

**MINUTES  
OF THE  
CRANBURY TOWNSHIP  
HISTORIC PRESERVATION COMMISSION  
CRANBURY, NEW JERSEY  
NOVEMBER 15, 2022**

**TIME AND PLACE OF MEETING**

The Meeting of the Cranbury Township Planning Board was held on November 15, 2022, 7:00 pm at Town Hall, 23A North Main Street, Meeting Room.

**CALL TO ORDER**

With a quorum present, Chair Ryan called the meeting to order at 7:00 p.m.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on January 14, 2022 and updated on August 31, 2022 of this meeting's date, time, and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

**ROLL CALL:**

Members Present: Ms. Ryan, Chair; Mr. Golisano, Vice-Chair; Ms. Marlowe, Ms. Suttmeier, Mr. Szabo, Alt I and Mr. Geier, Alt II

Members Absent: Mr. Walsh

Professionals and Staff Present: Robin Tillou, HPC Administrative Officer  
Eman El-Badawi, Township Committee Member

Professionals and Staff Absent: Matt Scott, Township Committee Liaison

**MINOR CERTIFICATE OF APPROVAL APPLICATIONS**

<u>HPC #</u>	<u>Date Received</u>	<u>Block</u>	<u>Lot</u>	<u>Historic District (HD)/ Buffer Area (BA)</u>	<u>Street Address – Project</u>	
160-22	10/01/22	30	7	HD	60 N. Main Street - Happiness is Homemade Signage	Approved
161-22	10/11/22	23	14.01	BA	19 Bunker Hill Road - Screened in Front Porch - Not Seen from the Street	Approved
162-22	10/12/22	23	64	HD	21 N. Main Street - Roofing (leaks)	Approved
163-22	10/19/22	26	29.06	BA	19 Silvers Lane North - Expansion in Rear of Home	Approved
164-22	11/07/22	23	46	HD	25 Park Place West - Driveway, Fence, Bluestone Patio in Rear and Bluestone Steps in Front of Home	Approved

## **OLD BUSINESS**

### **Cranbury Station Hamlet Historic District**

2-4 Cranbury Hightstown Station Road, LLC. is the developer of the property 2-4 Cranbury Hightstown Station Road. This property has the train depot of the Camden Amboy Railroad located on it. The developer understands the value of the train depot's history and has agreed to meet with the HPC at the December 20, 2022 meeting regarding possible development of that property.

The Commission discussed the DRC meeting that the developer presented at on September 1, 2022 that some HPC members had attended via Zoom.

Ms. Suttmeier stated the discussion at the DRC meeting was to widen the road and possibly tear down the depot. The developer did indicate at the meeting they were willing to discuss everything with HPC.

HPC suggested a member and/or members from the Historical Preservation Society be present at the HPC meeting on December 20, 2022 for their input.

Vice Chair Golisano indicated the train depot is on the edge of the property.

Chair Ryan stated the middle ground would be to have ideas to move the train depot.

Chair Ryan reiterated the Township Planner was put into the 2023 budget to help with advancement in the State nomination for the Cranbury Station Hamlet. The state stated certificate of eligibility is required before jumping into the district nomination. Ms. Ryan will get Historical Preservation Society involved in the certificate of eligibility step.

Regarding Monroe HPC getting involved in the National Register process, Ms. Marlowe advised that Monroe is not interested due to not having as strong of a Commission. Ms. Marlowe stated Cranbury HPC should get a letter from the Monroe HPC to help in the National Register process for the Cranbury Station Hamlet Historic District.

### **Cranbury Township Signage**

Ms. Suttmeier attended the Economic Development Advisory Committee (EDAC) meeting and presented the signage package. A quorum was not present, but the members present did seem in favor of the presentation. The next step is to present the signage presentation to the Township Committee.

Ms. Suttmeier would like expert opinions on the signage once the budget has been approved. The budget is rough numbers and signage companies will have to go through a bid process.

