

**MINUTES
OF THE
CRANBURY TOWNSHIP
HISTORIC PRESERVATION COMMISSION
CRANBURY, NEW JERSEY
MIDDLESEX COUNTY**

TIME AND PLACE OF MEETING

A regular meeting of the Cranbury Township Historic Preservation Commission was held in Town Hall, Cranbury, New Jersey, on March 6, 2018 beginning at 7:30 pm.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-5) was provided on December 4, 2017, of this meeting's date, time, place and an agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice and filed with the Municipal Clerk.

CALL TO ORDER

With a quorum present, Ms. Ryan called the meeting to order and Ms. Scott performed as recording secretary.

MEMBERS IN ATTENDANCE

Mr. Banks, Ms. Marlowe, Ms. Ryan, Mr. Szabo, and Mr. Walsh. Mr. Coffey, 2nd Alternate, informed secretary that he will be unable to attend.

APPLICATIONS

24 North Main St. (22 North Main St. B38, L4): within Historic District, Classified H; Ms. Kimberly Saul-Bown and Ms. Dawn Selover were present to discuss the submitted application to re-landscape the three elevated beds in the front of property, reduce the height of current brick walls on both sides of the front steps to the chapel and the bed where post/lantern is located. The front brick walk has cracked and or chipped bricks which is a safety issue, so they will be replaced, matching the bricks in the rear entrance. Ms. Solover continued to explain that both front porch steps will be replaced with matching brick and bluestone treads. Curbing will be installed that will help retain the landscaping. The lamppost will be replicated and installed (encased) in a dry bed under the planting bed to help prevent rot. HPC expressed their appreciation to the owners for their participation and attention to preserve the lamp and post.

Hearing no other questions or concerns, roll call to approve this application as discussed with the lamp post being replicated and installed (encased); AYES: Mr. Banks, Ms. Marlowe, Ms. Ryan, Mr. Szabo, and Mr. Walsh.

14 North Main Street, (B32,L13) ZBA310-18 application received on February 26, 2018 for HPC to review and supply comments. HPC received an application with plans and reviewed, discussed it with the owner and architect at a meeting in October 2016. The recent ZBA application with plans are the same as reviewed. HPC discussed this application and Mr. Banks will create a response memo for submission to the ZBA.

68-70 South Main Street; (B21.03, L10) ZBA309-18, application received on February 26, 2018. This property is located on South Main Street on the area behind the existing building at the intersection of Old Trenton Road and South Main Street. This location is outside the HD and BA, HPC has no comment. Memo will be generated and sent to the ZBA.

15 Prospect Street: (B23 Lot 32) within Historic District, Mr. Sal Golisano and Mr. Kevin Golisano were present for discussion of the submitted plans. Ms. Marlowe has recused herself from discussion and application.

A question was raised about the decorative garage door as drawn on the plans. No specifications were included on the plans. Mr. S. Golisano stated that his garage door vendor has recently sold the business so until a new vendor is found, a possible solution is to make the doors. They will be similar in style as installed at 91 North Main Street.

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15 Prospect Street: (Continued from Page 1)

Three sets of plans were stamped, dated and approved by HPC. Two sets for construction and one set for the HPC file.

Hearing no other questions or concerns, roll call to approve this application and plans as discussed with the overhead garage doors (either custom made or purchased) as drawn (cross buck with lights/top portion) on plans; AYES: Mr. Banks, Ms. Ryan, Mr. Szabo, and Mr. Walsh. Ms. Marlowe did not participate in discussion or roll call.

MINUTES

The minutes from the January 16, 2018, meeting was reviewed and approved. Motion to approve the minutes was made by Mr. Szabo, seconded by Mr. Banks, all in favor.

NEW BUSINESS

2017 Year End Report: was reviewed. Mr. Banks reported that he has volunteered at Cold Spring Village and the Naval Air Station (Wildwood) throughout the year. His training also includes attending the NJ Historic Banquet (Pennington NJ) in September 2017.

Mr. Szabo requested that the 2016 applications count be included at the end of the report. This will provide a trend of the number of applications from year to year.

New Homeowners Letters: were mailed in February 2018. Of the three letters, one was returned due to the homeowner not residing there.

Memo on NJ Uniform Construction Code was distributed to HPC. It was received on March 1st from the Construction Official. A newsletter article will be written by Mr. Szabo.

OLD BUSINESS

FFY 2017/2018 CLG Grant Application: The green light has been received for the bid process to move forward. Secretary and Purchasing Agent are working on this.

2018 Goals: Phase 2 will complete and update the inventory for the entire HD.

DISCUSSION:

Bid spec with Historic District/Buffer Area Properties was compiled to be included with the CLG Grant Phase 2 spec. The time schedule for the bid: March 16th, legal ad placed in the Trenton Times; April 19th bid opening date, review by SHPO (14 days has been allocated for review) and at the May 14th TC meeting, the bid will be awarded.

Training: Ms. Ryan will be attending the workshop in Paterson in June. Mr. Banks completed 3 online training courses by the National Park Service (NPS) *Walkthrough Historic Buildings, From the Roof Down and Skin Deep*, and *Working on the Past in Local Historic Districts*.

ADJOURNMENT OF MEETING

There being no further business, a motion duly made by Mr. Szabo, seconded by Mr. Banks and carried, the meeting was thereupon adjourned.

CERTIFICATE OF SECRETARY

I, undersigned, do hereby certify;

That I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission and,

That the foregoing minutes of the Historic Preservation Commission, held on March 6, 2018 consisting of 3 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this 17th day of April 2018.

Linda M. Scott, Recording Secretary