

**MINUTES  
OF THE  
CRANBURY TOWNSHIP  
HISTORIC PRESERVATION COMMISSION  
CRANBURY, NEW JERSEY  
JUNE 21, 2022**

**TIME AND PLACE OF MEETING**

The regular meeting of the Cranbury Township Historic Preservation Commission (HPC) was held on June 21, 2022 at 7:00 pm by remote access videoconferencing in response to COVID-19 and the Open Public Meeting Act guidelines.

**CALL TO ORDER**

With a quorum present, Chair Ryan called the meeting to order at 7:00 p.m.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Senator Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6) was provided of this meeting's date, time, and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk. Notification of remote access meetings going forward, until further notice, was posted on the Township website on July 3, 2020 and sent to the Trenton Times, Home News, and Cranbury Press on July 3, 2020.

**ROLL CALL:**

Members Present: Ms. Ryan, Chair; Ms. Marlowe; Mr. Walsh; and Mr. Szabo, Alt I

Members Absent: Mr. Golisano, Vice-Chair; Ms. Suttmeier and Mr. Geier, Alt II

Professionals and Staff Present: Robin Tillou, Historic Preservation Commission Secretary  
Matthew Scott, Committee Liaison

**APPLICATIONS**

CONCEPT REVIEW - #11 Prospect Street, Block 23, Lot 33 – Siding for Shed in Rear Yard

Mr. Sean Deverin and Mrs. Kathryn Deverin were present and are the owner for the 11 Prospect Street concept review.

Mr. Deverin stated they had an approved Certificate of Approval application of a 12 x 16 shed with certain design elements from February 2020 (HPC042-20). They have since reduced the shed to an 8 x 12 shed. The 8 x 12 shed has been approved by zoning. The design elements remain the same which is: 12 x 12 pitch roof and asphalt shingles. In the previously approved application, they had pine as the material for the siding. They have changed that after research and building the structure of the shed. They would like to use the composite material which is named Everlast and the finish is called cedar. It has texture and a wood panel to it. They are 11" total. In town and through research with the pine and wood, if you prime it all around it turns black and if it is put over a weatherproof sheathing there is moisture in between and you see it cup. Their house is azek and cedar board which is similar.

Chair Ryan asked if in the original proposal they were going to paint the shed or have a natural finish.

Mr. Deverin stated they were going to paint it. They originally spoke about contrasted color. They spoke of gray or off white.

Chair Ryan stated it is barely visible from the street so it will not affect the street view.

The Commission were in consensus that the concept would be a good addition.

#### **HPC149-22 -#10 Plainsboro Road - Solar Panels**

Chair Ryan wanted to discuss an application that was received by the Administrative Officer of the installation of solar panels at 10 Plainsboro Road.

Chair Ryan stated this is in the buffer zone and she felt it would not be detrimental to the district.

Chair Ryan advised the Commission that she had signed off on that application today for approval.

The Commission agreed to approve.

#### **OLD BUSINESS**

##### **Cranbury Station Hamlet Historic District**

Chair Ryan advised that the meeting is set with the New Jersey Historic Preservation Office for June 28, 2022 at 1 pm for a site visit regarding submission to the National Register for the Hamlet Historic District. It will be Chair Ryan and Ms. Suttmeier.

Ms. Marlowe suggested including John Kilbridge, Railroad Historian, due to his knowledge of the train aspect of the station.

##### **Certified Local Government (CLG) Grant**

Chair Ryan advised that Mr. Szabo, Ms. Tillou, Ms. Denise Marabello (CFO) and herself will be meeting with the state to discuss the next steps to the CLG grant. This “kickoff” meeting will be held on July 28, 2022 at 10:00 am via virtual meeting.

##### **Cranbury Township Signage**

Ms. Tillou advised the Commission that Ms. Suttmeier had reached out stating she would like to present another presentation regarding what the Commission would agree on for the Cranbury Station Hamlet Historic District signage and signage for entering and existing the Cranbury Village.

Mr. Szabo sent examples of Millstone and Somerset County, which is a white historic district sign.

Mr. Scott asked if Ms. Suttmeier was going to present her signage presentation to the Township Committee.

The Commission advised Ms. Suttmeier will be presenting to the HPC then to the Township Committee.

Mr. Scott stated this can be presented in the fall to the Township Committee to budget for the signage.

##### **Energy Audit**

Mr. Scott stated anything they do they will make sure that HPC is consulted for any renovations to the Town Hall building.

#### **MINUTES June 7, 2022 Meeting**

Chair Ryan tabled the minutes to the next meeting.

## **DISCUSSION**

Chair Ryan stated there was an email sent out to each municipality regarding how the municipalities advertise for vacancies on their Boards.

Mr. Scott stated the Mayor will announce at each meeting the vacancies on each Board and it is posted on the Cranbury Township website ([www.cranburytownship.org](http://www.cranburytownship.org)).

## **PUBLIC COMMENT**

Chair Ryan opened the meeting to the public.

With no public comments, Chair Ryan closed the public forum.

## **ADJOURNMENT OF MEETING**

There being no further business, a motion was made by Ms. Marlowe to adjourn the meeting and Mr. Szabo offered a second. By unanimous vote, the meeting was thereupon adjourned at 7:35 pm.

## **CERTIFICATE OF SECRETARY**

I, the undersigned, do hereby certify that I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission, and that this document, consisting of three pages, constitutes a true and correct copy of the minutes of the regular meeting held on June 21, 2022.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this day of August 3, 2022.

*Robin Tillou*

Robin Tillou

Recording Secretary

Historic Preservation Commission