

**MINUTES
OF THE
CRANBURY TOWNSHIP
HISTORIC PRESERVATION COMMISSION
CRANBURY, NEW JERSEY
MIDDLESEX COUNTY**

TIME AND PLACE OF MEETING

A re-organizational meeting of the Cranbury Township Historic Preservation Commission was held in Town Hall, Cranbury, New Jersey, on January 7, 2020 beginning at 7:00 pm.

Prior to the start of the meeting, Mr. Banks, Esq., administered the Oath of Allegiance to re-appointed HPC volunteers, Mr. Steven Golisano (Class B) and Ms. Jennifer Suttmeier (Class C, 2nd Alternate). Witnessed by Ms. Marlowe, Ms. Ryan, Mr. Szabo, Mr. Walsh, Ms. Scott and Ms. Evelyn Spann, Liaison.

CALL TO ORDER

During interregnum and with a quorum present, Ms. Scott, secretary, called the meeting to order.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-5) was provided on December 16, 2019, of this meeting's date, time, place and an agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice and filed with the Municipal Clerk.

MEMBERS IN ATTENDANCE

Mr. Banks, Mr. Golisano, Ms. Marlowe, Ms. Ryan, Ms. Suttmeier (2nd Alternate (arrived 7:04)), Mr. Szabo, and Mr. Walsh. Ms. Evelyn Spann, 2020 Township Committee HPC Liaison was present.

INTRODUCTION OF 2020 MEMBERS

Mayoral appointments were made on January 2, 2020. Re-appointed to HPC, Mr. Steven Golisano who will serve as Class B member, term expires December 21, 2023. Re-appointed, Ms. Jennifer Suttmeier will serve as 2nd Alternate (Class C), term expires December 31, 2021. Re-appointed and now serving as 1st Alternate, Class C, is Mr. Steven Banks, term expires December 31, 2021. Ms. Evelyn Spann is the 2020 Twp. Liaison.

OATH OF OFFICE

According to NJ Title Code 41:2-1, Mr. Banks, Esq., administered the Oath of Office to Mr. Golisano and Ms. Suttmeier. Mr. Banks, appointed as 1st Alternate, did not have the opportunity to take the Oath of Office.

RE-ORGANIZATION

According to Township Code Chapter 21-3 F, a nomination for Mr. Walsh to serve as 2020 HPC Chair was made. Mr. Walsh explained that there is a possibility of his work commitments that may take him out of State for a couple weeks each month for approximately a year. He will accept the nomination with the understanding that the work commitment may come to fruition and HPC should be aware. Should this occur, the Vice-Chair shall act in his absence. Nomination motion seconded by Mr. Szabo

Hearing no other nominations, roll call to approve Mr. Walsh as 2020 Chair was taken; Ayes: Mr. Golisano, Ms. Marlowe, Ms. Ryan and Mr. Szabo. Recused: Mr. Walsh. Ineligible: Mr. Banks and Ms. Suttmeier

According to Township Code Chapter 21-3 F, a nomination for Mr. Golisano to serve as 2020 Vice-Chair was made by Mr. Walsh. Mr. Golisano expressed that he would be happy to help and serve wherever possible. Nomination motion seconded by Ms. Ryan.

Hearing no other nominations, roll call to approve Mr. Golisano to serve as 2020 Vice-Chair was taken; Ayes: Ms. Marlowe, Ms. Ryan, Mr. Szabo and Mr. Walsh. Recused: Mr. Golisano. Ineligible: Mr. Banks and Ms. Suttmeier.

According to Township code Chapter 21-3 F, a nomination to select Ms. Scott as recording secretary was made by Mr. Szabo, seconded by Ms. Ryan. Roll call to approve; Ayes: Mr. Golisano, Ms. Marlowe, Ms. Ryan, Mr. Szabo and Mr. Walsh. Ineligible: Mr. Banks and Ms. Suttmeier.

