field stones are being applied to the new foundation, so the appearance is like the existing.

Chair Golisano, John Chambers, local historian and Karen Kelley, trustee of Historical Society, gave a presentation to the Scottish Building Vernacular Working Group.

## **MINUTES October 19, 2021**

Chair Golisano made the motion to approve the minutes. Ms. Ryan offered a second.

### **ROLL CALL:**

AYES: Mr. Golisano, Ms. Marlowe, Ms. Ryan and Ms. Suttmeier

NAYS: None.

ABSTAIN: None

**PUBLIC COMMENT**

Chairperson Golisano opened the public forum.

With no further public comment Chairperson Golisano closed the public forum.

**ADJOURNMENT OF MEETING**

There being no further business, a motion was made by Chairperson Golisano to adjourn the meeting and Ms. Marlowe offered a second. By unanimous vote, the meeting was thereupon adjourned at 7:45 pm.

**CERTIFICATE OF SECRETARY**

I, the undersigned, do hereby certify that I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission, and that this document, consisting of six pages, constitutes a true and correct copy of the minutes of the regular meeting held on November 19, 2021.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this day of December 8, 2021.

*Robin Tillou*

Robin Tillou

Recording Secretary

Historic Preservation Commission