

**MINUTES  
OF THE  
CRANBURY TOWNSHIP  
HISTORIC PRESERVATION COMMISSION  
CRANBURY, NEW JERSEY  
MIDDLESEX COUNTY**

**TIME AND PLACE OF MEETING**

A meeting of the Cranbury Township Historic Preservation Commission was held in Town Hall, Cranbury, New Jersey, on August 20, 2019 beginning at 7:00 pm.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-5) was provided on December 20, 2018, of this meeting's date, time, place and an agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice and filed with the Municipal Clerk.

**MEMBERS IN ATTENDANCE**

Mr. Banks, Mr. Golisano (1<sup>st</sup> Alt.), Ms. Marlowe, Ms. Ryan, Mr. Szabo, and Mr. Walsh

**APPLICATIONS**

HPC025-19 #15 Station Rd., (B35, L16) within Historic District; this application for repairs to the front porch and overhang was reviewed conceptually at the last HPC meeting. It was advertised and reviewed again this evening. The materials will be Trex and Azek for the repairs and replacement products to the front porch entrance overhang and porch decking and steps. Hearing no objections to the application, roll call to approve this application: AYES; Mr. Banks, Ms. Marlowe, Ms. Ryan, Mr. Szabo, and Mr. Walsh. INELIGIBLE; Mr. Golisano.

1 Park Place, No update on new business sign. Secretary sent several emails with no response. The cell phone number in the HPC file was called, and it appears to be disconnected.

53 South Main St., An incomplete application was received for a shed to be constructed on this property. Mr. Banks, HPC Chair, stated that a request was made for additional information with no response for this meeting. Mr. Banks followed up with the owner. Applicant states that he is waiting for his contractor to submit further information. It will be placed on the September 3<sup>rd</sup> agenda.

HPC026-19, #43 South Main St.: (B23, L83) within Historic District; this application was received on August 19<sup>th</sup> and proposed to install iron hand rails to the existing front porch steps to address safety concerns. They will be anchored at the bottom step and the porch floor. The design will be a simple single rail which does not change any features of the porch. HPC reviewed this application with no issues. It was deemed as a minor application and was approved by Mr. Banks, HPC Chair.

**MINUTES**

The minutes from the August 6, 2019, meeting were reviewed with suggestions made and approved. Roll call was taken to approve the minutes. Motion to approve was made by Mr. Banks, seconded by Ms. Ryan, with all in favor. INELIGIBLE; Mr. Golisano

**NEW BUSINESS**

Training: Mr. Banks reported that he independently viewed two web class, *From the Roof Down and Skin Deep* and *Walk Through Historic Buildings* found on the National Park Service website. One web class addressed keeping the exterior surfaces and features of an historic structure in good repair and what could happen if not kept. The other web class addressed the elements that contribute to historic buildings and their unique visual character. Mr. Banks supplied the web site <https://www.nps.gov/tps/education/online-training.htm> should the HPC wish to view. Continued on Page 2

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Ms. Ryan asked if anyone may have an update on historic preservation conferences. She has not seen any information on The NJ History and Historic Preservation Conference, which is usually held every June.

HPC 2<sup>nd</sup> Alternate Vacancy: There is an interested candidate in this position, and Mr. Banks has reached out to this person. She is a resident and has interest in historic preservation since her parent is a historic architect and grew up with preservation as an interest so this person would seem to be a good fit. Mr. Banks will extend an invite to attend an HPC meeting in September.

### **OLD BUSINESS**

Historic Preservation/Master Plan: To date, HPC Secretary has not received any request for a follow up meeting with the Master Plan sub-committee. A question was asked if a draft of the Master Plan would be distributed to HPC before the public review meetings. It is not known at this time.

New Homeowner Letters: None sent.

### **DISCUSSION**

### **ADJOURNMENT OF MEETING**

There being no further business, a motion duly made by Mr. Banks, seconded by Ms. Ryan and carried, the meeting was thereupon adjourned.

### **CERTIFICATE OF SECRETARY**

I, undersigned, do hereby certify;

That I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission and,

That the foregoing minutes of the Historic Preservation Commission, held on August 20, 2019 consisting of 2 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this 17<sup>th</sup> day of September 2019.

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Linda M. Scott, Recording Secretary