

**MINUTES
OF THE
CRANBURY TOWNSHIP
HISTORIC PRESERVATION COMMISSION
CRANBURY, NEW JERSEY
MIDDLESEX COUNTY**

TIME AND PLACE OF MEETING

A regular meeting of the Cranbury Township Historic Preservation Commission was held in Town Hall, Cranbury, New Jersey, on September 18, 2018 beginning at 7:31 pm.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-5) was provided on December 4, 2017, of this meeting's date, time, place and an agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice and filed with the Municipal Clerk.

CALL TO ORDER

With a quorum present, Ms. Ryan called the meeting to order and Ms. Scott performed as recording secretary.

MEMBERS IN ATTENDANCE

Mr. Banks, Ms. Marlowe, Ms. Ryan, Mr. Szabo, and Mr. Walsh.

APPLICATIONS

27 North Main Street (B23,L60): within the Historic District; owners Kishore & Lori Chigurupati were present for discussion. The requested garage door spec was supplied for all HPC at the meeting and was reviewed. The garage doors will be 10'H, with 6 rows (including windows) with 4 panels per row. HPC recommended the row of windows be located 2nd from the top, 5th from the bottom. Stockton window style option, Carriage House panel style, and for the decorative hardware, 'Bean' style was selected for the handles and straps. HPC recommends that the cement board on the west elevation be a smooth texture as well as the vinyl siding on the other elevations.

Hearing no other questions or comments for this application, roll call to approve this application with the stated recommendation; AYES: Mr. Banks, Ms. Marlowe, Ms. Ryan, Mr. Szabo, and Mr. Walsh.

79 North Main Street (B23, L42.01): within Historic District, business owner, Ms. Melissa Edwards was present for discussion of the already installed sign application. Ms. Edwards stated her vendor was hired to make application to Town Hall for the sign. They supplied Ms. Edwards with a copy of the email. She presumed that the application was received. Ms. Scott stated that the Zoning Officer has not received application for the sign. HPC recommended that the applicant contact the Zoning Officer. Perhaps the vendor is not familiar with the procedures. Ms. Edwards will contact the Zoning Officer to ascertain the status of this application. A frame for the existing sign was briefly discussed but it should first be determined if the sign meets code. This application will be on the next HPC agenda.

11 Prospect Street, (B23,L33): within Historic District, Classified Non-Contributing; owner Mr. Sean Deverin and Architect Mr. Steve Golisano were present for discussion of the proposed addition. It includes a three story addition (basement, 1st and 2nd floors) onto the west elevation, jutting out approximately 1' to the south. The siding material will match the existing, with Azek bead board & trim, white K-style gutters with matching downspouts, and the proposed new windows will be Marvin Clad Ultimate double hung 1/1. A solar panel system is proposed and mounted on the southwest elevation roof area. On the north elevation, a covered patio area is proposed beyond the existing garage, this area will be in approximately 6' from the property line.

Hearing no other questions or comments for this application, roll call to approve this application as submitted; AYES: Mr. Banks, Ms. Marlowe, Ms. Ryan, Mr. Szabo, and Mr. Walsh.

29 Maplewood Avenue (B31, L3): within the Historic District; application received via email on September 10 to install a 5'H open picket fence along the backyard perimeter and install a 3'H same style fence from edge of house to side yard. The shed will be re-roofed with a standing seam metal roof. Application reviewed for completeness. The Chair and Vice-Chair reviewed and had no issues with the proposed work. Application approved by HPC Chair.

6 Park Place (B32, L23): within the Historic District; On September 6th, secretary received a phone call from Mr. Ronald Dinardo. He explained that in 2015 that the work performed to his front porch is still a work in progress. He is having issues with his contractor and he wanted HPC to be aware. Conversation ensued between secretary and Mr. Dinardo. It is possible that the contractor might be busy with other work projects and requested time to wait until the end of September for the contractor to respond. HPC agreed.

MINUTES

The minutes from the September 4, 2018, meeting was reviewed with minor grammatical corrections and approved. Motion to approve was made by Mr. Szabo, seconded by Ms. Ryan, all in favor.

NEW BUSINESS

2019 Meeting Dates were reviewed. HPC meets on the first and third Tuesdays of each month with the exception for January and November. Motion made by Ms. Marlowe and seconded by Mr. Banks to approve the calendar, all in favor. The dates will be forwarded to the Township Clerk so they may approved by the Township Committee.

2019 Budget was reviewed. HPC discussed the items and decided that the line items should not change in value. It was discussed when a second alternate is appointed, training would be needed. CLG requires training on a yearly basis. Motion made to approve the budget as in 2018 by Mr. Szabo, seconded by Ms. Marlowe, all in favor.

Vacancy of 2nd Alternate (Class C): a question was asked if the Township Committee is aware of vacancies. Secretary stated that an attendance record is emailed to the Clerk each calendar quarter. The vacancy, as well as active volunteers, is recorded for each meeting held and attended.

OLD BUSINESS

FFY 2017/2018 CLG Grant Application: a question was raised if the survey is now complete. Contract states that all reimbursable project-related work must be completed. October 15th PS&S shall submit all deliverables with a final expenditure report and final reimbursement request. Invoices and payments have transpired for the work performed.

HPC questioned if the fire house located on Maplewood Avenue was addressed. Secretary went back to the site and photographed the existing plaques on the structures which were then emailed to PS&S. Secretary then reviewed the Phase 2 survey list and discovered that she made an error and inadvertently omitted this property. Only the house on this property was inventoried, not the freestanding structures.

The grant stipulates that the grantee will supply GIS mapping and an intensive level survey report of at least 30 pages to be submitted with the final product.

DISCUSSION:

The Township newsletter articles are due on October 25th. Mr. Szabo will report that the Phase 2 Survey has been completed.

A new owner letter was mailed to 12 Symmes Court (B23, L91).

ADJOURNMENT OF MEETING

There being no further business, a motion duly made by Mr. Banks, seconded by Ms. Ryan and carried, the meeting was thereupon adjourned.

CERTIFICATE OF SECRETARY

I, undersigned, do hereby certify;

That I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission and,

That the foregoing minutes of the Historic Preservation Commission, held on September 18, 2018 consisting of 2 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this 2nd day of October 2018.

Linda M. Scott, Recording Secretary