

**MINUTES  
OF THE  
CRANBURY TOWNSHIP  
HISTORIC PRESERVATION COMMISSION  
CRANBURY, NEW JERSEY  
JUNE 7, 2022**

**TIME AND PLACE OF MEETING**

The regular meeting of the Cranbury Township Historic Preservation Commission (HPC) was held on June 7, 2022 at 7:00 pm by remote access videoconferencing in response to COVID-19 and the Open Public Meeting Act guidelines.

**CALL TO ORDER**

With a quorum present, Chair Ryan called the meeting to order at 7:00 p.m.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Senator Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6) was provided of this meeting's date, time, and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk. Notification of remote access meetings going forward, until further notice, was posted on the Township website on July 3, 2020 and sent to the Trenton Times, Home News, and Cranbury Press on July 3, 2020.

**ROLL CALL:**

Members Present: Ms. Ryan, Chair; Mr. Golisano, Vice-Chair; Ms. Marlowe; Ms. Suttmeier; Mr. Walsh; and Mr. Szabo, Alt I

Members Absent: Mr. Geier, Alt II

Professionals and Staff Present: Robin Tillou, Historic Preservation Commission Secretary

**APPLICATIONS**

HPC148-22 - #16 Station Road, Block 18, Lot 15 – Gate and Door

Vice-Chair Golisano recused himself from this application (HPC148-22 16 Station Road Gate and Door).

Mr. Steven Golisano was present and is the architect for the 16 Station Road Certificate of Approval Application.

Mr. Golisano explained this application is an additional update to the renovation that was done in 2019. In that renovation there was a door that led to the dining area. That door to the dining area will be removed and the alleyway will be enclosed further with a bathroom extension. The existing bathroom that is there will be extended in the alleyway and there will be an outdoor storage room in front of that bathroom wall. The most visible portion will be starting from the new solid doors that form a new outdoor storage area and the metal gate that will be placed at the entrance to the alleyway set off from the face of the building about six - eight inches back. The gate will be the most visible. The proposal is to make the doors leading to the storage area a flat panel exterior door that has wood trim attached to the surface of it so there is the paneled wall look at the back wall.

The application was shared at the meeting in addition to a showing of the panel.

Mr. Golisano stated a two-inch frame with a thin trim that would be applied to the surface of the flat panel door to make a series of 6 by 2 boxes to visually point out the alleyway. In front of that would be a black metal painted gate with a finial that is attached. The metal look will be close to the existing railings to the front steps which are also black painted metal.

Mr. Szabo asked if it would be a wooden or metal door.

Mr. Golisano stated it would be a wooden door and painted white.

Ms. Marlowe made the motion to approve the 16 Station Road CoA application as submitted. Mr. Szabo offered a second.

ROLL CALL:

AYES: Ms. Ryan, Ms. Marlowe, Ms. Suttmeier, Mr. Walsh and Mr. Szabo

NAYS: None.

ABSTAIN: None

## **OLD BUSINESS**

### **Cranbury Township Signage**

Ms. Suttmeier stated she did not have any updates at the moment regarding the signage previously discussed. She will follow up with Mr. Scott. Ms. Suttmeier started a discussion of the boundaries of the Cranbury Village Historic District.

Mr. Szabo stated the original intent in the 1980's was that the designated boundary of the Cranbury Village Historic District was the signs when you are entering the Historic District. Where HPC wants to expand that northern boundary, the sign would be in the correct placement anyway. The southern part is where we want to add the house near Heritage Park. There should be no reason to move those signs.

Ms. Suttmeier will put together an outline to discuss each topic, i.e., what it could look like entering and exiting the district and the Hamlet signage.

### **CLG Grant**

Ms. Ryan stated Andrea Tingey, NJ Historic Preservation Office, was at the NJ Historic Preservation Conference that she had attended. Ms. Tingey will set up the kickoff meeting and the dates will be at the end of July 2022 regarding the CLG grant.

