

**MINUTES
OF THE
CRANBURY TOWNSHIP
HISTORIC PRESERVATION COMMISSION
CRANBURY, NEW JERSEY
MIDDLESEX COUNTY**

TIME AND PLACE OF MEETING

A regular meeting of the Cranbury Township Historic Preservation Commission was held in Town Hall, Cranbury, New Jersey, on June 19, 2018 beginning at 7:31 pm.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-5) was provided on December 4, 2017, of this meeting's date, time, place and an agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice and filed with the Municipal Clerk.

CALL TO ORDER

With a quorum present, Ms. Ryan called the meeting to order, and Ms. Scott performed as recording secretary.

MEMBERS IN ATTENDANCE

Mr. Banks, Ms. Marlowe, Ms. Ryan, Mr. Szabo, and Mr. Walsh. Mr. Coffey informed secretary he was unable to attend.

APPLICATIONS

54 North Main Street (B32,L1): within Historic District; owner, Mr. David Allikas, was present to discuss his findings of the materials and design from the June 5th meeting. The decking will be made using Trex. The railing, duplicated from the front step rail, material (top & bottom rails, balustrades, and posts all 36"H) will be a premium composite with permanent bonded white finish. Composite material is a concrete wood mixture, molded into a form.

HPC recommended that Mr. Allikas reach out to the Zoning Officer for side setbacks before proceeding with installation.

Hearing no other questions or comments regarding this application, roll call to approve this application with the stated recommendation; AYES: Mr. Banks, Ms. Marlowe, Ms. Ryan, Mr. Szabo, and Mr. Walsh.

41 South Main Street (B18,L8): within the Historic District; application was received on June 11, 2018 via email (completed on June 18) for removal of existing deteriorated fence and install approximately 396 linear feet of a 5'H black aluminum fence with finials. It includes one 4'W gate and one 10'W double drive gate. The proposed fence will be located in rear yard. Application reviewed and deemed as minor, approved by the HPC Chair.

11 Symmes Court (B38, L4): within Historic District; Secretary inquired with Zoning Officer who stated that the garage structure was in the process of being renovated when the remaining standing walls fell. Secretary will email General Contractor to confirm garage will be built as like style.

It was stated that the addition is coming along and the materials being used match remarkably well with the existing materials.

MINUTES

The minutes from the June 5, 2018, meeting were not available for review and will be placed on the July 17th meeting's agenda.

NEW BUSINESS

Memo from Mayor: Ms. Ryan read aloud an email memo from Mayor Johnson about boards appearing before the Township Committee. The changes on their agenda will reflect a Board or Commission appearance so the public, who might have an interest in hearing the report, will know in advance.

OLD BUSINESS

2017/2018 CLG Grant Application: A kick-off meeting was held in Cranbury with Mr. Jonathan Kinney and Ms. Jenna Solomon of NJSHPO; Mr. Matthew Tomaso and Ms. Emily Cooperman of PS&S; and Ms. Linda Scott of Cranbury HPC in attendance. Last minute situations for Ms. Ryan and Mr. Szabo left them unable to attend.

The Subcontractor Certification form must be completed by PS&S and submitted to NJSHPO.

PS&S would like Mr. Szabo to walk with Ms. Cooperman for historic insight and/or noteworthy details.

Notice will be posted on website informing residents that inventory is taking place. Police Dept. will be informed of the field work.

Schedule of draft work completed will be reviewed by HPC at the August 7th and September 4th meetings.

A CD of downloaded copies of the 1916 & 1933 Sanborn maps, Professional Service Agreement, Purchase Order, Historic District map, property list of inventory properties with block and lot numbers attached to appropriate tax map pages, and the notice letter to residents of the inventory being performed was supplied for PS&S.

Question was asked about how best to inventory land parcels that have multiple buildings. Mr. Kinney stated that buildings on separate parcels of land and under separate ownership should be surveyed on two forms; buildings (historically related) on separate parcels of land but owned by one owner should be surveyed on one form; and buildings that are not related but on a same tax parcel under same ownership should be surveyed on two forms.

Ms. Ryan is aware that SHPO is interested in HPC's feedback when reviewing the draft surveys.

DISCUSSION:

New Owner Letters; one letter will be mailed for a recent closing at 2 North Main Street within the HD (Historic District). Another letter was hand delivered to the new homeowner within the HD at 27 North Main Street.

The Township newsletter articles submission deadline date is July 25th. Mr. Szabo was selected to submit an article on the upcoming Intensive Level Inventory. Mr. Szabo is open to anyone who would like to write or contribute on behalf of HPC.

8 Symmes Court: it was reported that unpainted rails have been installed leading up to the front porch. It appears that have been installed higher than the replaced rails. Secretary does not recall receiving an application for this project and will inquire with the Zoning Officer.

NJ History in Historic Preservation Conference was held in Paterson NJ, on June 7th and attended by Ms. Ryan. Ms. Ryan explained at the conference was she took a self-guided tour of the Paterson Falls (worth the trip) and a guided walking tour of the downtown commercial district. She stated that many of the buildings are a good representation of the 1902 era since a fire destroyed much of the downtown area in February 1902. A lot of construction is taking place that will enhance the area.

Ms. Ryan stated that there was a discussion about mitigation for flood prone areas in Hoboken and the measures being taken to the row houses. The structures' lower levels are being retrofitted which will allow water to flow through. She also attended a session about NJCAR (NJ Cultural Alliance for Response), which is made up of cultural institutions throughout NJ and offer training sessions on ways to help protect collections and historic buildings.

On-line webinars: Mr. Szabo reported that he had taken a webinar on Tuesday, June 12th, sponsored by the Traditional Building Conference, The History of Glass and Windows. It discussed the technology and performance of newer windows with thermo-pane windows and also addressed sash replacements.

On Tuesday, June 19th, he viewed Window Retrofits that addressed interior and exterior storm windows for comfort and efficiency. It was mentioned that some Historic Districts do not allow window sashes to be replaced, they must be repaired. Interior storm windows such as acrylic with silicone beads get a good efficiency rating while exterior storm windows help protect the historic sashes. He will send the link for other interested volunteers.

CHPS & 1772 Foundation Grant: a matching grant was obtained by the Cranbury History and Preservation Society to help with the repair costs of the barns in the barn park. This is a beautiful park with varying types of barns that were prevalent in Cranbury and the restored barn is now being used for weddings, art shows and concerts. HPC is extremely pleased for CHPS. The 1772 Foundation grant information was passed along to CHPS from HPC with the help of Ms. Marlowe.

ADJOURNMENT OF MEETING

There being no further business, a motion duly made by Mr. Szabo, seconded by Ms. Ryan and carried, the meeting was thereupon adjourned.

CERTIFICATE OF SECRETARY

I, undersigned, do hereby certify;

That I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission and,

That the foregoing minutes of the Historic Preservation Commission, held on June 19, 2018 consisting of 2 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this 7th day of July 2018.

Linda M. Scott, Recording Secretary