

**MINUTES
OF THE
CRANBURY TOWNSHIP
HISTORIC PRESERVATION COMMISSION
CRANBURY, NEW JERSEY
MIDDLESEX COUNTY**

TIME AND PLACE OF MEETING

A regular meeting of the Cranbury Township Historic Preservation Commission was held in Town Hall, Cranbury, New Jersey, on December 18, 2018 beginning at 7:30 pm.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-5) was provided on December 4, 2017, of this meeting's date, time, place and an agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice and filed with the Municipal Clerk.

CALL TO ORDER

With a quorum present, Ms. Ryan called the meeting to order and Ms. Scott performed as recording secretary.

MEMBERS IN ATTENDANCE

Mr. Banks, Ms. Marlowe, Ms. Ryan, Mr. Szabo, and Mr. Walsh.

APPLICATIONS

144 North Main Street (B26.01 L28) within Buffer Area: Owner, Ms. Elizabeth Silverman and Project Architect, Ms. Ruth Wells, were present for discussion of this application. Ms. Wells explained that above the detached garage is a full attic and is connected to the main house by a breezeway. Proposed is to enclose the breezeway, extend the attic shed dormers and install a bump-out (west elevation) onto the existing freestanding garage. The two story bump-out will allow for an interior staircase from the ground level up to the second level (attic). The exterior wood siding will match existing and Marvin windows with muntins are proposed for all windows that will be added or replaced. HPC is fine with the proposed plans. A comment was made to consider not installing shutters on the large window (2nd floor, north elevation).

Hearing no other questions or comments for this application, a motion to approve this application as submitted was made by Mr. Szabo, seconded by Ms. Marlowe, all in favor. Three sets of plans were stamped approved, signed, and dated. Two sets will be forwarded to the construction department

5 Park Place, (B30 ,L9) within HD; property manager, Mr. Bill Dzieminski, was present for a concept discussion to replace all the windows at 5 Park Place. Mr. Dzieminski states that approximately 10 windows on the structure will be addressed. There are two different styles of windows, 2/2 and 6/6. Mr. Dzieminski states the window styles will be replaced with like design and exterior applied muntins will be matched.

HPC has no other comments about this concept discussion. Mr. Dzieminski would like to move forward and order the Anderson 400 series windows since they take about 4 – 5 weeks from the order date to arrive. A new application with the window specs and information will be submitted to the HPC.

11 North Main Street, (B23, L68) within the Historic District, application was received to repoint the mortar that is failing between the bricks on the front porch area. Application deemed as ordinary maintenance. The work will be performed when the weather conditions improve for this application.

MINUTES

The minutes from the December 5, 2017, meeting was reviewed, amended, and approved. Roll call was taken to approve the minutes: AYES; Mr. Banks, Ms. Marlowe, Ms. Ryan, Mr. Szabo and Mr. Walsh.

NEW BUSINESS

None.

OLD BUSINESS

Alternate #2 volunteer interest by Ms. Shirley Stacey was present at this meeting. Ms. Stacey gave a brief background history of herself and stated that she has lived in Cranbury approximately 25 years. She is interested in Cranbury. A conversation of the HPC and their responsibility, the Historic District, Certified Local Government, education, and the work that was recently accomplished ensued.

HPC expressed their gratitude to Ms. Stacey for coming to the meeting and her interest in the vacancy as well. They were impressed with Ms. Stacey's enthusiasm and willingness to volunteer on HPC. The HPC stated that there is another individual interested in this vacancy. They will discuss and proceed with a recommendation to the Township Committee.

Ms. Ryan will email HPC's recommendation to the Township Clerk for consideration and appointment by the Township Committee.

Updated Certificate of Approval Application: The HPC Certificate of Approval Application was reviewed with comments regarding when an application should be submitted and why. The wording was slightly changed to reflect when it is required for ordinary maintenance.

Hearing no other questions or comments on the application, a motion to approve the amended was made by Mr. Szabo, seconded by Ms. Ryan, all in favor.

This application will replace the existing application on the website. All applications made to the HPC will use this application.

DISCUSSION:

The HPC reference books: Mr. Szabo reached out to Ms. Mullen to discuss if the reference books could be moved from the HPC office into the library. The books were delivered to the library on December 14th and will be more readily available to the public. The Library has a subscription of This Old House so there is no need to renew.

New Owner Letters: none were mailed.

Amendment to the Certificate of Approval indicating that an application must be completed and submitted even though approval is not required for ordinary maintenance. Motion was made by Mr. Szabo, seconded by Ms. Ryan, all in favor, to approve the application with the amended change.

HPC would like to keep the lines of communication open with the Township Committee Liaison. It is not known who the 2019 Liaison will be. The secretary will include the Liaison when the agendas are sent.

ADJOURNMENT OF MEETING

There being no further business, a motion duly made by Mr. Szabo, seconded by Mr. Banks and carried, the meeting was thereupon adjourned.

CERTIFICATE OF SECRETARY

I, undersigned, do hereby certify;

That I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission and,

That the foregoing minutes of the Historic Preservation Commission, held on December 18, 2018 consisting of 2 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this 15th day of January 2019.

Linda M. Scott, Recording Secretary