Mr. Szabo stated the first step is to send out the RFP for who will get rewarded for the work done for the grant. The kickoff meeting will be the roles and responsibilities and the RFP will be written and if everyone complies with what is required the contractor will be hired to do the survey. Funds are for FY 2022 even though it will be completed in 2023.

### **Cranbury Station Hamlet Historic District**

Chair Ryan stated she will be meeting with the State for a site visit regarding the National Registry for the Cranbury Station Hamlet Historic District. Ms. Suttmeier volunteered to also meet with them.

Chair Ryan stated at the conference there was a session regarding the new rehabilitation tax credits. A property must be on the State register either individually or as a district, but the State allows the use of the tax credits for a local district. They stated they will have a fact sheet and once received Chair Ryan will share with the HPC. Another topic at the conference was underrepresented histories. Cranbury's

take for that could be the indigenous Cranbury population (David Brainerd). There was a book that was put out by the Historical Society and there was talk about the migrant workers. Chair Ryan advised HPC of other topics that took place at the NJ Historic Preservation Conference.

Mr. Walsh asked if there is any concern that the state would block our national registry recommendation for the Cranbury Station Hamlet HD.

Chair Ryan stated she was unaware of why it would not go through.

### **Energy Audit**

Mr. Szabo stated the Cranbury Museum reopened on May 1st and he had stopped by and had spoken with Mayor Barbara Rogers. Mr. Szabo had inquired about the energy audit. He received a copy of the energy audit which was shared with HPC members. Barbara Rogers mentioned that at this time the Cranbury TC was interested in the “low hanging fruit”, specifically changing out the interior and exterior lighting for Township Hall to LED lights. If the TC are thinking about replacing any exterior lights HPC would be happy to work with the Township on replacing those lights with LED lighting appropriate for the Historic District. The energy audit mentioned ten (10) windows were not replaced about 10-15 years ago. In fact, the storm windows were replaced on the majority of the wooden sash windows,

Vice-Chair Golisano stated the energy conservation measures chart does not mention taking a measure to address any windows. It only states lighting replacement.

Mr. Walsh stated HPC will mention this to Matt Scott, Township Committee Liaison, at our next meeting.

### **New Homeowner Letters**

44 S. Main Street (B23, L83), 42 S. Main Street (B23, L82).

### **DISCUSSION**

Ms. Suttmeier mentioned the Planning Board hearings that are taking place regarding a warehouse being proposed on Cranbury Station Road, Block 13, Lot(s) 13, 15 and 16. This property is near the Cranbury Station Hamlet Historic District. She feels the HPC should make a comment at the next hearing on August 4, 2022.

Mr. Szabo stated HPC should have some ideas as to what should be done with the Cranbury Station Depot building if the new owners do want to do something with that property.

### **PUBLIC COMMENT**

Chair Ryan opened the meeting to the public.

With no public comments, Chair Ryan closed the public forum.

### **MINUTES May 17, 2022 Meeting**

Vice-Chair Golisano made the motion to approve the minutes with a revision. Ms. Marlowe offered a second.

ROLL CALL:

AYES: Ms. Ryan, Mr. Golisano, Ms. Marlowe, Ms. Suttmeier and Mr. Walsh

NAYS: None.  
ABSTAIN: None

**ADJOURNMENT OF MEETING**

There being no further business, a motion was made by Vice-Chair Golisano to adjourn the meeting and Chair Ryan offered a second. By unanimous vote, the meeting was thereupon adjourned at 8:05 pm.

**CERTIFICATE OF SECRETARY**

I, the undersigned, do hereby certify that I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission, and that this document, consisting of three pages, constitutes a true and correct copy of the minutes of the regular meeting held on June 7, 2022.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this day of June 22, 2022.

*Robin Tillou*

Robin Tillou  
Recording Secretary  
Historic Preservation Commission