Ms. Suttmeier suggested the signage be broken up in years. First year should be the street signs, next year should be the welcome signs and lastly showing the signage indicating "You are now entering Cranbury Township".

Ms. El-Badawi advised that the way finder sign for Route 130 and Station Road as you enter Cranbury is under way. The signage is not final. A good contact would be Evelyn Spann, Township Committee member, due to being on the Zoning Committee and the Traffic Committee.

Chair Ryan stated this initiative started due to the decrepit signage in town. Are these signs going to be replaced?

Ms. Suttmeier stated some of the signage are replacements and a cleanup of certain signs such as the Barn Park sign.

Ms. El-Badawi advised to make a maintenance wish list and send to Denise Marabello, Township Administrator, and that cost will come out of the DPW budget.

### **CLG Grant**

Chair Ryan stated the RFP for the Architectural Historian was distributed and she did not see any issues with the RFP.

Ms. Tillou advised the State has revised the RFP and the final draft has been made. The RFP has to be advertised for 30 days, so the advertisement will be published December 13, 2022 in the Trenton Times and the New Jersey League of Municipalities. The bid opening for the Architectural Historian RFP will be on January 12, 2022 at 11 am. The Township Committee then must approve the contact of the Architectural Historian within 60 days of January 12, 2022.

Chair Ryan stated the RFP subcommittee will be reviewing the responses to the Architectural Historian RFP and it will be herself and Mr. Szabo as it can be two (2) members only due to a quorum.

Chair Ryan stated the Commission should decide soon if HPC would like to submit next year's CLG Grant.

Vice Chair Golisano stated anything being submitted for 2023 CLG Grant must go through the Sage system.

### **Brainerd Lake Railing**

Vice Chair Golisano drafted a proposal to fix the section of the rail along the west side of Main Street near the dam at Brainerd Lake that is misaligned and has become more open in the middle.

Vice Chair Golisano advised Brainerd Lake is a part of the Historic District. The proposal shows the rails can be fused together by drilling holes through the top and bottom. It will be a threaded rod bolt on solution. It is a matter of how the pricing goes back. The current status of this is whether it is a municipal or county item at this point. The rails, as they are, can be drilled through.

### **NEW HOMEOWNERS LETTER**

The new homeowners' letters were sent to the following:

135 N. Main Street, Buffer Area (BA), 35 Station Road, BA, and 18 Station Road, Historic District.

### **MINUTES**

#### **October 18, 2022 Meeting**

Mr. Golisano made the motion to approve the minutes with amendments. Ms. Marlowe offered a second.

ROLL CALL:

AYES: Ms. Ryan, Mr. Golisano and Ms. Marlowe

NAYS: None.

ABSTAIN: None

### **DISCUSSION**

Mr. Szabo went over a couple of properties working on exterior work that have not submitted a Certificate of Approval application. Those properties are: 21 S. Main Street (door) and 101 N. Main Street (porch).

Vice Chair Golisano reminded the Commission to recommend a book that relates to the train depot and/or Cranbury's 325 year anniversary is coming up. Something new in that realm would be good. The budget is \$50.

Ms. Suttmeier suggested children's books for historic education for their generation.

### **PUBLIC COMMENT**

Chair Ryan opened the meeting to the public.

With no public present, Chair Ryan closed the public portion of the meeting.

### **ADJOURNMENT OF MEETING**

There being no further business, a motion was made by Vice-Chair Golisano to adjourn the meeting and Ms. Marlowe offered a second. By unanimous vote, the meeting was thereupon adjourned at 8:25 pm.

### **CERTIFICATE OF SECRETARY**

I, the undersigned, do hereby certify that I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission, and that this document, consisting of four (4) pages, constitutes a true and correct copy of the minutes of the regular meeting held on November 15, 2022.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this day of December 21, 2022.

*Robin Tillou*

Robin Tillou

Recording Secretary

Historic Preservation Commission