

**MINUTES  
OF THE  
CRANBURY TOWNSHIP  
HISTORIC PRESERVATION COMMISSION  
CRANBURY, NEW JERSEY  
MIDDLESEX COUNTY**

**TIME AND PLACE OF MEETING**

A scheduled meeting of the Cranbury Township Historic Preservation Commission was held in Town Hall, Cranbury, New Jersey, on June 20, 2017 beginning at 7:30 pm.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-5) was provided on July 7, 2017 of this meeting's date, time, place and an agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice and filed with the Municipal Clerk.

**CALL TO ORDER**

With a quorum present, Ms. Ryan, HPC Vice-Chair, called the meeting to order. Ms. Scott, performed as recording secretary.

**MEMBERS IN ATTENDANCE**

Mr. Banks, Ms. Marlowe, Ms. Ryan, and Mr. Walsh. Motion made by Mr. Banks, seconded by Ms. Marlowe to excuse Mr. Szabo, all in favor. He is unable to attend this meeting. Township Liaison, Ms. Susan Goetz, present.

**MINUTES**

The minutes of the June 2, 2017 meeting was reviewed. Roll call to approve was taken: AYES; Mr. Banks, Ms. Ryan, and Mr. Walsh. Ms. Marlowe recused herself.

**APPLICATIONS**

33 South Main St: (B35,L11) within HD; Classification H: application received June 9<sup>th</sup>. Contractor, Mr. Mike Hathaway was present to explain and discuss the project. Proposed is to replace the existing front and side entry steps and landings. Both entry landings will be replaced with brick steps and risers. The sides will be cement parge coated. Other work includes patching or replacing deteriorated cedar shake siding and window trim, using in kind materials and construction. Finished materials will be painted. The existing gravel driveway will be paved using tumbled masonry pavers to match/blend with the adjacent driveway.

It was stated that years ago this home was once a two family home. Currently the interior is being renovated as a one family residence.

Hearing no other questions or concerns regarding this application, roll call to approve this application as submitted; AYES: Mr. Banks, Ms. Marlowe, Ms. Ryan, and Mr. Walsh.

28 Station Rd: (B18,L39) within HD; Classified C+: Architect Mr. Bill Gittings was present to discuss conceptual changes to the approved application on June 6<sup>th</sup>. He explained that the owners are willing to install a built in gutter (north elevation) and rebuild the cornice to match the front porch cornice detail. Mr. Walsh asked if there is existing cornice. Mr. Gittings explained that this detail is no longer on the house. There is evidence of it over the front entry. He feels that when the house was moved or when the fire happened the pilaster detail was not reinstalled. There is also a hint of rhythm that brackets were on this house which was common on colonial Greek revival structures. The update to the already approved application would be to reproduce the pilaster and bracket details. An old newspaper photo was presented as it stood on the east of Route 130 but was difficult to see details.

Mr. Gittings explained that this is the time to address the built in gutters since the roof will receive structural framing. HPC is agreeable and approves the discussed conceptual changes. However, a new application with the discussed updated changes will be submitted for HPC for approval.

5 South Main St: (B35,L1.01) within HD Classified C: application received on June 16, 2017 for repairs to the front porch. The deck framing will be rebuilt, new steps installed, the flooring with mahogany, columns, and the bases with weep holes, will all be replaced to match existing material excluding the columns. Proposed is to replace the columns with a Permacast fiberglass product. HPC questioned the size and the finish. Columns must match existing style, size, dimension and taper. A sample of this material will be requested.

6 South Main St: (B23,L73) within the HD; The History Center submitted an emergency repair application to replace an existing K gutter and downspout on the rear of the building. The gutter overflowed causing rain to spill against the building and into the apartment. The gutter will be replaced with like. Application approve as ordinary maintenance.

### **NEW BUSINESS**

No meeting was scheduled for July 4<sup>th</sup>. A special meeting has been called by the HPC Chair to review the prepared survey forms before they get sent to the NJ State Historic Preservation Office for July 11<sup>th</sup>. This is the opportunity to make any corrections or comments on the forms.

The National Historic Preservation Act is 50 years old this year. Ms. Marlowe presented a certificate from the National Park Service, Department of the Interior congratulating Cranbury Township for participating in this program as a CLG (Certified Local Government) since January 21, 2009. According to the attached letter from United States Department of the Interior letter, a total of 1,966 communities participate nationwide in the CLG program. Ms. Goetz will report on this at the next Committee meeting.

### **DISCUSSION**

CLG Grant update: Ms. Ryan reported in Mr. Szabo's absence that the photo session of all 109 properties in Phase 1 of the CLG grant was completed on June 12<sup>th</sup>. However, it was discovered that these photos taken by Mr. Szabo with HPC's Powershot Canon camera were of a lower dpi resolution as that required by the grant. The photos will need to be re-shot. RGA will provide a Nikon digital camera with the correct resolution. Mr. Szabo will perform this task, when he returns.

A special meeting to review Phase 1 of the 2016 CLG Grant has been scheduled for July 11<sup>th</sup>. The HPC will have the opportunity to make comments/amendments on the 55 properties inventoried. The due date to submit these (draft) survey forms to NJ State Historic Preservation Office is July 15, 2017 for their review. Representatives from RGA will be present.

Ms. Goetz invited the HPC to do a presentation of the inventory at a Township Committee meeting after the project has been finished and submitted to the State.

### **ADJOURNMENT OF MEETING**

There being no further business, a motion duly made by Mr. Banks, seconded by Ms. Ryan, and carried, the meeting was thereupon adjourned.

### **CERTIFICATE OF SECRETARY**

I, undersigned, do hereby certify;

That I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission and,

That the foregoing minutes of the Historic Preservation Commission, held on June 20, 2017 consisting of 2 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this 11<sup>th</sup> day of July 2017.

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Linda M. Scott, Recording Secretary