

**MINUTES
OF THE
CRANBURY TOWNSHIP
HISTORIC PRESERVATION COMMISSION
CRANBURY, NEW JERSEY
APRIL 20, 2021**

TIME AND PLACE OF MEETING

The regular meeting of the Cranbury Township Historic Preservation Commission (HPC) was held on April 20, 2021 at 7:00 pm by remote access videoconferencing in response to COVID-19 and the updated Open Public Meeting Act guidelines.

CALL TO ORDER

With a quorum present, Mr. Golisano called the meeting to order at 7:00 p.m.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Senator Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on January 8, 2021, of this meeting's date, time, and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk. Notification of remote access meetings going forward, until further notice, was posted on the Township website on July 3, 2020 and sent to the Trenton Times, Home News, and Cranbury Press on July 3, 2020.

ROLL CALL:

Members Present: Mr. Golisano, Chair; Ms. Marlowe; Ms. Ryan; Ms. Suttmeier; Mr. Walsh, Vice Chair; Mr. Szabo, Alt I and Mr. Geier, Alt II

Professionals and Staff Present: Evelyn Spann, Committee Liaison
Robin Tillou, Historic Preservation Commission Secretary
Barbara Roberts, Township Committee

APPLICATIONS:

HPC096-21, #16 Station Road, Block 18, Lot 15, Backyard Patio

Mr. Eduardo Moncada was present and is the Owner/Applicant for 16 Station Road Certificate of Approval Application.

Mr. Moncada had presented at the April 6, 2021 HPC meeting as a conceptual review and the Commission seemed to be in favor of what was presented.

Mr. Moncada stated he is proposing putting a paver patio over the grass that is currently there using Cambridge paving stones and will be removing the existing wood ties and install an EP Henry stone retaining wall system to replace that. The retaining wall will run from one edge of the back of the house to the other edge of the house in the backyard.

Vice Chairperson Walsh asked if the visual from the streetscape would be minimal.

Mr. Moncada stated the corner of the retaining wall would be in view from the street only.

Mr. Geier stated there are two downspouts on the house that go onto the lawn, are you planning to put them underground?

Mr. Moncada stated the idea would be to put them underground, off to the side of the house, so they are not dripping water onto the patio.

Vice Chairperson Walsh made the motion to approve 16 Station Drive and Ms. Suttmeier offered a second.
ROLL CALL:

AYES: Ms. Marlowe, Ms. Ryan, Ms. Suttmeier, Mr. Walsh and Mr. Szabo
NAYS: None.
ABSTAIN: None.

HPC097-21, #46 S. Main Street, Block 23, Lot 85, Fence

Pastor Hannah Lyon Lovaglio and Mr. John Kirkenir were present, and First Presbyterian Church of Cranbury is the Owner of the 46 S. Main Street Certificate of Approval application.

Pastor Lyon Lovaglio stated the reason for the fence in the backyard of the property are for the dog and child, and future children. Since the property is on a corner lot it does have two frontages and this application was approved by the zoning officer for the backyard fence, so it is not coming into the front of the property.

Chairperson Golisano confirmed the red dotted lines is where the fence will be located and the black lines in the application is for something else.

Mr. Kirkenir confirmed the gate drawing with the red dotted lines in the application that is coming straight from the driveway is the proposed location of the fence.

Chairperson Golisano stated the cedar fence proposed is a very typical fence in town.

Mr. Kirkenir stated it is the same fence provided at the 25 N. Main Street location.

Pastor Lyon Lovaglio stated the white trellis will be coming down with the new fence.

Chairperson Golisano made the motion to approve 46 S. Main Street fence in the backyard and Vice Chairperson Walsh offered a second.

ROLL CALL:

AYES: Mr. Golisano, Ms. Marlowe, Ms. Ryan, Ms. Suttmeier and Mr. Walsh
NAYS: None.
ABSTAIN: None.

OLD BUSINESS

Sustainable Jersey

Dr. Barbara Rogers, Township Committee, was present to advise of her expertise in Sustainable Jersey (SJ).

Dr. Rogers stated Cranbury Township has a goal of achieving silver status for Sustainable Jersey. This past weekend Cranbury Township had over 100 volunteers for the Stream Cleanup and removed 300 lbs. of waste.

Dr. Rogers presented a power point presentation and explained the blue circles break down all the categories and under the categories are the action items needed for points. There are approximately 20

municipalities under the silver level, and this would be beneficial to get Cranbury Township to that level. The historic preservation element would fall under land use. It is only one paragraph that is needed, and it is reviewing the Master Plan and the elements that Sustainable Jersey is recommending as best management practices that Cranbury should have in the element.

