

**MINUTES  
OF THE  
CRANBURY TOWNSHIP  
HISTORIC PRESERVATION COMMISSION  
CRANBURY, NEW JERSEY  
MIDDLESEX COUNTY**

**TIME AND PLACE OF MEETING**

The regular meeting of the Cranbury Township Historic Preservation Commission was held on March 2, 2021 at 7:00 pm by remote access videoconferencing in response to COVID-19 and the updated Open Public Meeting Act guidelines.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Senator Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on January 8, 2021, of this meeting's date, time, and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk. Notification of remote access meetings going forward, until further notice, was posted on the Township website on July 3, 2020 and sent to the Trenton Times, Home News, and Cranbury Press on July 3, 2020.

**CALL TO ORDER**

With a quorum present, Mr. Golisano called the meeting to order at 7:00 p.m., and Ms. Katz performed as acting recording secretary.

**MEMBERS IN ATTENDANCE**

Mr. Golisano, Chair; Ms. Marlowe; Ms. Ryan; Ms. Suttmeier; Mr. Szabo, and, Mr. Walsh, Vice Chair. And Mr. Geier (remains to be officially sworn)

**NONMEMBERS IN ATTENDANCE**

Ms. Evelyn Spann, Township Committee Liaison; Ms. Josette Kratz, Cranbury Township Land Use Administrator and Planning Board Secretary; Mr. William John Macready and Ms. Cheryl Pearl Sucher, Applicants; Ms. Joseal Rodriguez, Applicant; Mr. Thomas Richardson, Applicant

**APPOINTMENTS**

Upon a motion made and seconded the appointment of Ms. Kratz as Acting Secretary was made via a unanimous vote.

**APPLICATIONS**

HPC087-21, #41 North Main Street, New Signage

This was a minor application that was referred to the full HPC for review. It was discussed initially at the February 16 meeting and rescheduled for discussion at the March 2 meeting, pending additional information from the applicant. Mr. Golisano previously reviewed details and approved administratively.

HPC091-21, #28 North Main Street, Fence Replacement

This was a minor application that was referred to the full HPC for review, pending additional information from the applicant for a fence replacement, like-for-like. Mr. Golisano previously reviewed details and approved administratively.

HPC089-21, #31 Maplewood Avenue, Replacement of Windows

APPROVED MINUTES

This was a minor application that was referred to the full HPC for review. It was discussed initially at the February 16 meeting and rescheduled for discussion at the March 2 meeting, pending additional information from the applicant. Applicant would be replacing seven windows, three on first floor and four on second floor, all windows would be the same manufacturer and specification with no lattices in the windows. Marvin stone white exterior integrity series double hung wood, 1 over 1, with three inches wide stone white trim surround flat finish to match the aluminum siding, same as in 2018. Upon a motion made and duly seconded the board unanimously approved the application. Mr. Szabo and Mr. Geier were ineligible to vote because full commission memberships were in attendance.

HPC090-21, #36 Station Road, In-ground Pool Construction/Fence Installation

This is a major application that was referred to the full HPC for review. Applicant was seeking an approval to install a 60' x 40' in-ground fiberglass swimming pool with electric and gas, in addition to a 4' aluminum fence. Upon a motion made and duly seconded the board unanimously approved the application. Mr. Szabo and Mr. Geier were ineligible to vote because full commission memberships were in attendance.

HPC092-21, #161 North Main Street, In-ground Pool Construction/Fence Installation

This is a major application that was referred to the full HPC for review. Applicant was seeking to install a 15' x 32' fiberglass in-ground pool with pump, filter, 300k BTU gas heater, under-water lights, and 3' concrete decking with fence around pool. Upon a motion made and duly seconded the board unanimously approved the application. Mr. Szabo and Mr. Geier were ineligible to vote because full commission memberships were in attendance.

**NEW BUSINESS**

New Homeowner Letters Sent

New homeowner letter sent to 5 Maplewood Avenue.

**OLD BUSINESS**

New Signage Ordinance/HPC Review

Discussion of signage review was tabled to March 16<sup>th</sup> meeting; Ms. Spann stated the finalization of the draft ordinances would be provided for the review and comments.

**MINUTES**

The minutes from the February 16 meeting were reviewed and roll call vote was taken to approve. Upon a motion made and duly seconded the board unanimously approved the application.

**DISCUSSION**

**PUBLIC COMMENT**

**ADJOURNMENT OF MEETING**

There being no further business, a motion duly made by Mr. Golisano seconded by Mr. Walsh and by unanimous vote the meeting was thereupon adjourned.

**CERTIFICATE OF SECRETARY**

I, the undersigned, do hereby certify that I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission, and that this document, consisting of 3 pages, constitutes a true and correct copy of the minutes of the regular meeting held on March 2, 2021.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this 7<sup>th</sup> day of April 2021.

*Josette Kratz*

Josette Kratz

Acting Recording Secretary

Historic Preservation Commission

