

**MINUTES
OF THE
CRANBURY TOWNSHIP
HISTORIC PRESERVATION COMMISSION
CRANBURY, NEW JERSEY
MIDDLESEX COUNTY**

TIME AND PLACE OF MEETING

A re-organizational meeting of the Cranbury Township Historic Preservation Commission was held in Town Hall, Cranbury, New Jersey, on January 10, 2017 beginning at 7:30 pm.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-5) was provided on December 5, 2016, of this meeting's date, time, place and an agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice and filed with the Municipal Clerk.

CALL TO ORDER

During interregnum and with a quorum present, Ms. Scott, secretary called the meeting to order.

MEMBERS IN ATTENDANCE

Ms. Marlowe, Ms. Ryan, Mr. Szabo, and Mr. Walsh. Mr. Coffey informed secretary that he will be unable to attend this meeting and asked to be excused. Motion made by Ms. Marlowe, seconded by Mr. Szabo, all in favor.

INTRODUCTION OF 2017 MEMBERS

Mayoral appointments were made on January 3, 2017. Mr. David Szabo, Class C, was re-appointed to a 4 year term. This term expires December 31, 2020. Mr. Marty Coffey was appointed to complete the term of the recent vacant Class C, 2nd Alternate position. This term expires December 31, 2017.

RE-ORGANIZATION

According to Township Code Chapter 21-3 F, a nomination to elect Mr. Szabo as HPC Chair was made by Ms. Marlowe, second by Ms. Ryan, hearing no other nominations, verbal call to approve nomination, all in favor. Record will reflect that Mr. Szabo was recused.

According to Township Code Chapter 21-3 F, a nomination to elect Ms. Ryan as HPC Vice-Chair was made by Ms. Marlowe, second by Mr. Szabo, hearing no other nominations, verbal call to approve nomination, all in favor. Record will reflect that Ms. Ryan was recused.

According to Township code Chapter 21-3 F, a nomination to select Ms. Scott as recording secretary was made by Mr. Szabo, seconded by Ms. Ryan, hearing no other nominations, verbal call to approve nomination, all in favor.

MINUTES

None to review.

APPLICATIONS

None to review

NEW BUSINESS

Mr. Szabo took over the meeting as HPC Chair. Mr. Damon Tvaryanas of Richard Grubb & Associates was present for filing application for the no match 2017 CLG Grant Phase II. He stated that Mr. Robert Wise is the personal who usually takes charge of grants and was unable to attend, so Mr. Tvaryanas is sitting in for him tonight. Mr. Tvaryanas has a draft scope of the proposed work (phase II) and budget that is mostly complete. Any remaining components, as stated in an email from Ms. Scott to Mr. Wise, can be addressed and submitted. Mr. Tvaryanas questioned the total number of properties since the 2017 Grant will complete the remaining

properties within the Historic Districts and 4 non-contiguous properties. Mr. Szabo and Mr. Tvaryanas agreed that the actual number of properties will be worked out. Phase II should complete the survey.

Township Committee approved the Resolution to apply and submit for this grant. January 20th is the deadline date to be date stamped in the NJSHPO. Once Ms. Scott receives the information it will organized, compiled, and sent to the NJSHPO. Tuesday, January 17th is the target date to receive the information.

DISCUSSION:

2016 CLG Grant kick-off meeting will take place January 19th for Cranbury Township.

January 17th HPC meeting will be cancelled due to no other business or applications. Next meeting will be held on February 7th.

ADJOURNMENT OF MEETING

There being no further business, a motion duly made by Mr. Szabo, second by Ms. Marlowe and carried, the meeting was thereupon adjourned.

CERTIFICATE OF SECRETARY

I, undersigned, do hereby certify;

That I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission and,

That the foregoing minutes of the Historic Preservation Commission, held on January 10, 2017 consisting of 2 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this 7th day of February 2017.

Linda M. Scott, Recording Secretary