

**MINUTES
OF THE
CRANBURY TOWNSHIP
HISTORIC PRESERVATION COMMISSION
CRANBURY, NEW JERSEY
JUNE 15, 2021**

TIME AND PLACE OF MEETING

The regular meeting of the Cranbury Township Historic Preservation Commission (HPC) was held on June 15, 2021 at 7:00 pm by remote access videoconferencing in response to COVID-19 and the updated Open Public Meeting Act guidelines.

CALL TO ORDER

With a quorum present, Mr. Golisano called the meeting to order at 7:00 p.m.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Senator Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on January 8, 2021, of this meeting's date, time, and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk. Notification of remote access meetings going forward, until further notice, was posted on the Township website on July 3, 2020 and sent to the Trenton Times, Home News, and Cranbury Press on July 3, 2020.

ROLL CALL:

Members Present: Mr. Golisano, Chair, Ms. Marlowe, Ms. Ryan, Ms. Suttmeier and Mr. Szabo, Alt I

Members Absent: Mr. Walsh, Vice Chair and Mr. Geier, Alt II. A motion was made by Chairperson Golisano and Ms. Marlowe offered a second to excuse Mr. Walsh and Mr. Geier's absences.

Professionals and Staff Present: Evelyn Spann, Committee Liaison
Robin Tillou, Historic Preservation Commission Secretary

APPLICATIONS:

HPC107-21, #60 N. Main Street, Block 30, Lot 7, Signage

Mr. Christopher Miller of Agin Signs was present and is the Applicant of 60 N. Main Street Certificate of Approval application.

Chairperson Golisano explained this application has been carried from the June 1, 2021 HPC meeting due to insufficient information of the materials for the sign. This application is attaching a sign to the preexisting sign that is there.

Mr. Miller stated the measurements will be the same as the preexisting signage that is there. This sign will be more attractive as the existing sign is deteriorating. The sign will be made of wood, 24 X 18, gloss white exterior paint with black lettering.

Chairperson Golisano asked the applicant to confirm the zoning permit has been approved.

Mr. Miller stated the zoning permit has been approved.

Chairperson Golisano made the motion to approve 60 N. Main Street for signage and Ms. Marlowe offered a second.

ROLL CALL:

AYES: Mr. Golisano, Ms. Marlowe, Ms. Ryan, Ms. Suttmeier and Mr. Szabo
NAYS: None.
ABSTAIN: None.

HPC108-21, #55 N. Main Street, Block 23, Lot 50.01, Signage

Chairperson Golisano recused himself as an HPC member from this application.

Mr. Steven Golisano was present and is representing the Owner/Applicant of 55 N. Main Street Certificate of Approval application.

Mr. Golisano stated the signage for Cranbury Pizza will be a 12 sq. ft. sign with 6-inch lettering above the front door of the entrance to Cranbury Pizza and below the second-floor windows. It will be a white painted background with black painted letters that will be routed out. The sign is a PVC sign, but it will be fully painted and wood like. The elevation provided to the Commission shows the replacement of the temporary branding on the wall.

Mr. Golisano stated the be window lettering will have two of them, one for each window. The window signs are 4 sq. ft. with the lettering being 4 inches in height and will be the Cranbury Pizza branding graphic that has been used in the past applied to the interior.

Ms. Suttmeier made the motion to approve 55 N. Main Street, Signage and Ms. Marlowe offered a second.

ROLL CALL:

AYES: Ms. Marlowe, Ms. Ryan, Ms. Suttmeier and Mr. Szabo
NAYS: None.
ABSTAIN: None.

OLD BUSINESS:

Proposed Amendment to the Cranbury Village Historic District and Buffer Area

Chairperson Golisano stated Ms. Leheny is in the process of updating the amendments requested at the June 1, 2021 HPC meeting including the entire tax map lots on Evans Road being included. This is a presentation that will be finalized at the July 6, 2021 HPC meeting and the public meeting to be held on July 20, 2021.

Ms. Suttmeier asked for clarification on the process.

Ms. Tillou explained the first step is the public hearing will occur with the HPC and notice must be given 10 days prior to the public hearing. The second step is for the HPC to submit the report to the Planning Board. The Planning Board then must give notice for the public hearing with the Board 30 days prior to the hearing to find the historic preservation element consistent with the master plan. Once that step is completed the Township Committee then will receive the list of the proposed historic sites and districts for adoption to amend the Land Development Ordinance.

Mr. Szabo would like to discuss the wording needed for the lake side properties on Evans Drive as far as what we are trying to accomplish to preserve the streetscape view of the south shoreline of Brainerd Lake and make sure we can finalize that before the public hearing.

NEW BUSINESS

53 S. Main Street – Roof Repair – Ordinary Maintenance and Repair

Chairperson Golisano confirmed 53 S. Main Street has been approved and sent correspondence confirming the approval of ordinary maintenance and repair for roof repair being done.

MINUTES June 1, 2021 – Chairperson Golisano made the motion to approve the June 1, 2021 minutes and Ms. Marlowe offered a second.

ROLL CALL:

AYES: Ms. Marlowe, Ms. Ryan, Ms. Suttmeier and Mr. Szabo
NAYS: None.
ABSTAIN: None.

DISCUSSION

Ms. Ryan opened a discussion regarding 24 Maplewood Avenue CoA application. The big window over the front entrance is going in as submitted in the application as opposed to what was approved.

Chairperson Golisano confirmed from the minutes of February 16, 2021 that read “HPC083-21 was approved with the following condition: The homeowners will modify the proposed design of the central window (above the front door) of the second-floor addition for consistency and coherence with the other windows on the house. The homeowners should consider such design modification options as using the same size panes in the central window as on other windows, limiting the width of the central window to the same size width as the front door, and excluding shutters from the central window.”

Ms. Tillou will follow up on that property.

PUBLIC COMMENT

Chairperson Golisano opened the public forum at 7:33 PM. There being no one from the public present, the public forum was closed at 7:33 PM.

ADJOURNMENT OF MEETING

There being no further business, a motion was made by Chairperson Golisano to adjourn the meeting and Ms. Marlowe offered a second. By unanimous vote, the meeting was thereupon adjourned at 7:34 PM.

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify that I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission, and that this document, consisting of 3 pages, constitutes a true and correct copy of the minutes of the regular meeting held on June 15, 2021.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this day of July 9, 2021.

Robin Tillou

Robin Tillou
Recording Secretary
Historic Preservation Commission