Dr. Rogers went through the SJ Historic Preservation Element details of what to submit and how to earn points to get to the silver level. Dr. Rogers will submit the copy of the PDF file of the Historic Preservation element in the Master Plan that is already in place and a copy of what was given to the Township Committee as far as how active the Commission is and the narrative. The narrative is a short paragraph of what HPC has done and who has submitted those items. The Commission should review the historic preservation element in the master plan to make sure it correlates with SJ requirements to be included in the Master Plan. The due date is next year.

Chairperson Golisano stated most of the items mentioned the HPC has already accomplished or should be getting recognition for. This will be one of our items to work on throughout 2021.

Mr. Szabo inquired if it was ok that the SJ historic preservation element has not been updated since 2015.

Dr. Rogers stated it was fine.

Mr. Szabo inquired if a donation could be made to prevent more landfill for example of the historic windows that we have multiple applications for. That is something that would make it helpful for SJ to update their guidelines.

Chairperson Golisano thanked Dr. Rogers for her expertise and the HPC will contribute to the goal of silver status.

Coordination of 2022 CLG Grant

Chairperson Golisano wanted to come up with the goal and a way to complete the CLG grant. Mr. Szabo had a big part in the Phase I and Phase II Historic surveys. We worked with the group that was going to be providing the survey itself to create the application based on our guidelines.

Mr. Szabo stated the group offered to put the surveys together but going forward that will not be the case. Ms. Lori Thomas, previous HPC secretary, offered to write the grant as a consultant. With the expansion of the historic district, we can get those added properties inventoried and get them put on the state database like we did for Phase I and Phase II. HPC must get together with Ms. Elizabeth Leheny, Township Planner, on a plan to put those properties together. We must get those properties together and ready to go. Then we can finetune the historic properties that was submitted to the Master Plan subcommittee.

Ms. Marlowe stated some properties are significant and some are so far back, or they are in poor condition. We need the list of properties before we can do an inventory.

Chairperson Golisano stated HPC needs to coordinate with Ms. Leheny to make a list of what we are doing for the survey and move forward with this.

Mr. Szabo stated one property that had been left off the amended map is on Cranbury Neck Road next to the barnyard. That is an older house and we had discussed that would be a nice end to the historic district

properties. The submission due date is the end of January 2022 and we usually finalize it in October/November the year prior.

Ms. Spann inquired if it is a matching grant and how much it is for.

Mr. Szabo stated it is not a matching grant and is up to \$50,000.

Ms. Spann stated we are working on finalizing the buffer and finalizing the Hamlet District so we should be covered since the grant will be for next year.

Chairperson Golisano asked if we can put the properties on the historic list that have inquired to do so.

Ms. Spann stated that is a question for Ms. Leheny.

Ms. Spann stated Mr. Taylor inquired about the Danser property, where there was an agreement that when the farm was purchased, that the building would be taken care of. The house has not been taken care of.

Mr. Szabo stated when he was Chair of HPC he had brought up that property when there was a property maintenance ordinance that had just passed. It was how they would maintain the property, i.e., grass cut, etc. There is another house that needs to be maintained in the Historic District.

Ms. Suttmeier stated that property is near her neighborhood, in Brendans Brook.

Mr. Szabo stated there is an ordinance for broken windows and siding falling off.

Ms. Marlowe stated we need to avoid a demolition by neglect.

NEW HOMEOWNER LETTER

Ms. Tillou stated a new homeowner letter was sent out to 33 Maplewood Avenue, Block 31, Lot 1 on April 16, 2021.

MINUTES

April 16, 2021 Chairperson Golisano made a motion to approve April 16, 2021 minutes with revisions and Vice Chairperson Walsh offered a second.

ROLL CALL:

AYES: Mr. Golisano, Ms. Marlowe, Ms. Ryan, Ms. Suttmeier and Mr. Walsh

NAYES: None.

ABSTAIN: None.

Chairperson Golisano wanted to make sure that everything was correct with the sign ordinance discussion.

Ms. Spann stated the Zoning Committee will have a sit down and if HPC would like to have a representative sit with them in June, it would be helpful for the regulation of the sign ordinance.

Ms. Suttmeier mentioned a celebration should be had for Cranbury Township's 325th anniversary this summer. It would be a good time to have a celebration.

Ms. Spann stated that would be a good time to speak at the Township Committee meeting and she will bring it up to them as well.

Ms. Ryan is interested in the training of the NJ History and Historic Preservation Conference.

Ms. Tillou will be in touch with members to register anyone that is interested and make sure monies are available in the budget for any training.

PUBLIC COMMENT

With no public present, the public forum was closed at 8:26 PM.

ADJOURNMENT OF MEETING

There being no further business, a motion was made by Mr. Golisano to adjourn the meeting and Mr. Walsh offered a second. By unanimous vote, the meeting was thereupon adjourned at 8:27 PM.

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify that I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission, and that this document, consisting of 6 pages, constitutes a true and correct copy of the minutes of the regular meeting held on April 20, 2021.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this day of May 2021.

Robin Tillou

Robin Tillou
Recording Secretary
Historic Preservation Commission