APPLICATIONS

143 North Main Street (B25, L19.02) within Historic District; conceptual discussion with Mr. Bob Kane for discussion on siding an existing barn in rear of yard. Mr. Kane displayed a sample board of the proposed materials that will be applied to the exterior of the barn. Currently the siding has no insulating properties. Shiplap vertical slats of Boral siding is proposed in 16' length that will meet up with the lap joint on all 4 sides. The insulation is $\frac{3}{4}$ " thick with a vapor barrier. All proposed material will be attached to 2"x4" that will be applied over the existing barn. The Boral will be applied vertically and lap over, like the existing, near the foundation wall and upper lap joint. All doors will be realigned to accommodate for approximately $2\frac{1}{4}$ " thickness of the proposed materials. A new window is proposed to replace the existing 6/6 (south elev.). There is considerable eave overhang so the proposed materials will not have an impact. The trim, roof, soffits, and fascia will not be impacted. The barn will be painted the same red color to match the existing color. Boral is not 100% waterproof but is water resistant. The bottom foundation will remain open to expose the stone foundation and the doors size will not be altered.

A formal application will be submitted for review at the next HPC meeting. HPC is pleased with the proposed product and that the original siding will not be removed.

MINUTES

The minutes from the December 17, 2019, meeting was reviewed, amended with minor changes, and approved. Roll call was taken to approve the minutes: AYES; Ms. Marlowe, Ms. Ryan, Mr. Szabo and Mr. Walsh. Recused: Mr. Banks, Mr. Golisano and Ms. Suttmeier.

NEW BUSINESS

A draft copy of the 2019 Year End Report was reviewed. Minor corrections will be made to the Education/Training on the report for final approval. The draft cover memo was discussed and amendments were made. 2020 Goals will be discussed at the next meeting. Mr. Golisano suggested that Cranbury Station Hamlet be a set goal.

OLD BUSINESS

New Homeowner Letters: none sent.

DISCUSSION

Ms. Suttmeier spoke with Ms. Moralda about the Cranbury Station and the current status since the December 17, 2019 meeting

Mr. Banks stated that he was given the task to find steps for this area to be a preserved site. He reach out to a couple people and found that the time frame for designation to occur is approximately 15 years. However, to expedite this time frame, a state historian can assist with the time frame and this can be done within a couple years. Mr. Banks is aware of a person, Ms. Joan Berkey of Northwest NJ, who does this work and would be able to address questions for designation and possible use of the site. The cost is within the spectrum of \$5K to \$10K and the use of grant funding could be applied for this purpose should the Township Committee support this idea.

Mr. Golisano stated that Mr. Kilbride has investigated the Hamlet area back when steps were taken to make the rail corridor historic and has collect much of this information. He suggested that Mr. Kilbride be invited to an HPC meeting for his expertise.

The truck traffic is another concern for this area. This concern could be addressed with the completion of Liberty Way, south of Station Road. The time frame of action on this is not known. Ms. Spann stated that a traffic study, performed by Monroe Twp. was completed recently. Station Road is a county road. Environmental studies would have been performed. All these studies would lead to a determination of what or how to preserve and the first initial step. It was stated that enforcement of the truck traffic is an issue.

Ms. Marlowe reiterated that historic preservation is the goal. It may take time for HPC to access any ideas that will work within the setting and surrounding area.

Mr. Golisano feels that preserving the vista and corridor, heading east over the Turnpike bridge, on Station Road would add to the area. As future development should not be imposing onto the vista and roadway while keeping a visual break and view. He added that the berms aid with the visual break.

Ms. Spann stated that closing the local fertilizer business now adds to the local farmers and their travel to obtain their farming needs or supplies. Questions that HPC has can be answered with free resources. Then the HPC can address how to move forward.

More discussion will ensue at future HPC meetings.

CLG Grant: Mr. Szabo stated that he received a reminder email from SHPO that a deadline within 2 weeks has been received. Mr. Golisano said that expanding the survey of the farms to the west of the town could be an option. But due to the deadline, it is not possible. This idea would be listed as a 2020 goal.

82 North Main Street; it was stated that the small outbuilding located to the south of the main house has work being performed. The clapboard siding on the north elevation has been removed. It was noticed that the rear wall has been removed. An HPC application has not been received so it is not known what the current work entails. Secretary will send an application to the homeowners to complete and submit.

Mr. Walsh thanked Ms. Spann for attending this meeting.

ADJOURNMENT OF MEETING

There being no further business, a motion duly made by Mr. Walsh, seconded by Mr. Szabo and carried, the meeting was thereupon adjourned.

CERTIFICATE OF SECRETARY

I, undersigned, do hereby certify;

That I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission and,

That the foregoing minutes of the Historic Preservation Commission, held on January 7, 2020 consisting of 2 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this 4th day of February 2020.

Linda M. Scott, Recording Secretary