

**MINUTES  
OF THE  
CRANBURY TOWNSHIP  
HISTORIC PRESERVATION COMMISSION  
CRANBURY, NEW JERSEY  
MIDDLESEX COUNTY**

**TIME AND PLACE OF MEETING**

A meeting of the Cranbury Township Historic Preservation Commission was held in Town Hall, Cranbury, New Jersey, on November 19, 2019 beginning at 7:00 pm.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-5) was provided on December 20, 2018, of this meeting's date, time, place and an agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice and filed with the Municipal Clerk.

**MEMBERS IN ATTENDANCE**

Mr. Banks, Mr. Golisano (1<sup>st</sup> Alt.), Ms. Marlowe, Ms. Ryan, Ms. Suttmeier (2<sup>nd</sup> Alt.), and Mr. Szabo. Ms. Golisano substituted as recording secretary. Mr. Banks requested a motion to excuse Mr. Walsh, motioned made by Mr. Szabo and seconded by Ms. Ryan, all in favor. Mr. Golisano and Ms. Suttmeier were ineligible. .

**MINUTES**

The minutes from the October 15, 2019, meeting was reviewed and approved. Roll call was taken to approve the minutes: AYES; Mr. Banks, Ms. Marlowe, and Mr. Szabo. RECUSED: Ms. Ryan; INELIGIBLE; Mr. Golisano and Ms. Suttmeier.

**APPLICATIONS**

HPC025-19 #15 Station Rd., (B35, L16) within Historic District: Mr. Waters was present for the submitted application to expand the rear deck and ordinary maintenance to the front porches. Mr. Banks thanked him and confirmed his application had no updates or changes. The work to the front porches was deemed as ordinary maintenance, replacing materials with same materials. Mr. Waters stated that there are no changes or updates to the deck project. He also explained that steps will be installed on one side of the rear deck and back railing of pressure treated wood will be installed on the other side. Zoning approval has been received. HPC reviewed and asked questions about this application.

Hearing no other questions or concerns, roll call to approve this application was taken: AYES: Mr. Banks, Ms. Marlowe, Ms. Ryan, and Mr. Szabo. INELIGIBLE: Mr. Golisano and Ms. Suttmeier.

**NEW BUSINESS**

Training: Mr. Banks informed the recently appointed HPC 2<sup>nd</sup> Alternate volunteer, Ms. Suttmeier, of the training requirement to remain CLG (Certified Local Government) compliant. The NJSHPO (New Jersey State Historic Preservation Office) review and takes into account training that volunteers gained, whether at an approved class or on-line video. An email was distributed with a link to two short training videos:

- “Ensuring Perpetuity: Effective Easement & Monitoring” was viewed by Mr. Banks and Ms. Ryan.
- “Managing Photography at Historic Sites” was viewed by Mr. Banks and Ms. Ryan.

Two webinars sponsored by Traditional Building “Profile Matters: Traditional Mouldings and Millwork Today” and “Repairing Historic Wooden Windows” were viewed by Mr. Szabo.

**DISCUSSION:**

HPC027-19 #53 South Main St., (B18, L3) Mr. Banks reported that GAF Timberline shingle (natural shadow color) information has been received for the barn application.

## **OLD BUSINESS**

Master Plan Subcommittee: Mr. Banks informed HPC that the October 16<sup>th</sup> MPS (Master Plan Subcommittee) meeting was attended by Ms. Marlowe and Mr. Golisano. Mr. Golisano reiterated the process of farmhouses to potentially be included within the district. Mr. Preiss stated the historic district is different from individual historic sites. Mr. Szabo understood from an earlier Master Plan Subcommittee meeting that it would be easier to add houses to the district vs adding stand-alone properties. Ms. Marlowe stated the Historic District buffer area along rear property lines was addressed since this would not affect the HD streetscape as well as to increase the HD streetscape in other areas (the shoreline of Brainerd Lake as viewed from Main Street). A resident mentioned a concern of the properties that back up to the Brainerd Cemetery which is one of the buffer areas surrounding the Historic District that HPC wants to address. Mr. Golisano stated that correct survey dates were brought to attention. He stated that the 2020 MPRP (Master Plan Reexamination Report) is not as specific as the 2010 MPRP. For instance, a 2010 MPRP list of specific farm properties that was updated by HPC to be included in the 2020 MPRP was left out. Ms. Marlowe stated the MPRP is not specific and contains general information. HPC felt that where HPC addressed specifics, the 2020 MP Reexamination Report is vague. HPC is not aware of when the MPRP would be adopted. Mr. Banks will email Ms. Scott to ascertain Mr. Preiss' timetable for suggestions of approval or for future meetings.

Mr. Banks asked of the criteria to have the recently relocated historic home on Old Trenton Road designated as a stand-alone historic district since the investigative paper work has been done. Mr. Golisano, who worked on the house project, felt that HPC has the ability to have a building registered as historic eligible. Ms. Ryan stated that once the vetting process has taken place, an opinion letter issued from the NJ State Preservation saying this building is eligible and could be nominated but someone has to take the extra steps. This may be an initiative that HPC would and could pursue together with the Cranbury Historical & Preservation Society.

### New Homeowner Letters:

None sent.

## **ADJOURNMENT OF MEETING**

There being no further business, a motion duly made by Mr. Banks, seconded by Ms. Ryan and carried, the meeting was thereupon adjourned.

## **CERTIFICATE OF SECRETARY**

I, undersigned, do hereby certify;

That I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission and,

That the foregoing minutes of the Historic Preservation Commission, held on November 19, 2019 consisting of 2 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this 20<sup>th</sup> day of December 2019.

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Jean Golisano, Substitute Recording Secretary  
Linda Scott, Recording Secretary